

**STANLY COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
OCTOBER 7, 2013
7:00 P.M.**

CALL TO ORDER & WELCOME – CHAIRMAN MCINTYRE

INVOCATION – COMMISSIONER DUNEVANT

PLEDGE OF ALLEGIANCE

APPROVAL / ADJUSTMENTS TO THE AGENDA

SCHEDULED AGENDA ITEMS

1. 4-H YOUTH SUMMIT PRESENTATION

Presenters: Ashley Smith, 4-H Agent

Betsy Austin, 4-H Participant

2. SENIOR SERVICES

Presenter: Becky Weemhoff, Senior Services Director

A. Recognition of Dorothy Kendall

B. Consideration of amendment to the Senior Services Advisory Board By-Laws

C. Appointments to the Senior Services Advisory Board

3. PLANNING & ZONING

Presenter: Michael Sandy, Planning Director

**A. ZA 13-03 – Text Amendment to add community centers to Article XIII
Definitions of the Stanly County Ordinance**

1. Hold the public hearing

2. Request the Board approve, modify or deny the amendment

**B. ZA 13-04 – Text amendment to update Article X Board of Adjustment
of the Stanly County Zoning Ordinance**

1. Hold the public hearing
 2. Request the Board approve, modify or deny the amendment
- C. ZA 13-05 – Text amendment to add Solar Energy Power Generation Overlay District to the Stanly County Zoning Ordinance
 1. Hold the public hearing
 2. Request the Board approve, modify or deny the amendment

4. BOARD & COMMITTEE APPOINTMENTS
 - A. Library Board of Trustees – Presenter: Melanie Holles
 - B. Technical Coordinating Committee (TCC) – Presenter: Andy Lucas

5. PROCLAMATION DECLARING OCTOBER 23 – 31, 2013 AS NATIONAL RED RIBBON WEEK
Presenter: Andy Lucas, County Manager

6. NCACC VIDEO PRESENTATION
Presenter: Andy Lucas, County Manager

7. CONSENT AGENDA
 - A. Minutes – Regular meeting of September 9th and recessed meeting of September 16th.
 - B. Finance – Request acceptance of the Monthly Financial Report for Two Months Ended August 31, 2013
 - C. County Management/ Register of Deeds/ Tax Administration – Request approval of the attached records retention schedule amendments
 - D. DSS – Request approval of budget amendment # 2014-05
 - E. CDBG – Request approval of the 2013 Urgent Repair Program project budget ordinance and associated budget amendment # 2014- 07
 - F. Locust – Request approval of a public fireworks display on Saturday, October 19th.
 - G. Sheriff’s Office – Request approval of the enclosed medical plan for inmates of the Stanly County Jail

H. Sheriff's Office – Request approval of budget amendment # 2014-06

I. Library – Request approval of budget amendment # 2014-08

PUBLIC COMMENT

GENERAL COMMENTS & ANNOUNCEMENTS

CLOSED SESSION: To discuss a personnel issue in accordance with G. S. 143-318.11(a)(6) and economic development in accordance with G. S. 143-318.11(a)(4).

ADJOURN

The next regular meeting is scheduled for Monday, October 21, 2013 at 7:00 p.m.



Stanly County Board of Commissioners

Meeting Date October 7, 2013

Presenter: Ashley Smith, 4-H Agent
Betsy Austin, Student and 4-H Participant

Consent Agenda	↓ Regular Agenda
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ITEM TO BE CONSIDERED

Subject

Receive a report from Ashley Smith (Stanly County 4-H Agent) and Betsy Austin (4-H Participant) regarding their participation in the annual 4-H Youth Summit held in conjunction with the NCACC annual conference in September 2013.

Requested Action

Information only. No action required

Signature: Andy Lucas

Dept Cooperative Extension

Date: 10/02/2013

Attachments: yes X no

Review Process

	Approved		Initials
	Yes	No	
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	
County Manager	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date



Stanly County Board of Commissioners

Meeting Date: 10-7-13
 Presenter: Becky Weemhoff

_____ | X 2A
 Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

Subject
 Senior Services Dept. In Home Aide, Dorothy Kendall, had gone to a In Home Services client's home and upon entering her house smelled a gas leak in the client's home. After making sure that emergency personnel were called, she worked to safely removed the client from their home. Client lives by herself, has no immediate family in the area, is an amputee and uses a wheelchair most of the time. The leak assumingly had been there for awhile since the client had already become immune to the odor and did not smell the gas leak. Both client and Dorthy were later checked by EMS personnel and did not need further medical attention.

Requested Action
 Recognition of Dorothy Kendall and her efforts for safely saving this client from a dangerous and possibly deadly situation.

Signature: _____		Dept. <u>Senior Services</u>	
Date: _____		Attachments: yes _____ No <u>X</u>	
Review Process		Certification of Action	
	Approved Yes No Initials	Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on _____ _____ John L. Roberts, Clerk to the Board Date	
Finance Director	_____		
Budget Amendment Necessary	_____		
County Attorney	_____		
County Manager	_____		
Other:	_____		



Stanly County Board of Commissioners

Meeting Date: 10-7-13
 Presenter: Becky Weemhoff

_____ | X ZB
 Consent Agenda | Regular Agenda

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ITEM TO BE CONSIDERED

Subject	<p>At its meeting on September 19, 2013, the Senior Services Advisory Board discussed members' terms of service as allowed for in the by-laws. The current by-laws, which were adopted in May 7, 1990, allow a Board member to serve two consecutive three (3) year terms. The Advisory Board voted unanimously to amend the by-laws and allow Board members to serve an unlimited number of 3 year terms. At the end of each member's term, the Advisory Board would vote on whether or not to retain the member.</p>
Requested Action	<p>Request that the Senior Services Advisory Board By-Laws be amended to state that board members can serve an unlimited number of 3 year terms upon a majority vote of the Advisory Board with final approval by the Stanly County Board of County Commissioners.</p>

Signature: _____
 Date: _____

Dept. Senior Services
 Attachments: yes _____ No X

Review Process

	Approved		Initials
	Yes	No	
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	
Other:	___	___	

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 John L. Roberts, Clerk to the Board Date



Stanly County Board of Commissioners

Meeting Date: 10-7-13
 Presenter: Becky Weemhoff

_____ | X *2C*
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ITEM TO BE CONSIDERED

Subject
 The Senior Services Advisory Board has four members whose terms expired 9-30-13. Three of the Board members, Sylvia Lingerfelt, Deloris Chambers and Dewey Preslar are completing their first term and Anne Parry is completing her second term. All four members have indicated that they wish to remain on the Board for another three year term until 9-30-16.

Requested Action
 Respectfully request that Advisory Board members Sylvia Lingerfelt, Deloris Chambers, Dewey Preslar and Anne Parry be reappointed to the Senior Services Advisory Board, each to serve a three (3) year term ending 9-30-16.

Signature: _____

Dept. Senoir Services

Date: _____

Attachments: yes _____ No X

Review Process

Certification of Action

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 John L. Roberts, Clerk to the Board Date

	Approved		Initials
	Yes	No	
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	
Other:	___	___	

SENIOR SERVICES ADVISORY BOARD

G. S.

- Date Established:** May 7, 1990
- Meeting Schedule** Every other month (February, April, June, August, October, December)
- Members:** 13
- Term:** Appointed for a three (3) term; can serve a maximum of two (2) consecutive terms.
- Special Provisions:** Membership shall consist of one (1) government, one (1) attorney, one (1) medical, one (1) minority, five (5) older adults, two (2) citizens at-large, one (1) COG representative, one (1) ministry. The Stanly County Senior Services Director will meet with the Board as required in an ex-officio capacity.
- Method of Appt:** All are appointed by the Board of County Commissioners
- Officers:** Elected by members

<u>MEMBERS</u>	<u>REPRESENTING</u>	<u>INITIAL APPOINTMENT</u>	<u>TERM EXPIRES</u>
Josh Morton P. O. Box 267 Albemarle, NC 28002	Commissioner		Term of Office
Becky Weemhoff 283 N. Third Street Albemarle, NC 28001	Director of Senior Services		
Dewey Preslar P. O. Box 374 Albemarle, NC 28002		2010	9/30/13 1 st term
Deloris Chambers P. O. Box 134 Badin, NC 28009		2010	9/30/13 1 st term

Senior Services Adv. Bd. – Pg. 2

<u>MEMBERS</u>	<u>REPRESENTING</u>	<u>INITIAL APPOINTMENT</u>	<u>TERM EXPIRES</u>
Sylvia Lingerfelt 24645 NC 73 Hwy Albemarle, NC 28001 H (704) 982-4049		11/1/10	9/30/13 1 st term
Anne Parry, Secretary 1507 Springhaven Circle Albemarle, NC 28001		2007	9/30/13 2 nd term
Dr. Nalin Mehta 34876 Oak Hill Drive Albemarle, NC 28001		2008	9/30/14 2 nd term
Dr. Robin Wilkerson 24008 Carrier Road Albemarle, NC 28001	At- Large	2005	9/30/14 3 rd term
David Almond 138 Danielle Drive Stanfield, NC 28163	Older Adult	2011	9/30/14 1 st term
Don Morrison 17256 Randalls Ferry Road Norwood, NC 28128		2008	9/30/14 2 nd term
Robin Lentz 44009 Hearne Road New London, NC 28127		2012	9/30/15 1 st term
Wayne Sasser 1500 Lee-Lynn Drive Albemarle, NC 28001		2012	9/30/15 1 st term
Vanessa Chambers P. O. Box 81 New London, NC 28127		2009	9/30/15 2 nd term
E. H. Morton, Jr. 1100 N. Eleventh Street Albemarle, NC 28001		2012	9/30/15 1 st term

<u>MEMBERS</u>	<u>REPRESENTING</u>	<u>INITIAL APPOINTMENT</u>	<u>TERM EXPIRES</u>
Dr. Marianne Bumgarner-Davis 483 Lakehurst Farm Road Norwood, NC 28128		2010	9/30/15 2 nd term



Stanly County Board of Commissioners

Meeting Date: October 7, 2013
 Presenter: Michael Sandy

_____ | **X 3A**
 Consent Agenda | Regular Agenda

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ITEM TO BE CONSIDERED

PUBLIC HEARING PLANNING AND ZONING

Subject

ZA 13-03 County Planning Staff – Text amendment to add Community Center to Article XIII Definitions of the Stanly County Zoning Ordinance.

Requested Action

It is requested that the Board of Commissioners approve, modify, or deny this request.

Signature: _____

Dept. Planning & Zoning

Date: September 10, 2013

Attachments: Yes X No

Review Process

	Approved		Initials
	Yes	No	
Finance Director	—	—	
Budget Amendment Necessary	—	—	
County Attorney	—	—	
County Manager	—	—	

Certification of Action

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 Tyler Brummitt, Clerk to the Board Date



MEMORANDUM

To: Stanly County Board of County Commissioners

From: Michael M. Sandy, AICP, CZO, Planning Director

A handwritten signature in black ink, appearing to be "MS", is written over the "From:" line.

Date: September 10, 2013

ZA 13-03 County Planning Staff – Text amendment to add Community Center to Article XIII Definitions as follows: **Community Center Definition** - A public or quasi-public facility, often a complex of buildings, that is the primary use of a parcel of land, designed for and used as a social, recreational, and agriculture related cultural center where a combination of social, recreational, welfare, health, habilitation, or rehabilitation services are provided for the public. As a part of such Community Centers, there may be included craft rooms, music rooms, game rooms, meeting rooms, and auditoriums. Community Centers can include both indoor and outdoor activities. Outdoor activities may include but are not limited to field sports, gardening, and agriculture related tourism.

The Planning Board forwards this case to the County Commissioners with a favorable recommendation, in accordance with the 2010 Stanly County Land Use Plan.

County of Stanly
1000 N. First Street
Albemarle, North Carolina 28001



**A RESOLUTION TO AMEND THE
ZONING ORDINANCE OF STANLY COUNTY**

In pursuance of authority conferred by G.S. 153A-340, as amended, and for the purpose of promoting the health, safety, morals, or general welfare of the inhabitants of the County by lessening congestion in and around the streets; securing safety; preventing the overcrowding of land; avoiding undue congestion; and facilitating the adequate provision of transportation.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF STANLY THAT THE OFFICIAL ZONING ORDINANCE OF STANLY COUNTY, NORTH CAROLINA, BE AMENDED AS FOLLOWS:

**TEXT AMENDMENT
ZA 13-03**

Amend Article XIII Definitions of the Stanly County Zoning Ordinance to add a definition of Community Center as follows:

Community Center - A public or quasi-public facility, often a complex of buildings, that is the primary use of a parcel of land, designed for and used as a social, recreational, and agriculture related cultural center where a combination of social, recreational, welfare, health, habilitation, or rehabilitation services are provided for the public. As a part of such Community Centers, there may be included craft rooms, music rooms, game rooms, meeting rooms, and auditoriums. Community Centers can include both indoor and outdoor activities. Outdoor activities may include but are not limited to field sports, gardening, and agriculture related tourism.

WHEREAS, the Planning Board by virtue of Section 1102 of the Zoning Ordinance of Stanly County made a recommendation that the above-mentioned text be adopted.

WHEREAS, a public hearing on the question of amending of the Zoning Ordinance of Stanly County was held by the Board of Commissioners of the County of Stanly, after due notice and advertisement thereof, at its regular meeting on October 7, 2013.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the County of Stanly, North Carolina as follows:

That said amendment shall be effective immediately upon its passage.

Tyler Brummitt, Clerk to the Board

Date Approved



Stanly County Board of Commissioners

Meeting Date: October 7, 2013
 Presenter: Michael Sandy

Consent Agenda Regular Agenda

X 3B

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

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ITEM TO BE CONSIDERED

PUBLIC HEARING PLANNING AND ZONING

Subject

ZA 13-04 County Planning Staff – Text amendment to update Article X Board of Adjustment of the Stanly County Zoning Ordinance.

Requested Action

It is requested that the Board of Commissioners approve, modify, or deny this request.

Signature: _____

Dept. Planning & Zoning

Date: September 10, 2013

Attachments: Yes X No

Review Process

Approved		Initials
Yes	No	
Finance Director	—	—
Budget Amendment Necessary	—	—
County Attorney	—	—
County Manager	—	—

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MEMORANDUM

To: Stanly County Board of County Commissioners

From: Michael M. Sandy, AICP, CZO, Planning Director

A handwritten signature in black ink, appearing to be "MS", is written over the name "Michael M. Sandy" in the "From:" line.

Date: September 10, 2013

ZA 13-04 County Planning Staff – Text amendment to Article X Board of Adjustment: Planning Staff is recommending that Article X of the Stanly County Zoning Ordinance be amended to conform to the new law regarding the Board of Adjustment. The new law brings a 90 year old statute into the 21st century with clearer language, new headings, and procedures that take a step towards uniformity among all land use statutes.

The Planning Board forwards this case to the County Commissioners with a favorable recommendation due to the fact that the language in the zoning ordinance should be consistent with the General Statutes.

County of Stanly
1000 N. First Street
Albemarle, North Carolina 28001



A RESOLUTION TO AMEND THE
ZONING ORDINANCE OF STANLY COUNTY

In pursuance of authority conferred by G.S. 153A-340, as amended, and for the purpose of promoting the health, safety, morals, or general welfare of the inhabitants of the County by lessening congestion in and around the streets; securing safety; preventing the overcrowding of land; avoiding undue congestion; and facilitating the adequate provision of transportation.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF STANLY THAT THE OFFICIAL ZONING ORDINANCE OF STANLY COUNTY, NORTH CAROLINA, BE AMENDED AS FOLLOWS:

TEXT AMENDMENT
ZA 13-04

Amend Article X of the Stanly County Zoning Ordinance as follows:

1. Remove Sections 1001, 1002, 1003, 1004, and 1005.
2. Add new Sections 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1008, and 1009 as set out below.

1001 Board of Adjustment Composition and Duties. The County Board of Commissioners may appoint and compensate a Board of Adjustment consisting of five or more members, each to be appointed for three years. In appointing the original members or in the filling of vacancies caused by the expiration of the terms of existing members, the County Board of Commissioners may appoint certain members for less than three years so that the terms of all members shall not expire at the same time. The County Board of Commissioners may appoint and provide compensation for alternate members to serve on the Board of Adjustment in the absence or temporary disqualification of any regular member or to fill a vacancy pending appointment of a member. Alternate members shall be appointed for the same term, at the same time, and in the same manner as regular members. Each alternate member serving on behalf of any regular member has all the powers and duties of a regular member. The County Board of Commissioners may designate itself or the Planning Board to perform any of the duties of a Board of Adjustment in addition to its other duties and may create and designate specialized Boards to hear technical appeals.

1002 Provisions of Ordinance. The Board of Adjustment shall hear and decide special and conditional use permits, requests for variances, and appeals of decisions of administrative officials charged with enforcement of the ordinance. As used in this section, the term "decision" includes any final and binding order, requirement, or determination. The Board of Adjustment shall follow quasi judicial procedures when deciding appeals and requests for variances and special and conditional use permits. The Board of Adjustment shall hear and decide all matters upon which it is required to pass under any statute or ordinance that regulates land use or development.

