

**STANLY COUNTY  
BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
NOVEMBER 7, 2016  
7:00 P.M.**

**CALL TO ORDER & WELCOME – CHAIRMAN EFIRD  
INVOCATION & PLEDGE OF ALLEGIANCE – COMMISSIONER MCINTYRE  
APPROVAL/ADJUSTMENTS TO THE AGENDA  
SCHEDULED AGENDA ITEMS**

- 1. SUPERSTREET INTERSECTION PROPOSAL – NC 24/27 & NEWT ROAD**  
Presenters: Scott Cole & Pate Butler, NCDOT
  
- 2. E911 – PUBLIC HEARING TO CONSIDER NAMING CURL TAIL LANE**  
Presenter: Brandy Webster, Database Coordinator
  - Hold the public hearing.
  - Request Board consideration and approval of the proposed name.
  
- 3. PLANNING & ZONING**  
Presenter: Michael Sandy, Planning Director
  - A. CE 16-0038 - Public Hearing & Ordinance Adoption to Demolish 12862 Austin Road, Locust, NC**
    1. Hold the public hearing.
    2. Request the Board approval to proceed with demolition.
  
  - B. ZA 16-06 – Rezoning Request by Paula Almond on Behalf of Ellis Springs Development Company**
    1. Hold the public hearing.
    2. Request the Board approve, modify or deny the request.
  
  - C. ZA 16-07- Rezoning Request for Frank T. McCoy**
    1. Hold the public hearing.

**2. Request the Board approve, modify or deny the request**

**D. ZA 16-08 – Rezoning Request for Travis Alley**

- 1. Hold the public hearing.**
- 2. Request the Board approve, modify or deny the request.**

**4. BOARD & COMMITTEE APPOINTMENTS**

**Presenter: Andy Lucas, County Manager**

- A. Gaston Community Action, Inc.**
- B. Nursing Homes Advisory Committee**

**5. CONSENT AGENDA**

- A. Minutes – Regular meeting of October 17, 2016.**
- B. County Attorney – Request approval of the updated/amended Records Retention & Disposition Schedules for County Management, Register of Deeds, Sheriff’s Office and Veterans Services.**
- C. Health Dept. – Request approval of budget amendment # 2017-13.**
- D. Finance – Request acceptance of the Monthly Financial Report for Three Months Ended September 30, 2016.**
- E. CCOG – Request approval of the attached resolution of support for Centralina’s application to NCDOT for Section 5310 transit funds.**
- F. Airport – Request approval of budget amendment # 2017-15.**
- G. Finance – Request approval of the attached vehicle tax refunds for October 2016.**
- H. Sheriff’s Office – Request approval of budget amendment # 2017- 14**
- I. Finance – Request approval of budget amendment # 2017-16.**

**6. GREATER BADIN WATER & SEWER DISTRICT (GBWSD) – RECORDS RETENTION & DISPOSITION SCHEDULE**

- Request the Board convene as the GBWSD to approve the attached the Records Retention & Disposition Schedule update.**

## **7. PINEY POINT WATER DISTRICT (PPWD) – RECORDS RETENTION & DISPOSITION SCHEDULE**

- **Request the Board convene as the PPWD to approve the attached Records Retention & Disposition Schedule update.**

### **PUBLIC COMMENT**

### **BOARD COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS**

**CLOSED SESSION: To discuss economic development in accordance with G. S. 143-318.11(a)(4) and a real estate transaction in accordance with G. S. 143-318.11(a)(5).**

### **ADJOURN**

**The next regular meeting is scheduled for Monday, November 21<sup>st</sup> at 7:00 p.m.**



# Stanly County Board of Commissioners

Meeting Date November 7, 2016

Presenter: Scott Cole and Pate Butler, NC DOT

Consent Agenda	Regular Agenda
----------------	----------------

## ITEM TO BE CONSIDERED

### Superstreet Intersection Proposal – NC 24/27 & Newt Road

Due to several crashes at the intersection of NC 24/27 and Newt Road, some of which have been severe, NC DOT is considering implementing a superstreet type intersection at this location. Similar superstreet intersections have been implemented with success at other NC 24/27 intersections in Stanly County.

Attached please find a concept plan of this design and several other planning documents.

In order for NC DOT to move forward with a funding request for safety related funds, the NC DOT requires a resolution of support from the County.

Review and consider approval of a resolution supporting the proposed superstreet intersection at the NC 24/27 & Newt Road intersection.

Subject

Requested Action

Signature: Andy Lucas

Dept Central Administration

Date: 11/2/2016

Attachments:  Yes  No

#### Review Process

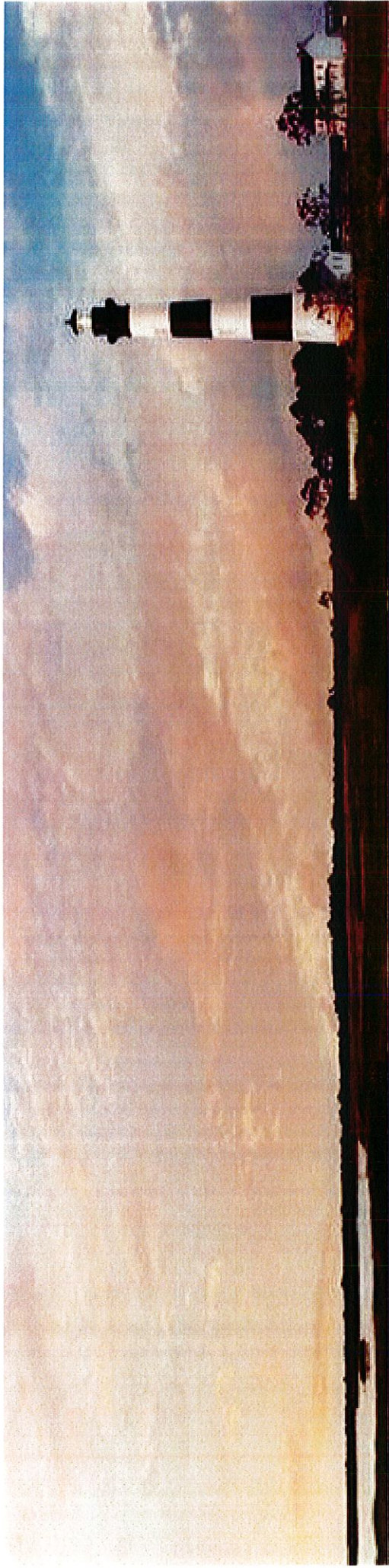
	Approved		Initials
	Yes	No	
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	
County Manager	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_

Tyler Brummitt, Clerk to the Board Date \_\_\_\_\_



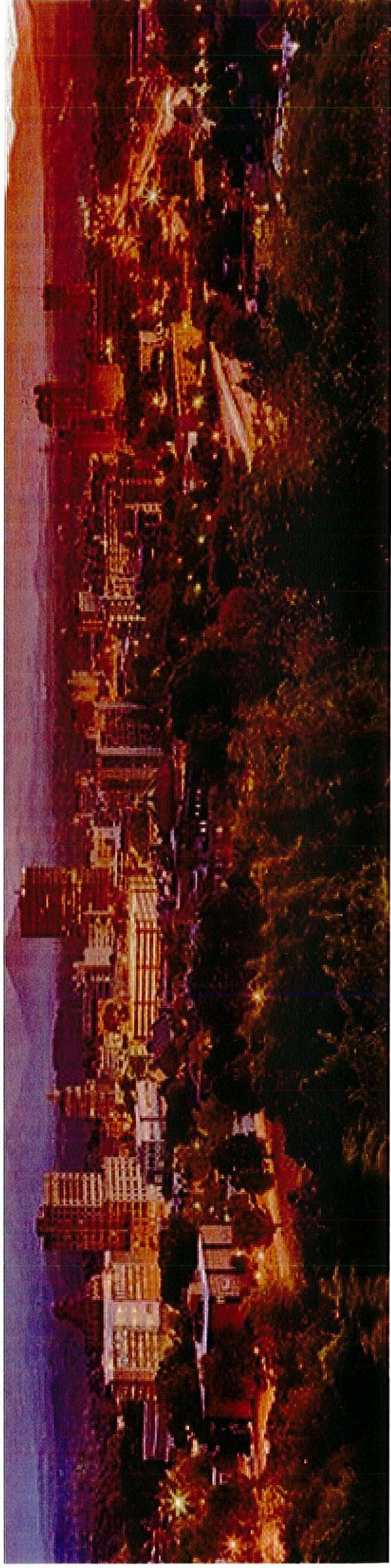
**NC**

Nothing Compares  
**NORTH CAROLINA**

Safety Project

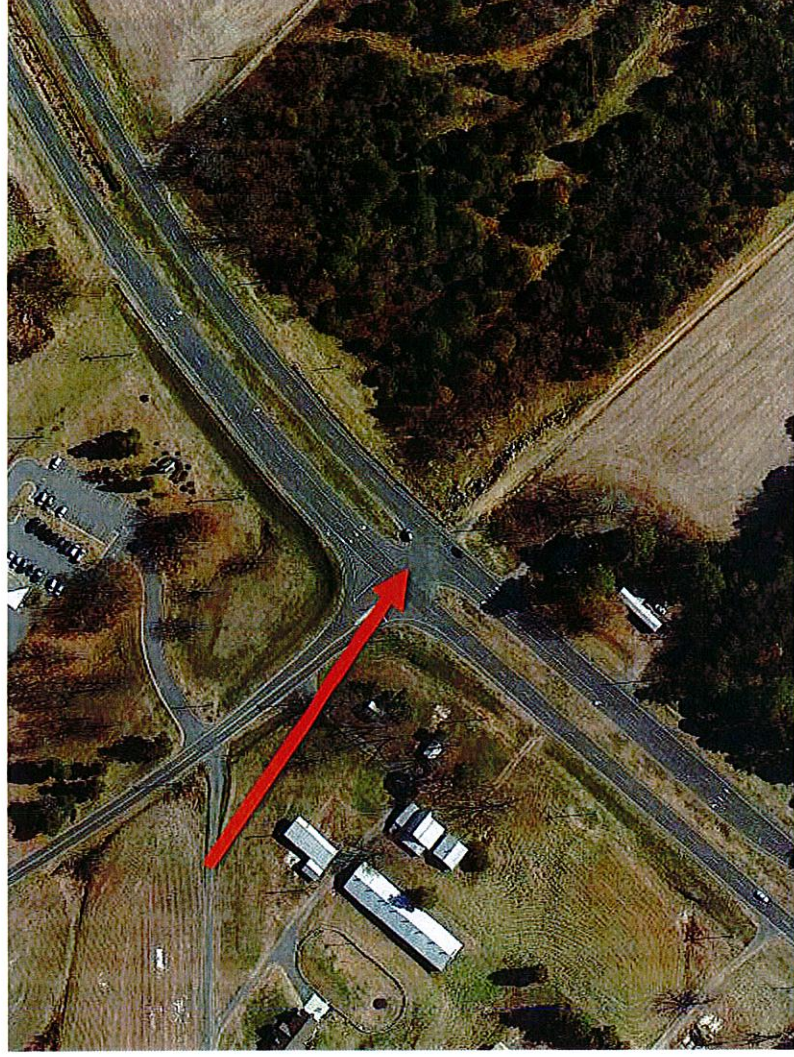
*NC 24/27 and Newt Rd*

Sean Epperson, PE



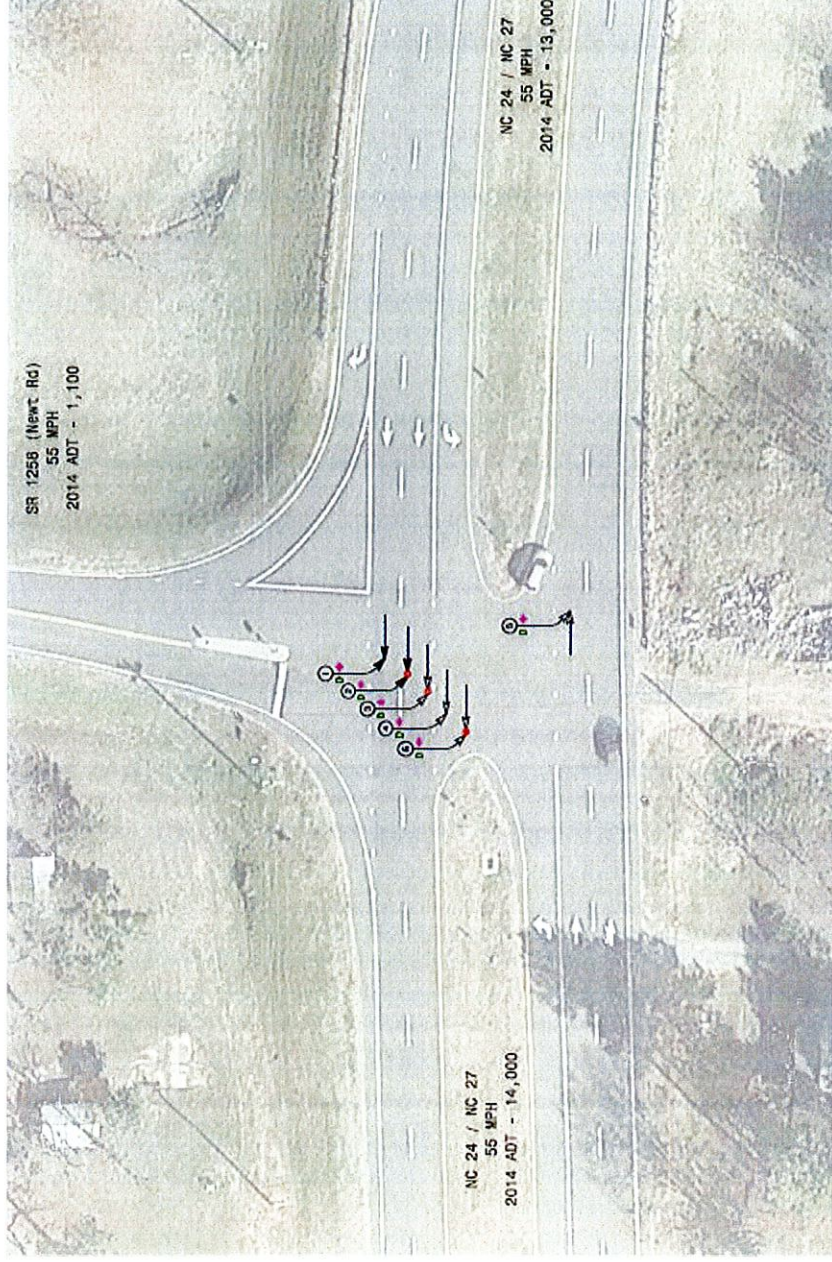
# *NC 24/27 and Newt Rd*

- Full movement intersection
- Stop controlled on Newt Rd
- 55 mph on NC 24/27



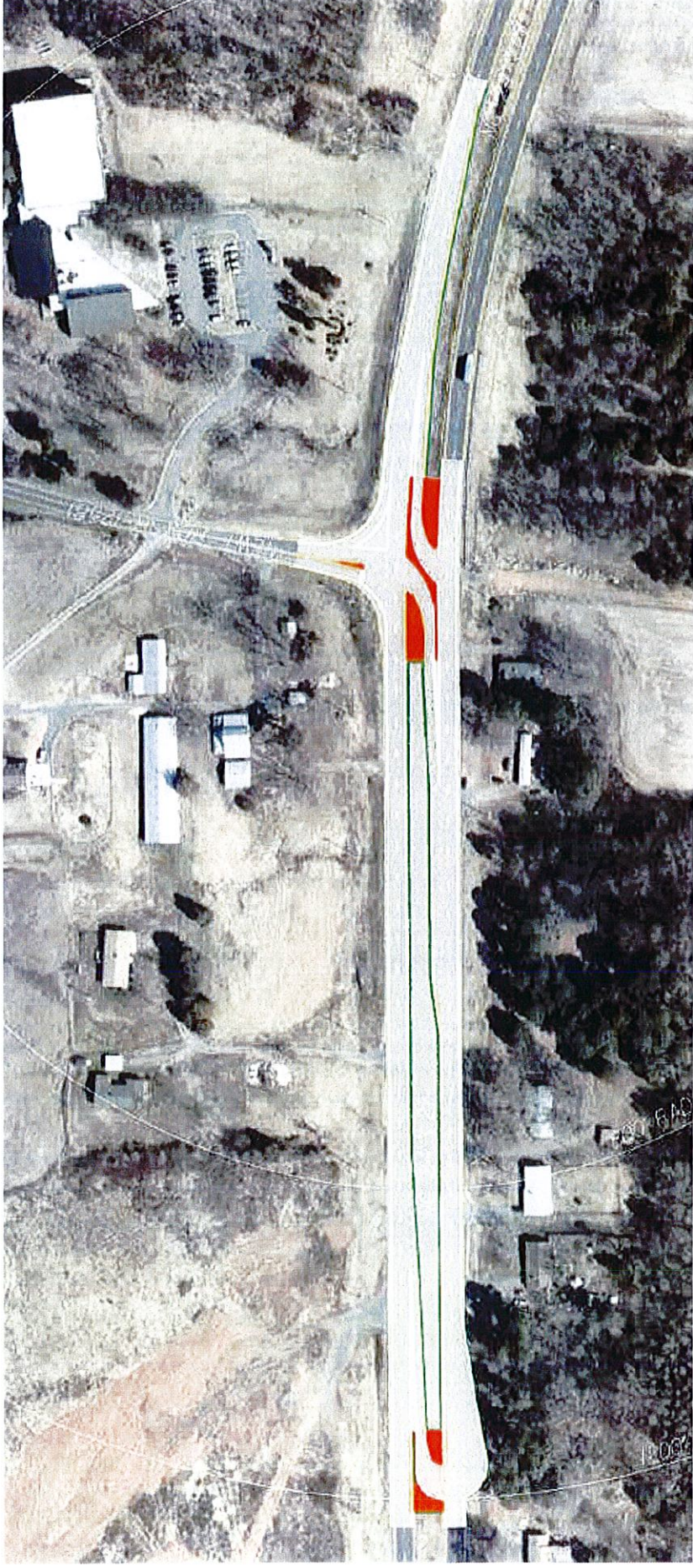
# *NC 24/27 and Newt Rd Crash Pattern (5 Years)*

- Crash Data for NC 24/27 and Newt Rd
  - 6 Angle Type Crashes – 1 Fatal Crash, 1 A Injury Crash, 1 B Injury Crash and 3 PDO Crashes



# *NC 24/27 and Newt Rd Recommended Treatment*

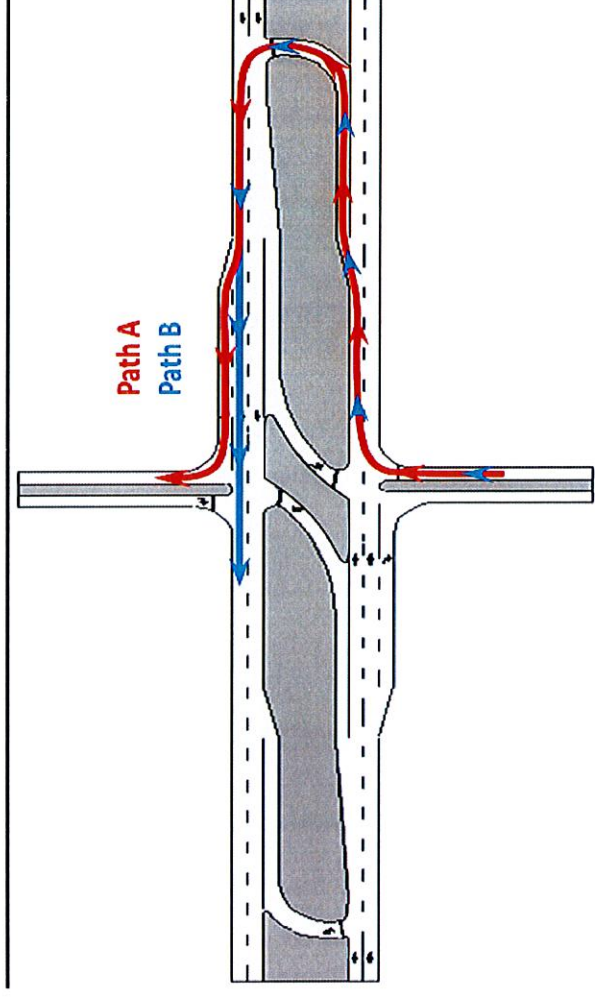
- Superstreet Configuration





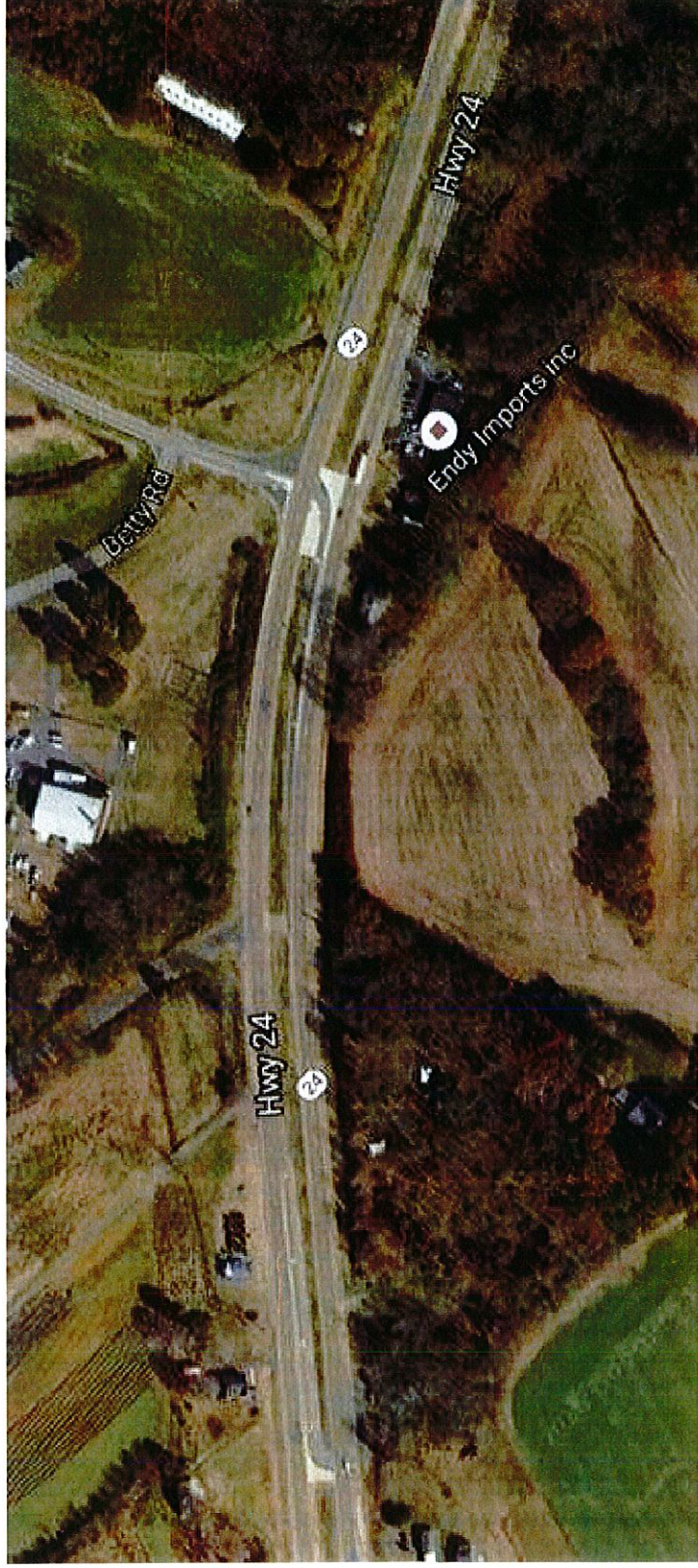
# What is a “Superstreet”?

- A type of intersection in which movements from the main intersection are redirected to U-turn points built a short distance from the main intersection.



# *Local Examples Of Superstreets*

- NC 24/27 and Endy Rd



# Local Examples Of Superstreets

- NC 24/27 and Canton Rd



# *Safety Benefits*

- Reduce likelihood of crashes
- Reduced conflict points
  - Standard Full Movement Intersection – 32
  - Superstreet – 14
- Crash Reduction Factor
  - 51% Total Crashes
  - 92% Angle Crashes



# *Safety Funding*

- Project will compete statewide for limited funding
- Primary factor for funding approval is benefit to cost ratio
  - B/C for this project is 21.92
- Each project competes independently from others
- Support and funding approval of this project will not lessen chances of other projects in Stanly County being funded with safety dollars



# *Questions?*





**Resolution of Support for a Project to Convert the Newt Road  
& NC Hwy 24/27 Intersection to a Standard Superstreet Configuration**

**WHEREAS**, the Stanly County Board of Commissioners are responsible for the safety, health, and welfare of the citizens of Stanly County, and;

**WHEREAS**, the Stanly County Board of Commissioners believes it is in the best interest of public safety, health and general welfare to convert the intersection of Newt Road and NC Hwy 24/27 to a standard superstreet configuration; and

**WHEREAS**, the North Carolina Department of Transportation will apply for funding from High Hazard Safety Funds to make the aforementioned modifications to this intersection;

**NOW THEREFORE BE IT RESOLVED**, the Stanly County Board of Commissioners supports the conversion of Newt Road and NC Hwy 24/27 intersection to a standard superstreet configuration.

ADOPTED this the 7th day of November, 2016

---

Terry Scott Efird, Chairman  
Stanly County Board of Commissioners

ATTEST:

---

Tyler Brummitt, Clerk to the Board



# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
 Presenter: Brandy Webster/ Karen McDaniel E-911

Consent Agenda | Regular Agenda

2

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### PUBLIC HEARING TO CONSIDER NAMING CURL TAIL LANE

Subject

Please see the attached information concerning the naming of a road located off of Gold Branch Road, approximately 2,350 feet southeast of the Deese Street intersection.

