



Stanly County Health Department Environmental Health Division

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The following is a **checklist to assist a vendor in setting up a Temporary Food Establishment (TFE)**. All items on the checklist are necessary to obtain a permit for a TFE; however, additional requirements may be applicable. **ALL APPLICATIONS WITH A \$75 FEE MUST BE SUBMITTED TO THE STANLY COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH OFFICE AT LEAST 15 DAYS PRIOR TO THE DATE OF THE EVENT.**

Person in charge

- Available during all hours of food preparation

Employee requirements

- Gloves
- Employee Health Policy Agreement
- Hat, hair net, or visor

Tent/weather proof structure/canopy

- Canopy over entire operation (smokers are not required to be under a canopy)

Fly protection

- 3 solid or mesh sides
- Fly fans

Ground covering

- Protection from dust/mud (in the absence of asphalt, concrete or grass)

Water supply

- Approved water source (requires testing by SCHS if private well)
- Drinking water hose(s)- must be labeled
- A means to heat water
- Sanitizer test strips
- 3 basins (large enough to fit equipment)
- Soapy water, rinse water, sanitizer
- Disposal in approved sewage system or port-a-johns
- Drain board or counter space for air drying
- Buckets/grey water containers- must be labeled

Waste water disposal

Hand washing station

- At least 2 gallons of hot water under pressure
- Free-flowing faucet/stopcock
- Soap and disposable towels
- Wastewater catch bucket- must be labeled

Approved/protected/secured food

- Approved source/food invoices
- Food storage above ground
- Separate vegetable washing sink (when preparing/serving ready-to-eat vegetables)

Food temperatures

- Accurate food thermometer
- Cold holding: refrigeration/freezer/coolers with ice
- Hot holding equipment

Food shields/customer barriers

- No food exposed to customers
- Approved self-service condiments

Lighting (for night-time operations)

- Shielded above food/preparation