County of Stanly
1000 N. First Street
Albemarle, North Carolina 28001

1003 Notice of Hearing. Notice of hearings conducted pursuant to this section shall be mailed to the person or entity whose appeal, application, or request is the subject of the hearing; to the owner of the property that is the subject of the hearing if the owner did not initiate the hearing; to the owners of all parcels of land abutting the parcel of land that is the subject of the hearing. In the absence of evidence to the contrary, the county may rely on the county tax listing to determine owners of property entitled to mailed notice. The notice must be deposited in the mail at least 10 days, but not more than 25 days, prior to the date of the hearing. Within that same time period, the county shall also prominently post a notice of the hearing on the site that is the subject of the hearing or on an adjacent street or highway right of way.

1004 Appeals. The Board of Adjustment shall hear and decide appeals decisions of administrative officials charged with enforcement of the zoning or unified development ordinance and may hear appeals arising out of any other ordinance that regulates land use or development, pursuant to all of the following:

1. Any person, who has standing, or the county, pursuant to 160A-393(d), may appeal a decision to the Board of Adjustment. An appeal is taken by filing a notice of appeal with the Clerk to the County Board of Commissioners. The notice of appeal shall state the grounds for the appeal.
2. The official who made the decision shall give written notice to the owner of the property that is the subject of the decision and to the party who sought the decision, if different from the owner. The written notice shall be delivered by personal delivery, electronic mail, or by first class mail.
3. The owner or other party shall have 30 days from receipt of the written notice within which to file an appeal. Any other person with standing to appeal shall have 30 days from receipt from any source of actual or constructive notice of the decision within which to file an appeal.
4. It shall be conclusively presumed that all persons with standing to appeal have constructive notice of the decision from the date a sign containing the words "Zoning Decision" in letters at least six inches high and identifying the means to contact an official for information about the decision is prominently posted on the property that is the subject of the decision, provided the sign remains on the property for at least 10 days. Posting of signs is not the only form of constructive notice. Any such posting shall be the responsibility of the landowner or applicant. Verification of the posting shall be provided to the official who made the decision.
5. The official who made the decision shall transmit to the Board all documents and exhibits constituting the record upon which the action appealed from is taken. The official shall also provide a copy of the record to the appellant and to the owner of the property that is the subject of the appeal if the appellant is not the owner.
6. An appeal of a notice of violation or other enforcement order stays enforcement of the action appealed from unless the official who made the decision certifies to the Board of Adjustment after notice of appeal has been filed that because of the facts stated in an affidavit, a stay would cause imminent peril to life or property or because the violation is transitory in nature, a stay would seriously interfere with enforcement of the ordinance. In that case, enforcement proceedings shall not be stayed except by a restraining order, which may be granted by a court. If enforcement proceedings are not stayed, the

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appellant may file with the official a request for an expedited hearing of the appeal, and the Board of Adjustment shall meet to hear the appeal within 15 days after such a request is filed. Notwithstanding the foregoing, appeals of decisions granting a permit or otherwise affirming that a proposed use of property is consistent with the ordinance shall not stay the further review of an application for permits or permissions to use such property; in these situations the appellant may request and the Board may grant a stay of a final decision of permit applications or building permits affected by the issue being appealed.

7. Subject to the provisions of subdivision (6) of this subsection, the Board of Adjustment shall hear and decide the appeal within a reasonable time.
8. The official who made the decision shall be present at the hearing as a witness. The appellant shall not be limited at the hearing to matters stated in the notice of appeal. If any party or the county would be unduly prejudiced by the presentation of matters not presented in the notice of appeal, the Board shall continue the hearing. The Board of Adjustment may reverse or affirm, wholly or partly, or may modify the decision appealed from and shall make any order, requirement, decision, or determination that ought to be made. The Board shall have all the powers of the official who made the decision.
9. When hearing an appeal pursuant to 160A-400.9(e) in the nature of certiorari, the hearing shall be based on the record below and the scope of review shall be as provided in 160A-393(k).
10. The parties to an appeal that has been made under this subsection may agree to mediation or other forms of alternative dispute resolution. The ordinance may set standards and procedures to facilitate and manage such voluntary alternative dispute resolution.

1005 Special and Conditional Use Permits. The Board of Adjustment may hear and decide special and conditional use permits in accordance with standards and procedures specified in Section 1002 of the ordinance. Reasonable and appropriate conditions may be imposed upon these permits.

1006 Variances. When unnecessary hardships would result from carrying out the strict letter of a zoning ordinance, the Board of Adjustment shall vary any of the provisions of the ordinance upon a showing of all of the following:

1. Unnecessary hardship would result from the strict application of the ordinance. It shall not be necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property.
2. The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance.
3. The hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance shall not be regarded as a self created hardship.
4. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured, and substantial justice is achieved.

County of Stanly
1000 N. First Street
Albemarle, North Carolina 28001

No change in permitted uses may be authorized by variance.

Appropriate conditions may be imposed on any variance, provided that the conditions are reasonably related to the variance. Any other ordinance that regulates land use or development may provide for variances consistent with the provisions of this subsection.

1007 Voting.

1. The concurring vote of four fifths of the Board shall be necessary to grant a variance. A majority of the members shall be required to decide any other quasi judicial matter or to determine an appeal made in the nature of certiorari. For the purposes of this subsection, vacant positions on the Board and members who are disqualified from voting on a quasi judicial matter shall not be considered members of the Board for calculation of the requisite majority if there are no qualified alternates available to take the place of such members.
2. A member of the Board or any other body exercising quasi judicial functions pursuant to this Article shall not participate in or vote on any quasi judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible conflicts include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself or herself, the remaining members shall by majority vote rule on the objection.
3. The Board shall determine contested facts and make its decision within a reasonable time. Every quasi judicial decision shall be based upon competent, material, and substantial evidence in the record. Each quasi judicial decision shall be reduced to writing and reflect the Board's determination of contested facts and their application to the applicable standards. The written decision shall be signed by the chair or other duly authorized member of the Board. A quasi judicial decision is effective upon filing the written decision with the clerk to the Board of Adjustment or his designee. The decision of the Board shall be delivered by personal delivery, electronic mail, or by first class mail to the applicant, property owner, and to any person who has submitted a written request for a copy, prior to the date the decision becomes effective. The person required to provide notice shall certify that proper notice has been made.
4. Every quasi judicial decision shall be subject to review by the superior court by proceedings in the nature of certiorari, pursuant to 160A-393. A petition for review shall be filed with the clerk of superior court by the later of 30 days after the decision is effective or after a written copy thereof is given in accordance with subdivision (3) of this subsection. When first class mail is used to deliver notice, three days shall be added to the time to file the petition.

1008 Oaths. The chair of the Board or any member acting as chair and the clerk to the Board are authorized to administer oaths to witnesses in any matter coming before the Board. Any person who, while under oath during a proceeding before the Board of Adjustment, willfully swears falsely is guilty of a Class 1 misdemeanor.

County of Stanly
1000 N. First Street
Albemarle, North Carolina 28001

1009 Subpoenas. The Board of Adjustment through the chair, or in the chair's absence anyone acting as chair, may subpoena witnesses and compel the production of evidence. To request issuance of a subpoena, persons with standing under 160A-393(d) may make a written request to the chair explaining why it is necessary for certain witnesses or evidence to be compelled. The chair shall issue requested subpoenas he or she determines to be relevant, reasonable in nature and scope, and not oppressive. The chair shall rule on any motion to quash or modify a subpoena. Decisions regarding subpoenas made by the chair may be appealed to the full Board of Adjustment. If a person fails or refuses to obey a subpoena issued pursuant to this subsection, the Board of Adjustment or the party seeking the subpoena may apply to the General Court of Justice for an order requiring that its subpoena be obeyed, and the court shall have jurisdiction to issue these orders after notice to all proper parties

WHEREAS, the Planning Board by virtue of Section 1102 of the Zoning Ordinance of Stanly County made a recommendation that the above-mentioned text be adopted.

WHEREAS, a public hearing on the question of amending of the Zoning Ordinance of Stanly County was held by the Board of Commissioners of the County of Stanly, after due notice and advertisement thereof, at its regular meeting on October 7, 2013.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the County of Stanly, North Carolina as follows:

That said amendment shall be effective immediately upon its passage.

Tyler Brummitt, Clerk to the Board

Date Approved



Stanly County Board of Commissioners

Meeting Date: October 7, 2013
 Presenter: Michael Sandy

Consent Agenda Regular Agenda

X 3C

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED


PUBLIC HEARING PLANNING AND ZONING

Subject

ZA 13-05 County Planning Staff – Text amendment to add Solar Energy Power Generation Overlay District to the Stanly County Zoning Ordinance.

Requested Action

It is requested that the Board of Commissioners approve, modify, or deny this request.

Signature: 

Dept. Planning & Zoning

Date: September 10, 2013

Attachments: Yes X No

Review Process

Approved		Initials
Yes	No	
Finance Director	—	—
Budget Amendment Necessary	—	—
County Attorney	—	—
County Manager	—	—

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

 Tyler Brummitt, Clerk to the Board Date

County of Stanly
1000 N. First Street
Albemarle, North Carolina 28001



A RESOLUTION TO AMEND THE
ZONING ORDINANCE OF STANLY COUNTY

In pursuance of authority conferred by G.S. 153A-340, as amended, and for the purpose of promoting the health, safety, morals, or general welfare of the inhabitants of the County by lessening congestion in and around the streets; securing safety; preventing the overcrowding of land; avoiding undue congestion; and facilitating the adequate provision of transportation.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF STANLY THAT THE OFFICIAL ZONING ORDINANCE OF STANLY COUNTY, NORTH CAROLINA, BE AMENDED AS FOLLOWS:

TEXT AMENDMENT
ZA 13-05

Amend the Stanly County Zoning Ordinance to add Solar Energy Power Generation System Overlay District as follows:

Solar Energy Power Generation System Overlay District

618.1 In recognition of the increasing growth of the installation of solar energy power generation systems across the state it is the intent of Stanly County to allow solar providers to locate solar energy power generation systems and related facilities within the County in order to provide an adequate level of services to its customers while protecting the health, safety and welfare of the Stanly County Citizens. Solar energy power generation systems may not be compatible with other types of uses; therefore, special regulations are necessary to ensure that any adverse affects to existing and future developments are mitigated.

Accordingly, the Stanly County Board of Commissioners finds that regulations related to the installation of a solar energy power generation system, hereinafter referred to as SEPGS, are warranted and are necessary:

- A. To direct the location of a SEPGS within the county.
- B. To protect residential areas and land uses from potential adverse impacts of a SEPGS.
- C. To minimize adverse visual impacts of a SEPGS through careful design, placement, landscape screening, and minimizing reflectivity.
- D. To accommodate the growing need for a SEPGS to provide alternative sources of power in the county.
- E. To promote economic development by placement of a SEPGS in locations not to impair conventional manufacturers and industries in locations where municipal type services are or planned to be served.

618.2 A SEPGS and related facilities are allowed only in certain districts by right, Special Use Permit, or by a rezoning to SEPGS Overlay District. A SEPGS Overlay District rezoning must

County of Stanly
1000 N. First Street
Albemarle, North Carolina 28001

5. Location of any proposed solar access easements.
6. Location where wiring is brought together for inter-connection to the systems components and/or the local utility power grid, and location of disconnect switch.
7. Standard drawings of the solar collection system components.
8. Security fencing, a minimum of six (6) feet in height, shall be provided along the entire perimeter of the SEPGS facility.
9. The entire perimeter of the facility shall be screened from the adjoining properties by a ten (10) foot buffer yard. The buffer yard shall consist of nine (9) evergreen trees or shrubs per one hundred (100) linear feet, or fraction thereof; the vegetation shall comply with Section 419 of the Stanly County Zoning Ordinance.
10. Copies of any lease agreement and solar access easements.
11. Evidence that the electrical utility provider has been informed of the customers' intent to install an interconnected, customer-owned generator (off grid systems shall be exempt from this requirement).
12. Decommissioning plans that describe the anticipated life of the facility, the estimated decommissioning cost in current dollar, and the anticipated manner in which the facility will be decommissioned and the site restored to its previous or another permitted use.
13. Signature of the property owners, and the owners/operator of the facility, if different than the property owners.
14. Other relevant studies, reports, certifications, and approvals as may be reasonably requested by the County to ensure compliance with this ordinance.
15. Outside lighting shall be shielded to prevent glare to surrounding properties and to direct light onto the system's premises, and shall be of sufficient intensity to ensure security to the system's premises.
16. In case of emergencies, a sign stating the system owners contact information including name, address and phone number shall be located at the entrance of the SEPGS. Typical warning signs at the entrance shall also be required. There are no size regulations for these required signs. One optional sign is allowed that is (16) square foot or less in size and not more than ten (10) foot in height, as permitted by the underlying zoning district and Section 418.
17. Inverter noise shall not exceed 40dBA, measured at any property line. This shall be tested annually by a certified professional and his/her report of findings shall be signed, sealed, and submitted to the zoning officer.
18. Annual inspection shall be performed by the zoning officer to insure compliance with the requirements of this ordinance and an inspection fee shall be charged to the owner/operator as set out in the official fee schedule approved by the Stanly Board of County Commissioners.

Definitions

Active Solar Energy Generation System – a SEPGS that transforms solar energy into another form of energy or transfers heat from a collector to another medium using mechanical, electrical, or chemical means.

Building-integrated Solar System - An active solar system that is an integral part of a principal or accessory building rather than a separate mechanical device, replacing or substituting for an architectural or structural component of the building. Building integrated systems including but are not limited to photovoltaic or hot water solar systems that are contained within roofing materials, windows, skylights, and awnings.

County of Stanly
1000 N. First Street
Albemarle, North Carolina 28001

Off Grid Solar System - A photovoltaic solar system in which the circuits energized by the solar system are not electrically connected in any way to electric circuits that are served by an electric utility company.

Photovoltaic System - An active solar energy system that converts solar energy directly into electricity.

Solar Collector - A device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy. The device may be roof mounted or ground mounted as an accessory use.

Solar Energy - Radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.

Solar Farm - A use where a series of solar collectors are placed in an area for the purpose of generating photovoltaic power from an area greater than the principal use on the site.

Solar Mounted Devices - Devices that allow the mounting of a solar collector onto a roof surface or the ground.

WHEREAS, the Planning Board by virtue of Section 1102 of the Zoning Ordinance of Stanly County made a recommendation that the above-mentioned text be adopted.

WHEREAS, a public hearing on the question of amending of the Zoning Ordinance of Stanly County was held by the Board of Commissioners of the County of Stanly, after due notice and advertisement thereof, at its regular meeting on October 7, 2013.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the County of Stanly, North Carolina as follows:

That said amendment shall be effective immediately upon its passage.

Tyler Brummitt, Clerk to the Board

Date Approved



DRAFT

Stanly County Planning Board September 9, 2013 - Meeting Minutes

Call to Order

Chairman Smith called the meeting to order on September 9, 2013, at 7:00 p.m. in the Planning Department Conference Room at 1000 N First Street, Albemarle, North Carolina.

Stanly County Planning Board Members Attending

Marvin Smith
Billy Franklin Lee
Robert Loflin
Robert Davis
Terry Smith
Joseph Burleson

Planning Board Members Absent:

Brenda Hunter

Stanly County Planning Staff Attending

Michael Sandy, Planning Director
Linda Evans, Planner II

Others Present: No others present.

Chairman Smith asked if there were any corrections to the February 11, 2013, minutes

Motion: Robert Loflin made a motion to approve the February 11, 2013, meeting minutes as written.

Second: Billy Franklin Lee seconded the motion.

Action: The Board unanimously approved this motion.

Chairman Smith called the first item on the agenda and asked Michael Sandy to present the case.

ZA 13-03 text amendment to add Community Center to Article XIII Definitions.

Michael Sandy stated that staff is proposing to add Community Center to Article XIII Definitions as follows: Community Center Definition - A public or quasi-public facility, often a complex of buildings, that is the primary use of a parcel of land, designed for and used as a social, recreational, and agriculture related cultural center where a combination of social, recreational, welfare, health, habilitation, or rehabilitation services are provided for the public. As a part of such Community Centers, there may be included craft rooms, music rooms, game rooms, meeting rooms, and auditoriums. Community Centers can include both indoor and outdoor

activities. Outdoor activities may include but are not limited to field sports, gardening, and agriculture related tourism. Inquiries regarding qualifications for a community center have led staff to recommend the addition of a definition to the zoning ordinance.

Robert Loflin asked if this definition would include a Church. Michael stated that it would not; it would include facilities similar to the Agri-Civic Center.

Chairman Smith asked if he could hear a Motion.

Motion: Terry Smith made a motion to send this case to the Board of County Commissioners with a recommendation to approve ZA 13-03, a text amendment to add Community Centers to the ordinance.

Second: Robert Loflin seconded the motion.

Action: The Board voted unanimously to approve the motion.

Chairman Smith called the next item on the agenda and asked Michael Sandy to present the case.