The easement being named previously circled around and intersected with Gold Branch Road at both ends. At some point, a fence was put up between two of the properties prohibiting full access from one side to the other. In an effort to eliminate confusion for emergency responders, a resident has requested that the side of the easement granting access to his property be named. Therefore, Curl Tail Lane has been voted on and selected as the name for this road.

Requested Action

- Hold the public hearing.
- Request Board consideration and approval of the proposed name Curl Tail Lane.

Signature: Brandy Webster

Dept. 911 Communications

Date: 11-1-16

Attachments:  Yes  No  x

#### Review Process

#### Certification of Action

	Approved		Initials
	Yes	No	
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	
Other:	___	___	

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_

Tyler Brummitt, Clerk to the Board      Date





**County of Stanly**  
201 South Second Street  
ALBEMARLE, NORTH CAROLINA  
28001



**911-COMMUNICATIONS**

Office of Brandy Webster

Phone No.: 704-986-3705

Fax No. 704-983-5911

**IMPORTANT NOTICE**

**DATE: September 16, 2016**

Dear Property Owner,

The Stanly County 911 Department, in an effort to provide the best possible emergency response to its citizens, will begin the process of naming the easement that abuts to or serves your property on Gold Branch Rd. If you are the owner of any residence or property that abuts to this private drive, you have a vote in choosing a name for it.

Please return to me, within fifteen (15) days of the date of this letter, the attached letter with your list of five (5) road names, in order of importance, that you and the other property owners on the road have agreed upon. Listed below is a list of the property owners on the road. The proposed road names will be checked, in order of importance, for acceptance in the E-911 road name system. If at least one of the five (5) names is approved a public hearing will be set, property owners notified, and advertising for public hearing published. If none of the five (5) names you submit are acceptable, we will submit to you two (2) new acceptable names that you will have a chance to vote upon. The name receiving the most votes, each separate tract of land having one vote, will be the one chosen and a public hearing will be set. Please get together with your neighbors and agree on the same five road names. Please make these names unique and no ones personal names or initials. We do NOT accept any duplicate names that are already being used in the county.

If we do not hear from you within fifteen (15) days, we will propose a name to be presented at a public hearing. A notice of public hearing will be posted at the beginning of your road. Also, a notice will be published in the local newspaper and posted in the local town hall nearest your road. The notice will reflect the proposed name of road, date, time and place of the public hearing.

Sincerely,

Brandy Webster, Database Coordinator  
911 Communications Department

Enclosures:

TO THE 911 COMMUNICATIONS DEPARTMENT:

We the undersigned property owners whose property abuts the road off Gold Branch Rd propose and agree to the following 5 names:

- Old John Deere dr
- Farm Pond dr
- Meadow dr
- Carl Taylor Creek dr
- Backwoods dr

We have all placed our names below to indicate that we are all in agreement on this prospective name.

Signatures of All Property Owners Abutting Unnamed Road:

Joyce F. Ross- \_\_\_\_\_

James M. Culp- \_\_\_\_\_

Milas N. Smith- \_\_\_\_\_

Jacob L. Lehn- \_\_\_\_\_

Judy Y. Lowder- \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TO THE 911 COMMUNICATIONS DEPARTMENT:

We the undersigned property owners whose property abuts the road off Gold Branch Rd propose and agree to the following 5 names:

✓ Meridian Branch Lane \_\_\_\_\_

x Gold Branch Lane \_\_\_\_\_

✓ Curl Tail Lane \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

We have all placed our names below to indicate that we are all in agreement on this prospective name.

Signatures of All Property Owners Abutting Unnamed Road:

Joyce F. Ross- Joyce F Ross

James M. Culp- \_\_\_\_\_

Milas N. Smith- Milas N Smith

Jacob L. Lehn- \_\_\_\_\_

Judy Y. Lowder- \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TO THE 911 COMMUNICATIONS DEPARTMENT:

We the undersigned property owners whose property abuts the road off Gold Branch Rd propose and agree to the following 5 names:

x CHF Lane \_\_\_\_\_

x Gold Branch Lane \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We have all placed our names below to indicate that we are all in agreement on this prospective name.

Signatures of All Property Owners Abutting Unnamed Road:

Joyce F. Ross- \_\_\_\_\_

James M. Culp- \_\_\_\_\_

Milas N. Smith- \_\_\_\_\_

Jacob L. Lehn- \_\_\_\_\_

Judy Y. Lowder- *Judy Y. Lowder* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**County of Stanly**  
201 South Second Street  
ALBEMARLE, NORTH CAROLINA  
28001



**911-COMMUNICATIONS**

Office of Brandy Webster

bwebster@stanlycountync.gov

Phone No.: 704-986-3705

Fax No. 704-983-5911

**IMPORTANT NOTICE**

**DATE: October 12, 2016**

Dear Resident,

On September 16, 2016, I sent a letter to all the property owners on your road that your road is eligible for a name and address reassignment. We requested that you get together and send us a list of five (5) names in order of importance that all property owners on the road had created and signed.

NOTE: In the road names that were submitted CURL TAIL LN was the name approved.

This road name request will be brought before The County Commissioners on November 7, 2016 at approximately 7:00 p.m. The County Commissioners shall have final approval following a public hearing as required by GS 153A-239.1. Per County Ordinance, any person wishing to speak on this matter shall submit their comments to the Address Program Administrator two working days before the date of the public hearing stating their objection or support of the chosen road name.

The 911 Department appreciates your cooperation in this matter.

Sincerely,

Brandy Webster, Database Coordinator  
911 Communications Department  
201 S. Second Street  
Albemarle, NC 28001  
704-986-3705

**NOTICE OF PUBLIC HEARING  
STANLY COUNTY BOARD OF COMMISSIONERS  
STANLY COUNTY, NORTH CAROLINA**

Notice is hereby given that the Stanly County Board of Commissioners will on Monday, November 7<sup>th</sup> at 7 p.m., hold a public hearing in The Commons Meeting Room located at 1000 N. First Street, Albemarle, North Carolina to consider re-naming the following road:

**Curl Tail Lane:** Located off Gold Branch Road, approximately 2,350 feet southeast of the Deese Street intersection.

Persons interested in speaking for or against the naming of this road will be heard.

---

Tyler Brummitt, Clerk to the Board

**TO BE PUBLISHED: October 27, 2016**

**Please submit invoice to:  
Stanly County 911 Communications Department  
201 S. Second Street  
Albemarle, NC 28001**

Received by SNAP \_\_\_\_\_ Date: \_\_\_\_\_

**Please FAX camera ready copy to: 704-983-5911  
Attn: Brandy Webster**



# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
 Presenter: Michael Sandy

Consent Agenda | Regular Agenda

3A

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: Verbal only

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### PUBLIC HEARING PLANNING AND ZONING

Subject

CE 16-0038 Planning Department requests that an ordinance be adopted declaring the dilapidated and partially burned dwelling owned by Manuel Recillas Hernandez and located at 12862 Austin Road, Locust, “unfit for human habitation” and authorizing and directing the Stanly County Housing Inspector to proceed with the demolition and removal of the minimum housing code violations from the property. (TR#4334)

Requested Action

It is requested that the Board of Commissioners hold a public hearing on this minimum housing code request and authorize the Stanly County Housing Inspector to proceed with the demolition and removal of the minimum housing code violations from the property.

Signature: 

Date: 10/24/2016

Dept.

Attachments: Yes No  x

#### Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board Date






*Water. Air. Land. Success.*

PLANNING DEPARTMENT  
1000 N. 1<sup>st</sup> Street, Suite 13-B  
Albemarle, NC 28001  
704-986-3667

## MEMORANDUM

**To:** Stanly County Board of Commissioners  
**From:** Michael Sandy, AICP, CZO   
**Date:** October 25, 2016  
**Subject:** CE 16-0038

**CE 16-0038** The Planning Department requests that an ordinance be adopted declaring the dilapidated and partially burned dwelling owned by Manuel Recillas Hernandez and located at 12862 Austin Road, Locust as "Unfit for human habitation" and authorizing and directing the Stanly County Housing Inspector to proceed with demolition and removal of the minimum housing code violations from the property. (TR#4334).

The property was abandoned following the fire which burned more than 50% of the structure and leaving the home irreparable. Significant attempts have been made to locate Mr. Hernandez. The property has been posted and notices of the proposed hearing have been published. To date, Mr. Hernandez has not been located.

Numerous complaints have been received concerning the condition of the property. A lien will be attached to the property for the cost of the demolition and removal .

## **MINIMUM HOUSING VIOLATION ORDINANCE**

### **Stanly County, North Carolina**

#### **AN ORDINANCE DECLARING THE STRUCTURE HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THE HOUSING INSPECTOR TO DEMOLISH, AND REMOVE SAID STRUCTURE**

**Case No. CE16-0038**

**WHEREAS**, the Board of Commissioners of Stanly County finds that the structure described herein is found to be Unfit For Human Habitation, Notice of Violation has been served and other code enforcement proceedings have been complied with; and

**WHEREAS**, the structure should be demolished and removed as directed by the Housing Inspector and should be placarded by placing thereon a notice prohibiting entry and/or use for human habitation until such time as the structure can be demolished and removed; and

**WHEREAS**, the owner of this property has been given a reasonable opportunity to bring the property into compliance with the Stanly County Ordinance Establishing Minimum Housing and High Grass Standards, in accordance with NCGS § 160A, Article 19, Part 6, pursuant to an order issued by the Housing Inspector, and the owner has failed to comply with said Order;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of Stanly County, North Carolina that:

**Article I.** The dilapidated structure located at 12862 Austin Road, PIN: 5586 03 30 0428 in Stanly County is “Unfit For Human Habitation,” by virtue of the hazard to the safety of the community, is a continuing fire hazard, and is structurally unsound to the extent that there is a likelihood of personal or property injury to any person or property entering the premises.

**Article II.** Manuel Recillas Hernandez, all owner(s), and all parties with interest of record, of such building(s) and premises, are hereby ordered to demolish and remove said dilapidated structure(s) and all debris from the property by a date no later than **December 10, 2016.**

**Article III.** The Stanly County Housing Inspector is hereby authorized and directed to immediately proceed to post the dwelling with placards stating:

**“This Building Is Unfit For Human Habitation, Occupation of  
this building for human habitation is prohibited.”**

The Housing Inspector is further authorized and directed to demolish, and remove the above described structure and remove all debris from the property on or after **December 10, 2016,** in accordance with his order to the owners thereof dated September 12, 2016, and in accordance with the Stanly County Ordinance Establishing Minimum Housing And High Grass Standards and NCGS § Chapter 160A, Article 19, Part 6;

**Article IV.** The cost of demolition and removal of said structure and debris shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Stanly County Tax Collector, and shall have the same priority and be collected in the same manner as the liens for special assessments as prescribed in Article 10 of NCGS § Chapter 160A or as otherwise allowed by law.

**Article V.** It shall be unlawful for any person to remove or cause to be removed the placards from any building to which it is affixed. It shall likewise be unlawful for any person to enter into and/or occupy or to permit the occupancy of any building therein declared to be unfit for human habitation and/or unsafe.

**Article VI. This Ordinance shall become effective upon its adoption.**

ADOPTED this 7th day of November, 2016.

\_\_\_\_\_  
Tyler Brummitt, Clerk

\_\_\_\_\_  
Terry Scott Efird, Chairman

Stanly County Board of Commissioners (SEAL)

True to Form

\_\_\_\_\_  
Jennifer R. Furr, Stanly County Attorney



This map is prepared for the inventory of Real Property found within this jurisdiction, and is compiled from recorded deeds, plats and other public records and data. Users of the map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. The Stanly County Geographic Information Systems Division of the Office of Information Technology assumes no legal responsibility for the information contained on this map. Also, when the deeds and or plats are viewed for a parcel, the Stanly County Register of Deeds Office makes no guarantees regarding the collection, accuracy, authenticity, or use of these records. The web site is for informational use and convenience only. The Register of Deeds shall in no way be held responsible for errors or omissions in these records nor for any actions resulting from their use. The official records are kept in the Stanly County Register of Deeds Office. To view deeds on this site you must install the AlternatIFF viewer. To install, please visit <http://www.alternatiff.com/install-ie/>



**NOTICE OF PUBLIC HEARING  
STANLY COUNTY BOARD OF COMMISSIONERS  
STANLY COUNTY, NORTH CAROLINA**

In the Matter of the Housing Code Violations  
At 12862 Austin Rd., Locust, NC  
Parcel Number: 5586 03 30 0428  
Violation Case #CE 16-0038 LOC

**Notice is hereby** given that the Stanly County Board of Commissioners will, on Monday, November 7, 2016, at 7:00 p.m., hold a public hearing at The Commissioners' Meeting Room located at 1000 North First Street, Albemarle, North Carolina to consider the following request:

On the adoption of an ordinance declaring the dilapidated and partially burned dwelling "unfit for human habitation" and authorizing and directing the Stanly County Housing Inspector to proceed with the demolition and removal of the minimum housing code violations from the property located at 12862 Austin Road, Locust, NC.

Persons interested in speaking for or against this request will be heard.

  
Tyler Brummitt, Clerk to the Board

# Stanly County Board of Commissioners



Meeting Date: November 7, 2016  
 Presenter: Michael Sandy

Consent Agenda | Regular Agenda

3B

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: Verbal only

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### PUBLIC HEARING PLANNING AND ZONING

Subject

**ZA 16-06 Paula Almond on behalf of Ellis Springs Development Company requests the rezoning from RA-Residential Agricultural to R20-Residential of three lots at the intersection of NC 73 and Hatley Farm Road. 1) 24802 Hwy 73 (TR#565), 2.41 acres; 2) 24812 Hwy 73 (TR#37680), .55 acres; 3) 24820 Hwy 73 (TR#18627), .44 acres.**

Requested Action

**It is requested that the Board of Commissioners hold a public hearing on this rezoning request and then approve or deny the rezoning request.**

Signature:

Dept. \_\_\_\_\_

Date: 10/25/2016

Attachments: Yes \_\_\_\_\_ No   x  

#### Review Process

Approved		
Yes	No	Initials

Finance Director	—	—	
Budget Amendment Necessary	—	—	
County Attorney	—	—	
County Manager	—	—	
Other:	—	—	

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on


\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board      Date



*Water. Air. Land. Success.*

PLANNING DEPARTMENT  
1000 N. 1<sup>st</sup> Street, Suite 13-B  
Albemarle, NC 28001  
704-986-3667

## MEMORANDUM

**To:** Stanly County Board of Commissioners  
**From:** Michael Sandy, AICP, CZO   
**Date:** September 28, 2016  
**Subject:** ZA 16-06

**ZA 16-06 Paula Almond on behalf of Ellis Springs Development company requests rezoning from RA-Residential Agricultural to R-20 Residential.** Applicant respectfully requests to rezone 3 tracts totaling 3.4 acres, Tax Record numbers 565, 37680, and 18627. The properties are located at the intersection of NC 73 and Hatley Farm Road. The lots contain five homes and are currently too small to meet the minimum lot sizes required in the RA district. The owner plans to divide the largest lot (2.41 acres), which contains three homes into three separate lots. Presently, the large lot does not conform to the requirements of the RA zoning district by having three homes on one lot (a legal nonconformity) and the two small lots do not conform to the minimum lot size. The homes and the lots existed prior to the adoption of the Stanly County Zoning Ordinance. If changed to R-20; this will eliminate all non-conformities once the large lot is subdivided. The homes are currently serving as rental properties.

Nearby properties are in Stanly County zoning jurisdiction and are mostly zoned as RA with one lot zoned as Highway Business for a mini-storage warehouse. Approximately 10 years ago water and sewer was extended through this area to serve Millingport School.

This property is not located in a regulated floodplain or a WS-IV Water Supply Watershed. Traffic on this section of NC 73 Hwy has been studied by NCDOT averaged 5300 vehicles per day in 2014.

The Stanly County Planning Department recommends this request. The request by Ellis Springs Development will allow the larger tract to be divided and bring the smaller lots into compliance, therefore this action should eliminate several non-conformities.

The Planning Board unanimously recommended approval of this rezoning request at its October 10, 2016 meeting.





This map is prepared for the inventory of Real Property found within this jurisdiction, and is compiled from recorded deeds, plats and other public records and data. Users of the map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. The Stanly County Geographic Information Systems Division of the Office of Information Technology assumes no legal responsibility for the information contained on this map. Also, when the deeds and or plats are viewed for a parcel, the Stanly County Register of Deeds Office makes no guarantees regarding the collection, accuracy, authenticity, or use of these records. The web site is for informational use and convenience only. The Register of Deeds shall in no way be held responsible for errors or omissions in these records nor for any actions resulting from their use. The official records are kept in the Stanly County Register of Deeds Office. To view deeds on this site you must install the AlternatIFF viewer. To install, please visit <http://www.alternatiff.com/install-ie/>

Z A 16-06 Ellis Springs Development Co.



**DRAFT**

## Stanly County Planning Board October 10, 2016 - Meeting Minutes

### **Call to Order**

Chairman Robert Loflin called the meeting to order on October 10, 2016, at 7:00 p.m. in the Commons Meeting Room at 1000 N First Street, Albemarle, North Carolina.

Chair Loflin asked the Clerk to call the roll.

### **Stanly County Planning Board Members Attending**

Robert Loflin, Jr., Chair  
Kevin Brickman  
Frank Sparger  
Ned Stallings  
Bob Davis

### **Planning Board Members Absent:**

John Eckman, III  
Terry Smith, Vice-Chair

### **Stanly County Planning Staff Attending**

Michael Sandy, Planning Director  
Bob Remsburg, Planner I

**Others Present:** No one signed in to speak.

Mr. Remsburg, Clerk, indicated that each member had been given a replacement Section XIII to add to their copies of the Zoning Ordinance. The Board of County Commissioners had approved the change at their last regular meeting to update the ordinance.

Chairman Loflin asked the Board to note the minutes of June 13, 2016. He asked if there were any corrections to the minutes. Hearing none, he asked for a motion to approve.

**Motion:** Bob Davis made a motion to approve the June 13, 2016, minutes as written.

**Second:** Kevin Brickman seconded the motion.

**Action:** The Board unanimously approved this motion.

Chairman Loflin called on Bob Remsburg to present the first hearing, ZA16-06 and ZA 16-08

Mr. Remsburg explained that these two petitions would be presented together but each will be voted separately.

**ZA 16-06 Paula Almond on behalf of Ellis Springs Development Company requests rezoning from RA-Residential Agricultural to R-20 Residential of three lots at the**

**intersection of NC 73 and Hatley Farm Road. Applicant respectfully requests to rezone 3 tracts totaling 3.4 acres, tax record numbers 565, 37680, and 18627.**

Using a power point presentation, Mr. Remsburg showed the located of the property on a map and the homes involved. The two smaller lots do not contain enough square footage to meet the 30,000 square foot minimum lot size in the RA zoning district. If rezoned to R-20, the minimum lot size is 15,000 square feet and the lots will then conform to the zoning requirements. The larger lot has three homes and consists of 2.41 acres. Under the ordinance only one stick built or modular home is allowed on a lot. Ellis Springs Development plans to divide this parcel into three tracts. To help this meet the ordinance requirements it is helpful to reduce the minimum lot size to 15,000 square feet. Water and sewer are available and the properties are located in a growth area as designated in the 2010 Land Use Plan. These lots are not in a flood plain or in a watershed area.

**ZA 16-08 Travis Alley requests rezoning from RA-Residential Agricultural to R-20 Residential just west of the intersection of NC 73 and Hatley Farm Road. Applicant respectfully asks to rezone from RA-Residential Agricultural to R-20 Residential, approx.. 19.87 acres, tax record number 10579.**

Continuing with the power point presentation, Mr. Remsburg pointed out the location of this acreage on a map. There are no structures on this property. Mr. Remsburg showed where Mr. Alley had traded a portion of the property with Friendship Methodist Church giving this land a second area of road frontage on NC 73. This property also has water and sewer available. Mr. Alley may choose to develop this property in the future; however, no plans have been submitted. The property is in a growth area as designated in the 2010 Land Use Plan. Since septic and wells are not necessary, homes could be placed on smaller lots. According to NC Department of Transportation traffic counts, approximately 2,000 vehicles per day travel NC 73. This lot is not in a flood plain or watershed area.

No one spoke in favor or opposition to either request.

**Motion:** Bob Davis made a motion to recommend approval of ZA16-06, Ellis Springs Development Company to the Board of County Commissioners.

Second: Frank Sparger

Action: The Board unanimously approved this motion.

**Motion:** Bob Davis made a motion to recommend approval of ZA16-08, Travis Alley Development Company to the Board of County Commissioners.

Second: Kevin Brickman

Action: The Board unanimously approved this motion.

Mr. Loflin reminded those present that the hearing at the Board of County Commissioners meeting would be on November 7<sup>th</sup> at 7:00 p.m.

Chairman Loflin called on Mr. Remsburg to present the second hearing, ZA16-07.

**ZA 16-07 Frank T. McCoy has requested to rezone a lot totaling 4.17 acres at 41222 Shady Rest Road at the intersection with NC 740, New London, tax record #31849.**

Mr. Remsburg shared the location of the property using the power point presentation. There are 6 homes located on the 4.17 acre lot. Mr. McCoy desires to divide the lot into six small lots, one for each home. Because there is more than one stick-built home on this parcel, it is currently non-compliant. The property is zoned as RA and located in a watershed area. The minimum lot size is 40,000 square feet. Since water is available, the minimum lot size in the R-20 district is 15,000 square feet. The size of the lot and the positioning of the homes does not allow the lot to be split into 6 parcels of 40,000 square feet. To comply with the ordinance, the property needs to be rezoned to R-20. Traffic on NC 740 is around 2,000 vehicles per day and traffic on Shady Rest is approximately 180 vehicles per day. This property is not located in a flood plain.

No one spoke in favor or opposition to the rezoning request.

At this point, Mr. Loflin closed the hearing. Board members discussed the request.

Chairman Loflin asked if there were any further questions from the Board. Hearing none, he invited the members of the board to propose a motion on the approval or denial of the request.

**Motion:** Bob Davis made a motion to send this case to the Board of County Commissioners with a recommendation to approve ZA 16-07.

**Second:** Frank Sparger seconded the motion.

**Action:** The Board unanimously approved this motion.

**Other Business:** Mr. Loflin invited Bob Remsburg to present information regarding amendments to Sections 101-450 of the Zoning Ordinance. Each member present was given a copy of the revised ordinance sections to review. Mr. Remsburg pointed out several highlights including the sign ordinance, outdoor lighting and shooting/firing ranges. Members were asked to review the draft and offer suggestions and comments back to the staff. We will review this more at the next meeting of the Planning Board

### **Adjournment**

Chairman Loflin asked for a motion to adjourn. A motion to adjourn was made by Frank Sparger and second by Kevin Brickman. The meeting was adjourned at 7:40 p.m.

---

Robert Loflin, Chairman

---

Robert Remsburg, Clerk



# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
 Presenter: Michael Sandy

Consent Agenda | Regular Agenda

30

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: Verbal only

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### PUBLIC HEARING PLANNING AND ZONING

Subject

**ZA 16-07 Frank T. McCoy requests the rezoning from RA-Residential Agricultural to R20-Residential of a 4.17 acre lot on the northeast corner of NC 740 and Shady Rest Road. 41222 Shady Rest Road, (TR#31849)**

Requested Action

**It is requested that the Board of Commissioners hold a public hearing on this rezoning request and then approve or deny the rezoning request.**

Signature: 

Dept.

Date: 10/25/2016

Attachments: Yes No   x  

#### Review Process

Approved		Initials
Yes	No	
Finance Director	—	—
Budget Amendment Necessary	—	—
County Attorney	—	—
County Manager	—	—
Other:	—	—

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board      Date




*Water. Air. Land. Success.*

PLANNING DEPARTMENT  
1000 N. 1<sup>st</sup> Street, Suite 13-B  
Albemarle, NC 28001  
704-986-3667

## MEMORANDUM

**To:** Stanly County Board of Commissioners  
**From:** Michael Sandy, AICP, CZO  
**Date:** October 19, 2016  
**Subject:** ZA 16-07



**ZA 16-07 Frank T. McCoy requests rezoning from RA-Residential Agricultural to R-20 Residential.** Applicant respectfully requests to rezone one tract totaling 4.17 acres, Tax Record number 31849. The property is located at the intersection of NC 740 and Shady Rest Road at 41222 Shady Rest Road, New London. The lot contains six homes. The owner plans to divide the lot into six separate lots. Presently, the large lot does not conform to the requirements of the RA zoning district by having six homes on one lot (a legal nonconformity). The homes were constructed on the lot prior to the adoption of the Stanly County Zoning Ordinance. If changed to R-20 and subsequently subdivided; this should eliminate the non-conformity. The homes are currently serving as rental properties.

Adjacent properties are in Stanly County zoning jurisdiction and are zoned RA with the exception of the property across NC 740 which is part of the Stanly County Airport and is zoned M-1, Light Industrial.

This property is not located in a regulated floodplain but is in the WS-IV Water Supply Watershed. Traffic on sections of NC 740 Hwy has been studied by NCDOT averaged approximately 2,000 vehicles per day in 2014, traffic along Shady Rest Road was last studied in 2012 and was 180 vehicles per day. The property does have public water but no sewer service.

The Stanly County Planning Department recommends this request because it will allow the tract to be divided and eliminate the nonconformity.

The Planning Board unanimously recommended approval of this rezoning request at its October 10, 2016 meeting.



