



ADMINISTRATIVE RELIEF APPLICATION

Departmental Information:

Case #: _____
Application Date: _____
BOA Hearing Date: _____
BOA Action: _____

Property Owner: _____
Petitioner: _____
Property is located on the (N-S-E-W) _____ side of _____
The address is _____
Stanly County Tax REC# _____ PIN # _____
Property is zoned _____ and contains _____ acres.

To the Board of Adjustment of Stanly County:

I, the undersigned, do hereby petition the Stanly County Planning Administrator for an Administrative Relief from the literal provisions of the Stanly County Zoning Ordinance because, under the interpretation given to me by the Zoning Administrator, I am prohibited from using the parcel of land described in the application in a manner shown by the plot plan attached. I request a variance from the following provision(s) of the ordinance:

The following information and fee is required to process the variance request:

1. A Stanly County tax map. If the area for the proposed variance application does not follow existing property lines, a written description of the property boundaries must be attached.
2. A detailed site development plan that contains the required information indicated on Attachment 1.
3. A non-refundable fee.

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Acknowledgements:

I hereby acknowledge that all individuals, firms or corporations owning property adjacent to the property for which the variance is requested will be notified of the request and provided information on the public hearing date.

I acknowledge that the Planning & Zoning Staff will photograph the site prior to the Administrative Relief meeting. I also acknowledge that the Planning & Zoning Staff may inspect the property periodically, at reasonable times, for compliance with the zoning ordinance.

Petitioner's Signature _____

Property Owner's Signature _____

Mailing Address: _____

Telephone/Fax/Email: _____