ZA 13-04 a text amendment concerning the revisions in the North Carolina General Statute that govern the Board of Adjustment.

Michael Sandy stated that the staff is recommending that Article X of the Stanly County Zoning Ordinance be amended to conform to the new law regarding the Board of Adjustment. The new law brings a 90 year old statute into the 21st century with clearer language, new headings, and procedures that take a step towards uniformity among all land use statutes. Planning staff recommends this request due to the fact that the language in the zoning ordinance should be consistent with the General Statutes.

After brief discussion by the Board, Chairman Smith asked for a Motion.

Motion: Robert Davis made a motion to send this case to the Board of County Commissioners with a recommendation to approve ZA 13-04, a text amendment to revise the Board of Adjustment regulations in the zoning ordinance.

Second: Joseph Burlison seconded the motion.

Action: The Board voted unanimously to approve the motion.

Chairman Smith called the next item on the agenda and asked Michael Sandy to present the case.

ZA 13-05 a text amendment to add Solar Energy Power Generation System Overlay District to the zoning ordinance.

Michael Sandy stated that staff is proposing to add Solar Energy Power Generation System Overlay District to the zoning ordinance. Staff has received several inquiries regarding the placement of these facilities in the county; the ordinance currently has no regulations for such facilities. Staff recommends adoption of these regulations before receiving applications to permit them in Stanly County.

Discussion included issues with taking up prime farmland for solar use and adequate screening. Michael Sandy stated that some regulations may need to be added concerning the use of prime

farmland, and prime industrial land. He stated that other issues may surface that will require regulations that can be added as needed but he believes that adopting a basic policy is a good starting point.

Motion: Robert Loflin made a motion to send this case to the Board of County Commissioners with a recommendation to approve ZA 13-05, a text amendment to add Solar Energy Power Generation System Overlay District to the zoning ordinance.

Second: Robert Davis seconded the motion.

Action: The Board voted unanimously to approve the motion.

Chairman Smith asked if there is any other business to be discussed.

Michael Sandy stated that staff would like to request that the Board revisit the subdivision point system for major subdivisions. He stated that the last major subdivision in the county was created in 2004. Staff is finding that the point system works great for urban and rural subdivisions but it's difficult for middle ground subdivisions to meet the current point system and keep the project financially feasible. Recent submissions of smaller major subdivisions have failed to meet the point system while staying within the budget and the developer has halted the project. Mr. Sandy asked the chairman to create a sub-committee that can meet during the day in the next week or so to discuss and revise the current point system to accommodate these smaller subdivisions. Chairman Smith asked for volunteers; Joe Burleson, Robert Davis, and Marvin Smith volunteered. Mr. Sandy set the date and time to meet as Tuesday, September 17th at 10:00 a.m. in the Planning Office conference room.

Permitted uses in the RA District was listed on the agenda but was not discussed.

Election of Officers for the 2013-2014 year.

Michael Sandy opened the floor for nominations for Chairman.

Motion: Robert Davis made a motion to nominate Marvin Smith as Chairman.

Second: Robert Loflin seconded the motion.

Action: There being no other nominations for Chairman, Robert Loflin closed the floor for nominations.

Action: The Board voted unanimously to elect Marvin Smith as Chairman.

Chairman Smith opened the floor for nominations for Vice Chairman.

Motion: Terry Smith made a motion to nominate Joseph Burleson as Vice Chairman.

Second: Bob Loflin seconded the motion.

Action: There being no other nominations for Chairman, Bob Loflin closed the floor for nominations.

Action: The Board voted unanimously to elect Joseph Burleson as Vice Chairman.

Chairman Smith asked Linda Evans if she would accept the position of Clerk and Mrs. Evans accepted.

DRAFT

Adjournment

Chairman Smith asked for a motion to adjourn. A motion to adjourn was made by Joseph Burleson and seconded by Robert Davis. The meeting was adjourned at 8:10 p.m.

Marvin Smith, Chairman

Linda Evans, Clerk



Stanly County Board of Commissioners

Meeting Date: October 7, 2013
 Presenter: Melanie Holles

Consent Agenda | Regular Agenda

4A

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

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*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

LIBRARY BOARD OF TRUSTEES APPOINTMENT

Subject

There are two members of the Library Board of Trustees whose terms expired June 30, 2013 – Larry Emerick and Wade McSwain. Both have asked to be replaced due to other commitments and their length of service on the board.

Enclosed is one (1) application for your consideration.

Requested Action

Request the Board name a replacement for Larry Emerick to serve a six (6) year term until June 30, 2019.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes No x

Review Process

	Approved		Initials
	Yes	No	
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	
Other:	___	___	

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date

LIBRARY BOARD OF TRUSTEES

G. S. 153A-265

Date Established: April 11, 1927

Meeting Schedule: Monthly, 3rd Wednesday at 12:00 noon (except July & August)

Members: 7

Terms: 6 years (no indication that an individual cannot be reappointed to successive terms.)

Special Provisions: Not more than 12 members (at discretion of County Commissioners)

Method of Appt: All appointed by the Board of County Commissioners (Library Board of Trustees By-Laws as amended in 1981 – Board of Commissioners to appoint 7 members).

Officers: Board of Trustees elects its own chairman and may elect other officers.

MEMBERS	INITIAL APPOINTMENT	TERM EXPIRES
Gene McIntyre 44074 Catfish Road New London, NC 28127	Commissioner	Term of Office
Larry Emerick 36706 Chapel Road Norwood, NC 28128	2007	6/30/13
Patricia Bramlett P. O. Box 1175 Albemarle, NC 28002	2005	6/30/17
Dr. Nalin Mehta 34876 Oak Hill Drive Albemarle, NC 28001	2008	6/30/14

Benjamin Jolly, Chairperson 243 N. Third Street Albemarle, NC 28001	2005	6/30/17
Kay Baucom P. O. Box 310 Locust, NC 28097	2005	6/30/17
Wade McSwain, Jr., Vice Chairman 1530 Hyman Drive Albemarle, NC 28001	2004	6/30/13

Tyler Brummitt

From: Stanly County, North Carolina [webmaster@co.stanly.nc.us]
ent: Wednesday, September 11, 2013 2:30 PM
To: Tyler Brummitt
Subject: Volunteer Board Application

Name: Elsa Mata

Address: 28427 Valley Dr

City: Albemarle

State: NC

Zip: 28001

Home Phone: 704-438-7731

Work Phone: 704-991-1213

Date of Birth: January 17, 1988

Gender: Female

Race: White

Boards you wish to serve on: ~~Planning Board~~ *Library Board of Trustees*

Work Experience: Strategic Investment Group, Albemarle, NC 01/12 - Present
Portfolio Manager

UWHARRIE CAPITAL CORP, Albemarle, NC 05/08 - 01/12
Holding Company for Bank of Stanly, Anson Bank & Trust, Cabarrus Bank & Trust & Strategic Investment Group Marketing Projects Manager

BANK OF STANLY, Albemarle, NC 07/06 - 05/08
Customer Service Representative

Education: UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE, Charlotte, NC 08/11 - 12/13
Masters in Business Administration with a concentration in Finance

PFEIFFER UNIVERSITY, Misenheimer, NC - Dean's List - GPA 3.96 08/08 - 05/10
Bachelor's Degree in Business Administration with a concentration in Economics

STANLY COMMUNITY COLLEGE, Albemarle, NC - Dean's List - GPA 4.0 08/06 - 05/08
Associates Degree in Accounting & Associates Degree in Business Administration



Stanly County Board of Commissioners

Meeting Date: October 7, 2013
 Presenter: Andy Lucas

_____ | 4B
 Consent Agenda Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

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ITEM TO BE CONSIDERED

TECHNICAL COORDINATING COMMITTEE (TCC) APPOINTMENTS

Subject
 Please see the attached email from Rocky River RPO Director Dana Stoogenke concerning the request to appoint a General Aviation representative and alternate to the TCC.

Requested Action
 Request Board consideration in appointing Airport Director David Griffin as representative and Becky Broadway as alternate to the TCC.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes No x

Review Process

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

 Tyler Brummitt, Clerk to the Board Date

	Approved		Initials
	Yes	No	
Finance Director	—	—	
Budget Amendment Necessary	—	—	
County Attorney	—	—	
County Manager	—	—	
Other:	—	—	

Tyler Brummitt

From: Dana Stoogenke
Sent: Monday, September 23, 2013 1:05 PM
To: Andy Lucas; Lawrence Gatewood (lrgatewood@co.anson.nc.us)
Cc: Gary Fincher (gfincher@co.anson.nc.us); David Griffin; Reuben Crummy (rcrummy@ncdot.gov); Jamal Alavi (jalavi@ncdot.gov)
Subject: Request for appointment and alternate

Lawrence/Andy:

The Rocky River Rural Planning Organization-Technical Advisory Committee (TAC) expanded the Technical Coordinating Committee (TCC) at its last meeting to include General Aviation appointee. This change was made within the TCC bylaws.

At the next County Commission meeting or when you feel appropriate, please appoint a representative and alternative to represent the General Aviation program in your county. The TCC is made up of staff.

Please let me know if you have any questions.

Appoint: David Griffin

Alternate? Becky Broadway

Sincerely,

Dana Stoogenke, AICP
Director, Rocky River RPO
1000 N 1st Street
Albemarle, NC 28001
980-581-6589
www.rockyriverrpo.org



Stanly County Board of Commissioners

Meeting Date: October 7, 2013

Presenter: Andy Lucas

Consent Agenda | Regular Agenda

5

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

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ITEM TO BE CONSIDERED

PROCLAMATION DECLARING OCTOBER 23 – 31, 2013 AS NATIONAL RED RIBBON WEEK

Subject

Please see the enclosed letter related to this request.

Requested Action

Request Board approval of the resolution.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes No x

Review Process

Certification of Action

	Approved		
	Yes	No	Initials

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Finance Director

— —

Budget Amendment Necessary

— —

County Attorney

— —

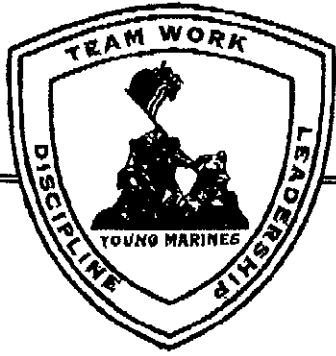
County Manager

— —

Other:

— —

Tyler Brummitt, Clerk to the Board Date



Davidson County Young Marines
www.youngmarines.com

July 8, 2013

Dear County Commissioners,

Red Ribbon Week will take place the last week of October and the Young Marine units located in our great state will be actively participating in this nationally recognized illicit drug awareness event. You can assist us in publicizing and promoting this week by issuing a county proclamation that boldly declares your county support and commitment in the fight against illegal drugs and those that promote their use. Attached you will find a sample proclamation to assist in this effort.

The mission of the Young Marine program is to develop good citizenship and promote a healthy, drug-free lifestyle in our youth. Drug awareness and education are vital and key elements in the Young Marine's fight against illicit drug use and trafficking in our communities. To win this war on drugs, we must reduce the demand for illicit drugs and one of the best ways to accomplish this mission is through education and awareness. Red Ribbon Week is an excellent opportunity to promote illicit drug awareness and we hope that you will join with us in this campaign. Young Marines will actively and aggressively participate in the Red Ribbon Week campaign. Having your support in this Young Marine project will greatly assist us in getting our anti-drug message out.

In addition to showing your support with your proclamation, your participation by wearing a red ribbon is even more important. Enclosed you will find red ribbons for you and some of your staff. Please wear your ribbon, show your support, and let's work together to rid our communities of illicit drug use and those that traffic and profit from them.

The Young Marine program is having a positive impact in our communities and we are developing responsible citizenship in our youth. We need your help in this effort.

Sincerely yours,

Jerry Foy
Unit Commander
Davidson County Young Marines



PROCLAMATION DECLARING OCTOBER 23 – 31, 2013 AS NATIONAL RED RIBBON WEEK

Whereas, communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic in them; and

Whereas, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Young Marines of the Marine Corps League to foster a healthy, drug-free lifestyle; and

Whereas, governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

Whereas, the red ribbon week has been chosen as a symbol commemorating the work of Enrique “Kiki” Camarena, a Drug Enforcement Administration Agent who was murdered in the line of duty and represents the belief that one person can make a difference; and

Whereas, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

Whereas, October 23 -31 has been designated National Red Ribbon Week, which encourages Americans to wear a red ribbon to show their support for a drug-free environment;

Therefore be it resolved, that the Stanly County Board of Commissioners do hereby proclaim October 23 – 31, 2013 as “**National Red Ribbon Week**” in Stanly County, North Carolina, and urge all citizens to join us in this special observance.

This the 7th day of October 2013.

Gene McIntyre, Chairman

Sample Proclamation

Whereas, communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic in them; and

Whereas, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Young Marines of the Marine Corps League to foster a healthy, drug-free lifestyle; and

Whereas, governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

Whereas, the red ribbon has been chosen as a symbol commemorating the work of Enriquée "Kiki" Camarena, a Drug Enforcement Administration agent who was murdered in the line of duty, and represents the belief that one person can make a difference; and

Whereas, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

Whereas, October 23-31 has been designated National Red Ribbon Week, which encourages Americans to wear a red ribbon to show their support for a drug-free environment;

Now, Therefore, I, (name of official), (title of official) do hereby proclaim October 23-31 as

RED RIBBON WEEK

in (municipality or state), and urge all citizens to join me in this special observance.

Signed (date)

Official
Seal

Signature
Official Title



Stanly County Board of Commissioners

Meeting Date: October 7, 2013
 Presenter: Andy Lucas

Consent Agenda Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

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ITEM TO BE CONSIDERED

NCACC VIDEO PRESENTATION

Subject

Requested Action

No action required.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes No x

Review Process

Certification of Action

Approved
 Yes No Initials

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Finance Director _____

Budget Amendment Necessary _____

County Attorney _____

County Manager _____

Other: _____

 Tyler Brummitt, Clerk to the Board Date

Tyler Brummitt

From: NCACC [ncacc@ncacc.org]
Sent: Friday, September 27, 2013 12:02 PM
To: Andy Lucas
Subject: NCACC Video for your October Board meeting

Good Afternoon Andy,

We have prepared a short video that we request be shown at your first board of commissioners meeting in October. This video includes an introduction from NCACC President Ray Jeffers and features NCACC staff updating commissioners on Steering Committees and how commissioners can participate. It also gives an overview of an upcoming seminar on the Affordable Care Act and how it affects counties as well as the Association's Risk Management Services.

The video is short – less than four minutes – and we have two ways it can be accessed. It is available for download via Google Drive and can be accessed on our YouTube channel. Direct links to both are provided below. We appreciate your consideration, and please let us know if you show the video at your meeting.

Direct Links

Google Drive: <https://docs.google.com/file/d/0Bx6fC1oKngQQbWN4Qj1POEJ3N1E/edit?usp=sharing>

YouTube: <http://youtu.be/eEeYhyLwh3Q>

If you have any problems with downloading the program, need a different format, or have any other issues with the production, please feel free to contact us at communications@ncacc.org.

Thank you,

N.C. Association of County Commissioners

215 N. Dawson Street, Raleigh

(919) 715-2893

www.ncacc.org



Stanly County Board of Commissioners

Meeting Date: October 7, 2013

Presenter:

7

Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

CONSENT AGENDA

- A. Minutes – Regular meeting of September 9th and recessed meeting of September 16th.
- B. Finance – Request acceptance of the Monthly Financial Report for Two Months Ended August 31, 2013
- C. County Management/ Register of Deeds/Tax Administration – Request approval of the attached records retention schedule amendments
- D. DSS – Request approval of budget amendment # 2014-05
- E. CDBG – Request approval of the 2013 Urgent Repair Program project budget ordinance and associated budget amendment # 2014- 07
- F. Locust – Request approval of a public fireworks display on Saturday, October 19th.
- G. Sheriff's Office – Request approval of the attached medical plan for inmates of the Stanly County Jail
- H. Sheriff's Office – Request approval of budget amendment # 2014-06
- I. Library – Request approval of budget amendment # 2014-08

Requested Action: Request approval of the above items as presented.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes _____ No x

Review Process

Certification of Action

	Approved		Initials
	Yes	No	
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

**STANLY COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
SEPTEMBER 9, 2013**

COMMISSIONERS PRESENT: Gene McIntyre, Chairman
Josh Morton, Vice Chairman
Peter Ascitutto
Tony Dennis
Lindsey Dunevant

COMMISSIONERS ABSENT: None

STAFF PRESENT: Andy Lucas, County Manager
Jenny Furr, County Attorney
Tyler Brummitt, Clerk

CALL TO ORDER

The Stanly County Board of Commissioners (the "Board") met in regular session on Monday, September 9, 2013 at 7:00 p.m. in the Commissioners Meeting Room, Stanly Commons. Chairman McIntyre called the meeting to order and Vice Chairman Morton gave the invocation and led the pledge of allegiance.

APPROVAL / ADJUSTMENTS TO THE AGENDA

There being no adjustments to the agenda, Commissioner Dennis moved to approve the agenda as presented. His motion was seconded by Commissioner Ascitutto and passed by unanimous vote.