This map is prepared for the inventory of Real Property found within this jurisdiction, and is compiled from recorded deeds, plats and other public records and data. Users of the map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. The Stanly County Geographic Information Systems Division of the Office of Information Technology assumes no legal responsibility for the information contained on this map. Also, when the deeds and or plats are viewed for a parcel, the Stanly County Register of Deeds Office makes no guarantees regarding the collection, accuracy, authenticity, or use of these records. The web site is for informational use and convenience only. The Register of Deeds shall in no way be held responsible for errors or omissions in these records nor for any actions resulting from their use. The official records are kept in the Stanly County Register of Deeds Office. To view deeds on this site you must install the AlternatTIFF viewer. To install, please visit <http://www.alternatiff.com/install-ie/>

*ZA 16-07 Frank T. McCoy*



**DRAFT**

## Stanly County Planning Board October 10, 2016 - Meeting Minutes

### **Call to Order**

Chairman Robert Loflin called the meeting to order on October 10, 2016, at 7:00 p.m. in the Commons Meeting Room at 1000 N First Street, Albemarle, North Carolina.

Chair Loflin asked the Clerk to call the roll.

### **Stanly County Planning Board Members Attending**

Robert Loflin, Jr., Chair  
Kevin Brickman  
Frank Sparger  
Ned Stallings  
Bob Davis

### **Planning Board Members Absent:**

John Eckman, III  
Terry Smith, Vice-Chair

### **Stanly County Planning Staff Attending**

Michael Sandy, Planning Director  
Bob Remsburg, Planner I

**Others Present:** No one signed in to speak.

Mr. Remsburg, Clerk, indicated that each member had been given a replacement Section XIII to add to their copies of the Zoning Ordinance. The Board of County Commissioners had approved the change at their last regular meeting to update the ordinance.

Chairman Loflin asked the Board to note the minutes of June 13, 2016. He asked if there were any corrections to the minutes. Hearing none, he asked for a motion to approve.

**Motion:** Bob Davis made a motion to approve the June 13, 2016, minutes as written.

**Second:** Kevin Brickman seconded the motion.

**Action:** The Board unanimously approved this motion.

Chairman Loflin called on Bob Remsburg to present the first hearing, ZA16-06 and ZA 16-08

Mr. Remsburg explained that these two petitions would be presented together but each will be voted separately.

**ZA 16-06 Paula Almond on behalf of Ellis Springs Development Company requests rezoning from RA-Residential Agricultural to R-20 Residential of three lots at the**



**intersection of NC 73 and Hatley Farm Road. Applicant respectfully requests to rezone 3 tracts totaling 3.4 acres, tax record numbers 565, 37680, and 18627.**

Using a power point presentation, Mr. Remsburg showed the located of the property on a map and the homes involved. The two smaller lots do not contain enough square footage to meet the 30,000 square foot minimum lot size in the RA zoning district. If rezoned to R-20, the minimum lot size is 15,000 square feet and the lots will then conform to the zoning requirements. The larger lot has three homes and consists of 2.41 acres. Under the ordinance only one stick built or modular home is allowed on a lot. Ellis Springs Development plans to divide this parcel into three tracts. To help this meet the ordinance requirements it is helpful to reduce the minimum lot size to 15,000 square feet. Water and sewer are available and the properties are located in a growth area as designated in the 2010 Land Use Plan. These lots are not in a flood plain or in a watershed area.

**ZA 16-08 Travis Alley requests rezoning from RA-Residential Agricultural to R-20 Residential just west of the intersection of NC 73 and Hatley Farm Road. Applicant respectfully asks to rezone from RA-Residential Agricultural to R-20 Residential, approx.. 19.87 acres, tax record number 10579.**

Continuing with the power point presentation, Mr. Remsburg pointed out the location of this acreage on a map. There are no structures on this property. Mr. Remsburg showed where Mr. Alley had traded a portion of the property with Friendship Methodist Church giving this land a second area of road frontage on NC 73. This property also has water and sewer available. Mr. Alley may choose to develop this property in the future; however, no plans have been submitted. The property is in a growth area as designated in the 2010 Land Use Plan. Since septic and wells are not necessary, homes could be placed on smaller lots. According to NC Department of Transportation traffic counts, approximately 2,000 vehicles per day travel NC 73. This lot is not in a flood plain or watershed area.

No one spoke in favor or opposition to either request.

**Motion:** Bob Davis made a motion to recommend approval of ZA16-06, Ellis Springs Development Company to the Board of County Commissioners.

Second: Frank Sparger

Action: The Board unanimously approved this motion.

**Motion:** Bob Davis made a motion to recommend approval of ZA16-08, Travis Alley Development Company to the Board of County Commissioners.

Second: Kevin Brickman

Action: The Board unanimously approved this motion.

Mr. Loflin reminded those present that the hearing at the Board of County Commissioners meeting would be on November 7<sup>th</sup> at 7:00 p.m.

Chairman Loflin called on Mr. Remsburg to present the second hearing, ZA16-07.

**ZA 16-07 Frank T. McCoy has requested to rezone a lot totaling 4.17 acres at 41222 Shady Rest Road at the intersection with NC 740, New London, tax record #31849.**

Mr. Remsburg shared the location of the property using the power point presentation. There are 6 homes located on the 4.17 acre lot. Mr. McCoy desires to divide the lot into six small lots, one for each home. Because there is more than one stick-built home on this parcel, it is currently non-compliant. The property is zoned as RA and located in a watershed area. The minimum lot size is 40,000 square feet. Since water is available, the minimum lot size in the R-20 district is 15,000 square feet. The size of the lot and the positioning of the homes does not allow the lot to be split into 6 parcels of 40,000 square feet. To comply with the ordinance, the property needs to be rezoned to R-20. Traffic on NC 740 is around 2,000 vehicles per day and traffic on Shady Rest is approximately 180 vehicles per day. This property is not located in a flood plain.

No one spoke in favor or opposition to the rezoning request.

At this point, Mr. Loflin closed the hearing. Board members discussed the request.

Chairman Loflin asked if there were any further questions from the Board. Hearing none, he invited the members of the board to propose a motion on the approval or denial of the request.

**Motion:** Bob Davis made a motion to send this case to the Board of County Commissioners with a recommendation to approve ZA 16-07.

**Second:** Frank Sparger seconded the motion.

**Action:** The Board unanimously approved this motion.

**Other Business:** Mr. Loflin invited Bob Remsburg to present information regarding amendments to Sections 101-450 of the Zoning Ordinance. Each member present was given a copy of the revised ordinance sections to review. Mr. Remsburg pointed out several highlights including the sign ordinance, outdoor lighting and shooting/firing ranges. Members were asked to review the draft and offer suggestions and comments back to the staff. We will review this more at the next meeting of the Planning Board

### Adjournment

Chairman Loflin asked for a motion to adjourn. A motion to adjourn was made by Frank Sparger and second by Kevin Brickman. The meeting was adjourned at 7:40 p.m.

---

Robert Loflin, Chairman

---

Robert Remsburg, Clerk



# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
 Presenter: Michael Sandy

Consent Agenda | Regular Agenda 3D

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: Verbal only

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### PUBLIC HEARING PLANNING AND ZONING

Subject

ZA 16-08 Travis Alley requests the rezoning from RA-Residential Agricultural to R20-Residential of an approximately 19.87 acre lot west of the intersection of NC 73 and Hatley Farm Road. (TR#10579).

Requested Action

It is requested that the Board of Commissioners hold a public hearing on this rezoning request and then approve or deny the rezoning request.

Signature: 

Dept. \_\_\_\_\_

Date: 10/25/2016

Attachments: Yes \_\_\_\_\_ No   x  

#### Review Process

	Approved		Initials
	Yes	No	
Finance Director	—	—	
Budget Amendment Necessary	—	—	
County Attorney	—	—	
County Manager	—	—	
Other:	—	—	

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board      Date




*Water. Air. Land. Success.*

PLANNING DEPARTMENT  
1000 N. 1<sup>st</sup> Street, Suite 13-B  
Albemarle, NC 28001  
704-986-3667

## MEMORANDUM

**To:** Stanly County Board of Commissioners  
**From:** Michael Sandy, AICP, CZO  
**Date:** October 19, 2016  
**Subject:** ZA 16-08



**ZA 16-08 Travis Alley requests to rezone from RA-Residential Agricultural to R-20 Residential.** Applicant respectfully requests to rezone one tract totaling approximately 19.87 acres, Tax Record number 10579. This tract is adjacent to the largest of the Ellis Springs Development lots. A recent transfer of property with Friendship United Methodist Church has not been updated by Stanly County GIS but the approximate line is shown on the enclosed map. With water and sewer available along NC 73, Mr. Alley may elect to develop the property. An R-20 district designation will allow the minimum lot size to be 15,000 square feet. In the RA district, the minimum lot size is 30,000 square feet. This request is in a growth area as designated in the Stanly County Land-Use Plan adopted by the Commissioners in 2010.

Neighboring properties are in Stanly County zoning jurisdiction and are mostly zoned RA with one lot zoned as Highway Business for a mini-storage warehouse. Approximately 10 years ago water and sewer was extended through this area to serve Millingport School.

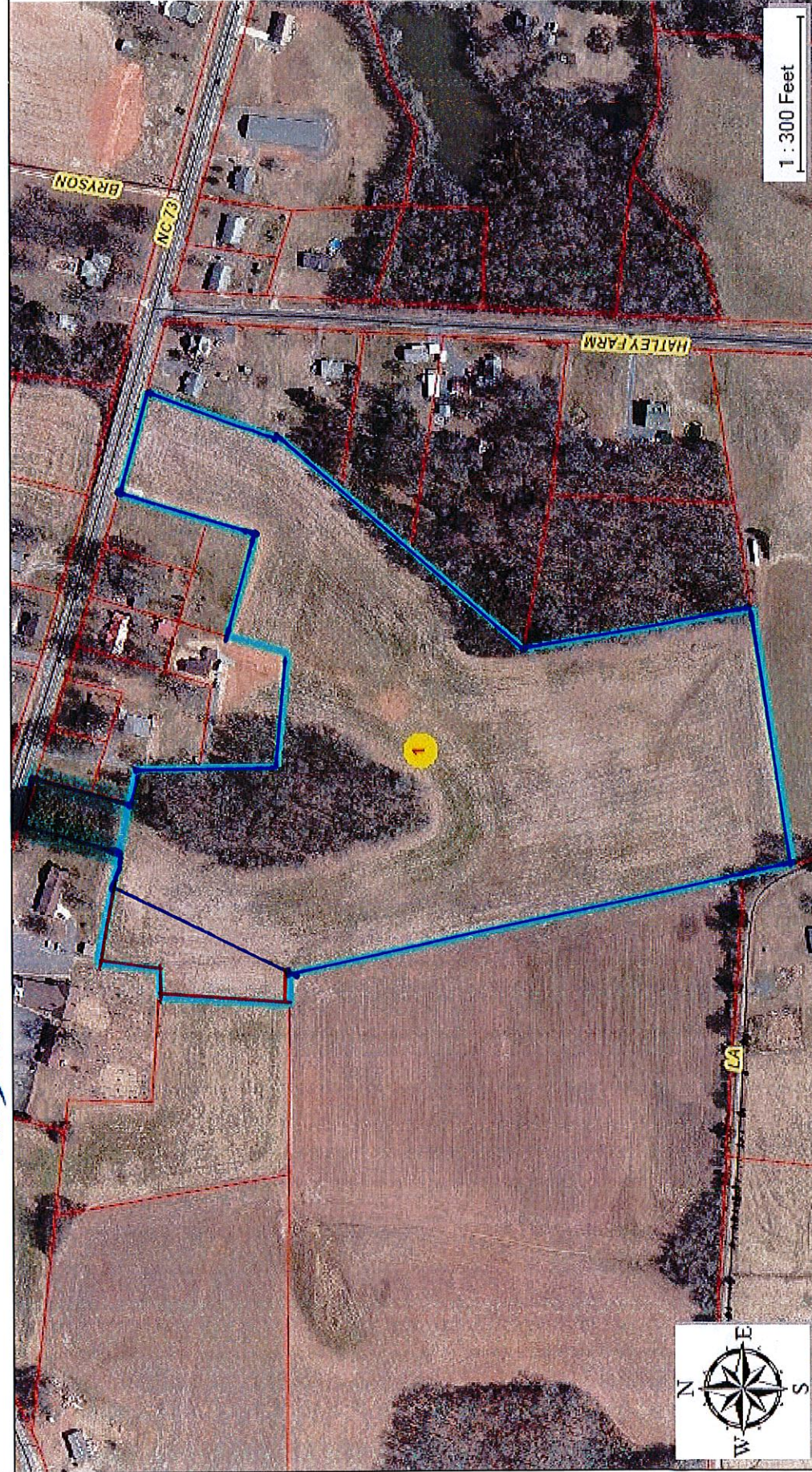
This property is not located in a regulated floodplain or a WS-IV Water Supply Watershed. Traffic on this section of NC 73 Hwy has been studied by NCDOT averaged 5300 vehicles per day in 2014.

The Stanly County Planning Department recommends this request. The Travis Alley property provides a good location for development and is in a growth area.

The Planning Board unanimously recommended approval of this rezoning request at its October 10, 2016 meeting.



Stanly  
 Printed October 14, 2016  
 See Below for Disclaimer



This map is prepared for the inventory of Real Property found within this jurisdiction, and is compiled from recorded deeds, plats and other public records and data. Users of the map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. The Stanly County Geographic Information Systems Division of the Office of Information Technology assumes no legal responsibility for the information contained on this map. Also, when the deeds and or plats are viewed for a parcel, the Stanly County Register of Deeds Office makes no guarantees regarding the collection, accuracy, authenticity, or use of these records. The web site is for informational use and convenience only. The Register of Deeds shall in no way be held responsible for errors or omissions in these records nor for any actions resulting from their use. The official records are kept in the Stanly County Register of Deeds Office. To view deeds on this site you must install the AlternatIFF viewer. To install, please visit <http://www.alternatiff.com/install-ie/>

*ZA 16-08 Travis Alley*



**DRAFT**

## Stanly County Planning Board October 10, 2016 - Meeting Minutes

### **Call to Order**

Chairman Robert Loflin called the meeting to order on October 10, 2016, at 7:00 p.m. in the Commons Meeting Room at 1000 N First Street, Albemarle, North Carolina.

Chair Loflin asked the Clerk to call the roll.

### **Stanly County Planning Board Members Attending**

Robert Loflin, Jr., Chair  
Kevin Brickman  
Frank Sparger  
Ned Stallings  
Bob Davis

### **Planning Board Members Absent:**

John Eckman, III  
Terry Smith, Vice-Chair

### **Stanly County Planning Staff Attending**

Michael Sandy, Planning Director  
Bob Remsburg, Planner I

**Others Present:** No one signed in to speak.

Mr. Remsburg, Clerk, indicated that each member had been given a replacement Section XIII to add to their copies of the Zoning Ordinance. The Board of County Commissioners had approved the change at their last regular meeting to update the ordinance.

Chairman Loflin asked the Board to note the minutes of June 13, 2016. He asked if there were any corrections to the minutes. Hearing none, he asked for a motion to approve.

**Motion:** Bob Davis made a motion to approve the June 13, 2016, minutes as written.

**Second:** Kevin Brickman seconded the motion.

**Action:** The Board unanimously approved this motion.

Chairman Loflin called on Bob Remsburg to present the first hearing, ZA16-06 and ZA 16-08

Mr. Remsburg explained that these two petitions would be presented together but each will be voted separately.

**ZA 16-06 Paula Almond on behalf of Ellis Springs Development Company requests rezoning from RA-Residential Agricultural to R-20 Residential of three lots at the**

**intersection of NC 73 and Hatley Farm Road. Applicant respectfully requests to rezone 3 tracts totaling 3.4 acres, tax record numbers 565, 37680, and 18627.**

Using a power point presentation, Mr. Remsburg showed the located of the property on a map and the homes involved. The two smaller lots do not contain enough square footage to meet the 30,000 square foot minimum lot size in the RA zoning district. If rezoned to R-20, the minimum lot size is 15,000 square feet and the lots will then conform to the zoning requirements. The larger lot has three homes and consists of 2.41 acres. Under the ordinance only one stick built or modular home is allowed on a lot. Ellis Springs Development plans to divide this parcel into three tracts. To help this meet the ordinance requirements it is helpful to reduce the minimum lot size to 15,000 square feet. Water and sewer are available and the properties are located in a growth area as designated in the 2010 Land Use Plan. These lots are not in a flood plain or in a watershed area.

**ZA 16-08 Travis Alley requests rezoning from RA-Residential Agricultural to R-20 Residential just west of the intersection of NC 73 and Hatley Farm Road. Applicant respectfully asks to rezone from RA-Residential Agricultural to R-20 Residential, approx.. 19.87 acres, tax record number 10579.**

Continuing with the power point presentation, Mr. Remsburg pointed out the location of this acreage on a map. There are no structures on this property. Mr. Remsburg showed where Mr. Alley had traded a portion of the property with Friendship Methodist Church giving this land a second area of road frontage on NC 73. This property also has water and sewer available. Mr. Alley may choose to develop this property in the future; however, no plans have been submitted. The property is in a growth area as designated in the 2010 Land Use Plan. Since septic and wells are not necessary, homes could be placed on smaller lots. According to NC Department of Transportation traffic counts, approximately 2,000 vehicles per day travel NC 73. This lot is not in a flood plain or watershed area.

No one spoke in favor or opposition to either request.

**Motion:** Bob Davis made a motion to recommend approval of ZA16-06, Ellis Springs Development Company to the Board of County Commissioners.

Second: Frank Sparger

Action: The Board unanimously approved this motion.

**Motion:** Bob Davis made a motion to recommend approval of ZA16-08, Travis Alley Development Company to the Board of County Commissioners.

Second: Kevin Brickman

Action: The Board unanimously approved this motion.

Mr. Loflin reminded those present that the hearing at the Board of County Commissioners meeting would be on November 7<sup>th</sup> at 7:00 p.m.

Chairman Loflin called on Mr. Remsburg to present the second hearing, ZA16-07.

**ZA 16-07 Frank T. McCoy has requested to rezone a lot totaling 4.17 acres at 41222 Shady Rest Road at the intersection with NC 740, New London, tax record #31849.**

Mr. Remsburg shared the location of the property using the power point presentation. There are 6 homes located on the 4.17 acre lot. Mr. McCoy desires to divide the lot into six small lots, one for each home. Because there is more than one stick-built home on this parcel, it is currently non-compliant. The property is zoned as RA and located in a watershed area. The minimum lot size is 40,000 square feet. Since water is available, the minimum lot size in the R-20 district is 15,000 square feet. The size of the lot and the positioning of the homes does not allow the lot to be split into 6 parcels of 40,000 square feet. To comply with the ordinance, the property needs to be rezoned to R-20. Traffic on NC 740 is around 2,000 vehicles per day and traffic on Shady Rest is approximately 180 vehicles per day. This property is not located in a flood plain.

No one spoke in favor or opposition to the rezoning request.

At this point, Mr. Loflin closed the hearing. Board members discussed the request.

Chairman Loflin asked if there were any further questions from the Board. Hearing none, he invited the members of the board to propose a motion on the approval or denial of the request.

**Motion:** Bob Davis made a motion to send this case to the Board of County Commissioners with a recommendation to approve ZA 16-07.

**Second:** Frank Sparger seconded the motion.

**Action:** The Board unanimously approved this motion.

**Other Business:** Mr. Loflin invited Bob Remsburg to present information regarding amendments to Sections 101-450 of the Zoning Ordinance. Each member present was given a copy of the revised ordinance sections to review. Mr. Remsburg pointed out several highlights including the sign ordinance, outdoor lighting and shooting/firing ranges. Members were asked to review the draft and offer suggestions and comments back to the staff. We will review this more at the next meeting of the Planning Board

### **Adjournment**

Chairman Loflin asked for a motion to adjourn. A motion to adjourn was made by Frank Sparger and second by Kevin Brickman. The meeting was adjourned at 7:40 p.m.

---

Robert Loflin, Chairman

---

Robert Remsburg, Clerk





# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
 Presenter: Andy Lucas

4B

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### NURSING HOME ADVISORY COMMITTEE APPOINTMENT

Subject

Please see the attached information related to this request.

Requested Action

Request Mr. Lane Peeler be appointed to serve a one year term beginning November 7, 2016 – November 7, 2017.

Signature: \_\_\_\_\_

Dept. \_\_\_\_\_

Date: \_\_\_\_\_

Attachments: Yes No   x  

#### Review Process

Approved		Initials
Yes	No	
Finance Director	__	__
Budget Amendment Necessary	__	__
County Attorney	__	__
County Manager	__	__
Other:	__	__

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board      Date



Tyler Brummitt &lt;tbrummitt@stanlycountync.gov&gt;

---

**RE: Application for CAC appointment Lane Peeler**

1 message

**Patricia Cowan** <PCowan@centralina.org>

Thu, Oct 27, 2016 at 10:25 AM

To: Tyler Brummitt &lt;tbrummitt@stanlycountync.gov&gt;

Cc: Bill Rigsbee &lt;wizard3174@aol.com&gt;, Lindsay Tice &lt;LTice@centralina.org&gt;

Good Morning Tyler,

I have screened Mr. Peeler and explained the role of the Community Advisory Committee Volunteer role and he is ready to be appointed to the committee. The next orientation training will be November 30, 2016 and December 1, 2016. I have added Lindsay Tice to this email. Effective November 1, 2016, we are reorganizing the Ombudsman program and she will be the assigned to Stanly County. Mr. Peeler appointment should replace Hilda Lee who resigned from the committee. If you have questions let me know.

Take Care,

Patricia Cowan

**From:** Tyler Brummitt [mailto:tbrummitt@stanlycountync.gov]

**Sent:** Tuesday, October 04, 2016 12:37 PM

**To:** Patricia Cowan <PCowan@centralina.org>

**Subject:** Fwd: Send data from GSC-TS4540-CTAD 10/04/2016 11:31

Good afternoon Patricia,

For your files, attached is a volunteer application for the Nursing Homes Advisory Committee that I received yesterday.

Thank you,

Tyler Brummitt

Stanly County Manager's Office

Pursuant to North Carolina General Statutes, Chapter 132, email correspondence to and from this address may be considered public record under North Carolina Public record Laws and may be disclosed to third parties.



# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
Presenter: Chairman Efird

5  
Consent Agenda | Regular Agenda

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### CONSENT AGENDA

- A. Minutes – Regular meeting of October 17, 2016.
- B. County Attorney – Request approval of the updated/amended Records Retention & Disposition Schedules for County Management, Register of Deeds, Sheriff’s Office and Veterans Services.
- C. Health Dept. – Request approval of budget amendment # 2017-13.
- D. Finance – Request acceptance of the Monthly Financial Report for Three Months Ended September 30, 2016.
- E. CCOG – Request approval of the attached resolution of support for Centralina’s application to NCDOT for Section 5310 transit funds.
- F. Airport – Request approval of budget amendment # 2017-15.
- G. Finance – Request approval of the attached vehicle tax refunds for October 2016.
- H. Sheriff’s Office – Request approval of budget amendment # 2017- 14

Subject

Requested Action

Request approval of the above items as presented.

Signature: \_\_\_\_\_

Dept.

Date:

Attachments: Yes No   x  

### Review Process

Approved  
Yes No Initials

Finance Director

\_\_\_ \_\_\_

Budget Amendment Necessary

\_\_\_ \_\_\_

County Attorney

\_\_\_ \_\_\_

County Manager

\_\_\_ \_\_\_

Other:

\_\_\_ \_\_\_

### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
Tyler Brummitt, Clerk to the Board Date

**STANLY COUNTY  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
OCTOBER 17, 2016**

**COMMISSIONERS PRESENT:** T. Scott Efird, Chairman  
Bill Lawhon, Vice Chairman  
Peter Ascitutto  
Joseph Burleson  
Tony M. Dennis  
Janet K. Lowder  
Gene McIntyre

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Andy Lucas, County Manager  
Jenny Furr, County Attorney  
Tyler Brummitt, Clerk

**CALL TO ORDER**

The Stanly County Board of Commissioners (the "Board") met in regular session on Monday, October 17, 2016 in the Commissioners Meeting Room, Stanly Commons. Chairman Efird called the meeting to order at 7:00 p.m. with Commissioner Dennis leading the invocation and the pledge of allegiance.

**APPROVAL / ADJUSTMENTS TO THE AGENDA**

With no amendments to the agenda, Commissioner Dennis moved to approve it as presented. The motion was seconded by Commissioner Burleson and carried by unanimous vote.

**ITEM # 1 – ECONOMIC DEVELOPMENT – AT&T FIBER READY CERTIFICATION FOR MEADOW CREEK INDUSTRIAL PARK**

**Presenters: Paul Stratos, EDC Director & Kathleen Evans, AT&T**

Mr. Stratos noted that as the county continues to explore ways to develop broadband infrastructure for the area, AT&T has recently partnered with the County to provide the infrastructure needed to meet the fiber/broadband needs for any business or industry seeking to locate in the Meadow Creek Industrial Park. Mr. Stratos introduced Ms. Kathleen Evans, AT&T Regional Director for External Affairs, who shared the results of the company's recent efforts by presenting the County with a fiber ready certification for the industrial park.

No other action was required.

**ITEM # 2 – ECONOMIC DEVELOPMENT – PUBLIC HEARING & TAX INCENTIVE GRANT**

**Presenter: Paul Stratos, EDC Director**

Mr. Stratos requested Board consideration and approval to provide a 55% tax incentive grant for a five (5) year term to an industrial products distributor locating on Highway 49 just north of Richfield. The company plans to make a \$1.7 million capital investment which will aid in creating eleven (11) new jobs and also maintain the nine (9) existing jobs. It was requested the Board hold a public hearing to receive comments on the proposed grant and approve the tax incentive grant.

With no questions from the Board, Chairman Efird declared the public hearing open. With no one coming forward to speak for or against, the hearing was closed.

By motion, Commissioner Dennis moved to approve the tax incentive grant as presented and was seconded by Commissioner Ascitutto. The motion passed by unanimous vote.

**ITEM # 3 – MONARCH – PUBLIC HEARING FOR THE FY 2017-18 NCDOT CONSOLIDATED CAPITAL PROJECTS GRANT**

**Presenters: Laurie Weaver, Director of Grants & Foundation Relations  
Omar Polk, Community Engagement Team Leader**

Ms. Weaver noted Monarch's intentions to apply for the NCDOT Consolidated Capital Projects Grant for fiscal year 2017-2018. If received, the funds will be used to serve adults with disabilities in the Stanly County. As part of Monarch's application process, it was requested the Board hold a public hearing to receive comments on the grant application.

Chairman Efird declared the public hearing open. With no one coming forward to speak for or against, the hearing was closed. No further action was required.

**ITEM # 4 – SCUSA TRANSPORTATION – FY 2017-18 COMMUNITY TRANSPORTATION PROGRAM APPLICATION (SECTION 5311)**

**Presenter: Candice Moffitt, Transit Director**

Ms. Moffitt provided a brief overview of the request noting SCUSA's intent to apply for the FY 2017-18 CTP funds in the amount of \$235,427 with a local match of 15% (estimated at \$35,314). If received, the funds will be used to cover the administrative costs associated with three (3) full-time and one (1) part-time position, vehicle insurance, drug testing, daily office operations, etc. It was requested the Board hold the required public hearing, approve the resolution to apply for, receive and have the funds administered by the Transportation Services

Department, and also authorize the County Manager to execute the CTP/5311 application and other related documents.

After a brief period of discussion, Chairman Efird declared the public hearing open. With no one coming forward, the hearing was closed.

Commissioner Dennis moved to approve the application, associated resolution and authorize the County Manager to execute the application and other documents as requested. Commissioner Ascitto seconded the motion which passed by unanimous vote.

**See Exhibit A**  
**Community Transportation Program Resolution**  
**Section 5311**  
**FY 2018 RESOLUTION**

**ITEM # 5 – SENIOR SERVICES**

**Presenter: Becky Weemhoff, Senior Services Director**

**A. FY 2017-18 NCDOT CONSOLIDATED CAPITAL PROJECTS GRANT**

Ms. Weemhoff stated she was also in attendance to request Board approval to apply for the FY 2017-18 NCDOT Consolidated Capital Projects grant. For FY 2017-18, the department plans to apply for a similar grant in the amount of \$60,000 with \$54,000 in federal/state funds and the remaining \$6,000 match coming from Home and Community Block Grant funds. If received, the funds will enable Senior Services to continue to provide transportation services for older adults in the county. It was requested the Board hold the required public hearing and approve the application for the NCDOT grant.

With no questions from the Board, Chairman Efird declared the public hearing open. With no one coming forward, the hearing was closed.

Commissioner McIntyre moved to approve the application and was seconded by Commissioner Dennis. The motion carried by a 7 – 0 vote.

**B. SENIOR SERVICES ADVISORY BOARD APPOINTMENTS**

The Senior Services Advisory Board has four (4) members whose terms will expire October 31, 2016 and one member who resigned due to health related problems. It was requested the Board reappoint Ms. Sylvia Lingerfelt, Ms. Deloris Chambers and Mr. Dewey Preslar for a three (3) year term ending October 30, 2019, appoint Chief Danny Bowen to a three (3) year term ending October 30, 2019 and appoint Ms. Elizabeth Hill to serve the unexpired term of Dr. Rob Wilkinson until October 30, 2017.

Commissioner Dennis moved to approve the appointments as requested and was seconded by Commissioner McIntyre. The motion passed by unanimous vote.

**ITEM # 6 – TAX ADMINISTRATION – APPROVAL OF THE 2017 MARKET VALUE SCHEDULE OF VALUES & THE 2017 PRESENT USE VALUE SCHEDULE OF VALUES**

**Presenters: Clinton Swaringen, Tax Administrator & Charles Johnson, Revaluation Director**

With the schedules having been submitted previously for the Board's review and a public hearing held on October 3, 2016, Mr. Swaringen was in attendance to request adoption of the schedules. General statute 105-317 requires the Order of Adoption to be published in the newspaper for four consecutive weeks. Pending adoption of the schedules, the notice will be published beginning October 20, 2016 and end on November 8, 2016.

Commissioner Dennis moved to approve both schedules as presented. His motion was seconded by Commissioner Burleson and carried by a 7 – 0 vote.

**ITEM # 7 – BOARD OF HEALTH APPOINTMENTS**

**Presenter: Dennis Joyner, Health Director**

Mr. Joyner noted that the following Board of Health members' terms will expire on December 31, 2016: Dr. Amy Poole Jordan (Veterinarian member), Dr. Keenya Little (Physician member), Mr. Conrad Carter (Registered Engineer member), Ms. Debora Norris (Registered Nurse member) and Dr. Janice Dunlap (Optometrist member). All members have agreed to serve again if reappointed with the exception of Ms. Debora Norris. It was requested the Board appoint five (5) members to the Board of Health for the designated positions of veterinarian, physician, registered engineer, registered nurse and optometrist with terms beginning January 1, 2017 – December 31, 2019.

By motion, Commissioner Ascitutto moved to reappoint Dr. Amy Poole Jordan (Veterinarian), Dr. Keenya Little (Physician), Mr. Conrad Carter (Registered Engineer) and Dr. Janice Dunlap (Optometrist). The motion was seconded by Vice Chairman Lawhon and passed by unanimous vote.

Commissioner Burleson moved to appoint Ms. Diane Y. Daniels (Registered Nurse) as a replacement for Ms. Debora Norris. The motion was seconded by Commissioner McIntyre and carried with a 7 – 0 vote.

**ITEM # 8 – CO-OPERATIVE EXTENTION**

**Presenter: Lori Ivey, Ag-Extension Director**

For Board consideration, Ms. Ivey presented four (4) applications from property owners requesting their properties be designated as a Voluntary Agricultural District or Enhanced Voluntary Agricultural District. Applicants included Steve and Theresa Brooks (Voluntary Ag-District), Gareth and Judy Smith (Enhanced Voluntary Ag-District), Fork "L" Farm, Inc. (Enhanced Voluntary Ag District), Roberts Loop, LLC (Enhanced Voluntary Ag District) and Kevin and Michelle Thomas (Enhanced Voluntary Ag-District). Additionally it was also requested that David Underwood be appointed to serve the unexpired term of Doug Bowers on the Voluntary Ag-District Board.

By motion, Commissioner Burleson moved to approve both items as presented. His motion was seconded by Commissioner Dennis and passed by unanimous vote.

**ITEM # 9 – REGION F AGING ADVISORY COMMITTEE APPOINTMENT**

**Presenter: Andy Lucas, County Manager**

Due to the recent resignation of Mr. Gilbert P. “Rick” Russell, it was requested the Board name a replacement to serve the remainder of his term which will expire June 30, 2017.

By motion, Vice Chairman Lawhon moved to appoint Mr. Melton “Bill” Worth Mullinix, Jr. The motion was seconded by Commissioner Dennis and passed by unanimous vote.

**ITEM # 10 – EMERGENCY AUDIO VISUAL SYSTEM REPLACEMENT**

**Presenter: Andy Lucas, County Manager**

Due to age and recurring issues with the audio visual system in the Commissioners Meeting Room, it was recommended the system be replaced with a new up-to-date system. It was requested the Board approve replacement of the system, approve the associated budget amendment for \$150,000 to cover the cost, and authorize staff to execute a contract with the firm providing the lowest responsible formal bid.

Commissioner Lowder asked the County Manager if he was aware of any local companies who may be able to bid on replacement of the system. The County Manager noted a potential firm in Midland, but encouraged any company who can meet the specs to consider bidding.

Commissioner Ascitutto noted his support in replacing the system stating that it is outdated and needs to be made more efficient.

With no further discussion, Chairman Efird called for a vote. Commissioner Dennis moved to approve the request as presented and was seconded by Commissioner McIntyre. The motion was carried with a 7 – 0 vote.

**ITEM # 11 – CRITERIA TO USE DESIGN-BUILD CONSTRUCTION DELIVERY METHOD FOR AGRICIVIC CENTER LOBBY EXPANSION**

**Presenter: Andy Lucas, County Manager**

For Board consideration, the County Manager presented the proposed criteria for the design-build construction delivery method to renovate and expand the Agri-Civic Center Lobby. The design-build method was recommended since it will help to expedite the process due to the limited amount of time the Agri-Civic Center is available for completion of the expansion. The County Manager then entertained questions from the Board.

Commissioner Dennis moved to approve adoption of the proposed design-build criteria as presented and was seconded by Commissioner Burleson. The motion passed by unanimous vote.



**See Exhibit B**  
**Criteria to Use Design-Build Construction Delivery Method for the**  
**Agri-Civic Center Lobby Expansion**

**ITEM # 12 – CONSENT AGENDA**

**Presenter: Chairman Efirm**

- A. Minutes – Regular meeting of October 3, 2016.
- B. Finance – Request approval of the attached vehicle tax refunds for September 2016.
- C. Airport – Request approval of budget amendment # 2017-10.
- D. Library – Request approval of budget amendment # 2017-11.
- E. SCC – Approval of the Cosmetology Facility & Equipment Leases.

Commissioner Dennis moved to approve the above items as presented. His motion was seconded by Commissioner Ascitutto and carried with a 7 – 0 vote.

**PUBLIC COMMENT – None.**

**GENERAL COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS**

Commissioner Ascitutto thanked the boy scouts who were in attendance as part of their service project. He also noted that he and several other commissioners had attended the ribbon cutting for Stanly Community College’s new cosmetology facility held earlier that day. Also due to a recent newspaper article regarding maintenance issues at the City of Locust’s park, he reiterated his hope that the County will consider establishing a parks and recreation fund in the future to help municipalities maintain their parks.

Commissioner Dennis stated he had attended the ribbon cutting for the new cosmetology facility as well noting that it is a beautiful facility and a good investment for the community.

Vice Chairman Lawhon stated that he recently attended the graduation of the second class from the Tarheel ChalleNGe Academy where 66 students participated. He encouraged everyone to visit and learn more about academy which is located in New London. He also provided statistics comparing the number of building permits issued between January 2016 – September 2016 from the same time period in 2015 noting a 35.51% increase in the number of permits issued and a 20% increase in the total dollar value as well.

Commissioner Lowder wished everyone a Happy Halloween.

Commissioner McIntyre reiterated Vice Chairman’s Lawhon’s comments adding that of the 66 students who graduated from the Tarheel ChalleNGe Academy, the majority of which were high school seniors. He also noted the economic impact the academy brings to the County by the students living here and the families who come to visit that and spend money on lodging, restaurants, shopping, etc.

Commissioner Burluson asked everyone to continue to remember the victims of Hurricane Matthew in the eastern part of the state.

**CLOSED SESSION**

Commissioner Burluson moved to recess the meeting into closed session to discuss economic development in accordance with G. S. 143-318.11(a)(4) and to discuss a real estate transaction in accordance with G. S. 143-318.11(a)(5). The motion was seconded by Commissioner Lowder and passed by unanimous vote at 7:53 p.m.

**ANNOUNCEMENT**

For Board action, Commissioner Ascitto stated that contingent upon the commitment of a specific economic development project, the County will exchange its property located at 245 East Main Street, Albemarle, NC for the City of Albemarle's property located at 157 North Second Street, Albemarle, NC. The County will also receive a \$48,500 cash grant from the City, a \$1,500 cash grant from Albemarle Downtown Development Corporation and no electricity bill from the City during the renovation of the 157 North Second Street property. It was also requested the Board authorize County staff to prepare an acquisition agreement and move forward with the appropriate title searches.

Commissioner Dennis moved to approve the exchange as presented and was seconded by Commissioner Burluson. The motion passed by unanimous vote.

**ADJOURN**

With no further discussion, Commissioner Dennis moved to adjourn the meeting and was seconded by Commissioner McIntyre. The motion carried with a 7 – 0 vote 8:10 p.m.

---

Terry Scott Efid, Chairman

---

Tyler Brummitt, Clerk



# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
 Presenter: Jenny Furr

5B

Consent Agenda | Regular Agenda

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### Records Retention and Disposition Schedules

The North Carolina Department of Cultural Resources (hereinafter referred to as “Department”) has updated and/or amended the Records Retention and Disposition Schedules (hereinafter referred to as “Schedules”) listed below. The Schedules are agreements between the County and the Department that address if and when local records may be destroyed.

- 1) County Management Schedule - Amendment: Standard 6 – Emergency Services Records – Issued October 1, 2016
- 2) County Register of Deeds Schedule – Amendment: Standard 5 – Personnel Records - Issued November 7, 2014
- 3) County Sheriff’s Office Schedule – Amendment: Standard 8 – Program Operational Records: Sheriff Records – Issued October 1, 2016
- 4) County Veterans Services – Amendment: Standard 4 – Personnel Records – Issued November 7, 2014

The attached document highlights the links to the relevant Schedules and amendments for your consideration. Said links can be found at

<http://archives.ncdcr.gov/For-Government/Retention-Schedules/Local-Schedules#chart>

Approve the above-listed amendments.

Subject

Requested Action

Signature: Jenifer R. Furr

Dept. Legal

Date: 10-28-16

Attachments: Yes X No \_\_\_\_\_

#### Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board      Date



FOR THE PUBLIC

FOR GOVERNMENT

FOR EDUCATORS

- About
- Visit Us
- Contact
- Social Media
- Laws and Guidelines
- Get Involved
- Search the Catalog

# LOCAL GOVERNMENT SCHEDULES

## FOR GOVERNMENT

Home > [For Government](#) >> [Retention Schedules](#) >> [Local Government Schedules](#)

### Retention Schedules - Local

- [Retention Schedules](#)
  - [Draft Schedules](#)

- [Records Analysts](#)
- [Forms](#)
- [Authorized Destruction of Records](#)

**Local retention and disposition schedules** are a tool for the employees of local governments across the state to use when managing the records in their offices. It lists records commonly found in local governmental offices, and gives an assessment of their value by indicating when (and if) those records should be destroyed.

These schedules are an agreement between the local government office/department and the Department of Cultural Resources, and as the inventory and schedule that the Department of Cultural Resources is directed by G.S. §121-5 (c) and G.S. §132-8 to provide.

These schedules must be approved by your governing board before you are permitted to destroy records according to the schedule. That approval should be made in a regular meeting and recorded as an action in the minutes. It may be done as part of the consent agenda, by resolution, or other action. Please send a copy of the completed signature page to the Records Analysis Unit, Government Records Section, 4615 Mail Service Center, Raleigh, NC 27699-4615 or fax it to 919-715-3627. If you are unsure whether or not you have approved your schedule, please contact a [Records Management Analyst](#).

If you have an item that not listed on your retention and disposition schedule, please contact a [Records Management Analyst](#). The analyst will help to see if there is an existing item on the schedule that will allow to retain and dispose of the record. If the item cannot be found on the current schedule, the analyst will discuss the nature of the records with to determine if the records have historical value. If the records have historical value, we will discuss the possibility of transferring the records to the State Archives to be preserved permanently.

If the records do not have historical value, we will ask you to complete a [Request and Approval of Unscheduled Records Disposal](#) if the records are not currently created. If the records are an active records series, the analyst will help you develop an amendment to the schedule so that you can continue to destroy the records appropriately."

### GOVERNMENT RECORDS MAILING ADDRESS

**Government Records Section**  
**4615 Mail Service Center**  
**Raleigh, NC 27699-4615**

### GOVERNMENT RECORDS PHYSICAL ADDRESS

**215 N. Blount Street,**  
**Raleigh, N.C.**

**Phone: 919.807.7350**  
**Fax: 919.715.3627**  
**Courier: 51-81-20**

### Staff List

### The North Carolina Digital Collections

Records	Amendments
<a href="#">Alcoholic Beverage Control (ABC) Boards</a> - Issued February 2, 2009	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">County Board of Elections</a> - Issued April 4, 2012	<a href="#">Standard 8 - Election Records; Standard 9 - Voter Registration Records</a> - Issued August 19, 2013 <a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">County Management</a> - Issued April 15, 2013	<a href="#">Standard 4 - Budget, Fiscal, and Payroll Records; Standard 11 - Personnel Records</a> - Issued August 28, 2013 and November 7, 2014 <a href="#">Standard 6 - Emergency Services Records</a> - Issued October 1, 2016
<a href="#">County Register of Deeds</a> - Issued October 10, 2012	<a href="#">Standard 2 - Budget, Fiscal, and Payroll Records; Standard 5 - Personnel Records</a> - Issued August 29, 2013 and November 7, 2014

## Local Government Schedules

**Outer Banks History Center****Western Regional Archives****State Historical Records  
Advisory Board****STATE ARCHIVES MAILING  
ADDRESS**

**State Archives of North  
Carolina  
4614 Mail Service Center  
Raleigh, N.C. 27699-4614**

**STATE ARCHIVES PHYSICAL  
ADDRESS**

**109 E. Jones St.  
Raleigh, NC 27601**

**Phone: 919.807.7310  
Fax: 919.733.1354**



<a href="#">County Sheriff's Office</a> - Issued November 15, 2015	<a href="#">Standard 8 - Program Operational Records: Sheriff Records</a> - Issued October 1, 2016
<a href="#">County Social Service Agencies</a> - Issued January 1, 2016	
<a href="#">County Tax Administration</a> - Issued April 17, 2013	<a href="#">Standard 5 - Personnel Records; Standard 12 - Program Records: Business and Other Tax Records</a> - Issued September 3, 2013 and November 7, 2014
<a href="#">County Veterans Services</a> - Issued November 1, 2004	<a href="#">Standard 4 - Personnel Records</a> - Issued November 7, 2014
<a href="#">DMH/DD/SAS Local Management Entity (LME)</a> - Issued October 26, 2011	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">DMH/DD/SAS Local Provider Agency</a> - Issued October 26, 2011	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Local Education Agencies</a> - Issued February 19, 1999	<a href="#">Standard 1 - Administration and Management Records</a> - Issued July 26, 1999
<a href="#">Local Health Departments</a> - Issued September 7, 2007	<a href="#">Item 10 - Tuberculosis Records</a> - Issued November 30, 2009 <a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014 <a href="#">Standard 19 - Patient Clinical Records</a> - Issued March 31, 2015
<a href="#">Municipal</a> - Issued September 10, 2012	<a href="#">Standard 4 - Budget, Fiscal, and Payroll Records; Standard 6 - Emergency Services and Fire Department Records; Standard 9 - Law Enforcement Records; Standard 12 - Personnel Records</a> - Issued August 29, 2013; January 5, 2015; and October 1, 2016
<a href="#">Public Hospitals</a> - Issued May 13, 2002	<a href="#">Standard 4 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Public Libraries</a> - Issued October 12, 2009	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Public Transportation Systems and Authorities</a> - Issued April 1, 2006	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Regional Councils</a> - Issued April 15, 2008	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Water and Sewer Authorities and Sanitary Districts</a> - Issued May 1, 2016	

**Draft Schedules**

These schedules are posted to allow local officials an opportunity to review it before it becomes an official retention and disposition schedule.

**County Management  
Records Retention Schedule Amendment**

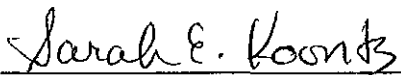
Amending the County Management Records Retention and Disposition Schedule published April 15, 2013.

**STANDARD 6. EMERGENCY SERVICES RECORDS**

Amending Item 1, 911 Recordings as shown on substitute page 43 and Item 13, Emergency Notifications as shown on substitute pages 45 and 45a.

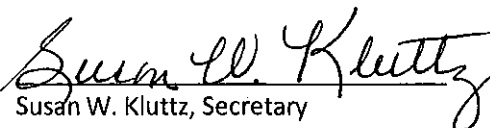
**APPROVAL RECOMMENDED**

\_\_\_\_\_  
Chief Administrative Officer/  
County Manager

  
\_\_\_\_\_  
Sarah E. Koonts, Director  
Division of Archives and Records

**APPROVED**

\_\_\_\_\_  
Chairman  
Board of County Commissioners

  
\_\_\_\_\_  
Susan W. Kluttz, Secretary  
Department of Natural and Cultural  
Resources

County: \_\_\_\_\_

October 1, 2016

**Register of Deeds  
Records Retention Schedule Amendment**

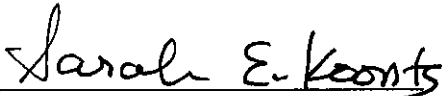
Amending the Register of Deeds Records Retention and Disposition Schedule published October 10, 2012.

**STANDARD 5. PERSONNEL RECORDS**

Amending item 18 **Employee Eligibility Records** as shown on substitute page 39.

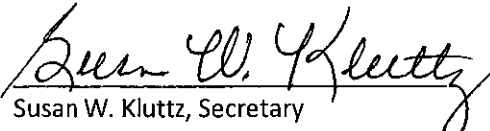
**APPROVAL RECOMMENDED**

\_\_\_\_\_  
Register of Deeds

  
\_\_\_\_\_  
Sarah E. Koonts, Director  
Division of Archives and Records

**APPROVED**

\_\_\_\_\_  
Chairman  
Board of County Commissioners

  
\_\_\_\_\_  
Susan W. Kluttz, Secretary  
Department of Cultural Resources

November 7, 2014

\_\_\_\_\_  
County

**County Sheriff's Office  
Records Retention Schedule Amendment**

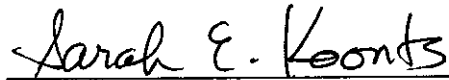
Amending the County Sheriff's Office Records Retention and Disposition Schedule published November 15, 2015.

**STANDARD 8. PROGRAM OPERATIONAL RECORDS: SHERIFF RECORDS**

Amending Item 10, Audio and Video Recordings, as shown on substitute page 57.

**APPROVAL RECOMMENDED**

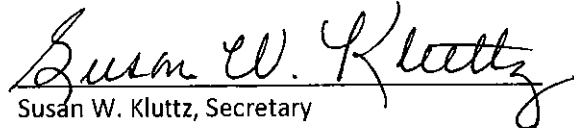
\_\_\_\_\_  
County Sheriff



\_\_\_\_\_  
Sarah E. Koonts, Director  
Division of Archives and Records

**APPROVED**

\_\_\_\_\_  
Chairman, Bd. of County Commissioners



\_\_\_\_\_  
Susan W. Kluttz, Secretary  
Department of Natural and Cultural Resources

County: \_\_\_\_\_

October 1, 2016



**County Veterans Services  
Records Retention Schedule Amendment**

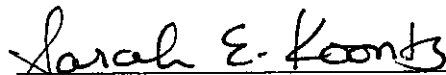
Amending the County Veterans Services Records Retention and Disposition Schedule published November 1, 2004.

**STANDARD 4. PERSONNEL RECORDS**

Amending item 20 **Employee Eligibility Records** as shown on substitute page 22.

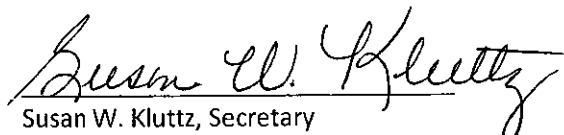
**APPROVAL RECOMMENDED**

\_\_\_\_\_  
County Veterans Services Officer

  
Sarah E. Koonts, Director  
Division of Archives and Records

**APPROVED**

\_\_\_\_\_  
Chairman, Bd. County Commissioners

  
Susan W. Kluttz, Secretary  
Department of Cultural Resources

November 7, 2014

\_\_\_\_\_  
County

# Stanly County Board of Commissioners

**Meeting Date:** November 7, 2016

**Presenter:** Dennis R. Joyner, Health Director

Consent Agenda Agenda	Regular Agenda
5c	


**ITEM TO BE CONSIDERED**

**S  
u  
b  
j  
e  
c  
t**

The Stanly County Health Department requests funding from the Dental Fund Balance to purchase two pieces of dental equipment that were not included in the current FY17 budget. The first item is replacement of an autoclave that is used to sterilize dental instruments. The current unit is over 14 years old and is becoming increasingly expensive to repair. This is a critical piece of equipment for the clinic's operation and the projected cost is \$5,610. The second piece of equipment is an ultrasonic scaler. The clinic has one scaler but a second scaler will help increase clinic efficiency of our dentists. Projected cost of this equipment is \$3,010. Total cost of both pieces of equipment is \$8,620.

**R  
e  
q  
u  
e  
s  
t  
e  
d  
A  
c  
t  
i  
o  
n**

Request approval to appropriate funding in the amount of \$8,620 from the Dental Fund Balance to the Health Department's Dental Clinic FY 16-17 budget for dental equipment expenses.

Signature: 

Dept: Public Health

Date: 10/31/16

Attachments:  yes  no

**Review Process**

**Certification of Action**

	Approved		Initials
	Yes	No	
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	
County Manager	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
Tyler Brummitt, Clerk to the Board      Date



AMENDMENT NO: 2017-13

**STANLY COUNTY-BUDGET AMENDMENT**

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

To amend the General Fund 110, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.5158	530.000	Medical Equipment	\$ 19,980	\$ 8,620	\$ 28,600
TOTALS			<u>\$ 19,980</u>	<u>\$ 8,620</u>	<u>\$ 28,600</u>

This budget amendment is justified as follows:

To budget additional revenue from Dental Fund Balance for medical equipment expenses.