PUBLIC COMMENT

Mr. Jerry Miller came forward to address the Board on behalf of the members of Oak Grove Baptist Church regarding a tax bill the church had received for an adjoining lot purchased earlier in the year. After contacting the tax office, he was informed that the church owes the \$271.35 even though a tax exemption form was filed in April to request the church's tax exempt status include the lot. By state law, since the form was not filed prior to January 1, 2013, the tax exempt status does not take effect until the following year. Mr. Miller requested the Board consider waiving these taxes.

Chairman McIntyre stated that taxes are controlled by state law and that the county cannot abate taxes. He recommended the church contact local representatives to seek help in getting

the law changed. The County Manager reiterated the Chairman's comments and Commissioner Ascutto encouraged the church to contact Representative Justin Burr and Senator Gene McLaurin as well.

ITEM # 1 – APPOINTMENT OF INTERIM TAX ADMINISTRATOR

Presenter: Andy Lucas, County Manager

Due to the recent resignation of Tax Administrator Melia Miller, it was recommended the Board appoint Charlie Johnson interim Tax Administrator effective September 16, 2013. In addition to his appointment, it was requested that the Board approve his bond in the amount of \$100,000 and the order to collect current and past due taxes effective September 16, 2013 as well.

By motion, Commissioner Dennis moved to approve all three (3) items as recommended and was seconded by Commissioner Ascutto. The motion carried with a 5 – 0 vote.

ITEM # 2 – PRESENTATION OF THE FY 2012 SCATTERED SITE HOUSING PROGRAM MANUAL (12-C-2430) AND THE ASSOCIATED RESOLUTION

Presenter: Sarah Davenport, The Wooten Company

Ms. Davenport presented the 2012 Scattered Site Housing program manual and associated resolution for the grant recently received through the NC Department of Commerce in the amount of \$225,000. These funds will be used to provide low-to-moderate income households in the county with home repairs for primary residences. It was requested the Board adopt the program manual and the associated resolution.

Commissioner Dennis moved to approve the program manual and resolution. Vice Chairman Morton seconded the motion which passed by unanimous vote.

ITEM # 3 – SCUSA TRANSPORTATION – PRESENTATION OF THE RURAL OPERATING ASSISTANCE (ROAP) FUNDS FOR FY 2013-2014

Presenter: Gwen Hinson, Transportation Director

After a brief review of the program, Ms. Hinson requested Board approval for the Transportation Services Department to apply for, receive, and distribute these funds in the amount of \$178,356 as follows:

- 1) Elderly and Disabled Transportation Assistance Program (EDTAP) in the amount of \$68,130,
- 2) Work First / Employment Assistance Program in the amount of \$20,338, and
- 3) Rural General Public (RGP) in the amount of \$89,888.

A 10% local match is required which will be taken from collected fares with no county funds being requested.

Chairman McIntyre declared the public hearing open. Having no one come forward, the hearing was closed.

Commissioner Dunevant moved to approve the request to apply for, receive and distribute the above funds through the Transportation Services Department. The motion was seconded by Commissioner Dennis and carried with a 5 – 0 vote.

ITEM # 4 – UPDATE ON THE STANLY COUNTY COMPREHENSIVE TRANSPORTATION PLAN AMENDMENT FOR THE CITY OF LOCUST AND TOWN OF RED CROSS

Presenter: Dana Stoogenke, AIPC Rocky River RPO

Ms. Stoogenke gave a presentation which outlined the steps involved in amending the county's transportation plan at the request of Locust and Red Cross. Thus far, stakeholders' meetings were held in the spring and data collected from surveys completed by residents of both municipalities. Based on the survey results, the draft highway maps have been developed and will be presented during public workshops in order to receive feedback from local government officials and citizens. If accepted, both municipalities will then formally adopt these maps and request endorsement by the RRRPO. If approved by the RRRPO, this information will be forwarded to the NC Board of Transportation then on to the Transportation Improvement Committee.

The presentation was for information only and required no action from the Board.

ITEM # 5 – RUNNER AND BIKER SAFETY DISCUSSION

Presenter: Commissioner Ascitutto

Commissioner Ascitutto took a moment to remind runners and bikers of safety tips while sharing the road.

This item was for information only and required no action.

ITEM # 6 – BOARD & COMMITTEE APPOINTMENTS

A. Region F Aging Advisory Committee

With Janice Abernathy's term recently expiring on June 30, 2013, it was requested she be reappointed to a second, two year term to serve until June 30, 2015. In addition, it was noted that there are two (2) remaining vacancies on the committee that include one delegate position and one alternate position.

By motion, Commissioner Dennis moved to reappoint Janice Abernathy to a second term and table the two remaining appointments. The motion was seconded by Commissioner Ascitutto and passed by unanimous vote.

B. Nursing Homes Community Advisory Committee & Domiciliary Home Community Advisory Committee

Due to Rick Russell's wife recently becoming employed with one of the long term care facilities in the county, he is ineligible to continue to serve on this committee. It was requested a replacement be named to complete his unexpired term until February 28, 2014.

Due to no volunteer applications being on file for this committee, Commissioner Dennis moved to table this item until a later date and was seconded by Commissioner Dunevant. The motion passed by a vote of 5 – 0.

C. Board of Adjustments

Due to there being two (2) alternate member vacancies on the board and only one volunteer application on file, Commissioner Dunevant moved to table this item to allow time for additional applications to be received. His motion was seconded by Commissioner Dennis and carried by unanimous vote.

D. Library Board of Trustees

The terms of Library Board of Trustees members Larry Emerick and Wade McSwain expired on June 30, 2013. Both have requested not to be reappointed due to the length of time each has served on the board. It was requested the Board name two (2) replacements, each to serve a six (6) year term until June 30, 2019.

Due to there being no volunteer applications on file, Vice Chairman Morton moved to table this item and was seconded by Commissioner Dennis. The motion passed by unanimous vote.

E. Economic Development Commission (EDC)

It was requested the Board appoint a representative for the Northern District for a two (2) year term until September 9, 2015.

By motion, Commissioner Dennis moved to appoint Wes Morgan and was seconded by Commissioner Dunevant. The motion carried with a 5 – 0 vote.

7. CONSENT AGENDA

A. Minutes – Recessed meeting of July 24, 2013 and regular meeting of August 12, 2013.

Commissioner Dennis moved to approve the consent agenda as presented with a second by Vice Chairman Morton. The motion passed by unanimous vote.

GENERAL COMMENTS & ANNOUNCEMENTS

Commissioner Dunevant reminded everyone of the Connect Our Future Community Growth Workshops being held the following day at the Agri-Civic Center. He thanked the media for their support of the event and stated that over 100 are expected to attend. Commissioner Dunevant also requested the County Manager provide an update in the future on Albemarle EDC's efforts in the branding exercise for the county.

Commissioner Ascitutto stated that he had attended the Board of Health meeting the previous week where it was noted that flu season would be here soon and encouraged all businesses to provide flu vaccinations for their employees. He also noted the Stanly County Dancing with the Stars event held the previous weekend with proceeds to benefit the Butterfly House.

Chairman McIntyre stated he had recently attended the NC Association of County Commissioners Annual Conference in Guilford County and provided a brief review of several of the events that took place.

CLOSED SESSION

Commissioner Dennis moved to recess the meeting into closed session to discuss economic development in accordance with G. S. 143-318.11(a)(1) and to discuss a real estate transaction in accordance with G. S. 143-318.11(a)(5). His motion was then seconded by Commissioner Ascitutto and carried by unanimous vote at 7:54 p.m.

ANNOUNCEMENT

Chairman McIntyre stated that while in closed session the Board received updated information on several projects and directed staff to continue to move forward with them.

RECESS

By motion, Commissioner Ascitutto moved to recess the meeting until Monday, September 16, 2013 at 7:00 p.m. for a joint meeting with the Oakboro Town Council in the Oakboro Town Hall. The motion was seconded by Commissioner Dennis and passed by unanimous vote at 9:11 p.m.

Gene McIntyre, Chairman

Tyler Brummitt, Clerk

**STANLY COUNTY
BOARD OF COMMISSIONERS
RECESSED MEETING MINUTES
SEPTEMBER 16, 2013**

COMMISSIONERS PRESENT: Gene McIntyre, Chairman
Josh Morton, Vice Chairman
Peter Ascitutto (Arrived at 7:15 p.m.)
Tony Dennis
Lindsey Dunevant

COMMISSIONERS ABSENT: None

STAFF PRESENT: Andy Lucas, County Manager
Jenny Furr, County Attorney
Tyler Brummitt, Clerk
Donna Davis, Utilities Director

CALL TO ORDER

The Stanly County Board of Commissioners (the "Board") reconvened their regular meeting of Monday, September 9, 2013 on Monday, September 16, 2013 at 7:00 p.m. in the Oakboro Town Hall, Oakboro, NC. Chairman McIntyre called the meeting to order.

PROJECT UPDATES

Presenter: Andy Lucas, County Manager

A. Emergency Radio Project Update

The County Manager stated the County was seeking grant funding via the upcoming Assistance to Firefighters Grant (AFG) process for new mobile and portable radios associated with the new emergency radio system. The County Manager stated a contract with Motorola has been executed to proceed with the construction of the new 800 MHz radio system. However, the County will try to exhaust all grant opportunities before proceeding with the purchase of mobile and portable radios.

B. Branding Exercise by the Albemarle Economic Development

As an update, the County Manager stated the City of Albemarle is ready to move forward in the branding exercise with the County and plans to invite all municipalities to participate as well.

The next step will be to seek bids for a consultant and bring these before the Board for their consideration.

C. Commons Lease Request

The County Manager stated that he had received a request from an insurance broker with BCBS to lease office space at the Commons to establish an enrollment center for the subsidized health insurance programs included in the health care reform act. The lease would be for a six month period from October through March with a broker available to meet with eligible participants Monday – Friday.

After a period of discussion, Board consensus was not to lease the office space.

CLOSED SESSION

By motion, Commissioner Dennis moved to recess into closed session to discuss a real estate transaction concerning the Oakboro Wastewater Treatment Plant in accordance with G. S. 143-318.11(a)(5). The motion was seconded by Commissioner Dunevant and passed by unanimous vote at 7:15 p.m.

CLOSED SESSION

Commissioner Dennis moved to recess into closed session to discuss a real estate transaction concerning the Oakboro Wastewater Treatment Plant in accordance with G. S. 143-318.11(a)(5). Commissioner Ascitutto seconded the motion which passed with a 5 – 0 vote at 7:25 p.m.

ANNOUNCEMENT

Chairman McIntyre stated the only action taken was to direct staff to develop a letter of intent for the purchase of the wastewater treatment plant from the Town of Oakboro.

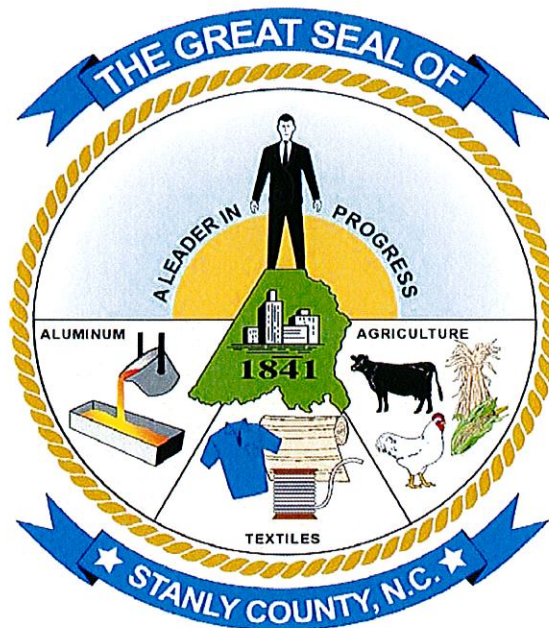
ADJOURN

With no further discussion, Commissioner Dennis moved to adjourn the meeting and was seconded by Commissioner Ascitutto. The motion carried unanimously at 10:01 p.m.

Gene McIntyre, Chairman

Tyler Brummitt, Clerk

***STANLY COUNTY
NORTH CAROLINA
MONTHLY
FINANCIAL REPORT
For Two Months Ended
August 31, 2013***

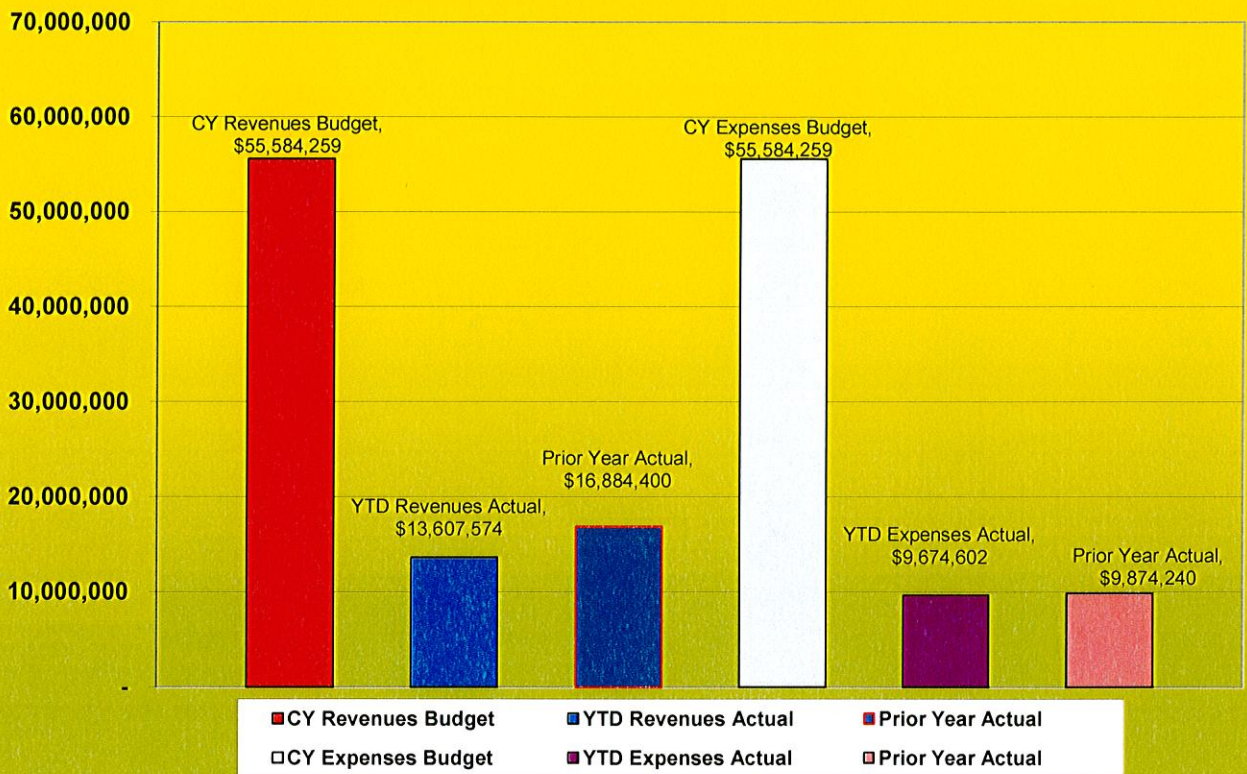


***Prepared and Issued by:
Stanly County Finance Department***

**STANLY COUNTY, NORTH CAROLINA
FISCAL YEAR 2013-2014**

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MONTHLY FINANCIAL REPORTS	
General Fund:	
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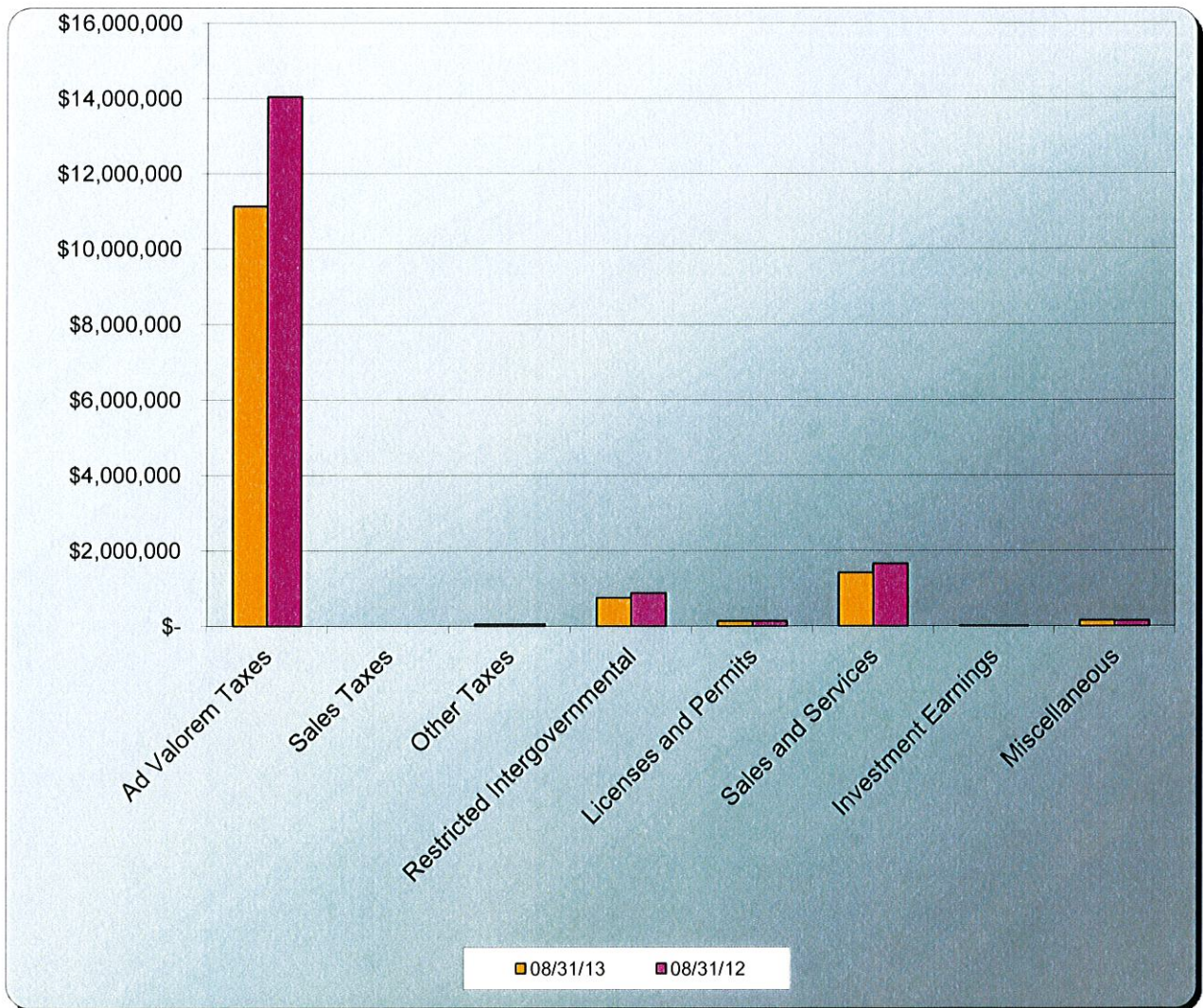
General Fund Revenues and Expenses Actual vs Budget Fiscal Year 2014