This will result in a net increase \$ 8,620 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.3500	990.5158	Fund Balance App Dental	\$ 99,080	\$ 8,620	\$ 107,700
TOTALS			<u>\$ 99,080</u>	<u>\$ 8,620</u>	<u>\$ 107,700</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Verified by the Clerk of the Board \_\_\_\_\_

*Danish R. Johnson* \_\_\_\_\_ 11/1/16  
 Reviewed by Department Head Date

*John R. Vinson* \_\_\_\_\_ 11-1-16  
 Reviewed by Finance Director Date

\_\_\_\_\_  
 Reviewed by County Manager Date

Posted by
Journal No.
Date



295 Centerpoint Blvd  
Pittston, PA 18640  
http://www.benco.com

# Equipment Quote

Ref No:	359
Purchase Order:	00000359
Printed On:	10/27/2016
Prices Firm Until*:	11/24/2016

\*Prices subject to change with manufacturer price changes

### Customer Information

98378019 - EQAC COUNTY OF STANLY  
STE 10B  
1000 N 1ST ST  
ALBEMARLE, NC 28001-2833  
1-704-982-1345

### Installation Address

1 - EQAC COUNTY OF STANLY  
STE 10B  
1000 N 1ST ST  
ALBEMARLE, NC 28001-2833  
1-704-982-1345

### Benco Information

Equipment Specialist:	Peter Stuart (S) 704-497-2777
Sales Representative:	Joseph Liebau (A) 704-907-3059

Qty	Item #	Mfgr	Item Description	Retail	Net Price	Ext Price
1	4492-177	DTSPPLY	Cavitron® Plus Ultrasonic Scaler with Tap-On™ Technology	\$3,105.89	\$2,555.00	\$2,555.00
1	4948-890	DTSPPLY	Cavitron® Plus Package	\$3,590.40	\$2,955.00	\$2,955.00

**BOTH UNITS INCLUDE:**

- Cavitron Plus Ultrasonic Scaler with Handpiece Cable with Swivel
- Tap-On Technology Wireless Foot Pedal
- Steri-Mate Detachable, Sterilizable Handpiece
- Auxiliary Cable for Foot Control

**PACKAGE INCLUDES EVERYTHING ABOVE PLUS THE FOLLOWING:**

- (4) Ultrasonic Inserts (Package contains 1 FitGrip Focused Spray Slimline-10S Insert and an Insert Redemption Form for 3 additional Ultrasonic Inserts)
- 3 Year Warranty
- 2 Year Cavitron Care Maintenance Plan

Subtotal :	\$5,510.00
Freight :	\$55.10
Tax :	\$375.64
<b>Total :</b>	<b>\$5,940.74</b>



295 Centerpoint Blvd  
 Pittston, PA 18640  
 http://www.benco.com

# Equipment Quote

Ref No:	510
Purchase Order:	00000510
Printed On:	10/25/2016
Prices Firm Until*:	11/24/2016

\*Prices subject to change with manufacturer price changes

**Customer Information**  
 98378019 - EQAC COUNTY OF STANLY  
 STE 10B  
 1000 N 1ST ST  
 ALBEMARLE, NC 28001-2833  
 1-704-982-1345

**Installation Address**  
 1 - EQAC COUNTY OF STANLY  
 STE 10B  
 1000 N 1ST ST  
 ALBEMARLE, NC 28001-2833  
 1-704-982-1345

**Benco Information**  
**Equipment Specialist:** Peter Stuart (S)  
 704-497-2777  
**Sales Representative:** Joseph Liebau (A)  
 704-907-3059

Qty	Item #	Mfg	Item Description	Retail	Net Price	Ext Price
1	2198-169	MIDMA	M11 UltraClave® Automatic Sterilizer 115V - \$400 manufacturers rebate available	\$7,987.00	\$5,550.00	\$5,550.00
					<b>Subtotal :</b>	\$5,550.00
					<b>Freight :</b>	\$55.50
					<b>Tax :</b>	\$378.37
					<b>Total :</b>	\$5,983.87

***STANLY COUNTY  
NORTH CAROLINA  
MONTHLY  
FINANCIAL REPORT  
For Three Months Ended  
September 30, 2016***



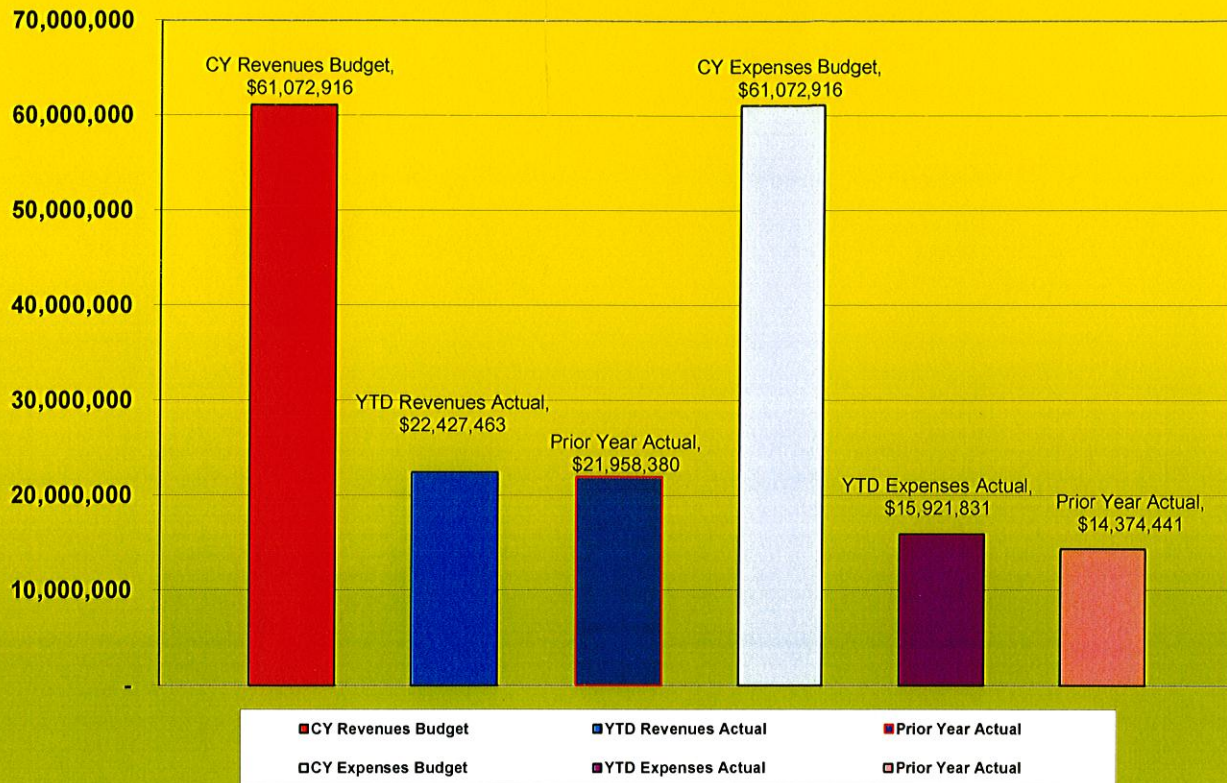
***Prepared and Issued by:  
Stanly County Finance Department***

**STANLY COUNTY, NORTH CAROLINA  
FISCAL YEAR 2016-2017**

---

	<b>Page</b>
<b>MONTHLY FINANCIAL REPORTS</b>	
General Fund:	
Revenue and Expense Graphic - Comparative FY 2016 with FY 2017	1
Revenue Graphic by Source - Comparative FY 2016 with FY 2017	2
Revenue Graphic by Source - Compared to Amended Budget 2017	3
Expense Graphic by Function - Comparative FY 2016 with FY 2017	4
Expense Graphic by Function - Compared to Amended Budget 2017	5
All Fund Financial Information:	
Financial information - All Operating Funds	6-9
Financial information - Project Funds	10-13
General Fund:	
Comparative Cash Position - Five years	14
Investment Report	15
General Fund:	
Fund Balance Calculation	16

## General Fund Revenues and Expenses Actual vs Budget Fiscal Year 2017

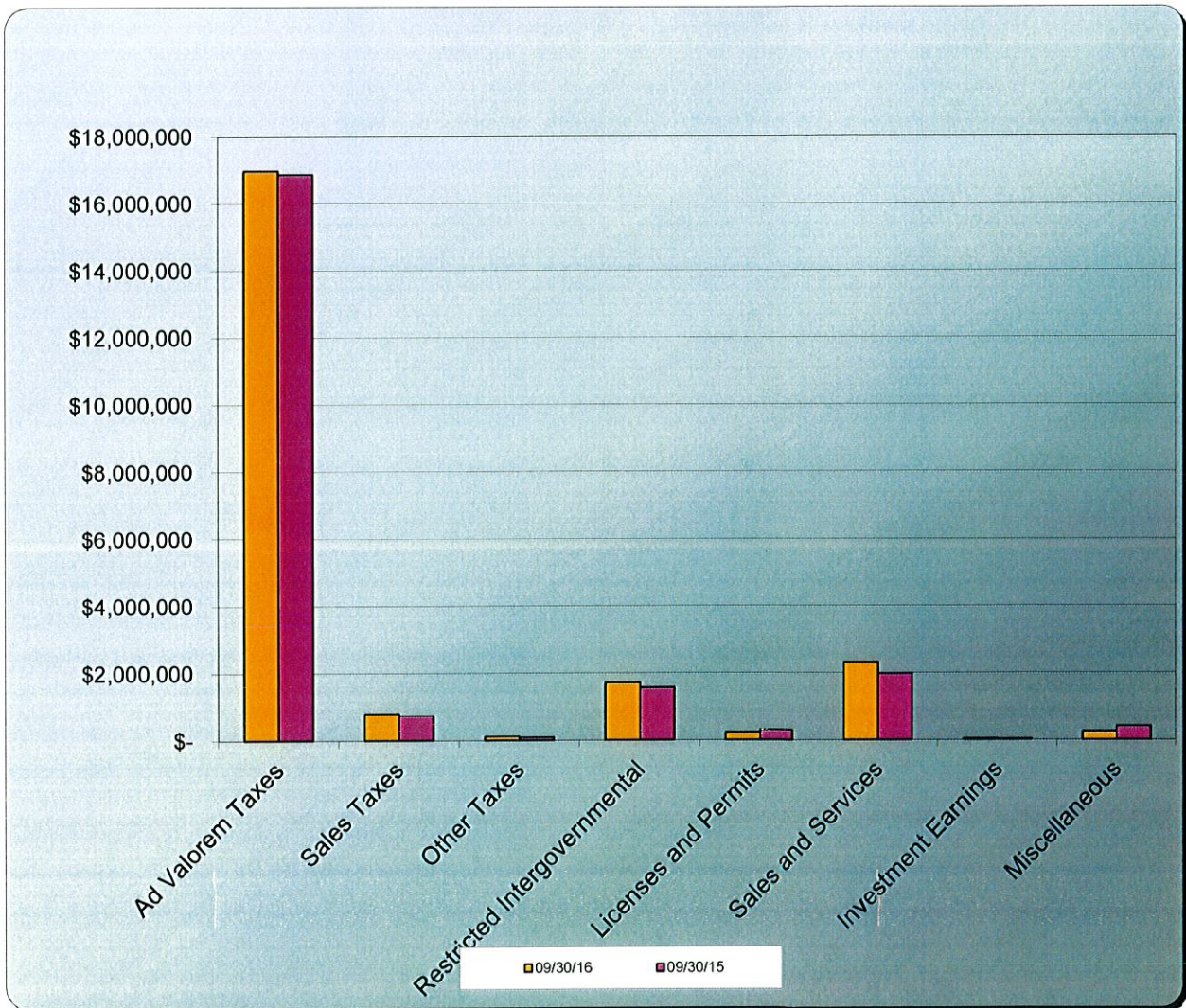




**Stanly County**  
**General Fund Revenues by Source**  
**For the Three Months Ended September 30, 2016**  
**with Comparative September 30, 2015**

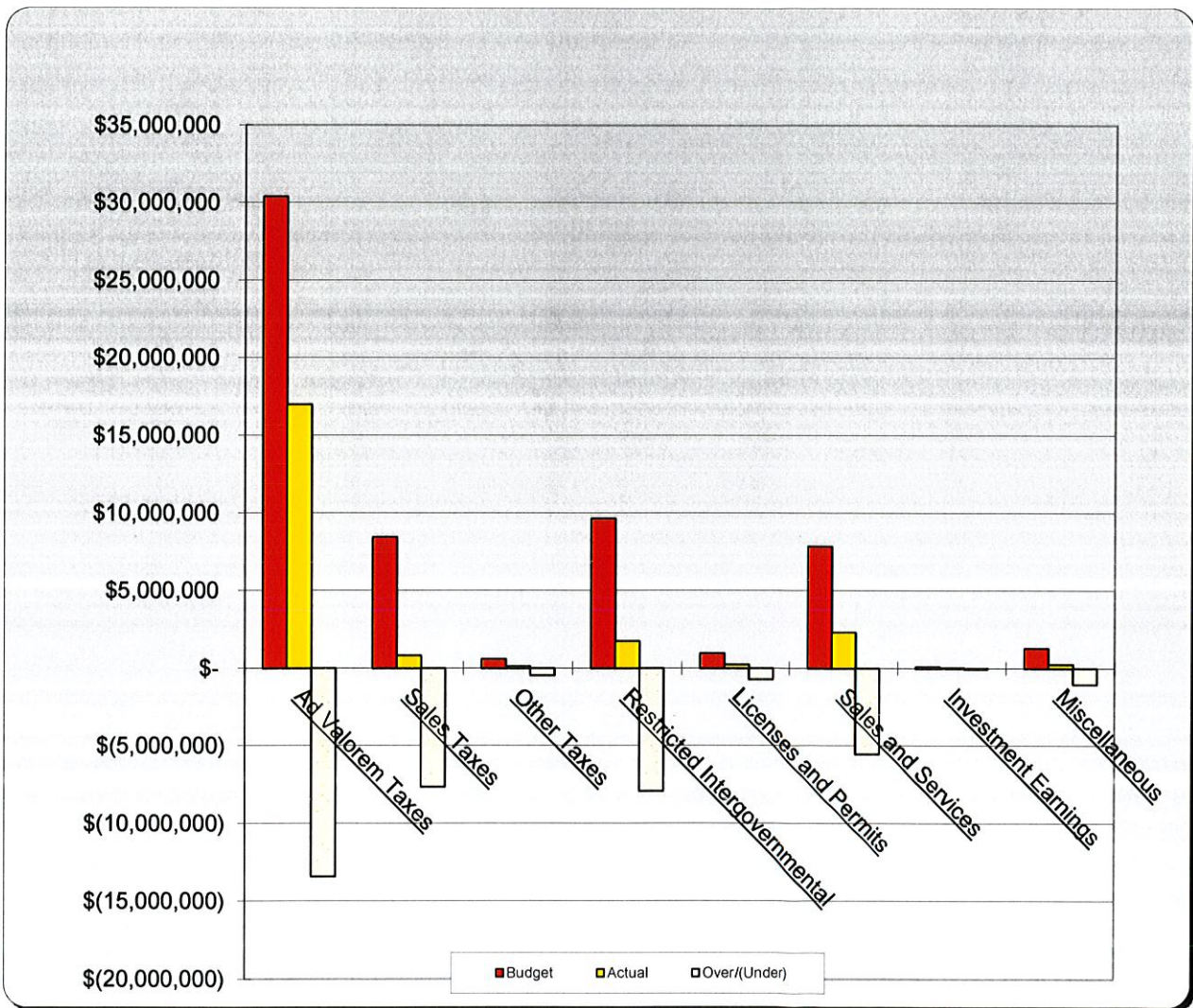
REVENUES:

	<u>09/30/16</u>	<u>09/30/15</u>	<u>Variance</u>	<u>Percent</u>
Ad Valorem Taxes	\$ 16,981,535.85	\$ 16,862,088.66	\$ 119,447.19	100.71%
Sales Taxes	800,994.56	739,374.67	61,619.89	0.00%
Other Taxes	116,295.14	90,831.99	25,463.15	128.03%
Restricted Intergovernmental	1,716,509.51	1,568,047.89	148,461.62	109.47%
Licenses and Permits	225,166.05	299,543.59	(74,377.54)	75.17%
Sales and Services	2,312,577.97	1,975,549.52	337,028.45	117.06%
Investment Earnings	26,785.59	19,033.75	7,751.84	140.73%
Miscellaneous	<u>247,598.13</u>	<u>403,909.75</u>	<u>(156,311.62)</u>	<u>61.30%</u>
<b>Totals</b>	<b><u>\$ 22,427,462.80</u></b>	<b><u>\$ 21,958,379.82</u></b>	<b><u>\$ 469,082.98</u></b>	<b><u>102.14%</u></b>



**Stanly County**  
**General Fund Budget by Source Compared to Actual Revenues**  
**For the Three Months Ended September 30, 2016**

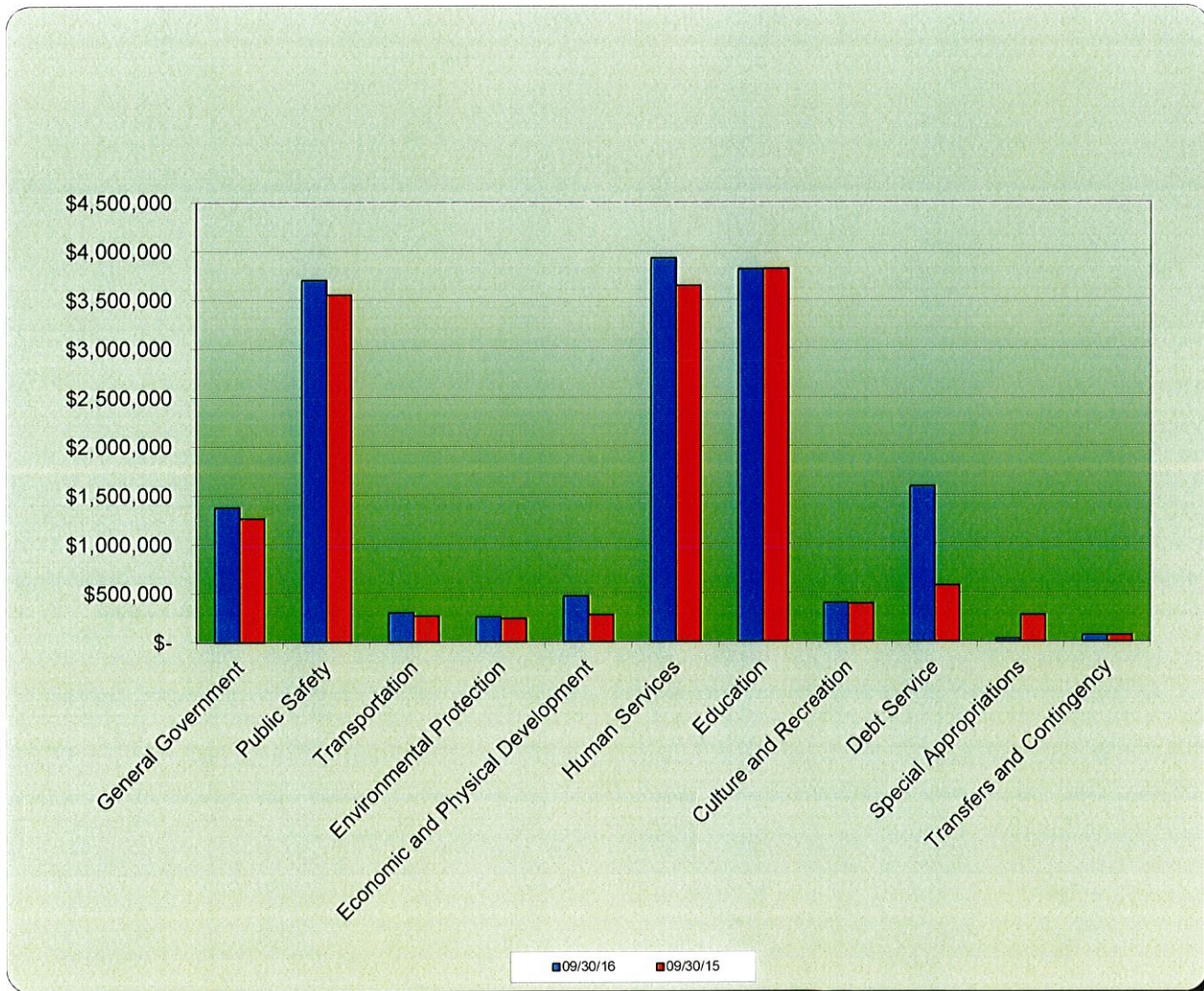
REVENUES:	Amended Budget	Actual	Actual Over/(Under)	Percent Collected
Ad Valorem Taxes	\$ 30,382,968.00	\$ 16,981,535.85	\$ (13,401,432.15)	55.89%
Sales Taxes	8,425,925.00	800,994.56	(7,624,930.44)	9.51%
Other Taxes	574,000.00	116,295.14	(457,704.86)	20.26%
Restricted Intergovernmental	9,627,808.00	1,716,509.51	(7,911,298.49)	17.83%
Licenses and Permits	948,400.00	225,166.05	(723,233.95)	23.74%
Sales and Services	7,840,425.00	2,312,577.97	(5,527,847.03)	29.50%
Investment Earnings	95,000.00	26,785.59	(68,214.41)	28.20%
Miscellaneous	1,278,129.00	247,598.13	(1,030,530.87)	19.37%
Fund Balance Appropriated	1,900,261.00	-	(1,900,261.00)	0.00%
<b>Totals</b>	<b>\$ 61,072,916.00</b>	<b>\$ 22,427,462.80</b>	<b>\$ (38,645,453.20)</b>	<b>36.72%</b>



**Stanly County**  
**General Fund Expenses**  
**For the Three Months Ended September 30, 2016**  
**with Comparative September 30, 2015**

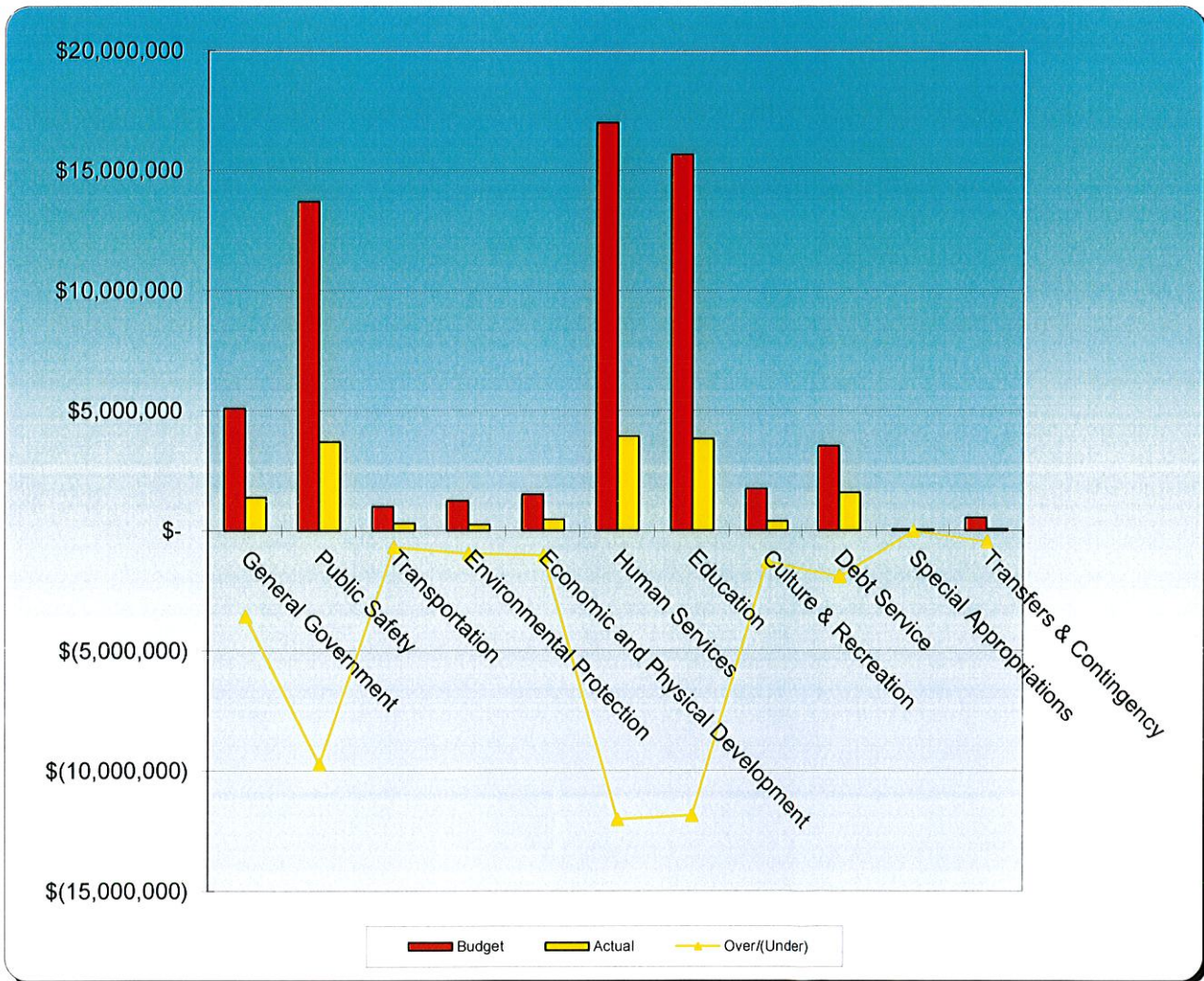
EXPENSES:

	<u>09/30/16</u>	<u>09/30/15</u>	<u>Variance</u>	<u>Percent</u>
General Government	\$ 1,376,148.66	\$ 1,264,788.97	\$ 111,359.69	108.80%
Public Safety	3,701,760.52	3,554,417.99	147,342.53	104.15%
Transportation	298,841.97	263,922.89	34,919.08	113.23%
Environmental Protection	256,216.56	237,658.02	18,558.54	107.81%
Economic and Physical Development	467,304.49	278,327.94	188,976.55	167.90%
Human Services	3,926,624.24	3,648,239.25	278,384.99	107.63%
Education	3,817,132.19	3,819,447.12	(2,314.93)	99.94%
Culture and Recreation	393,877.47	389,954.06	3,923.41	101.01%
Debt Service	1,587,837.76	575,555.36	1,012,282.40	275.88%
Special Appropriations	31,250.00	275,000.00	(243,750.00)	11.36%
Transfers and Contingency	64,836.75	67,129.25	(2,292.50)	0.00%
<b>Totals</b>	<b>\$ 15,921,830.61</b>	<b>\$ 14,374,440.85</b>	<b>\$ 1,547,389.76</b>	<b>110.76%</b>



**Stanly County**  
**General Fund Budget by Function Compared to Actual Expenses**  
**For the Three Months Ended September 30, 2016**

EXPENSES:	Amended Budget	Actual	Over/(Under)	Percent Expended
General Government	\$ 5,085,291.00	\$ 1,376,148.66	\$ (3,588,417.50)	29.44%
Public Safety	13,711,222.00	3,701,760.52	(9,726,974.23)	29.06%
Transportation	997,766.00	298,841.97	(696,750.24)	30.17%
Environmental Protection	1,241,962.00	256,216.56	(970,913.92)	21.82%
Economic and Physical Development	1,511,806.00	467,304.49	(1,044,501.51)	30.91%
Human Services	17,003,032.00	3,926,624.24	(12,035,285.11)	29.22%
Education	15,683,084.00	3,817,132.19	(11,865,951.81)	24.34%
Culture & Recreation	1,742,931.00	393,877.47	(1,302,303.53)	25.28%
Debt Service	3,516,475.00	1,587,837.76	(1,928,637.24)	45.15%
Special Appropriations	50,000.00	31,250.00	(18,750.00)	62.50%
Transfers & Contingency	529,347.00	64,836.75	(464,510.25)	12.25%
<b>Totals</b>	<b>\$ 61,072,916.00</b>	<b>\$ 15,921,830.61</b>	<b>\$ (43,642,995.34)</b>	<b>28.54%</b>



**Stanly County**  
**Comparative Monthly Financial Report**  
**For the Three Months Ended September 30, 2016**

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
<b>GENERAL FUND 110</b>						
<b>REVENUES:</b>						
Depart 3100-	Ad Valorem Taxes	\$ 30,382,968.00	\$ 16,981,535.85	\$ 13,401,432.15	55.89%	\$ 16,862,088.66
Depart 3200-	Other Taxes	8,999,925.00	917,706.46	8,082,218.54	10.20%	830,206.66
Depart 3320-	State Shared Revenue	713,500.00	245,637.95	467,862.05	34.43%	162,693.88
Depart 3323-	Court	120,000.00	32,189.97	87,810.03	26.82%	33,821.07
Depart 3330-	Intergovt Chg for Services	168,000.00	105,617.75	62,382.25	62.87%	105,080.82
Depart 3340-	Building Permits	597,510.00	131,611.80	465,898.20	22.03%	210,490.55
Depart 3347-	Register of Deeds	295,650.00	74,946.08	220,703.92	25.35%	71,154.24
Depart 3414-	Tax And Revaluation	1,600.00	200.00	1,400.00	12.50%	306.00
Depart 3417-	Election Fees	500.00	54.00	446.00	10.80%	721.35
Depart 3431-	Sheriff	610,999.00	85,870.90	525,128.10	14.05%	76,589.52
Depart 3432-	Jail	195,525.00	86,412.86	109,112.14	44.20%	51,548.16
Depart 3433-	Emergency Services	43,074.00	13,073.01	30,000.99	30.35%	13,541.09
Depart 3434-	FIRE	6,500.00	2,000.00	4,500.00	N/A	2,025.00
Depart 3437-	EMS-Ambulance	2,415,000.00	531,329.57	1,883,670.43	22.00%	544,346.51
Depart 3439-	Emergency 911	1,000.00	19.59	980.41	N/A	-
Depart 3450-	Transportation	804,458.00	184,253.76	620,204.24	22.90%	137,253.53
Depart 3471-	Solid Waste	1,023,496.00	508,095.99	515,400.01	49.64%	497,221.27
Depart 3490-	Central Permitting	13,200.00	3,436.39	9,763.61	26.03%	5,392.74
Depart 3491-	Planning and Zoning	61,600.00	10,352.83	51,247.17	16.81%	14,983.70
Depart 3492-	Rocky River RPO	115,394.00	23,125.00	92,269.00	20.04%	22,038.98
Depart 3494-	EDC	-	-	-	N/A	-
Depart 3495-	Cooperative Extension	25,500.00	1,406.99	24,093.01	5.52%	1,135.50
Depart 3500-	Health Department	4,054,272.00	936,441.50	3,117,830.50	23.10%	786,486.79
Depart 3523-	Juvenile Justice	101,570.00	20,568.00	81,002.00	20.25%	25,389.00
Depart 3530-	Social Services	6,662,691.00	854,388.44	5,808,302.56	12.82%	1,044,390.09
Depart 3538-	Senior Services	154,611.00	192,431.58	(37,820.58)	124.46%	43,474.44
Depart 3586-	Aging Services	689,996.00	92,760.62	597,235.38	13.44%	41,789.67
Depart 3587-	Veteran Service	-	-	-	N/A	-
Depart 3611-	Stanly County Library	150,830.00	37,166.74	113,663.26	24.64%	34,542.06
Depart 3613-	Recreation Plan	-	-	-	N/A	-
Depart 3614-	Historical Preservation	-	-	-	N/A	-
Depart 3616-	Civic Center	60,000.00	17,780.50	42,219.50	29.63%	13,530.00
Depart 3831-	Investments	95,000.00	26,785.59	68,214.41	28.20%	19,033.75
Depart 3834-	Rent Income	224,267.00	41,617.76	182,649.24	18.56%	55,184.32
Depart 3835-	Sale of Surplus Property	20,000.00	1,620.00	18,380.00	8.10%	25,474.34
Depart 3838-	Loan Proceeds	197,772.00	-	197,772.00	N/A	135,378.00
Depart 3839-	Miscellaneous	103,077.00	267,025.32	(163,948.32)	259.05%	34,389.30
Depart 3980-	Transfer From Other Funds	300,000.00	-	300,000.00	N/A	56,678.83
Depart 3991-	Fund Balance	1,663,431.00	-	1,663,431.00	N/A	-
<b>TOTAL REVENUES</b>		<b>61,072,916.00</b>	<b>22,427,462.80</b>	<b>38,645,453.20</b>	<b>36.72%</b>	<b>21,958,379.82</b>
<b>GENERAL FUND 110</b>						
<b>EXPENSES:</b>						
Depart 4110-	Governing Body	237,482.00	85,010.42	152,471.58	35.80%	85,136.37
Depart 4120-	Administration	414,504.00	120,268.85	294,235.15	29.02%	115,762.52
Depart 4130-	Finance	445,720.00	125,174.59	320,545.41	28.08%	120,417.13
Depart 4141-	Tax Assessor	804,240.00	201,526.09	602,713.91	25.06%	209,803.97
Depart 4143-	Tax Revaluation	397,173.00	100,273.46	296,899.54	25.25%	98,366.52
Depart 4155-	Attorney	165,254.00	48,067.28	117,186.72	29.09%	44,502.60
Depart 4160-	Clerk	15,075.00	115.94	14,959.06	0.77%	-
Depart 4163-	Judge's Office	5,900.00	695.98	5,204.02	11.80%	-
Depart 4164-	District Attorney	2,500.00	-	2,500.00	0.00%	-
Depart 4170-	Elections	369,974.00	101,869.19	268,104.81	33.41%	125,655.84
Depart 4180-	Register of Deeds	355,061.00	72,778.89	282,282.11	20.83%	59,788.04
Depart 4210-	Info Technology	743,735.00	243,326.01	499,591.21	32.83%	192,654.06
Depart 4280-	Facilities Management	1,128,673.00	277,041.96	754,626.97	33.14%	212,701.92
<b>Total General Government</b>		<b>5,085,291.00</b>	<b>1,376,148.66</b>	<b>3,588,417.50</b>	<b>29.44%</b>	<b>1,264,788.97</b>

\* Y-T-D Transactions column does not include encumbrances.

**Stanly County**  
**Comparative Monthly Financial Report**  
**For the Three Months Ended September 30, 2016**

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
Depart 4310-	Sheriff	6,987,284.00	1,913,072.14	4,907,699.58	29.76%	1,895,895.53
Depart 4321-	Juvenile Justice	202,670.00	43,348.19	159,321.81	21.39%	52,642.40
Depart 4325	Criminal Justice Partnership	-	-	-	N/A	-
Depart 4326	JCPC	-	-	-	N/A	-
Depart 4330-	Emergency Services	4,054,983.00	1,227,972.60	2,782,201.08	31.39%	1,119,753.42
Depart 4350-	Inspections	411,427.00	115,389.10	271,311.45	34.06%	96,289.57
Depart 4360-	Medical Examiner	25,000.00	5,650.00	19,350.00	22.60%	300.00
Depart 4380-	Animal Control	363,425.00	96,011.92	255,539.96	29.69%	87,023.81
Depart 4395-	911 Emergency	1,666,433.00	300,316.57	1,331,350.35	20.11%	302,513.26
	<b>Total Public Safety</b>	<b>13,711,222.00</b>	<b>3,701,760.52</b>	<b>9,726,974.23</b>	<b>29.06%</b>	<b>3,554,417.99</b>
Depart 4540-	Total Transportation	997,766.00	298,841.97	696,750.24	30.17%	263,922.89
Depart 4710-	Solid Waste	1,049,496.00	210,386.59	824,277.89	21.46%	199,213.45
Depart 4750-	Fire Forester	88,955.00	16,747.97	72,207.03	18.83%	14,490.29
Depart 4960-	Soil & Water Conservation	103,511.00	29,082.00	74,429.00	28.10%	23,954.28
	<b>Total Environmental Protection</b>	<b>1,241,962.00</b>	<b>256,216.56</b>	<b>970,913.92</b>	<b>21.82%</b>	<b>237,658.02</b>
Depart 4902-	Economic Development	473,899.00	241,033.17	232,865.83	50.86%	62,087.28
Depart 4905-	Occupancy Tax	208,000.00	39,646.50	168,353.50	19.06%	19,662.74
Depart 4910-	Planning and Zoning	257,207.00	63,962.86	193,244.14	24.87%	71,832.95
Depart 4911-	Central Permitting	227,628.00	68,592.75	159,035.25	30.13%	61,223.15
Depart 4912-	Rocky River RPO	115,394.00	31,653.61	83,740.39	27.43%	31,549.67
Depart 4950-	Cooperative Extension	229,678.00	22,415.60	207,262.40	9.76%	31,972.15
	<b>Total Economic Development</b>	<b>1,511,806.00</b>	<b>467,304.49</b>	<b>1,044,501.51</b>	<b>30.91%</b>	<b>278,327.94</b>
Depart 5100-	Health Department	5,584,126.00	1,307,568.73	3,529,638.84	36.79%	1,247,215.61
Depart 5210-	Piedmont Mental Health	205,160.00	50,193.72	154,966.28	24.47%	50,110.89
Depart 5300-	Dept of Social Services	9,680,459.00	2,111,121.77	7,531,657.16	22.20%	2,020,295.71
Depart 5380-	Aging Services	1,066,132.00	201,420.21	615,173.38	42.30%	220,047.60
Depart 5381-	Senior Center	399,029.00	237,392.16	155,011.10	61.15%	92,437.74
Depart 5820-	Veterans	68,126.00	18,927.65	48,838.35	28.31%	18,131.70
	<b>Total Human Services</b>	<b>17,003,032.00</b>	<b>3,926,624.24</b>	<b>12,035,285.11</b>	<b>29.22%</b>	<b>3,648,239.25</b>
Depart 5910-	Stanly BOE	14,144,781.00	3,318,973.95	10,825,807.05	23.46%	3,449,029.18
Depart 5920-	Stanly Community College	1,538,303.00	498,158.24	1,040,144.76	32.38%	370,417.94
	<b>Total Education</b>	<b>15,683,084.00</b>	<b>3,817,132.19</b>	<b>11,865,951.81</b>	<b>24.34%</b>	<b>3,819,447.12</b>
Depart 6110-	Stanly Library	1,283,135.00	337,167.80	911,732.69	28.94%	283,853.10
Depart 6160-	Agri Center	459,796.00	56,709.67	390,570.84	15.06%	106,100.96
	<b>Total Culture and Recreation</b>	<b>1,742,931.00</b>	<b>393,877.47</b>	<b>1,302,303.53</b>	<b>25.28%</b>	<b>389,954.06</b>
Depart 9000-	Total Special Appropriations	50,000.00	31,250.00	18,750.00	62.50%	275,000.00
Depart 9100-	Total Debt Service	3,516,475.00	1,587,837.76	1,928,637.24	45.15%	575,555.36
Depart 9800-	Transfers	309,347.00	64,836.75	244,510.25	20.96%	67,129.25
Depart 9910-	Contingency	220,000.00	-	220,000.00	0.00%	-
	<b>Total Transfers and Contingency</b>	<b>529,347.00</b>	<b>64,836.75</b>	<b>464,510.25</b>	<b>12.25%</b>	<b>67,129.25</b>
	<b>TOTAL EXPENSES</b>	<b>61,072,916.00</b>	<b>15,921,830.61</b>	<b>43,642,995.34</b>	<b>28.54%</b>	<b>14,374,440.85</b>
	<b>OVER (UNDER) REVENUES</b>	<b>\$ -</b>	<b>\$ 6,505,632.19</b>	<b>\$ (4,997,542.14)</b>	<b>N/A</b>	<b>\$ 7,583,938.97</b>

**Stanly County**  
**Comparative Monthly Financial Report**  
**For the Three Months Ended September 30, 2016**

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
<b>EMERGENCY TELEPHONE E-911 260</b>						
<b>REVENUES:</b>						
Depart 3439-	Surcharge	\$ 418,673.00	\$ 28,895.48	\$ 389,777.52	6.90%	\$ 94,514.24
Depart 3831-	Investment Earnings	-	4.43	(4.43)	N/A	0.40
Depart 3991-	Fund Balance	-	-	-	N/A	-
	<b>TOTAL REVENUES</b>	<b>418,673.00</b>	<b>28,899.91</b>	<b>389,773.09</b>	<b>6.90%</b>	<b>94,514.64</b>
<b>EXPENSES:</b>						
Depart 4396-	E-911 Operations	418,673.00	139,408.64	225,333.68	46.18%	153,584.72
	<b>TOTAL EXPENSES</b>	<b>418,673.00</b>	<b>139,408.64</b>	<b>225,333.68</b>	<b>46.18%</b>	<b>153,584.72</b>
	<b>OVER (UNDER) REVENUES</b>	<b>\$ -</b>	<b>\$ (110,508.73)</b>	<b>\$ 164,439.41</b>	<b>N/A</b>	<b>\$ (59,070.08)</b>
<b>FIRE DISTRICTS 295</b>						
<b>REVENUES:</b>						
Depart 3100-	Ad Valorem Taxes	\$ 2,547,486.00	\$ 1,382,817.08	\$ 1,164,668.92	54.28%	\$ 1,277,926.22
	<b>TOTAL REVENUES</b>	<b>2,547,486.00</b>	<b>1,382,817.08</b>	<b>1,164,668.92</b>	<b>54.28%</b>	<b>1,277,926.22</b>
<b>EXPENSES:</b>						
Depart 4100-	Comm 1.5 % Admin	39,000.00	20,904.45	18,095.55	53.60%	18,969.72
Depart 4340-	Fire Service	2,508,486.00	1,214,862.74	1,293,623.26	48.43%	1,144,289.18
	<b>TOTAL EXPENSES</b>	<b>2,547,486.00</b>	<b>1,235,767.19</b>	<b>1,311,718.81</b>	<b>48.51%</b>	<b>1,163,258.90</b>
	<b>OVER (UNDER) REVENUES</b>	<b>\$ -</b>	<b>\$ 147,049.89</b>	<b>\$ (147,049.89)</b>	<b>N/A</b>	<b>\$ 114,667.32</b>
<b>GREATER BADIN OPERATING 611</b>						
<b>REVENUES:</b>						
Depart 3710-	Operating Revenues	\$ 466,346.00	\$ 98,911.91	\$ 367,434.09	21.21%	\$ 88,076.80
Depart 3991-	Fund Balance Appropriated	-	-	-	N/A	-
	<b>TOTAL REVENUES</b>	<b>466,346.00</b>	<b>98,911.91</b>	<b>367,434.09</b>	<b>21.21%</b>	<b>88,076.80</b>
<b>EXPENSES:</b>						
Depart 7110-	Administration	80,000.00	19,770.03	60,229.97	24.71%	19,763.52
Depart 7120-	Operations	386,346.00	89,429.24	278,473.76	27.92%	109,070.43
Depart 9800-	Transfer to Other Funds	-	-	-	N/A	-
	<b>TOTAL EXPENSES</b>	<b>466,346.00</b>	<b>109,199.27</b>	<b>338,703.73</b>	<b>27.37%</b>	<b>128,833.95</b>
	<b>OVER (UNDER) REVENUES</b>	<b>\$ -</b>	<b>\$ (10,287.36)</b>	<b>\$ 28,730.36</b>	<b>N/A</b>	<b>\$ (40,757.15)</b>
<b>PINEY POINT OPERATING 621</b>						
<b>REVENUES:</b>						
Depart 3710-	Operating Revenues	\$ 142,000.00	\$ 34,073.98	\$ 107,926.02	24.00%	\$ 31,355.84
	<b>TOTAL REVENUES</b>	<b>142,000.00</b>	<b>34,073.98</b>	<b>107,926.02</b>	<b>24.00%</b>	<b>31,355.84</b>
<b>EXPENSES:</b>						
Depart 7110-	Administration	80,000.00	20,000.01	59,999.99	25.00%	20,000.01
Depart 7120-	Operations	62,000.00	12,904.31	49,095.69	20.81%	11,114.25
	<b>TOTAL EXPENSES</b>	<b>142,000.00</b>	<b>32,904.32</b>	<b>109,095.68</b>	<b>23.17%</b>	<b>31,114.26</b>
	<b>OVER (UNDER) REVENUES</b>	<b>\$ -</b>	<b>\$ 1,169.66</b>	<b>\$ (1,169.66)</b>	<b>N/A</b>	<b>\$ 241.58</b>

**Stanly County**  
**Comparative Monthly Financial Report**  
**For the Three Months Ended September 30, 2016**

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
<b>WEST STANLY WWTP 631</b>						
<b>REVENUES:</b>						
Depart 3710-	Grants	\$ -	\$ -	\$ -	N/A	\$ -
Depart 3712-	Operating Revenues	605,438.00	121,418.26	484,019.74	20.05%	107,305.83
Depart 3980-	Transfer From Other Funds	71,000.00	-	71,000.00	N/A	-
<b>TOTAL REVENUES</b>		<b>676,438.00</b>	<b>121,418.26</b>	<b>555,019.74</b>	<b>17.95%</b>	<b>107,305.83</b>
<b>EXPENSES:</b>						
Depart 7110-	Administration	326,599.00	156,250.00	170,349.00	47.84%	156,250.00
Depart 7120-	Operations	349,839.00	90,873.95	247,760.11	29.18%	101,631.12
Depart 9800-	Transfers	-	-	-	N/A	-
<b>TOTAL EXPENSES</b>		<b>676,438.00</b>	<b>247,123.95</b>	<b>418,109.11</b>	<b>38.19%</b>	<b>257,881.12</b>
<b>OVER (UNDER) REVENUES</b>		<b>\$ -</b>	<b>\$ (125,705.69)</b>	<b>\$ 136,910.63</b>	<b>N/A</b>	<b>\$ (150,575.29)</b>
<b>STANLY COUNTY UTILITY 641</b>						
<b>REVENUES:</b>						
Depart 3710-	Grants	\$ -	\$ -	\$ -	N/A	\$ -
Depart 3712-	Operating Revenues	3,425,694.00	727,752.19	2,697,941.81	21.24%	634,288.99
<b>TOTAL REVENUES</b>		<b>3,425,694.00</b>	<b>727,752.19</b>	<b>2,697,941.81</b>	<b>21.24%</b>	<b>634,288.99</b>
<b>EXPENSES:</b>						
Depart 7110-	Administration	410,641.00	108,627.38	299,626.37	27.03%	100,691.16
Depart 7120-	Operations	3,015,053.00	659,214.54	2,344,371.07	22.24%	629,525.81
Depart 9800-	Transfers	-	-	-	N/A	-
<b>TOTAL EXPENSES</b>		<b>3,425,694.00</b>	<b>767,841.92</b>	<b>2,643,997.44</b>	<b>22.82%</b>	<b>730,216.97</b>
<b>OVER (UNDER) REVENUES</b>		<b>\$ -</b>	<b>\$ (40,089.73)</b>	<b>\$ 53,944.37</b>	<b>N/A</b>	<b>\$ (95,927.98)</b>
<b>AIRPORT OPERATING FUND 671</b>						
<b>REVENUES:</b>						
Depart 3453-	Airport Operating	\$ 618,323.00	\$ 115,054.96	\$ 503,268.04	18.61%	\$ 111,736.05
Depart 3980-	Transfer from General Fund	259,347.00	64,836.75	194,510.25	25.00%	67,129.25
<b>TOTAL REVENUES</b>		<b>877,670.00</b>	<b>179,891.71</b>	<b>697,778.29</b>	<b>20.50%</b>	<b>178,865.30</b>
<b>EXPENSES:</b>						
Depart 4530-	Airport Operating	877,670.00	195,477.11	661,537.10	24.63%	184,039.60
<b>TOTAL EXPENSES</b>		<b>877,670.00</b>	<b>195,477.11</b>	<b>661,537.10</b>	<b>24.63%</b>	<b>184,039.60</b>
<b>OVER (UNDER) REVENUES</b>		<b>\$ -</b>	<b>\$ (15,585.40)</b>	<b>\$ 36,241.19</b>	<b>N/A</b>	<b>\$ (5,174.30)</b>
<b>GROUP HEALTH &amp; WORKERS' COMPENSATION 680</b>						
<b>REVENUES:</b>						
Depart 3428-	Group Health Fees	\$ 5,505,800.00	\$ 1,357,558.26	\$ 4,148,241.74	24.66%	\$ 1,327,673.10
Depart 3430-	Workers Compensation	466,943.00	406,635.15	60,307.85	87.08%	452,205.40
<b>TOTAL REVENUES</b>		<b>5,972,743.00</b>	<b>1,764,193.41</b>	<b>4,208,549.59</b>	<b>29.54%</b>	<b>1,779,878.50</b>
<b>EXPENSES:</b>						
Depart 4200-	Group Health Costs	5,505,800.00	1,500,951.47	4,004,848.53	27.26%	1,318,548.25
Depart 4220-	Workers Compensation	466,943.00	416,387.56	50,555.44	89.17%	383,483.76
<b>TOTAL EXPENSES</b>		<b>5,972,743.00</b>	<b>1,917,339.03</b>	<b>4,055,403.97</b>	<b>32.10%</b>	<b>1,702,032.01</b>
<b>OVER (UNDER) REVENUES</b>		<b>\$ -</b>	<b>\$ (153,145.62)</b>	<b>\$ 153,145.62</b>	<b>N/A</b>	<b>\$ 77,846.49</b>



**Stanly County**  
**Comparative Monthly Financial Report**  
**Project Funds**  
**For the Three Months Ended September 30, 2016**

		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
<b>Tarheel Challenge Academy 212</b>				
<i>REVENUES:</i>				
Depart 3590-	Education	\$ 3,092,000.00	\$ 3,092,000.00	\$ -
TOTAL REVENUES		<u>3,092,000.00</u>	<u>3,092,000.00</u>	<u>-</u>
<i>EXPENSES:</i>				
Depart 5910-	Public Schools	3,092,000.00	3,004,666.23	85,503.74
TOTAL EXPENSES		<u>3,092,000.00</u>	<u>3,004,666.23</u>	<u>85,503.74</u>
OVER (UNDER) REVENUES		<u>\$ -</u>	<u>\$ 87,333.77</u>	<u>\$ (85,503.74)</u>
<b>Emergency Radio System Project 213</b>				
<i>REVENUES:</i>				
Depart 3838-	Loan Proceeds	\$ 8,037,762.00	\$ 8,037,761.37	\$ 0.63
Depart 3980-	Transfer From General Fund	605,000.00	601,357.60	3,642.40
TOTAL REVENUES		<u>8,642,762.00</u>	<u>8,639,118.97</u>	<u>3,643.03</u>
<i>EXPENSES:</i>				
Depart 4396-	911 Operations	8,642,762.00	8,640,665.98	2,096.02
TOTAL EXPENSES		<u>8,642,762.00</u>	<u>8,640,665.98</u>	<u>2,096.02</u>
OVER (UNDER) REVENUES		<u>\$ -</u>	<u>\$ (1,547.01)</u>	<u>\$ 1,547.01</u>
<b>Stanly Community College Cosmetology Project 214</b>				
<i>REVENUES:</i>				
Depart 3590-	Loan Proceeds	\$ 2,232,000.00	\$ 2,232,000.00	\$ -
	From General Fund	-	56,678.83	(56,678.83)
TOTAL REVENUES		<u>2,232,000.00</u>	<u>2,288,678.83</u>	<u>(56,678.83)</u>
<i>EXPENSES:</i>				
Depart 5920-	Stanly Community College	2,232,000.00	2,178,933.70	53,066.30
	Transfer to General Fund	-	56,678.83	(56,678.83)
TOTAL EXPENSES		<u>2,232,000.00</u>	<u>2,235,612.53</u>	<u>(3,612.53)</u>
OVER (UNDER) REVENUES		<u>\$ -</u>	<u>\$ 53,066.30</u>	<u>\$ (53,066.30)</u>
<b>Livestock Arena Construction Project 215</b>				
<i>REVENUES:</i>				
Depart 3980-	Transfer from Other Funds	\$ 75,000.00	\$ 46,940.00	\$ 28,060.00
TOTAL REVENUES		<u>75,000.00</u>	<u>46,940.00</u>	<u>28,060.00</u>
<i>EXPENSES:</i>				
Depart 6160-	Agri-Civic Center	75,000.00	46,940.00	(12,400.00)
TOTAL EXPENSES		<u>75,000.00</u>	<u>46,940.00</u>	<u>(12,400.00)</u>
OVER (UNDER) REVENUES		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 40,460.00</u>