Stanly County
General Fund Revenues by Source
For the Two Months Ended August 31, 2013
with Comparative August 31, 2012

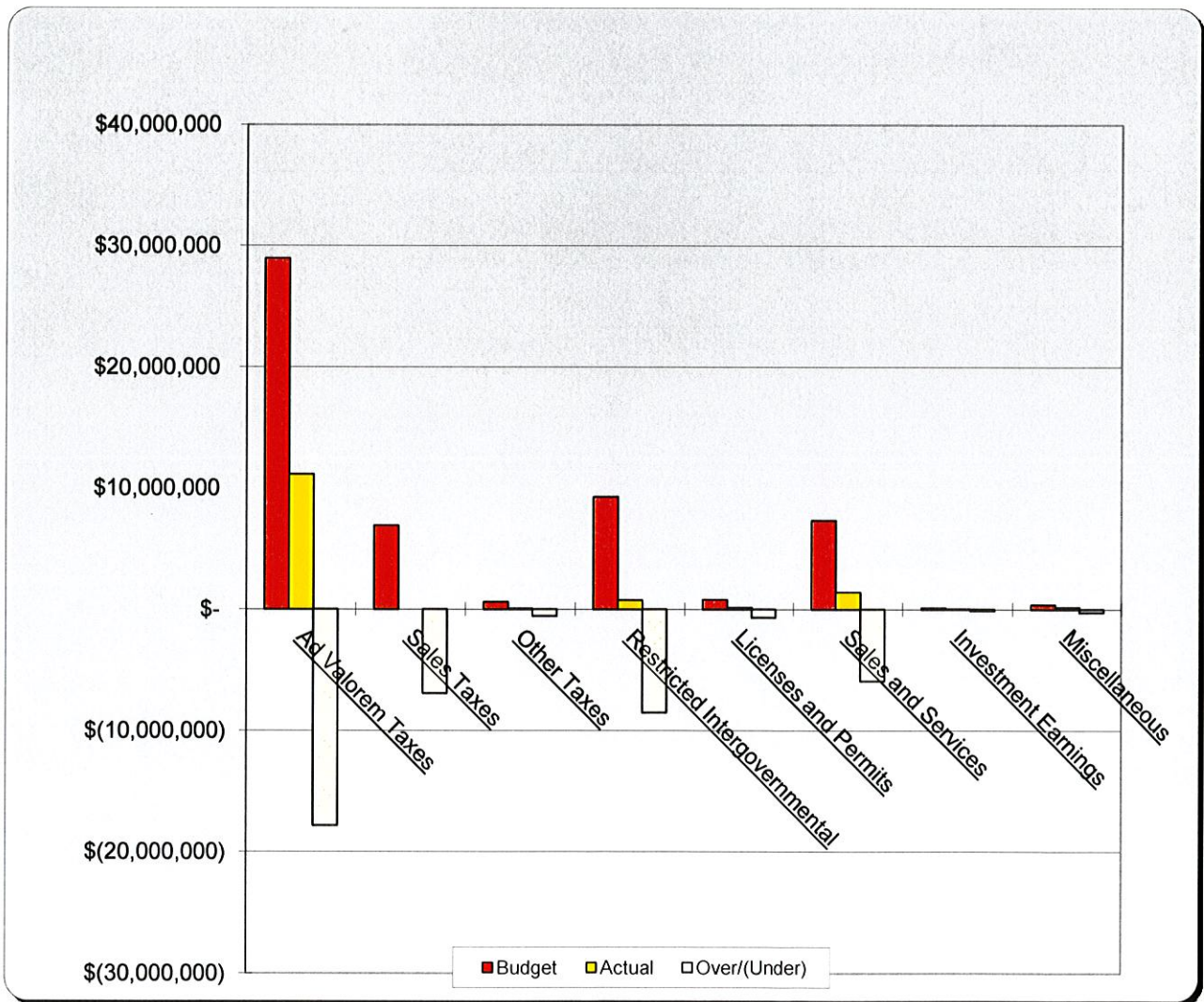
REVENUES:

	08/31/13	08/31/12	Variance	Percent
Ad Valorem Taxes	\$ 11,128,476.10	\$ 14,039,403.50	\$ (2,910,927.40)	79.27%
Sales Taxes	-	-	-	0.00%
Other Taxes	42,063.91	44,531.66	(2,467.75)	94.46%
Restricted Intergovernmental	750,837.47	873,219.29	(122,381.82)	85.98%
Licenses and Permits	129,097.58	133,404.87	(4,307.29)	96.77%
Sales and Services	1,411,778.66	1,651,480.92	(239,702.26)	85.49%
Investment Earnings	2,461.77	2,097.03	364.74	117.39%
Miscellaneous	<u>142,858.66</u>	<u>140,262.58</u>	<u>2,596.08</u>	<u>101.85%</u>
Totals	<u>\$ 13,607,574.15</u>	<u>\$ 16,884,399.85</u>	<u>\$ (3,276,825.70)</u>	<u>80.59%</u>



Stanly County
General Fund Budget by Source Compared to Actual Revenues
For the Two Months Ended August 31, 2013

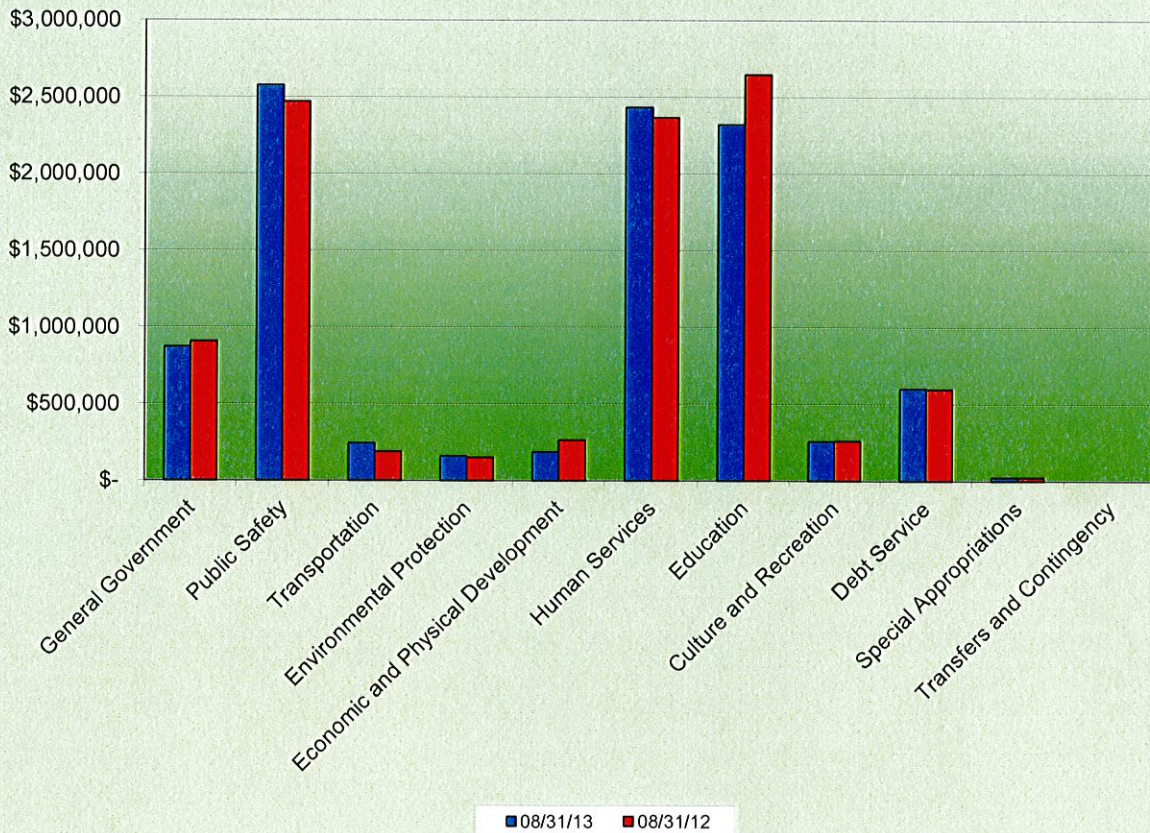
REVENUES:	Amended Budget	Actual	Actual Over/(Under)	Percent Collected
Ad Valorem Taxes	\$ 28,953,000.00	\$ 11,128,476.10	\$ (17,824,523.90)	38.44%
Sales Taxes	6,915,000.00	-	(6,915,000.00)	0.00%
Other Taxes	599,250.00	42,063.91	(557,186.09)	7.02%
Restricted Intergovernmental	9,256,255.00	750,837.47	(8,505,417.53)	8.11%
Licenses and Permits	792,900.00	129,097.58	(663,802.42)	16.28%
Sales and Services	7,323,003.00	1,411,778.66	(5,911,224.34)	19.28%
Investment Earnings	100,000.00	2,461.77	(97,538.23)	2.46%
Miscellaneous	387,420.00	142,858.66	(244,561.34)	36.87%
Fund Balance Appropriated	1,257,431.00	-	(1,257,431.00)	0.00%
Totals	\$ 55,584,259.00	\$ 13,607,574.15	\$ (41,976,684.85)	24.48%



Stanly County
General Fund Expenses
For the Two Months Ended August 31, 2013
with Comparative August 31, 2012

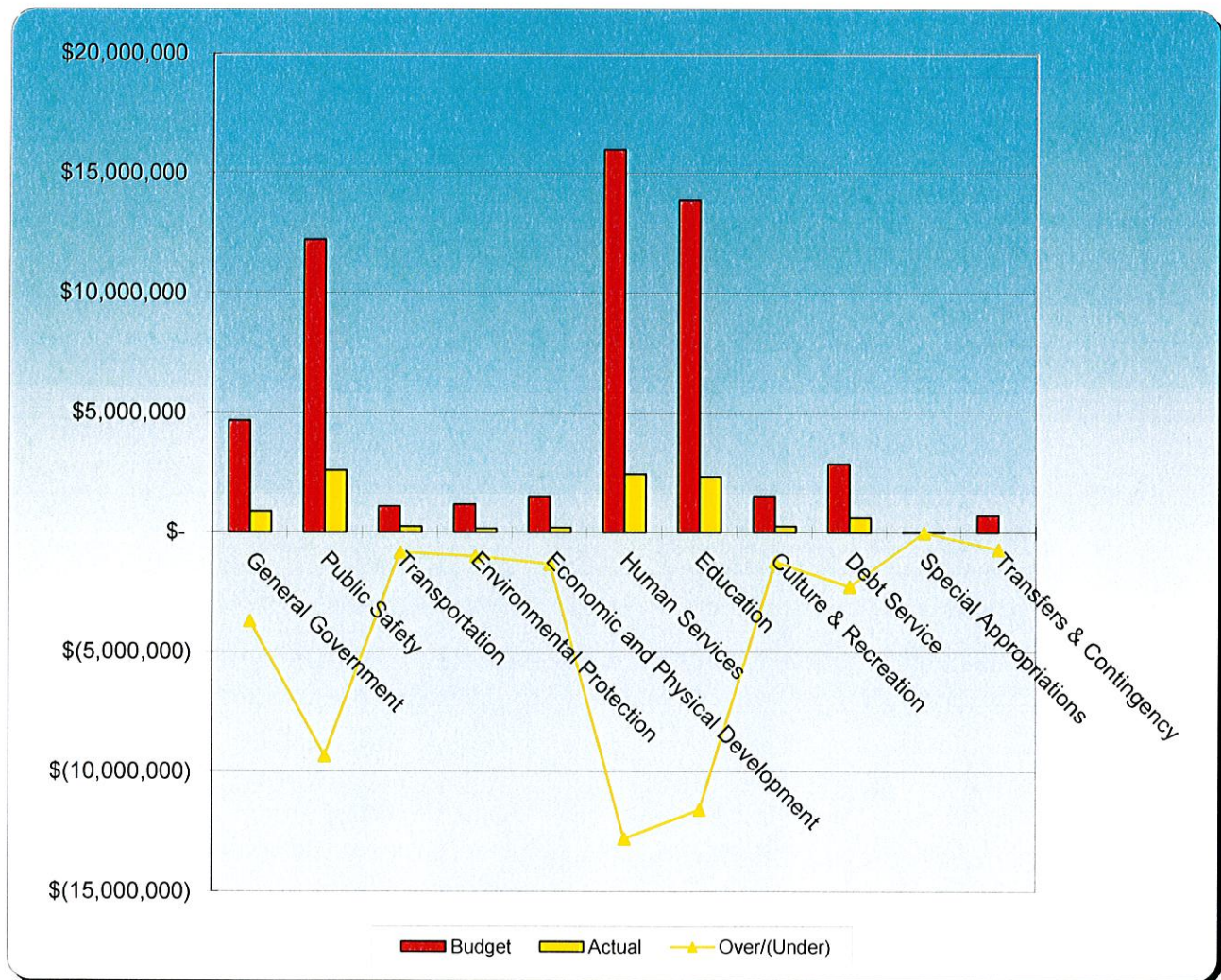
EXPENSES:

	<u>08/31/13</u>	<u>08/31/12</u>	<u>Variance</u>	<u>Percent</u>
General Government	\$ 871,111.72	\$ 905,874.18	\$ (34,762.46)	96.16%
Public Safety	2,576,413.41	2,470,872.44	105,540.97	104.27%
Transportation	243,727.08	188,836.28	54,890.80	129.07%
Environmental Protection	159,726.22	149,953.85	9,772.37	106.52%
Economic and Physical Development	187,359.73	262,549.88	(75,190.15)	71.36%
Human Services	2,432,899.20	2,367,143.79	65,755.41	102.78%
Education	2,321,443.63	2,647,053.24	(325,609.61)	87.70%
Culture and Recreation	255,636.22	259,786.90	(4,150.68)	98.40%
Debt Service	601,284.67	597,169.04	4,115.63	100.69%
Special Appropriations	25,000.00	25,000.00	-	100.00%
Transfers and Contingency	-	-	-	0.00%
Totals	\$ 9,674,601.88	\$ 9,874,239.60	\$ (199,637.72)	97.98%



Stanly County
General Fund Budget by Function Compared to Actual Expenses
For the Two Months Ended August 31, 2013

EXPENSES:	Amended Budget	Actual	Over/(Under)	Percent Expended
General Government	\$ 4,663,158.00	\$ 871,111.72	\$ (3,696,191.36)	20.74%
Public Safety	12,226,111.00	2,576,413.41	(9,326,027.67)	23.72%
Transportation	1,076,389.00	243,727.08	(830,536.92)	22.84%
Environmental Protection	1,165,615.00	159,726.22	(993,621.56)	14.76%
Economic and Physical Development	1,490,612.00	187,359.73	(1,303,252.27)	12.57%
Human Services	15,989,416.00	2,432,899.20	(12,780,951.44)	20.07%
Education	13,891,557.00	2,321,443.63	(11,570,113.37)	16.71%
Culture & Recreation	1,501,649.00	255,636.22	(1,216,722.03)	18.97%
Debt Service	2,855,285.00	601,284.67	(2,254,000.33)	21.06%
Special Appropriations	25,000.00	25,000.00	-	100.00%
Transfers & Contingency	699,467.00	-	(699,467.00)	0.00%
Totals	\$ 55,584,259.00	\$ 9,674,601.88	\$ (44,670,883.95)	19.63%



Stanly County
Comparative Monthly Financial Report
For the Two Months Ended August 31, 2013

		AMENDED	*Y-T-D	UNCOLLECTED	%	LAST
		BUDGET	TRANSACTIONS	REVENUE OR	COLLECTED	YEAR'S Y-T-D
				APPROPRIATIONS	OR EXPENDED	TRANSACTIONS
				REMAINING		
GENERAL FUND 110						
REVENUES:						
Depart 3100-	Ad Valorem Taxes	\$ 28,953,000.00	\$ 11,128,476.10	\$ 17,824,523.90	38.44%	\$ 14,039,403.50
Depart 3200-	Other Taxes	7,424,250.00	42,063.91	7,382,186.09	0.57%	44,531.66
Depart 3320-	State Shared Revenue	749,685.00	14,651.72	735,033.28	1.95%	13,745.60
Depart 3323-	Court	110,000.00	15,193.47	94,806.53	13.81%	13,963.88
Depart 3330-	Intergovt Chg for Services	160,722.00	68,834.72	91,887.28	42.83%	87,819.22
Depart 3340-	Building Permits	375,800.00	62,724.49	313,075.51	16.69%	63,442.65
Depart 3347-	Register of Deeds	283,250.00	47,908.80	235,341.20	16.91%	47,596.50
Depart 3414-	Tax And Revaluation	1,620.00	590.00	1,030.00	36.42%	286.00
Depart 3417-	Election Fees	94,013.00	1,071.90	92,941.10	1.14%	327.15
Depart 3431-	Sheriff	447,215.00	236,730.00	210,485.00	52.93%	227,568.57
Depart 3432-	Jail	186,900.00	22,116.34	164,783.66	11.83%	27,996.18
Depart 3433-	Emergency Services	43,074.00	10,784.83	32,289.17	25.04%	13,073.01
Depart 3434-	FIRE	-	-	-	N/A	-
Depart 3437-	EMS-Ambulance	2,365,000.00	339,299.31	2,025,700.69	14.35%	417,357.55
Depart 3439-	Emergency 911	-	-	-	N/A	-
Depart 3450-	Transportation	893,823.00	81,115.02	812,707.98	9.08%	134,824.91
Depart 3471-	Solid Waste	947,979.00	322,253.02	625,725.98	33.99%	414,502.33
Depart 3490-	Central Permitting	10,000.00	1,621.69	8,378.31	16.22%	1,625.05
Depart 3491-	Planning and Zoning	90,200.00	6,591.94	83,608.06	7.31%	8,563.78
Depart 3492-	Rocky River RPO	106,959.00	20,925.00	86,034.00	19.56%	17,126.54
Depart 3494-	EDC	-	-	-	N/A	-
Depart 3495-	Cooperative Extension	35,594.00	4,629.90	30,964.10	13.01%	6,762.31
Depart 3500-	Health Department	3,628,613.00	452,891.43	3,175,721.57	12.48%	468,118.26
Depart 3523-	Juvenile Justice	92,785.00	15,462.00	77,323.00	16.66%	14,964.00
Depart 3530-	Social Services	6,338,305.00	517,633.35	5,820,671.65	8.17%	549,172.40
Depart 3538-	Senior Services	136,328.00	29,577.19	106,750.81	21.70%	15,241.06
Depart 3586-	Aging Services	600,247.00	40,384.57	559,862.43	6.73%	32,526.43
Depart 3587-	Veteran Service	-	-	-	N/A	-
Depart 3611-	Stanly County Library	135,000.00	24,963.07	110,036.93	18.49%	24,347.30
Depart 3613-	Recreation Plan	-	-	-	N/A	-
Depart 3614-	Historical Preservation	200.00	-	200.00	N/A	70.82
Depart 3616-	Civic Center	49,000.00	4,375.00	44,625.00	8.93%	3,592.26
Depart 3831-	Investments	100,000.00	2,461.77	97,538.23	2.46%	2,097.03
Depart 3834-	Rent Income	195,395.00	21,791.15	173,603.85	11.15%	52,389.90
Depart 3835-	Sale of Surplus Property	15,000.00	888.97	14,111.03	5.93%	-
Depart 3838-	Loan Proceeds	-	-	-	N/A	-
Depart 3839-	Miscellaneous	77,835.00	69,563.49	8,271.51	89.37%	141,364.20
Depart 3980-	Transfer From Other Funds	-	-	-	N/A	-
Depart 3991-	Fund Balance	936,467.00	-	936,467.00	N/A	-
TOTAL REVENUES		55,584,259.00	13,607,574.15	41,976,684.85	24.48%	16,884,399.85
GENERAL FUND 110						
EXPENSES:						
Depart 4110-	Governing Body	175,159.00	59,215.91	115,943.09	33.81%	58,938.68
Depart 4120-	Administration	389,497.00	78,988.82	310,508.18	20.28%	75,176.10
Depart 4130-	Finance	418,977.00	66,333.57	352,643.43	15.83%	65,694.70
Depart 4141-	Tax Assessor	830,834.00	160,470.61	670,363.39	19.31%	154,793.25
Depart 4143-	Tax Revaluation	336,959.00	73,807.53	260,751.47	22.62%	70,282.28
Depart 4155-	Attorney	146,335.00	30,656.17	115,678.83	20.95%	32,305.44
Depart 4160-	Clerk	10,855.00	-	10,855.00	0.00%	298.00
Depart 4163-	Judge's Office	6,045.00	129.75	5,915.25	2.15%	40.12
Depart 4164-	District Attorney	-	-	-	N/A	-
Depart 4170-	Elections	413,286.00	64,541.04	343,218.71	16.95%	102,283.64
Depart 4180-	Register of Deeds	311,634.00	44,172.93	267,461.07	14.17%	42,172.88
Depart 4210-	Info Technology	645,443.00	138,416.83	505,924.18	21.62%	150,511.58
Depart 4260-	Facilities Management	978,134.00	154,378.56	736,928.76	24.66%	153,377.51
Total General Government		4,663,158.00	871,111.72	3,696,191.36	20.74%	905,874.18

* Y-T-D Transactions column does not include encumbrances.

Stanly County
Comparative Monthly Financial Report
For the Two Months Ended August 31, 2013

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
Depart 4310-	Sheriff	6,530,815.00	1,297,792.88	4,961,549.32	24.03%	1,248,135.46
Depart 4321-	Juvenile Justice	199,070.00	28,842.00	170,228.00	14.49%	27,428.00
Depart 4325	Criminal Justice Partnership	-	-	-	N/A	-
Depart 4326	JCPC	-	-	-	N/A	-
Depart 4330-	Emergency Services	3,743,974.00	895,094.22	2,817,976.66	24.73%	872,665.98
Depart 4350-	Inspections	334,979.00	89,130.14	245,848.86	26.61%	68,331.49
Depart 4360-	Medical Examiner	30,000.00	3,600.00	26,400.00	12.00%	2,700.00
Depart 4380-	Animal Control	337,621.00	63,303.91	268,113.59	20.59%	64,504.41
Depart 4395-	911 Emergency	1,049,652.00	198,650.26	835,911.24	20.36%	187,107.10
	Total Public Safety	12,226,111.00	2,576,413.41	9,326,027.67	23.72%	2,470,872.44
Depart 4540-	Total Transportation	1,076,389.00	243,727.08	830,536.92	22.84%	188,836.28
Depart 4710-	Solid Waste	973,974.00	131,058.78	830,648.00	14.72%	121,696.18
Depart 4750-	Fire Forester	80,925.00	7,002.38	73,922.62	8.65%	7,854.67
Depart 4960-	Soil & Water Conservation	110,716.00	21,665.06	89,050.94	19.57%	20,403.00
	Total Environmental Protection	1,165,615.00	159,726.22	993,621.56	14.76%	149,953.85
Depart 4902-	Economic Development	512,513.00	44,662.32	467,850.68	8.71%	115,929.40
Depart 4905-	Occupancy Tax	168,250.00	15,853.96	152,396.04	9.42%	17,303.79
Depart 4910-	Planning and Zoning	272,931.00	50,888.08	222,042.92	18.65%	51,258.95
Depart 4911-	Central Permitting	171,437.00	32,806.53	138,630.47	19.14%	31,627.84
Depart 4912-	Rocky River RPO	106,959.00	22,224.97	84,734.03	20.78%	23,827.20
Depart 4950-	Cooperative Extension	258,522.00	20,923.87	237,598.13	8.09%	22,602.70
	Total Economic Development	1,490,612.00	187,359.73	1,303,252.27	12.57%	262,549.88
Depart 5100-	Health Department	4,997,018.00	852,542.39	3,613,593.88	27.68%	782,017.83
Depart 5210-	Piedmont Mental Health	202,160.00	32,799.06	169,360.94	16.22%	32,724.94
Depart 5300-	Dept of Social Services	9,394,154.00	1,355,235.48	8,007,793.43	14.76%	1,387,250.80
Depart 5380-	Aging Services	961,495.00	110,259.94	648,437.70	32.56%	108,296.46
Depart 5381-	Senior Center	375,207.00	69,239.33	295,646.49	21.20%	44,873.94
Depart 5820-	Veterans	59,382.00	12,823.00	46,119.00	22.34%	11,979.82
	Total Human Services	15,989,416.00	2,432,899.20	12,780,951.44	20.07%	2,367,143.79
Depart 5910-	Stanly BOE	12,431,737.00	2,083,473.63	10,348,263.37	16.76%	2,415,726.58
Depart 5920-	Stanly Community College	1,459,820.00	237,970.00	1,221,850.00	16.30%	231,326.66
	Total Education	13,891,557.00	2,321,443.63	11,570,113.37	16.71%	2,647,053.24
Depart 6110-	Stanly Library	1,192,368.00	207,054.82	964,342.78	19.12%	212,722.99
Depart 6135-	Recreation	-	-	-	N/A	-
Depart 6140-	Historical Preservation	-	-	-	N/A	-
Depart 6160-	Agri Center	309,281.00	48,581.40	252,379.25	18.40%	47,063.91
	Total Culture and Recreation	1,501,649.00	255,636.22	1,216,722.03	18.97%	259,786.90
Depart 9000-	Total Special Appropriations	25,000.00	25,000.00	-	100.00%	25,000.00
Depart 9100-	Total Debt Service	2,855,285.00	601,284.67	2,254,000.33	21.06%	597,169.04
Depart 9800-	Transfers	539,467.00	-	539,467.00	0.00%	-
Depart 9910-	Contingency	160,000.00	-	160,000.00	0.00%	-
	Total Transfers and Contingency	699,467.00	-	699,467.00	0.00%	-
	TOTAL EXPENSES	55,584,259.00	9,674,601.88	44,670,883.95	19.63%	9,874,239.60
	OVER (UNDER) REVENUES	\$ -	\$ 3,932,972.27	\$ (2,694,199.10)	N/A	\$ 7,010,160.25

Stanly County
Comparative Monthly Financial Report
For the Two Months Ended August 31, 2013

	AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
EMERGENCY TELEPHONE E-911 260					
REVENUES:					
Depart 3439- Surcharge	\$ 277,376.00	\$ 198,031.33	\$ 79,344.67	71.39%	\$ 22,890.17
Depart 3831- Investment Earnings	-	25.50	(25.50)	N/A	40.13
Depart 3991- Fund Balance	97,882.00	-	97,882.00	N/A	-
TOTAL REVENUES	375,258.00	198,056.83	177,201.17	52.78%	22,930.30
EXPENSES:					
Depart 4396- E-911 Operations	375,258.00	252,251.30	96,835.70	74.19%	98,997.10
TOTAL EXPENSES	375,258.00	252,251.30	96,835.70	74.19%	98,997.10
OVER (UNDER) REVENUES	\$ -	\$ (54,194.47)	\$ 80,365.47	N/A	\$ (76,066.80)
FIRE DISTRICTS 295					
REVENUES:					
Depart 3100- Ad Valorem Taxes	\$ 2,076,437.00	\$ 758,493.52	\$ 1,317,943.48	36.53%	\$ 940,400.17
TOTAL REVENUES	2,076,437.00	758,493.52	1,317,943.48	36.53%	940,400.17
EXPENSES:					
Depart 4100- Comm 1.5 % Admin	27,500.00	10,561.65	16,938.35	38.41%	13,277.85
Depart 4340- Fire Service	2,048,937.00	33,730.72	2,015,206.28	1.65%	40,587.14
TOTAL EXPENSES	2,076,437.00	44,292.37	2,032,144.63	2.13%	53,864.99
OVER (UNDER) REVENUES	\$ -	\$ 714,201.15	\$ (714,201.15)	N/A	\$ 886,535.18
GREATER BADIN OPERATING 611					
REVENUES:					
Depart 3710- Operating Revenues	\$ 425,000.00	\$ 48,002.05	\$ 376,997.95	11.29%	\$ 45,229.23
Depart 3991- Fund Balance Appropriated	-	-	-	N/A	-
TOTAL REVENUES	425,000.00	48,002.05	376,997.95	11.29%	45,229.23
EXPENSES:					
Depart 7110- Administration	90,900.00	12,152.77	78,747.23	13.37%	12,851.83
Depart 7120- Operations	334,100.00	37,970.90	271,638.83	18.70%	52,826.51
Depart 9800- Transfer to Other Funds	-	-	-	N/A	-
TOTAL EXPENSES	425,000.00	50,123.67	350,386.06	17.56%	65,678.34
OVER (UNDER) REVENUES	\$ -	\$ (2,121.62)	\$ 26,611.89	N/A	\$ (20,449.11)
PINEY POINT OPERATING 621					
REVENUES:					
Depart 3710- Operating Revenues	\$ 133,650.00	\$ 12,517.36	\$ 121,132.64	9.37%	\$ 16,756.10
TOTAL REVENUES	133,650.00	12,517.36	121,132.64	9.37%	16,756.10
EXPENSES:					
Depart 7110- Administration	75,000.00	12,500.00	62,500.00	16.67%	12,500.00
Depart 7120- Operations	58,650.00	4,091.99	54,558.01	6.98%	16,612.02
Depart 9800- Transfer to Other Funds	-	-	-	N/A	-
TOTAL EXPENSES	133,650.00	16,591.99	117,058.01	12.41%	29,112.02
OVER (UNDER) REVENUES	\$ -	\$ (4,074.63)	\$ 4,074.63	N/A	\$ (12,355.92)

Stanly County
Comparative Monthly Financial Report
For the Two Months Ended August 31, 2013

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
STANLY COUNTY UTILITY 641						
REVENUES:						
Depart 3710-	Grants	\$ -	\$ -	\$ -	N/A	\$ -
Depart 3712-	Operating Revenues	2,420,830.00	268,863.10	2,151,966.90	11.11%	204,941.76
TOTAL REVENUES		2,420,830.00	268,863.10	2,151,966.90	11.11%	204,941.76
EXPENSES:						
Depart 7110-	Administration	396,796.00	75,633.03	319,842.97	19.39%	72,815.65
Depart 7120-	Operations	2,024,034.00	336,620.64	1,660,068.60	17.98%	461,903.39
Depart 9800-	Transfers	-	-	-	N/A	-
TOTAL EXPENSES		2,420,830.00	412,253.67	1,979,911.57	18.21%	534,719.04
OVER (UNDER) REVENUES		\$ -	\$ (143,390.57)	\$ 172,055.33	N/A	\$ (329,777.28)
AIRPORT OPERATING FUND 671						
REVENUES:						
Depart 3453-	Airport Operating	\$ 551,280.00	\$ 115,613.81	\$ 435,666.19	20.97%	\$ 59,019.70
Depart 3980-	Transfer from General Fund	289,467.00	-	289,467.00	N/A	-
TOTAL REVENUES		840,747.00	115,613.81	725,133.19	13.75%	59,019.70
EXPENSES:						
Depart 4530-	Airport Operating	840,747.00	185,152.53	650,080.89	22.68%	187,171.60
TOTAL EXPENSES		840,747.00	185,152.53	650,080.89	22.68%	187,171.60
OVER (UNDER) REVENUES		\$ -	\$ (69,538.72)	\$ 75,052.30	N/A	\$ (128,151.90)
GROUP HEALTH & WORKERS' COMPENSATION 680						
REVENUES:						
Depart 3428-	Group Health Fees	\$ 5,023,954.00	\$ 868,895.70	\$ 4,155,058.30	17.30%	\$ 838,231.37
Depart 3430-	Workers Compensation	477,487.00	467,818.07	9,668.93	97.98%	436,351.88
Depart 3980-	Transfer from General Fund	250,000.00	-	250,000.00	N/A	-
TOTAL REVENUES		5,751,441.00	1,336,713.77	4,414,727.23	23.24%	1,274,583.25
EXPENSES:						
Depart 4200-	Group Health Costs	5,023,954.00	759,991.99	\$ 4,263,962.01	15.13%	661,729.18
Depart 4220-	Workers Compensation	727,487.00	475,310.30	252,176.70	65.34%	159,140.35
TOTAL EXPENSES		5,751,441.00	1,235,302.29	4,516,138.71	21.48%	820,869.53
OVER (UNDER) REVENUES		\$ -	\$ 101,411.48	\$ (101,411.48)	N/A	\$ 453,713.72