**Stanly County**  
**Comparative Monthly Financial Report**  
**Project Funds**  
**For the Three Months Ended September 30, 2016**

		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
<b>COMMUNITY GRANT (Single Family 2014) 240</b>				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 170,000.00	\$ 115,524.00	\$ 54,476.00
	TOTAL REVENUES	<u>170,000.00</u>	<u>115,524.00</u>	<u>54,476.00</u>
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	<u>170,000.00</u>	<u>115,688.00</u>	<u>54,312.00</u>
	TOTAL EXPENSES	<u>170,000.00</u>	<u>115,688.00</u>	<u>54,312.00</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (164.00)</u>	<u>\$ 164.00</u>
<b>COMMUNITY GRANT (Single Family Rehab 2011) 254</b>				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 240,786.00	\$ 240,785.74	\$ 0.26
	TOTAL REVENUES	<u>240,786.00</u>	<u>240,785.74</u>	<u>0.26</u>
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	<u>240,786.00</u>	<u>227,819.51</u>	<u>12,966.49</u>
	TOTAL EXPENSES	<u>240,786.00</u>	<u>227,819.51</u>	<u>12,966.49</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ 12,966.23</u>	<u>\$ (12,966.23)</u>
<b>COMMUNITY GRANT (Urgent Repair Program) 255</b>				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 75,000.00	\$ 75,000.00	-
Depart 3831-	Investment Earning	<u>220.00</u>	<u>251.25</u>	<u>(31.25)</u>
	TOTAL REVENUES	<u>75,220.00</u>	<u>75,251.25</u>	<u>(31.25)</u>
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	<u>75,220.00</u>	<u>66,551.47</u>	<u>8,668.53</u>
	TOTAL EXPENSES	<u>75,220.00</u>	<u>66,551.47</u>	<u>8,668.53</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ 8,699.78</u>	<u>\$ (8,699.78)</u>
<b>COMMUNITY GRANT (2012 CDBG Scattered Site) 257</b>				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 225,000.00	\$ 203,190.74	\$ 21,809.26
	TOTAL REVENUES	<u>225,000.00</u>	<u>203,190.74</u>	<u>21,809.26</u>
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	<u>225,000.00</u>	<u>203,216.74</u>	<u>21,783.26</u>
	TOTAL EXPENSES	<u>225,000.00</u>	<u>203,216.74</u>	<u>21,783.26</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (26.00)</u>	<u>\$ 26.00</u>

Stanly County  
Comparative Monthly Financial Report  
Project Funds  
For the Three Months Ended September 30, 2016

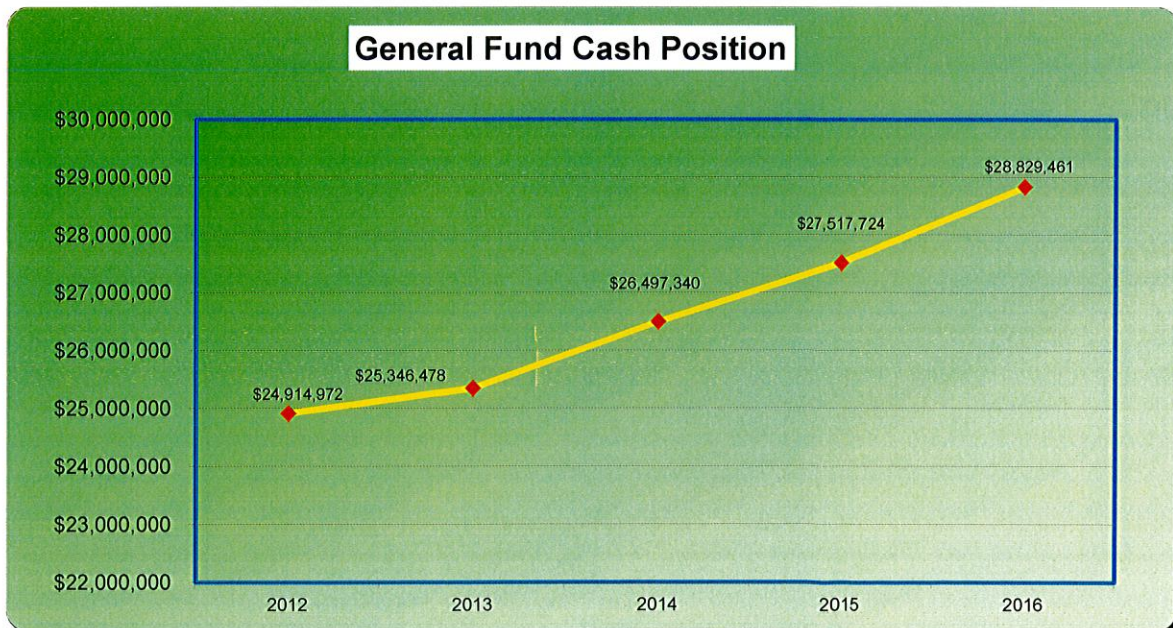
		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
<b>Badin Water Rehab Part A 612</b>				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 2,832,600.00	\$ 2,132,000.00	\$ 700,600.00
Depart 3980-	Transfer from Greater Badin	25,169.00	-	25,169.00
	TOTAL REVENUES	<u>2,857,769.00</u>	<u>2,132,000.00</u>	<u>725,769.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	2,857,769.00	2,469,345.55	\$ 388,423.45
	TOTAL EXPENSES	<u>2,857,769.00</u>	<u>2,469,345.55</u>	<u>388,423.45</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (337,345.55)</u>	<u>\$ 337,345.55</u>
<b>Badin Water Rehab Part B 613</b>				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 6,179,129.00	\$ 1,570,221.00	\$ 4,608,908.00
	TOTAL REVENUES	<u>6,179,129.00</u>	<u>1,570,221.00</u>	<u>4,608,908.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	6,179,129.00	1,693,231.82	\$ 4,485,897.18
	TOTAL EXPENSES	<u>6,179,129.00</u>	<u>1,693,231.82</u>	<u>4,485,897.18</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (123,010.82)</u>	<u>\$ 123,010.82</u>
<b>West Stanly WWTP Rehab Project 632</b>				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 2,648,894.00	-	\$ 2,648,894.00
	TOTAL REVENUES	<u>2,648,894.00</u>	<u>-</u>	<u>2,648,894.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	2,648,894.00	28,117.19	\$ 2,620,776.81
	TOTAL EXPENSES	<u>2,648,894.00</u>	<u>28,117.19</u>	<u>2,620,776.81</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (28,117.19)</u>	<u>\$ 28,117.19</u>
<b>Airport Rd Corridor Wastwater 642</b>				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 1,121,043.00	-	\$ 1,121,043.00
	TOTAL REVENUES	<u>1,121,043.00</u>	<u>-</u>	<u>1,121,043.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	1,121,043.00	33,279.81	\$ 1,087,763.19
	TOTAL EXPENSES	<u>1,121,043.00</u>	<u>33,279.81</u>	<u>1,087,763.19</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (33,279.81)</u>	<u>\$ 33,279.81</u>

**Stanly County**  
**Comparative Monthly Financial Report**  
**Project Funds**  
**For the Three Months Ended September 30, 2016**

		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
<b>Alonzo Road Meter Project 644</b>				
<b>REVENUES:</b>				
Depart 3980-	Transfers From Other Funds	70,977.00	56,096.94	14,880.06
	<b>TOTAL REVENUES</b>	<b>70,977.00</b>	<b>56,096.94</b>	<b>14,880.06</b>
<b>EXPENSES:</b>				
Depart 7120-	Water Systems	70,977.00	56,584.94	\$ 14,392.06
	<b>TOTAL EXPENSES</b>	<b>70,977.00</b>	<b>56,584.94</b>	<b>14,392.06</b>
	<b>OVER (UNDER) REVENUES</b>	<b>\$ -</b>	<b>\$ (488.00)</b>	<b>\$ 488.00</b>
<b>UTILITIY HWY 200 WATER PROJECT 656</b>				
<b>REVENUES:</b>				
Depart 3720-	Commercial Loan	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
Depart 3980-	Transfers From Other Funds	159,674.00	159,673.63	0.37
	<b>TOTAL REVENUES</b>	<b>1,659,674.00</b>	<b>159,673.63</b>	<b>1,500,000.37</b>
<b>EXPENSES:</b>				
Depart 7120-	Water Systems	1,659,674.00	159,673.63	\$ 1,500,000.37
	<b>TOTAL EXPENSES</b>	<b>1,659,674.00</b>	<b>159,673.63</b>	<b>1,500,000.37</b>
	<b>OVER (UNDER) REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cottonville Rd Waterline Relocate 659</b>				
<b>REVENUES:</b>				
Depart 3710-	NCDOT Reimbursement	\$ 69,134.00	\$ -	\$ 69,134.00
	<b>TOTAL REVENUES</b>	<b>69,134.00</b>	<b>-</b>	<b>69,134.00</b>
<b>EXPENSES:</b>				
Depart 7120-	Water Systems	69,134.00	62,882.00	\$ 6,252.00
	<b>TOTAL EXPENSES</b>	<b>69,134.00</b>	<b>62,882.00</b>	<b>6,252.00</b>
	<b>OVER (UNDER) REVENUES</b>	<b>\$ -</b>	<b>\$ (62,882.00)</b>	<b>\$ 62,882.00</b>

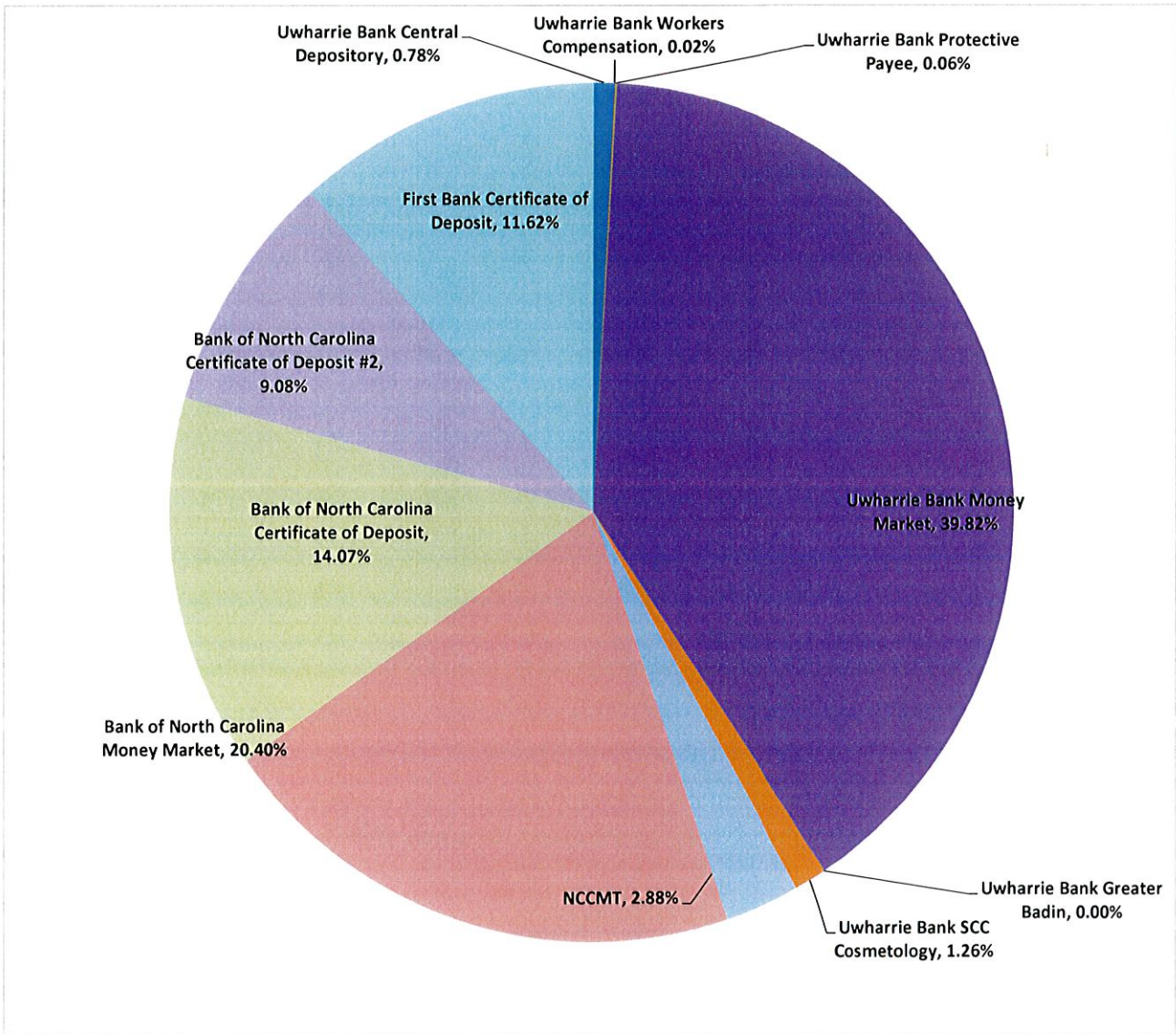
**Stanly County**  
**Comparative Cash Position Report**  
**September 30, 2016 Compared with September 30, 2015**

	Current 9/30/2016	Prior 9/30/2015	Increase (Decrease)
110 General Fund	\$ 28,829,460.90	\$ 27,517,723.77	\$ 1,311,737.13
212 Tarheel Challenge Academy	87,333.77	497,710.02	(410,376.25)
213 Emergency Radio System Project	(1,547.01)	145,229.12	(146,776.13)
214 SCC Cosmetology Project	53,066.30	2,065,062.73	(2,011,996.43)
215 Livestock	-	(12,980.00)	12,980.00
240 Community Grant (CDBG) Single Family Rehab 2014	(164.00)	(925.00)	761.00
254 Community Grant (CDBG) Single Family Rehab 2011	12,966.23	13,057.43	(91.20)
255 Community Grant (CDBG) 2011 Urgent Repair	8,699.78	8,671.12	28.66
257 Community Grant (CDBG) 2012 CDBG Scattered Site	(26.00)	1,085.78	(1,111.78)
258 Community Grant (CDBG) 2013 Urgent Repair Grant	-	-	-
259 Community Grant (CDBG) 2014 Urgent Repair Grant	-	24,908.61	(24,908.61)
260 Emergency Telephone E-911	(40,220.42)	(14,520.79)	(25,699.63)
295 Fire Districts	149,707.11	114,667.32	35,039.79
611 Greater Badin Operating	281,788.50	264,541.67	17,246.83
612 Badin Water Rehab Part A	(337,346.55)	1,118,752.60	(1,456,099.15)
613 Badin Water Rehab Part B	(123,010.82)	(472.00)	(122,538.82)
621 Piney Point Operating	275,461.24	254,578.72	20,882.52
631 West Stanly WWTP	(93,355.79)	(166,712.43)	73,356.64
632 West Stanly WWTP Rehab Project	(28,117.19)	-	-
641 Utility Operating	1,281,443.88	987,840.62	293,603.26
642 Utility- Airport Rd Corridor Wastewater	(33,279.81)	-	(33,279.81)
644 Utility- Alonzo Rod Meter Project	(488.00)	-	(488.00)
656 Utility- Hwy 200 Water Project	-	-	-
658 Utility- Carriker Road Water Extn Project	-	-	-
659 Utility- Cottonville Rd Waterline Relocat	(62,882.00)	(6,056.20)	(56,825.80)
671 Airport Operating	26,856.64	13,451.91	13,404.73
673 Airport Taxilane Rehab Project	(5,517.87)	-	(5,517.87)
676 Airport Runway Extn	-	(3,908.08)	3,908.08
679 AWOS & ILS Upgrade Project	-	-	-
680 Group Health Fund	3,333,468.28	3,701,419.75	(367,951.47)
710 Protective Payee	-	-	-
720 Fines & Forfeiture Agency	-	-	-
730 Deed of Trust Fund	3,943.20	3,682.80	260.40
740 Sheriff Court Executions	3,459.68	1,033.01	2,426.67
760 City and Towns Property Tax	695,670.12	546,400.05	149,270.07
	<u>\$ 34,317,370.17</u>	<u>\$ 37,074,242.53</u>	<u>\$ (2,728,755.17)</u>



**Stanly County  
Investment Report  
For the Three Months Ended September 30, 2016**

BANK:	Balance per Bank at 9/30/16	% of investment	Purchase Date	Maturity Date	% Yield	Time of Certificate of Deposit
Uwharrie Bank Central Depository	\$ 270,536.95	0.78%			0.32%	
Uwharrie Bank Workers Compensation	5,559.57	0.02%			N/A	
Uwharrie Bank Protective Payee	20,925.89	0.06%			N/A	
Uwharrie Bank Money Market	13,726,851.90	39.82%			0.38%	
Uwharrie Bank Greater Badin	964.07	0.00%			0.32%	
Uwharrie Bank SCC Cosmetology	435,472.76	1.26%			0.27%	
NCCMT	993,885.00	2.88%			0.27%	
Bank of North Carolina Money Market	7,032,422.48	20.40%			0.40%	
Bank of North Carolina Certificate of Deposit	4,849,087.70	14.07%	9/15/2016	3/15/2017	0.58%	182 Days
Bank of North Carolina Certificate of Deposit #2	3,129,475.69	9.08%	4/10/2016	10/10/2016	0.58%	182 Days
First Bank Certificate of Deposit	4,007,015.75	11.62%	4/1/2016	10/1/2016	0.40%	182 Days
<b>Totals</b>	<b>\$ 34,472,197.76</b>					



**Stanly County**  
**Fund Balance Calculation**  
**As of September 30, 2016**

**Available Fund Balance**

Cash & Investments	\$	28,833,720
Liabilities (w/out deferred revenue)		1,490,939
Deferred Revenue (from cash receipts)		49,697
Encumbrances		1,508,090
Due to Other Governments		24,267
		<hr/>
Total Available	\$	<hr/> 25,760,727

**General Fund Expenditures**

Total Expenditures	\$	<hr/> 61,072,916
--------------------	----	------------------

**Total Available for Appropriation**

Total Available	\$	25,760,727
Total Expenditures		61,072,916

**Available for Appropriation** 42.18%



Tyler Brummitt &lt;tbrummitt@stanlycountync.gov&gt;

## Agenda Item Request

1 message

Blair Israel &lt;BlIsrael@centralina.org&gt;

Fri, Oct 14, 2016 at 11:48 AM

To: "tbrummitt@stanlycountync.gov" &lt;tbrummitt@stanlycountync.gov&gt;

Cc: "GHinson@stanlycountync.gov" &lt;GHinson@stanlycountync.gov&gt;

Tyler,

Please find attached a packet of information that we are requesting go onto the November 7 Board meeting agenda, as a consent item, with no presentation. We are asking the Commission to approve a resolution that supports Centralina's application to NCDOT for funding to provide mobility management and volunteer transportation services to elderly residents, individuals with disabilities, and veterans.

This is an annual resolution request as part of the NCDOT application. Additional background information can be found in the attached cover letter. If there is anything else that you need from me, please let me know. We are working towards a November 11<sup>th</sup> deadline, so getting a signed copy of the resolution by November 10<sup>th</sup> would be great.

Thanks!

---

Michelle E. Nance, AICP

**Planning Director**

Centralina Council of Governments

525 North Tryon Street, 12<sup>th</sup> Floor

Charlotte, NC 28202

704-348-2709

[mnance@centralina.org](mailto:mnance@centralina.org)[www.centralina.org](http://www.centralina.org) / [www.ConnectOurFuture.org](http://www.ConnectOurFuture.org)





## GENERAL INFORMATION

**DATE:** October 14, 2016  
**SUBJECT:** Centralina Mobility Management and Volunteer Transportation Services Project --  
Grant Application Request for Endorsement

---

### **Background**

In 2013, Centralina Council of Governments (COG) worked with the North Carolina Department of Transportation's (NCDOT) Public Transportation Division and local transportation advisory boards to develop a mobility management plan, strategies, and opportunities for increased coordination. Public transportation agencies requested this assistance to address the rapidly aging population, decreased funding, and increased demands due to a lack of coordination by the area community transportation systems. Based on recommendations set forth in the mobility management plan, NCDOT's Board of Transportation provides funding to implement a mobility management agency and coordinate volunteer transportation services for the entire 9-county region.

Since January 2014, the following key activities have been provided to support and complement existing public transportation systems:

- Developed an innovative volunteer transportation system where local residents volunteer to drive local veterans, adults with disabilities, and older adults to medical appointments, the pharmacy, the grocery store and other destinations. In 2016, the service offered its 1,000<sup>th</sup> ride through a network of certified volunteer drivers.
- Developed a website and 800 number with information to help area residents determine what transportation system to contact for trips, as well as travel training on how to use area transit systems.
- Conducted a travel barriers study (in 2016) involving over 1,100 residents to pinpoint physical and policy barriers to mobility. Recommendations will be provided to transportation providers.
- Developed outreach and advocacy materials to help residents understand what services are available and what they do for the community.
- Held transit staff and driver training events, at no charge to local transportation agencies. In FY16, hosted nine classes on Aging and Disability Sensitivity and ADA rules, training 145 participants.

### **2017-2018 Grant Funding Opportunity**

The NCDOT recently released the grant application process for Section 5310 transit funds. The primary intent of the 5310 program is to provide transportation in small urban and rural areas of the state that are planned, designed and carried out to meet the special transportation needs of elderly individuals and individuals with disabilities. Centralina intends to apply for Section 5310 transit funds to continue the mobility management and expand the volunteer transportation system efforts in the region.

### **Requested Action**

Elected Boards and local transportation agencies are being asked to approve resolutions or provide letters supporting Centralina's funding request.

## Mobility Management

Mobility Management involves making the most efficient use of all available resources to improve mobility and reduce costs. Within the nine-county Centralina region, a variety of services are available, both national and local, scheduled fixed-routes and trips by-request, fee-based services and free services made possible often through the help of volunteers.

**Rail Service** in the region is currently limited to AMTRAK and the Charlotte Blue Line light rail.

**Fixed Route Bus Services** serve Kannapolis, Concord, Salisbury, Gastonia, and Iredell and Mecklenburg Counties. Route schedules and ticket sales are usually available online or by phone, or at transit centers.

**Para-transit Services** (or "dial-a-ride") are available in every county of the region. They serve the elderly, disabled, or veterans for medical appointments and social services.

## Volunteer Programs

**Volunteer Transportation Services (VTS)**  
844-887-7433 www.centralinavts.org  
(844-VTS-RIDE)

**American Red Cross**  
704-376-1661 www.redcross.org

**American Cancer Society**  
(704)-552-6147 www.cancer.org

**Disabled American Veterans**  
704-638-9000 www.dav.org

**Love, Inc.**  
(704) 536-5588 www.loveinc.org

**Older Adult Services In Stanly (OASIS)**  
(704) 983-6483

**Shepherds Center Transportation Services**  
704-376-1995 www.shepherdscharlotte.org

## Our Partners



Contact us for a complete list of our participating partners.



## Greater Charlotte Area Transportation Options

Helping people  
navigate their  
transportation options



525 N. Tryon St. 12th floor  
Charlotte, NC 28202  
phone: 800-508-5777  
www.centralinamobility.org

www.centralinamobility.org  
phone: 800-508-5777

This brochure was revised October, 2016

## Available Transit Services by County



## Transit Agencies

**Anson County Transportation System (ACTS)**  
800-735-8262 or 704-694-2596  
www.co.anson.nc.us

**Cabarrus County Transportation Services (CCTS)** 704-920-2246  
www.cabarruscounty.us

**Charlotte Area Transit System (CATS)** 704-336-7433  
www.ridetranst.org

**Concord Kannapolis Area Transit** 704-920-7433  
www.ckrider.com

**DAV - Disabled American Vet**  
www.dav.org/veterans/i-need-a-ride

**Gaston ACCESS** 704-866-3206  
www.gastongov.com/departments/access

**Gastonia Transit** 704-866-6855  
www.cityofgastonia.com/transportation/city-bus-service

**Greyhound** www.greyhound.com

**Iredell - ICATS** 704-873-9393  
www.co.iredell.nc.us/413/ICATS-Transportation-Services

**MTS-Mecklenburg Transportation System**  
www.charmeck.org/MTS 704-336-3000

**Rowan Transit System (RTS)** 704-216-8888  
www.rowantransit.com

**Salisbury Transit** 704-638-5252  
www.salisburync.gov/transit

**Stanly SCUSA** 704-986-3790  
www.stanlycountync.gov/transportation/

**Sunway Charters** 704-348-1200  
www.sunwaycharters.com

**Transportation Lincoln County (TLC)** 704-736-2030  
www.lincolncounty.org/tlc

**Union County Transportation** 704-283-3713  
www.unioncountync.gov/Divisions/Transportation



**RESOLUTION OF SUPPORT FOR CENTRALINA MOBILITY MANAGEMENT and VOLUNTEER  
TRANSPORTATION SERVICES  
NCDOT Consolidated Capital Call for Projects  
FY 17-18 Grant Application**

**WHEREAS**, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

**WHEREAS**, the North Carolina Department of Transportation, Public Transportation Division (PTD) has principal responsibility and authority to administer funds from the US Department of Transportation, Federal Transit Administration; and

**WHEREAS**, the purpose of the Section 5310 Elderly Individuals and Individuals with Disabilities Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding the transportation mobility options available in rural and small urbanized areas of North Carolina; and

**WHEREAS**, the Centralina Council of Governments has worked in concert with NCDOT to provide a mobility management program for the nine county region and a Volunteer Transportation Service through Centralina Connection to improve services for elderly individuals, individuals with disabilities, and veterans; and

**WHEREAS**, the Centralina Council of Governments will apply for Section 5310 Elderly Individuals and Individuals with Disabilities Program funding through the Consolidated Capital Call for Projects for mobility management activities and Volunteer Transportation Services; and

**WHEREAS**, the Centralina has coordinated with the Transit Advisory Board for Stanly County during regional mobility management activities; and

**WHEREAS**, no funds are being requested from Stanly County to help implement this project,

**NOW, THEREFORE**, be it resolved that the Stanly County Board of Commissioners hereby approves a resolution of support for Centralina's funding proposal to the North Carolina Department of Transportation to improve transportation mobility for seniors, individuals with disabilities, and veterans.