Stanly County
Comparative Monthly Financial Report
Project Funds
For the Two Months Ended August 31, 2013

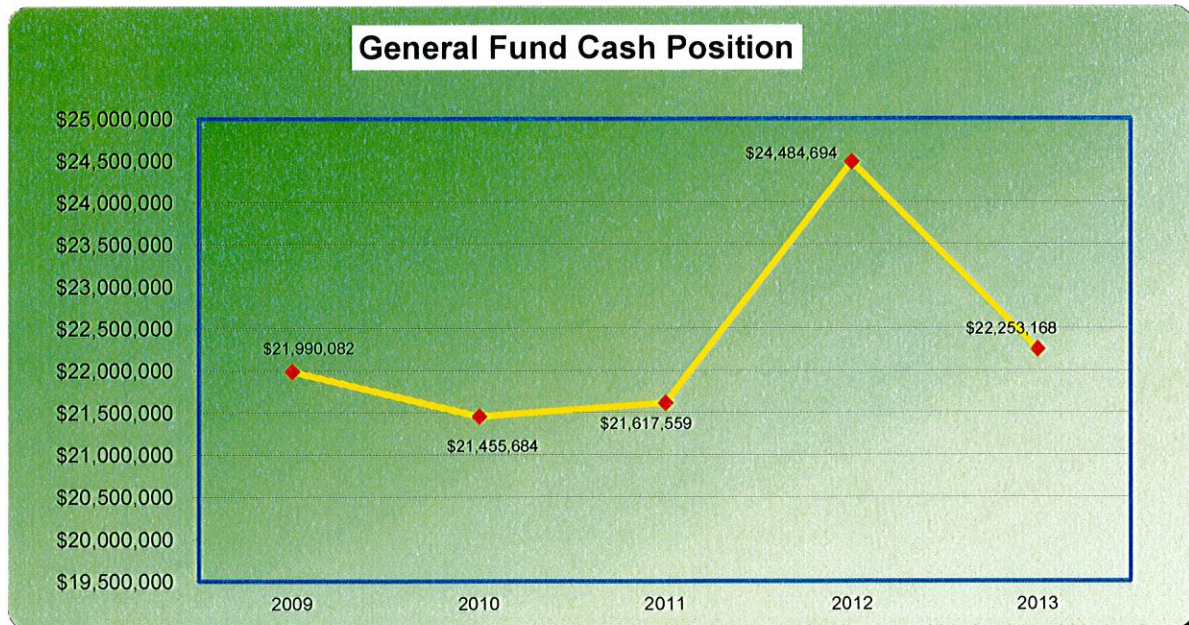
		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
COMMUNITY GRANT (Single Family) 254				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 160,000.00	\$ 81,870.74	\$ 78,129.26
	TOTAL REVENUES	160,000.00	81,870.74	78,129.26
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	160,000.00	191,881.66	(31,881.66)
	TOTAL EXPENSES	160,000.00	191,881.66	(31,881.66)
	OVER (UNDER) REVENUES	\$ -	\$ (110,010.92)	\$ 110,010.92
COMMUNITY GRANT (Urgent Repair Program) 255				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 75,000.00	\$ 37,500.00	37,500.00
Depart 3831-	Investment Earning	-	137.41	(137.41)
	TOTAL REVENUES	75,000.00	37,637.41	37,362.59
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	75,000.00	20,441.56	54,558.44
	TOTAL EXPENSES	75,000.00	20,441.56	54,558.44
	OVER (UNDER) REVENUES	\$ -	\$ 17,195.85	\$ (17,195.85)
COMMUNITY GRANT (2011 Infrastructure) 256				
<i>REVENUES:</i>				
Depart 3493-	Grant	75,000.00	25,449.36	49,550.64
	TOTAL REVENUES	75,000.00	25,449.36	49,550.64
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	75,000.00	34,194.80	40,805.20
	TOTAL EXPENSES	75,000.00	34,194.80	40,805.20
	OVER (UNDER) REVENUES	\$ -	\$ (8,745.44)	\$ 8,745.44
COMMUNITY GRANT (2012 CDBG Scattered Site) 257				
<i>REVENUES:</i>				
Depart 3493-	Grant	225,000.00	-	225,000.00
	TOTAL REVENUES	225,000.00	-	225,000.00
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	225,000.00	-	225,000.00
	TOTAL EXPENSES	225,000.00	-	225,000.00
	OVER (UNDER) REVENUES	\$ -	\$ -	\$ -
UTILITY HWY 200 WATER PROJECT 656				
<i>REVENUES:</i>				
Depart 3720-	Commercial Loan	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
Depart 3980-	Transfer	156,500.00	156,500.00	-
	TOTAL REVENUES	1,656,500.00	156,500.00	1,500,000.00
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	1,656,500.00	159,673.63	\$ 1,496,826.37
	TOTAL EXPENSES	1,656,500.00	159,673.63	1,496,826.37

Stanly County
Comparative Monthly Financial Report
Project Funds
For the Two Months Ended August 31, 2013

		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
	OVER (UNDER) REVENUES	\$ -	\$ (3,173.63)	\$ 3,173.63
UTILITY AIRPORT CORRIDOR PROJECT 657				
REVENUES:				
Depart 3710-	Water and Sewer	\$ 40,000.00	\$ 40,000.00	\$ -
Depart 3980-	Transfer	40,000.00	40,000.00	-
	TOTAL REVENUES	80,000.00	80,000.00	-
EXPENSES:				
Depart 7120-	Water Systems	80,000.00	80,000.00	\$ -
	TOTAL EXPENSES	80,000.00	80,000.00	-
	OVER (UNDER) REVENUES	\$ -	\$ -	\$ -
AIRPORT RUNWAY EXTN DESIGN PROJECT 676				
REVENUES:				
Depart 3453-	Grants	\$ 1,031,223.00	\$ 809,880.59	\$ 221,342.41
Depart 3980-	Transfer from Other Funds	296,000.00	235,410.56	60,589.44
	TOTAL REVENUES	1,327,223.00	1,045,291.15	281,931.85
EXPENSES:				
Depart 4531-	Terminal Improvement	1,327,223.00	1,246,859.34	80,363.66
	TOTAL EXPENSES	1,327,223.00	1,246,859.34	80,363.66
	OVER (UNDER) REVENUES	\$ -	\$ (201,568.19)	\$ 201,568.19
AIRPORT RUNWAY PAVEMENT PROJECT 678				
REVENUES:				
Depart 3453-	Grants	\$ 6,336,703.00	\$ 5,923,128.78	\$ 413,574.22
Depart 3980-	Transfer from Other Funds	247,778.00	-	247,778.00
	TOTAL REVENUES	6,584,481.00	5,923,128.78	661,352.22
EXPENSES:				
Depart 4530-	Repavement Operatings	6,584,481.00	5,908,832.68	675,648.32
	TOTAL EXPENSES	6,584,481.00	5,908,832.68	675,648.32
	OVER (UNDER) REVENUES	\$ -	\$ 14,296.10	\$ (14,296.10)
AWOS & ILS UPGRADE PROJECT 679				
REVENUES:				
Depart 3453-	Grants	\$ 112,500.00	\$ 64,052.31	\$ 48,447.69
Depart 3980-	Transfer from Other Funds	12,500.00	9,505.47	2,994.53
	TOTAL REVENUES	125,000.00	73,557.78	51,442.22
EXPENSES:				
Depart 4530-	AWOS & ILS Upgrade	125,000.00	115,663.69	9,336.31
	TOTAL EXPENSES	125,000.00	115,663.69	9,336.31
	OVER (UNDER) REVENUES	\$ -	\$ (42,105.91)	\$ 42,105.91

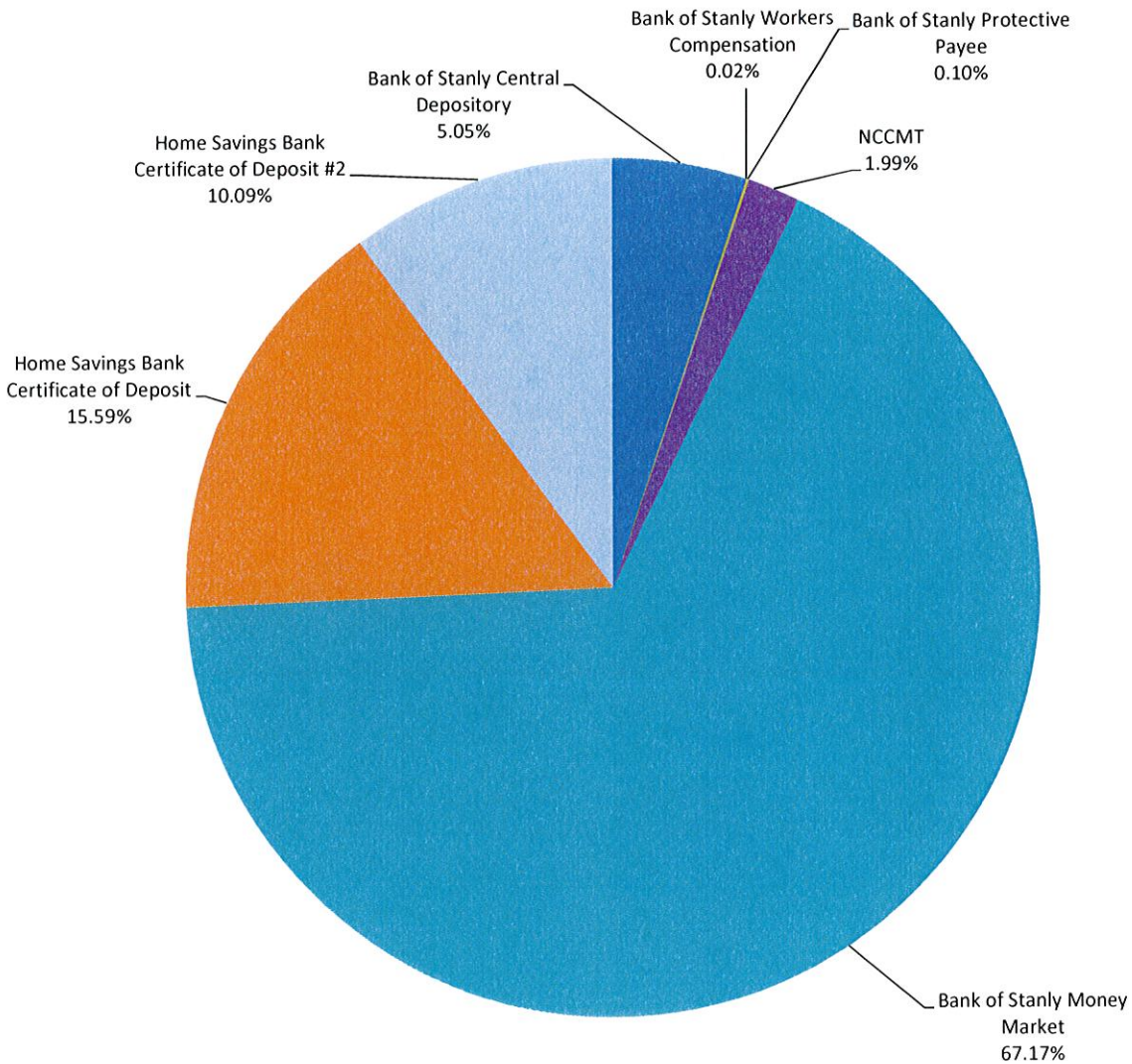
Stanly County
Comparative Cash Position Report
August 31, 2013 Compared with August 31, 2012

	Current 8/31/2013	Prior 8/31/2012	Increase (Decrease)
110 General Fund	\$ 22,253,167.94	\$ 24,484,693.72	\$ (2,231,525.78)
210 Jail Construction	-	-	-
221 Adequate Facilities Res.	-	-	-
239 Duke Help	-	500.00	(500.00)
246 Community Grant (CDBG)-Revital	-	-	-
248 Community Grant (CDBG)-Infrastructure	-	-	-
249 Single Family Rehab	-	-	-
251 Community Grant (CDBG) 2009 Scattered Site	-	-	-
253 Community Grant (CDBG) Infrastructure Hook	-	52,560.50	(52,560.50)
254 Community Grant (CDBG) Single Family Rehab 2011	(110,010.92)	18,355.08	(128,366.00)
255 Community Grant (CDBG) 2011 Urgent Repair	17,195.85	37,362.13	(20,166.28)
260 Emergency Telephone E-911	203,035.43	-	203,035.43
295 Fire Districts	714,199.10	-	714,199.10
611 Greater Badin Operating	275,563.44	250,312.17	25,251.27
621 Piney Point Operating	212,243.82	886,535.18	(674,291.36)
641 Utility Operating	682,622.42	263,966.26	418,656.16
646 Utility-Highway 24/27 Upgrade Project	-	-	-
654 Utility- ARRA Water Storage Tank	-	-	-
655 Utility- Tyson Village Rolling Hills	-	(3,173.63)	3,173.63
656 Utility- Hwy 200 Water Project	(3,173.63)	-	(3,173.63)
671 Airport Operating	-	130,931.48	(130,931.48)
675 Airport Terminal Improvement Project	-	(180,580.28)	180,580.28
676 Airport Runway Extn	(201,568.19)	(1,551,535.79)	1,349,967.60
678 Airport Runway Pavement	14,296.10	(21,496.91)	35,793.01
679 AWOS & ILS Upgrade Project	(42,105.91)	3,151,431.01	(3,193,536.92)
680 Group Health Fund	2,702,576.31	-	2,702,576.31
730 Deed of Trust Fund	3,521.60	3,819.20	(297.60)
740 Sheriff Court Executions	(243.89)	(243.89)	-
760 City and Towns Property Tax	3,642,499.58	4,647,744.75	(1,005,245.17)
770 3% Vehicle Property Tax	-	2,333.05	(2,333.05)
	<u>\$ 30,363,819.05</u>	<u>\$ 32,179,030.03</u>	<u>\$ (1,815,210.98)</u>



**Stanly County
Investment Report
For the Two Months Ended August 31, 2013**

BANK:	Balance per Bank at 8/31/13	% of investment	Purchase Date	Maturity Date	% Yield	Time of Certificate of Deposit
Bank of Stanly Central Depository	\$ 1,537,237.61	5.05%			0.08%	
Bank of Stanly Workers Compensation	5,000.00	0.02%			N/A	
Bank of Stanly Protective Payee	30,853.63	0.10%			N/A	
NCCMT	606,450.70	1.99%			0.01%	
Bank of Stanly Money Market	20,454,346.45	67.17%			0.04%	
Home Savings Bank Certificate of Deposit	4,746,650.32	15.59%	3/17/2013	9/16/2013	0.70%	6 months
Home Savings Bank Certificate of Deposit #2	3,072,603.44	10.09%	4/11/2013	10/10/2013	0.70%	6 months
Totals	\$ 30,453,142.15					



**Stanly County
Fund Balance Calculation
As of August 2013**

Available Fund Balance

Cash & Investments	\$	22,257,625
Liabilities (w/out deferred revenue)		1,071,709
Deferred Revenue (from cash receipts)		4,999
Encumbrances		1,238,773
Due to Other Governments		15,135
		<hr/>
Total Available	\$	19,927,008

General Fund Expenditures

Expenditures	\$	55,044,792
Transfers Out to Other Funds		539,467
		<hr/>
Total Expenditures	\$	55,584,259

Total Available for Appropriation

Total Available	\$	19,927,008
Total Expenditures		55,584,259
		<hr/>
Available for Appropriation		35.85%

**County Management
Records Retention Schedule Amendment**

Amending the County Management Records Retention and Disposition Schedule published April 15, 2013.

STANDARD 4. BUDGET, FISCAL AND PAYROLL RECORDS

Amending item 32 Escheat and Unclaimed Property File as shown on substitute page 25.

STANDARD 11. PERSONNEL RECORDS

Amending item 19 Employee Eligibility Records as shown on substitute page 76.