**Adopted this the 7<sup>th</sup> day of November, 2016.**

\_\_\_\_\_  
**Terry Scott Efird, Chairman**

**Attest:**

\_\_\_\_\_  
**Tyler Brummitt, Clerk to the Board**



AMENDMENT NO: 2017-15

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

To amend the Airport Operating Fund 671, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
671.4530	351.000	Rep & Maint-Bldg & Grounds	\$ 24,161	\$ 4,325	\$ 28,486
TOTALS			\$ 24,161	\$ 4,325	\$ 28,486

This budget amendment is justified as follows:

To amend the Airport budget with insurance settlement funds from lightning damage to runway lighting.

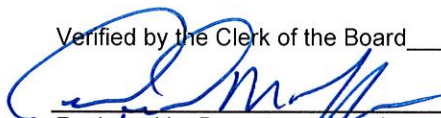
This will result in a net increase \$ 4,325 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.


FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
671.3453	580.10	Insurance Settlements	\$ 12,161	\$ 4,325	\$ 16,486
TOTALS			\$ 12,161	\$ 4,325	\$ 16,486

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Verified by the Clerk of the Board \_\_\_\_\_

  
 Reviewed by Department Head \_\_\_\_\_ Date 11/1/16

  
 Reviewed by Finance Director \_\_\_\_\_ Date 11-1-16

Reviewed by County Manager \_\_\_\_\_ Date \_\_\_\_\_

Posted by
Journal No.
Date



# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
 Presenter: Consent

56

Consent Agenda | Regular Agenda

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

Please see the attached October 2016 refund report from the North Carolina Vehicle Tax System for taxpayers due vehicle refunds over \$100 which requires Board of Commissioners approval.

Subject

Requested Action

Consider and approve the attached vehicle tax refunds.

Signature: Toby R. Hinson

Dept. Finance

Date: 11/1/16

Attachments: Yes No \_\_\_\_\_

### Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_

Tyler Brummitt, Clerk to the Board Date



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 11/1/2016 3:08:37 PM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ALBEE, PAUL RAYMOND	ALBEE, PAUL RAYMOND	BONNIE BROWN	2515 CAGLE ST	ALBEMARLE, NC 28001	Vehicle Sold	10/19/2016	01	Tax	(\$154.80)	\$0.00	(\$154.80)
							50	Tax	(\$136.32)	\$0.00	(\$136.32)
							50	Vehicle Fee	\$0.00	\$0.00	\$0.00
									Refund	\$291.12	\$291.12
CRISCO, JEFFREY ALLEN	CRISCO, JEFFREY ALLEN		16457A SILVER RD	OAKBORO, NC 28129	Vehicle Sold	10/26/2016	01	Tax	(\$158.85)	\$0.00	(\$158.85)
							17	Tax	(\$9.48)	\$0.00	(\$9.48)
									Refund	\$168.33	\$168.33
HERRIN, CLAUDINE AUSTIN	HERRIN, CLAUDINE AUSTIN		3124 CREEKWOOD DR	MONROE, NC 28110	Vehicle Sold	10/24/2016	01	Tax	(\$97.59)	\$0.00	(\$97.59)
							54	Tax	(\$58.26)	\$0.00	(\$58.26)
									Refund	\$155.85	\$155.85
MONARCH	MONARCH		350 PEE DEE AVE STE A	ALBEMARLE, NC 28001	Exempt Property	10/26/2016	01	Tax	(\$193.66)	(\$9.69)	(\$203.35)
							50	Tax	(\$170.53)	(\$8.52)	(\$179.05)
							50	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
							30	Tax	(\$28.90)	(\$1.44)	(\$30.34)
									Refund	\$417.74	\$417.74
SMITH, JANE VANDERBURG	SMITH, JANE VANDERBURG	SMITH, BRYAN KEITH	275 KERR ST NW	CONCORD, NC 28025	Vehicle Sold	10/19/2016	01	Tax	(\$150.02)	\$0.00	(\$150.02)
							50	Tax	(\$132.11)	\$0.00	(\$132.11)
							50	Vehicle Fee	\$0.00	\$0.00	\$0.00
									Refund	\$282.13	\$282.13
TAYLOR, LANE EDWARD	TAYLOR, LANE EDWARD		518 N DEPOT ST	ALBEMARLE, NC 28001	Vehicle Sold	10/20/2016	01	Tax	(\$65.88)	\$0.00	(\$65.88)
							50	Tax	(\$58.02)	\$0.00	(\$58.02)
							50	Vehicle Fee	\$0.00	\$0.00	\$0.00
									Refund	\$123.90	\$123.90
									Refund Total	\$1439.07	\$1439.07



AMENDMENT NO: 2017-14

**STANLY COUNTY-BUDGET AMENDMENT**

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

To amend the General Fund 110, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.4310.4310	540.000	Motor Vehicles	\$ 197,772	\$ 10,311	\$ 208,083
TOTALS			<u>\$ 197,772</u>	<u>\$ 10,311</u>	<u>\$ 208,083</u>

This budget amendment is justified as follows:

To amend the budget for the Sheriff's Office with insurance settlement and state drug seizure funds to purchase a 2015 Nissan Sentra.

This will result in a net increase \$ 10,311 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.3431	310.24	Drug Seizure	\$ 16,102	\$ 1,000	\$ 17,102
110.3839	580.10	Insurance Settlements	72,750	9,311	82,061
TOTALS			<u>\$ 88,852</u>	<u>\$ 10,311</u>	<u>\$ 99,163</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Verified by the Clerk of the Board \_\_\_\_\_

*[Signature]*  
Reviewed by Department Head

*11/2/16*  
Date

*[Signature]*  
Reviewed by Finance Director

*11-1-16*  
Date

Reviewed by County Manager \_\_\_\_\_

Date

Posted by
Journal No.
Date



AMENDMENT NO: 2017-16

**STANLY COUNTY-BUDGET AMENDMENT**

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

To amend the General Fund 110, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.4902	699.000	Other Contracts, Grants	\$ 124,454	\$ 170,753	\$ 295,207
TOTALS			\$ 124,454	\$ 170,753	\$ 295,207

This budget amendment is justified as follows:

To amend the budget for funds received from a Rural Economic Development Building Reuse Grant.

This will result in a net increase \$ 170,753 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.3839	330.72	Rural Center Grant	\$ -	\$ 170,753	\$ 170,753
TOTALS			\$ -	\$ 170,753	\$ 170,753

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Verified by the Clerk of the Board \_\_\_\_\_


Reviewed by Department Head	Date	Posted by
<i>John R. [Signature]</i>	11-3-16	
Reviewed by Finance Director	Date	Journal No.
Reviewed by County Manager	Date	Date





# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
 Presenter: Jenny Furr

\_\_\_\_\_ |   
 Consent Agenda | Regular Agenda

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### Greater Badin Water & Sewer District (“GBWSD”) Records Retention and Disposition Schedule

Subject

The North Carolina Department of Cultural Resources (hereinafter referred to as “Department”) has updated the Records Retention and Disposition Schedule (hereinafter referred to as “Schedule”) listed below. The Schedule is an agreement between the GBWSD and the Department that addresses if and when local records may be destroyed.

- 1) Water and Sewer Authorities and Sanitary Districts – Issued May 1, 2016

The attached document highlights the link to the relevant Schedule for your consideration. Said link can be found at

<http://archives.ncdcr.gov/For-Government/Retention-Schedules/Local-Schedules#chart>

Requested Action

Approve the above-listed Schedule.

Signature: Jennifer R. Furr

Dept. Legal

Date: 10-28-16

Attachments: Yes X No \_\_\_\_\_

#### Review Process

	Approved		Initials
	Yes	No	
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	
Other:	___	___	

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board      Date

FOR THE PUBLIC

FOR GOVERNMENT

FOR EDUCATORS

- About
- Visit Us
- Contact
- Social Media
- Laws and Guidelines
- Get Involved
- Search the Catalog

# LOCAL GOVERNMENT SCHEDULES

## FOR GOVERNMENT

Home > [For Government](#) >> [Retention Schedules](#) >> [Local Government Schedules](#)

### Retention Schedules - Local

- [Retention Schedules](#)
  - [Draft Schedules](#)
- [Records Analysts](#)
- [Forms](#)
- [Authorized Destruction of Records](#)

- Digital Records
- Laws And Guidelines
- State Records Center
- Visit Us
- Forms
- Retention Schedules
  - Local Government Schedules
  - State Agency Schedules
  - University Schedules
  - Authorized Destruction
- Records Management Services and Training
- Imaging and Microfilming
- Frequently Asked Questions

**Local retention and disposition schedules** are a tool for the employees of local governments across the state to use when managing the records in their offices. It lists records commonly found in local governmental offices, and gives an assessment of their value by indicating when (and if) those records should be destroyed.

These schedules are an agreement between the local government office/department and the Department of Cultural Resources, and as the inventory and schedule that the Department of Cultural Resources is directed by G.S. §121-5 (c) and G.S. §132-8 to provide.

These schedules must be approved by your governing board before you are permitted to destroy records according to the schedule. That approval should be made in a regular meeting and recorded as an action in the minutes. It may be done as part of the consent agenda, by resolution, or other action. Please send a copy of the completed signature page to the Records Analysis Unit, Government Records Section, 4615 Mail Service Center, Raleigh, NC 27699-4615 or fax it to 919-715-3627. If you are unsure whether or not you have approved your schedule, please contact a [Records Management Analyst](#).

If you have an item that not listed on your retention and disposition schedule, please contact a [Records Management Analyst](#). The analyst will help to see if there is an existing item on the schedule that will allow to retain and dispose of the record. If the item cannot be found on the current schedule, the analyst will discuss the nature of the records with to determine if the records have historical value. If the records have historical value, we will discuss the possibility of transferring the records to the State Archives to be preserved permanently.

If the records do not have historical value, we will ask you to complete a [Request and Approval of Unscheduled Records Disposal](#) if the records are not currently created. If the records are an active records series, the analyst will help you develop an amendment to the schedule so that you can continue to destroy the records appropriately."

### GOVERNMENT RECORDS MAILING ADDRESS

**Government Records Section**  
4615 Mail Service Center  
Raleigh, NC 27699-4615

### GOVERNMENT RECORDS PHYSICAL ADDRESS

215 N. Blount Street,  
Raleigh, N.C.

Phone: 919.807.7350  
Fax: 919.715.3627  
Courier: 51-81-20

### Staff List

### The North Carolina Digital Collections

<a href="#">Alcoholic Beverage Control (ABC) Boards</a> - Issued February 2, 2009	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">County Board of Elections</a> - Issued April 4, 2012	<a href="#">Standard 8 - Election Records; Standard 9 - Voter Registration Records</a> - Issued August 19, 2013
<a href="#">County Management</a> - Issued April 15, 2013	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">County Register of Deeds</a> - Issued October 10, 2012	<a href="#">Standard 4 - Budget, Fiscal, and Payroll Records; Standard 11 - Personnel Records</a> - Issued August 28, 2013 and November 7, 2014
	<a href="#">Standard 6 - Emergency Services Records</a> - Issued October 1, 2016
	<a href="#">Standard 2 - Budget, Fiscal, and Payroll Records; Standard 5 - Personnel Records</a> - Issued August 29, 2013 and November 7, 2014

## Local Government Schedules

**Outer Banks History Center****Western Regional Archives****State Historical Records  
Advisory Board****STATE ARCHIVES MAILING  
ADDRESS****State Archives of North  
Carolina****4614 Mail Service Center  
Raleigh, N.C. 27699-4614****STATE ARCHIVES PHYSICAL  
ADDRESS****109 E. Jones St.  
Raleigh, NC 27601****Phone: 919.807.7310****Fax: 919.733.1354**

<b>County Sheriff's Office</b> - Issued November 15, 2015	<b>Standard 8 - Program Operational Records: Sheriff Records</b> - Issued October 1, 2016
<b>County Social Service Agencies</b> - Issued January 1, 2016	
<b>County Tax Administration</b> - Issued April 17, 2013	<b>Standard 5 - Personnel Records; Standard 12 - Program Records: Business and Other Tax Records</b> - Issued September 3, 2013 and November 7, 2014
<b>County Veterans Services</b> - Issued November 1, 2004	<b>Standard 4 - Personnel Records</b> - Issued November 7, 2014
<b>DMH/DD/SAS Local Management Entity (LME)</b> - Issued October 26, 2011	<b>Standard 5 - Personnel Records</b> - Issued November 7, 2014
<b>DMH/DD/SAS Local Provider Agency</b> - Issued October 26, 2011	<b>Standard 5 - Personnel Records</b> - Issued November 7, 2014
<b>Local Education Agencies</b> - Issued February 19, 1999	<b>Standard 1 - Administration and Management Records</b> - Issued July 26, 1999
<b>Local Health Departments</b> - Issued September 7, 2007	<b>Item 10 - Tuberculosis Records</b> - Issued November 30, 2009 <b>Standard 5 - Personnel Records</b> - Issued November 7, 2014 <b>Standard 19 - Patient Clinical Records</b> - Issued March 31, 2015
<b>Municipal</b> - Issued September 10, 2012	<b>Standard 4 - Budget, Fiscal, and Payroll Records; Standard 6 - Emergency Services and Fire Department Records; Standard 9 - Law Enforcement Records; Standard 12 - Personnel Records</b> - Issued August 29, 2013; January 5, 2015; and October 1, 2016
<b>Public Hospitals</b> - Issued May 13, 2002	<b>Standard 4 - Personnel Records</b> - Issued November 7, 2014
<b>Public Libraries</b> - Issued October 12, 2009	<b>Standard 5 - Personnel Records</b> - Issued November 7, 2014
<b>Public Transportation Systems and Authorities</b> - Issued April 1, 2006	<b>Standard 5 - Personnel Records</b> - Issued November 7, 2014
<b>Regional Councils</b> - Issued April 15, 2008	<b>Standard 5 - Personnel Records</b> - Issued November 7, 2014
<b>Water and Sewer Authorities and Sanitary Districts</b> - Issued May 1, 2016	

**Draft Schedules**

These schedules are posted to allow local officials an opportunity to review it before it becomes an official retention and disposition schedule.

## Water & Sewer Authorities and Sanitary Districts Records Retention and Disposition Schedule

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. The local government agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of destruction. Confidential records will be destroyed in such a manner that the records cannot be practicably read or reconstructed. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records, including electronic records, not listed in this schedule are not authorized to be destroyed.**

This local government agency and the Department of Natural and Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods that allow these records to be destroyed when "reference value ends." The local government agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Natural and Cultural Resources has scheduled with the disposition instruction "destroy when reference value ends." If a local government agency does not establish internal policies and retention periods, the local government agency is not complying with the provisions of this retention schedule and is not authorized by the Department of Natural and Cultural Resources to destroy the records with the disposition instruction "destroy when reference value ends."

The local government agency and the Department of Natural and Cultural Resources concur that the long-term and/or permanent preservation of electronic records requires additional commitment and active management by the agency. The agency agrees to comply with all policies, standards, and best practices published by the Department of Natural and Cultural Resources regarding the creation and management of electronic records.

It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

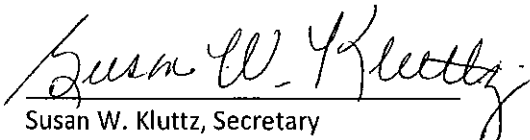
### APPROVAL RECOMMENDED

\_\_\_\_\_  
Authority Director or CEO

  
Sarah E. Koonts, Director  
Division of Archives and Records

### APPROVED

\_\_\_\_\_  
Chair, Authority Governing Board

  
Susan W. Kluttz, Secretary  
Department of Natural and Cultural  
Resources

Authority: \_\_\_\_\_



# Stanly County Board of Commissioners

Meeting Date: November 7, 2016  
 Presenter: Jenny Furr

\_\_\_\_\_ | 7  
 Consent Agenda | Regular Agenda

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### Piney Point Water District (“PPWD”) Records Retention and Disposition Schedule

Subject

The North Carolina Department of Cultural Resources (hereinafter referred to as “Department”) has updated the Records Retention and Disposition Schedule (hereinafter referred to as “Schedule”) listed below. The Schedule is an agreement between the PPWD and the Department that addresses if and when local records may be destroyed.

- 1) Water and Sewer Authorities and Sanitary Districts – Issued May 1, 2016

The attached document highlights the link to the relevant Schedule for your consideration. Said link can be found at

<http://archives.ncdcr.gov/For-Government/Retention-Schedules/Local-Schedules#chart>

Requested Action

Approve the above-listed Schedule.

Signature: Jennifer R. Furr

Dept. Legal

Date: 10-28-16

Attachments: Yes X No \_\_\_\_\_

#### Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board      Date



FOR THE PUBLIC

FOR GOVERNMENT

FOR EDUCATORS

- About
- Visit Us
- Contact
- Social Media
- Laws and Guidelines
- Get Involved
- Search the Catalog

# LOCAL GOVERNMENT SCHEDULES

## FOR GOVERNMENT

[Home](#) > [For Government](#) >> [Retention Schedules](#) >> [Local Government Schedules](#)

### Retention Schedules - Local

- [Retention Schedules](#)
  - [Draft Schedules](#)
- [Records Analysts](#)
- [Forms](#)
- [Authorized Destruction of Records](#)

**Local retention and disposition schedules** are a tool for the employees of local governments across the state to use when managing the records in their offices. It lists records commonly found in local governmental offices, and gives an assessment of their value by indicating when (and if) those records should be destroyed.

These schedules are an agreement between the local government office/department and the Department of Cultural Resources, and as the inventory and schedule that the Department of Cultural Resources is directed by G.S. §121-5 (c) and G.S. §132-8 to provide.

These schedules must be approved by your governing board before you are permitted to destroy records according to the schedule. That approval should be made in a regular meeting and recorded as an action in the minutes. It may be done as part of the consent agenda, by resolution, or other action. Please send a copy of the completed signature page to the Records Analysis Unit, Government Records Section, 4615 Mail Service Center, Raleigh, NC 27699-4615 or fax it to 919-715-3627. If you are unsure whether or not you have approved your schedule, please contact a [Records Management Analyst](#).

If you have an item that not listed on your retention and disposition schedule, please contact a [Records Management Analyst](#). The analyst will help to see if there is an existing item on the schedule that will allow to retain and dispose of the record. If the item cannot be found on the current schedule, the analyst will discuss the nature of the records with to determine if the records have historical value. If the records have historical value, we will discuss the possibility of transferring the records to the State Archives to be preserved permanently.

If the records do not have historical value, we will ask you to complete a [Request and Approval of Unscheduled Records Disposal](#) if the records are not currently created. If the records are an active records series, the analyst will help you develop an amendment to the schedule so that you can continue to destroy the records appropriately."

- Digital Records
- Laws And Guidelines
- State Records Center
- Visit Us
- Forms
- Retention Schedules
  - Local Government Schedules
  - State Agency Schedules
  - University Schedules
  - Authorized Destruction
- Records Management Services and Training
- Imaging and Microfilming
- Frequently Asked Questions

#### GOVERNMENT RECORDS MAILING ADDRESS

**Government Records Section**  
**4615 Mail Service Center**  
**Raleigh, NC 27699-4615**

#### GOVERNMENT RECORDS PHYSICAL ADDRESS

**215 N. Blount Street,**  
**Raleigh, N.C.**

**Phone: 919.807.7350**  
**Fax: 919.715.3627**  
**Courier: 51-81-20**

#### Staff List

#### The North Carolina Digital Collections

Organization	Agreements
<a href="#">Alcoholic Beverage Control (ABC) Boards</a> - Issued February 2, 2009	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">County Board of Elections</a> - Issued April 4, 2012	<a href="#">Standard 8 - Election Records; Standard 9 - Voter Registration Records</a> - Issued August 19, 2013 <a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">County Management</a> - Issued April 15, 2013	<a href="#">Standard 4 - Budget, Fiscal, and Payroll Records; Standard 11 - Personnel Records</a> - Issued August 28, 2013 and November 7, 2014 <a href="#">Standard 6 - Emergency Services Records</a> - Issued October 1, 2016
<a href="#">County Register of Deeds</a> - Issued October 10, 2012	<a href="#">Standard 2 - Budget, Fiscal, and Payroll Records; Standard 5 - Personnel Records</a> - Issued August 29, 2013 and November 7, 2014

## Local Government Schedules

**Outer Banks History Center****Western Regional Archives****State Historical Records  
Advisory Board****STATE ARCHIVES MAILING  
ADDRESS**

**State Archives of North  
Carolina  
4614 Mail Service Center  
Raleigh, N.C. 27699-4614**

**STATE ARCHIVES PHYSICAL  
ADDRESS**

**109 E. Jones St.  
Raleigh, NC 27601**

**Phone: 919.807.7310**

**Fax: 919.733.1354**



<a href="#">County Sheriffs Office</a> - Issued November 15, 2015	<a href="#">Standard 8 - Program Operational Records: Sheriff Records</a> - Issued October 1, 2016
<a href="#">County Social Service Agencies</a> - Issued January 1, 2016	
<a href="#">County Tax Administration</a> - Issued April 17, 2013	<a href="#">Standard 5 - Personnel Records; Standard 12 - Program Records: Business and Other Tax Records</a> - Issued September 3, 2013 and November 7, 2014
<a href="#">County Veterans Services</a> - Issued November 1, 2004	<a href="#">Standard 4 - Personnel Records</a> - Issued November 7, 2014
<a href="#">DMH/DD/SAS Local Management Entity (LME)</a> - Issued October 26, 2011	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">DMH/DD/SAS Local Provider Agency</a> - Issued October 26, 2011	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Local Education Agencies</a> - Issued February 19, 1999	<a href="#">Standard 1 - Administration and Management Records</a> - Issued July 26, 1999
<a href="#">Local Health Departments</a> - Issued September 7, 2007	<a href="#">Item 10 - Tuberculosis Records</a> - Issued November 30, 2009 <a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014 <a href="#">Standard 19 - Patient Clinical Records</a> - Issued March 31, 2015
<a href="#">Municipal</a> - Issued September 10, 2012	<a href="#">Standard 4 - Budget, Fiscal, and Payroll Records; Standard 6 - Emergency Services and Fire Department Records; Standard 9 - Law Enforcement Records; Standard 12 - Personnel Records</a> - Issued August 29, 2013; January 5, 2015; and October 1, 2016
<a href="#">Public Hospitals</a> - Issued May 13, 2002	<a href="#">Standard 4 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Public Libraries</a> - Issued October 12, 2009	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Public Transportation Systems and Authorities</a> - Issued April 1, 2006	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Regional Councils</a> - Issued April 15, 2008	<a href="#">Standard 5 - Personnel Records</a> - Issued November 7, 2014
<a href="#">Water and Sewer Authorities and Sanitary Districts</a> - Issued May 1, 2016	

**Draft Schedules**

These schedules are posted to allow local officials an opportunity to review it before it becomes an official retention and disposition schedule.

## Water & Sewer Authorities and Sanitary Districts Records Retention and Disposition Schedule

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. The local government agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of destruction. Confidential records will be destroyed in such a manner that the records cannot be practicably read or reconstructed. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records, including electronic records, not listed in this schedule are not authorized to be destroyed.**

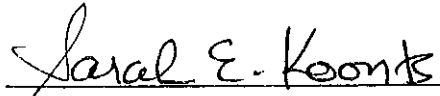
This local government agency and the Department of Natural and Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods that allow these records to be destroyed when "reference value ends." The local government agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Natural and Cultural Resources has scheduled with the disposition instruction "destroy when reference value ends." If a local government agency does not establish internal policies and retention periods, the local government agency is not complying with the provisions of this retention schedule and is not authorized by the Department of Natural and Cultural Resources to destroy the records with the disposition instruction "destroy when reference value ends."

The local government agency and the Department of Natural and Cultural Resources concur that the long-term and/or permanent preservation of electronic records requires additional commitment and active management by the agency. The agency agrees to comply with all policies, standards, and best practices published by the Department of Natural and Cultural Resources regarding the creation and management of electronic records.

It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

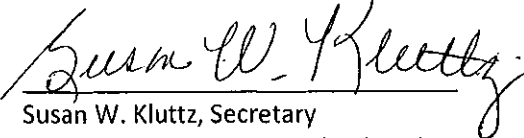
### APPROVAL RECOMMENDED

\_\_\_\_\_  
Authority Director or CEO

  
Sarah E. Koonts, Director  
Division of Archives and Records

### APPROVED

\_\_\_\_\_  
Chair, Authority Governing Board

  
Susan W. Kluttz, Secretary  
Department of Natural and Cultural  
Resources

Authority: \_\_\_\_\_