APPROVAL RECOMMENDED

Chief Administrative Officer/
County Manager

Sarah E. Koonts
Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Chairman, Bd. County Commissioners

Susan W. Kluttz
Susan W. Kluttz, Secretary
Department of Cultural Resources

August 28, 2013

County/Region

STANDARD-4. BUDGET, FISCAL AND PAYROLL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
26.	DEBT FINANCING RECORDS Includes bank statements, reconciliation records, requisitions, and notices of principal and interest due.	Destroy in office 3 years after entire issuance has been satisfied.*	26 CFR 1.148-5(d)(6)(iii)(E)
27.	DEPOSITS	a) Destroy in office official/audit copies after 3 years.* b) Destroy in office remaining records after 1 year.	G.S. § 159-32
28.	DETAIL REPORT FILE (FINANCIAL RECORDS FOR GENERAL FUND OR GENERAL LEDGER)	a) Destroy in office annual reports after 3 years.* b) Destroy in office all other reports after 1 year.	
29.	DIRECT DEPOSIT APPLICATIONS/AUTHORIZATIONS Includes related records such as bank account numbers and routing numbers.	Destroy in office when superseded or obsolete.	Comply with applicable confidentiality provisions of G.S. §132-1.10(b)(5) regarding personal identifying information.
30.	DISTRICT INVESTMENT RECORDS	Destroy in office after 3 years.*	
31.	DONATIONS AND SOLICITATIONS	Destroy in office after 1 year.	
32.	ESCHEAT AND UNCLAIMED PROPERTY FILE	a) Destroy in office after 10 years if report was filed prior to July 16, 2012.* b) Destroy in office after 5 years if report was filed after July 16, 2012.*	Comply with applicable provisions of G.S. §116B-60 and §116B-73.
33.	EXPENDITURE REPORTS	Destroy in office after 3 years.*	

*See AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STANDARD-11. PERSONNEL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
18.	EMPLOYEE EDUCATIONAL ASSISTANCE PROGRAM RECORDS Includes records requesting tuition assistance, repayments, and other related records. See also PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 83.	Destroy in office 3 years after completion, denial, repayment, or removal from program.*	
19.	EMPLOYEE ELIGIBILITY RECORDS Includes the United States Immigration and Naturalization Services, Employment Eligibility Verification (I-9) forms.	a) Destroy in office certificates, I-9 forms, and statements, 3 years after individual was hired or 1 year from date of separation, whichever occurs later. b) Destroy in office registers after 2 years.	8 USC 274a.2
20.	EMPLOYEE EXIT INTERVIEW RECORDS See also PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 83.	Destroy in office after 1 year.	
21.	EMPLOYEE HEALTH CERTIFICATES Includes health or physical examination reports, or certificates created in accordance with Title VII and the Americans with Disabilities Act (ADA).	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 83. b) Destroy in office all other records 2 years after resolution of all actions.	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

**Register of Deeds
Records Retention Schedule Amendment**

Amending the Register of Deeds Records Retention and Disposition Schedule published October 10, 2012.

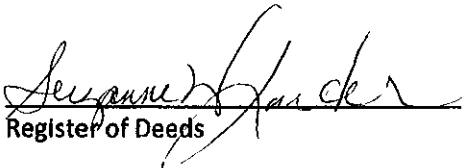
STANDARD 2. BUDGET, FISCAL, AND PAYROLL RECORDS

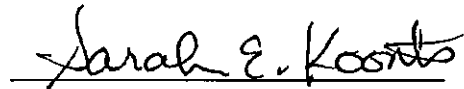
Amending item 26 Escheat and Unclaimed Property File as shown on substitute page 17.

STANDARD 5. PERSONNEL RECORDS

Amending item 18 Employee Eligibility Records as shown on substitute page 39.
Amending items 36 Family Medical Leave Act (FMLA) Records, 45 Leave File, and 46 Leave Without Pay File as shown on substitute pages 45 and 47.

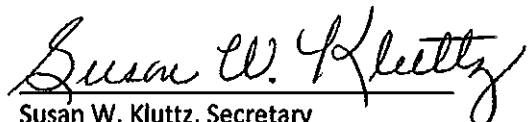
APPROVAL RECOMMENDED


Register of Deeds


Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Chairman
Board of County Commissioners


Susan W. Kluttz, Secretary
Department of Cultural Resources

August 29, 2013

County

STANDARD-2: BUDGET, FISCAL AND PAYROLL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
18.	CREDIT CARD AND DEBIT SLIPS Records of payments received from customers in the transaction of county business.	Destroy in office after 3 years.*	
19.	CREDIT CARD USE FILE	Destroy in office after 1 year.*	
20.	DAILY CASH REPORTS Daily status of cash. Reports include receipts, disbursements, cash and invested balances.	Destroy in office after 1 year.*	
21.	DAILY DETAIL REPORTS	Destroy in office after 1 year.*	
22.	DEPOSITS	a) Destroy in office official/audit copies after 3 years.* b) Destroy in office remaining records after 1 year.	G.S. § 159-32
23.	DETAIL REPORT FILE (FINANCIAL RECORDS FOR GENERAL FUND OR GENERAL LEDGER)	a) Destroy in office annual reports after 3 years.* b) Destroy in office all other reports after 1 year.	
24.	DIRECT DEPOSIT APPLICATIONS/AUTHORIZATIONS Includes related records such as bank account numbers and routing numbers.	Destroy in office when superseded or obsolete.	Comply with applicable confidentiality provisions of G.S. §132-1.10(b)(5) regarding personal identifying information.
25.	DISTRICT INVESTMENT RECORDS	Destroy in office after 3 years.*	
26.	ESCHEAT AND UNCLAIMED PROPERTY FILE	a) Destroy in office after 10 years if report was filed prior to July 16, 2012.* b) Destroy in office after 5 years if report was filed after July 16, 2012.*	Comply with applicable provisions of G.S. §116B-60 and §116B-73.

*Records may be disposed of following minimum retention period only if released from audits or other official action (excluding litigation). If applicable, see Litigation Case File, STANDARD-1. ADMINISTRATION AND MANAGEMENT RECORDS, item 30.

**Records in this series that are more than 60 years old, or have severe conservation concerns, may be offered to the State Archives of North Carolina for Permanent transfer.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STANDARD-5. PERSONNEL RECORDS

ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
17.	EMPLOYEE EDUCATIONAL ASSISTANCE PROGRAM RECORDS Includes records requesting tuition assistance, repayments, and other related records. See also PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48.	Destroy in office 3 years after completion, denial, repayment, or removal from program.*	
18.	EMPLOYEE ELIGIBILITY RECORDS Includes the United States Immigration and Naturalization Services, Employment Eligibility Verification (I-9) forms.	a) Destroy in office certificates, I-9 forms, and statements, 3 years after individual was hired or 1 year from date of separation, whichever occurs later. b) Destroy in office registers after 2 years.	8 USC 274a.2
19.	EMPLOYEE EXIT INTERVIEW RECORDS See also PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48.	Destroy in office after 1 year.	
20.	EMPLOYEE HEALTH CERTIFICATES Includes health or physical examination reports, or certificates created in accordance with Title VII and the Americans with Disabilities Act (ADA).	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48. b) Destroy in office all other records 2 years after resolution of all actions.	29 CFR 1602.31

*Records may be disposed of following minimum retention period only if released from audits or other official action (excluding litigation). If applicable, see Litigation Case File, STANDARD-1. ADMINISTRATION AND MANAGEMENT RECORDS, item 30.

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STANDARD-5. PERSONNEL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
35.	EQUAL PAY RECORDS Includes reports, studies, aggregated or summarized data, and similar documentation compiled to comply with the Equal Pay Act.	Destroy in office after 2 years.	29 CFR 1620.32
36.	FAMILY MEDICAL LEAVE ACT (FMLA) RECORDS Records concerning leave taken, premium payments, employer notice, medical examinations considered in connection with personnel action, disputes with employees over FMLA and other related records.	Item discontinued. See LEAVE FILE , item 45, page 47.	
37.	FRINGE BENEFITS FILE	Destroy in office when administrative value ends. † Agency Policy: Destroy in office after _____	
38.	GRIEVANCE FILE Includes initial complaint, investigations, actions, summary, and disposition. May include disciplinary correspondence, including email. See also DISCIPLINARY FILE item 10, page 36 and PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48.	Destroy in office after 2 years.	

*Records may be disposed of following minimum retention period only if released from audits or other official action (excluding litigation). If applicable, see Litigation Case File, STANDARD-1. ADMINISTRATION AND MANAGEMENT RECORDS, item 30.

**Records in this series that are more than 60 years old, or have severe conservation concerns, may be offered to the State Archives of North Carolina for Permanent transfer.

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STANDARD-5. PERSONNEL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
45.	LEAVE FILE Records concerning employee leave, including requests for and approval of sick, vacation, overtime, buy-back, shared, donated, military, etc. Includes premium payments, employer notice, medical examinations considered in connection with personnel action, disputes with employees over the Family Medical Leave Act (FMLA), and other related records.	Destroy in office 3 years after return of employee or termination of employment.*	29 CFR 825.110(b)(2)(i) 29 CFR 825.500(b)
46.	LEAVE WITHOUT PAY FILE	Item discontinued. See LEAVE FILE , item 45, page 47.	
47.	LONGEVITY PAY REQUESTS	Destroy in office when released from all audits.	
48.	MERIT AND SENIORITY SYSTEM RECORDS	a) Destroy in office employee-specific records after 3 years. b) Destroy in office system and plan records 1 year after no longer in effect.	29 CFR 1627.3
49.	PERSONNEL ACTION NOTICES Records used to create or change information in the personnel records of individual employees concerning such issues as hiring, termination, transfer, pay grade, position or job title, name change and leave.	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 50, page 48. b) Destroy in office all remaining records 2 years from date record was created, received, or the personnel action involved.	

*Records may be disposed of following minimum retention period only if released from audits or other official action (excluding litigation). If applicable, see *Litigation Case File, STANDARD-1. ADMINISTRATION AND MANAGEMENT RECORDS, item 30.*

**Records in this series that are more than 60 years old, or have severe conservation concerns, may be offered to the State Archives of North Carolina for Permanent transfer.

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**Tax Administration
Records Retention Schedule Amendment**

Amending the Tax Administration Records Retention and Disposition Schedule published April 17, 2013.

STANDARD 5. PERSONNEL RECORDS

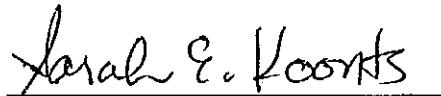
Amending item 19 Employee Eligibility Records as shown on substitute page 36.

STANDARD 12. PROGRAM RECORDS: BUSINESS AND OTHER TAX RECORDS

Adding item 3 Excise Tax Records as shown on substitute pages 72 and 73.

APPROVAL RECOMMENDED

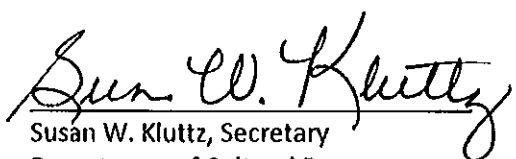
Tax Assessor/Collector/Administrator



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Chairman, Bd. County Commissioners



Susan W. Kluttz, Secretary
Department of Cultural Resources

September 3, 2013

County

STANDARD-5. PERSONNEL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
18.	<p>EMPLOYEE EDUCATIONAL ASSISTANCE PROGRAM RECORDS Includes records requesting tuition assistance, repayments, and other related records.</p> <p>See also PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 43.</p>	<p>Destroy in office 3 years after completion, denial, repayment, or removal from program.*</p>	
19.	<p>EMPLOYEE ELIGIBILITY RECORDS Includes the United States Immigration and Naturalization Services, Employment Eligibility Verification (I-9) forms.</p>	<p>a) Destroy in office certificates, I-9 forms, and statements, 3 years after individual was hired or 1 year from date of separation, whichever occurs later.</p> <p>b) Destroy in office registers after 2 years.</p>	8 USC 274a.2
20.	<p>EMPLOYEE EXIT INTERVIEW RECORDS See also PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 43.</p>	<p>Destroy in office after 1 year.</p>	
21.	<p>EMPLOYEE HEALTH CERTIFICATES Includes health or physical examination reports, or certificates created in accordance with Title VII and the Americans with Disabilities Act (ADA).</p>	<p>a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 45, page 43.</p> <p>b) Destroy in office all other records 2 years after resolution of all actions.</p>	29 CFR 1602.31

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STANDARD-12. PROGRAM OPERATIONAL RECORDS: BUSINESS AND OTHER TAX RECORDS. Records received and created by county tax offices in order to meet all statutory requirements. Comply with applicable provisions of G.S. §153A-148.1 regarding confidentiality of local tax records that contain information about a taxpayer's income or gross receipts.

STANDARD-12: PROGRAM RECORDS: BUSINESS AND OTHER TAX RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
1.	ANIMAL LICENSE RECORDS Records concerning the payment of license fees.	Destroy in office after 3 years.*	
2.	BEER AND WINE LICENSE TAX RECORDS Issuance and payment records concerning licenses to sell alcohol.	Destroy in office 3 years after expiration.*	G.S. §105-113.78 G.S. §105-113.88
3.	EXCISE TAX RECORDS Records concerning the assessing and collecting of excise taxes, including land transfer taxes.	Destroy in office after 3 years.*	
4.	GOING-OUT-OF-BUSINESS LICENSES Licenses granted to business to hold going out of business, water and smoke damage, and distress sales.	Destroy in office 1 year after expiration.	G.S. §66-77
5.	HEAVY EQUIPMENT TAX	Destroy in office after 3 years.*	
6.	MOTOR VEHICLE RENTAL TAX	Destroy in office after 3 years.*	
7.	PREPARED FOOD AND BEVERAGE TAX	Destroy in office after 3 years.	G.S. §160A-480.3

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STANDARD-12: PROGRAM RECORDS: BUSINESS AND OTHER TAX RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
8.	PRIVILEGE LICENSE CITATION RECORDS Records documenting citations issued by license inspectors for non-compliance with business license requirements.	Destroy in office after 3 years.	
9.	PRIVILEGE LICENSES Records documenting the county's issuance of business privilege and license renewal notices, receipts, and periodic reports.	Destroy in office 3 years after license expires.	G.S. §105-33 G.S. §105-37.1 G.S. §105-38.1 G.S. §105-40 G.S. §105-105
10.	ROOM OCCUPANCY TAX	Destroy in office after 3 years.	G.S. §160A-480.3

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.



Stanly County Board of Commissioners

Meeting Date: October 7, 2013
 Presenter: Consent

70 | _____
 Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

Subject	<p>Stanly County has received \$1,806 from Duke Energy Progress as a result of their merger settlement. These funds are to be used exclusively to provide assistance to Duke Energy Progress' low-income customers. There is no match required for these funds.</p>
Requested Action	<p>The Agency is requesting that the expenditure in line item 110.5300.5390.699.012 be increased from \$0 to \$1,806. The Agency is also requesting that the revenue line item 110-3530-5390-890.18 be increased from \$0 to \$1,806.</p>

Signature: Shawn Scott
 Date: 9-13-13

Dept. Social Services
 Attachments: Yes X No _____

Review Process			
	Approved		Initials
	Yes	No	
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	
Other:	___	___	

Certification of Action
Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on _____ Tyler Brummitt, Clerk to the Board Date

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2013:

To amend the General Fund, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.5300.5390	699.012	Duke Energy Progress	\$ -	\$ 1,806	\$ 1,806
TOTALS			\$ -	\$ 1,806	\$ 1,806

This budget amendment is justified as follows:

To budget funds received from Duke Energy Progress . These funds are to be used exclusively to provide assistance to Duke Energy Progress' low-income customers

This will result in a net increase of \$ 1,806 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.3530.5390	890.18	DSS Misc	\$ -	\$ 1,806	\$ 1,806
TOTALS			\$ -	\$ 1,806	\$ 1,806

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this _____ day of _____, 20____

Verified by the Clerk of the Board _____

Shawn Scott
Department Head's Approval

9-13-13
Date

Finance Director's Approval

Date

County Manager's Approval

Date

Posted by
Journal No.
Date

NORTH CAROLINA
COMMUNITY FOUNDATION



August 21, 2013

Ms. Sharon Scott
Director
Stanly County Department of Social Services
1000 North First Street, Suite 2
Albemarle, NC 28001

Dear Ms. Scott:

We are pleased to partner with Duke Energy Progress for the disbursement of their merger settlement funds, exclusively to provide assistance to Duke Energy Progress' low-income customers. As you are aware, these funds are being distributed in the form of grants to departments of social service agencies across our state, and we appreciate your participation in this program. Enclosed you will find a check in the amount of \$1,806.00 for the Duke Energy Low Income grant program, as outlined in the enclosed Memorandum of Understanding.

Please note that by accepting this grant check, you agree to the terms and conditions of the Foundation as detailed on the enclosed form. Please return this form to the Foundation within 60 days. Additionally, you, the grantee, certify that no tangible benefit (including dinners, tickets, or seating priority) was or will be received by any individual or entities connected with the Fund. You have also received, via email, an annual report summary, and a worksheet for your agency's use in tracking expenses. As a reminder, the annual report summary is to be completed on a quarterly basis, but it is not due to the Foundation until **July 31, 2014**.

The North Carolina Community Foundation is happy to join you in providing this support to the Duke Energy Progress customers of Stanly County. If you have any questions about this grant distribution or its reporting requirements, please contact Leslie Ann Jackson, Director of Grants and Scholarships, at (919) 256-6913 or lajackson@nccommunityfoundation.org.

Warm Regards,

A handwritten signature in black ink, appearing to read 'Jennifer Tolle Whiteside', is written over a horizontal line.

Jennifer Tolle Whiteside
President

Enclosures

cc: Cindy Givens
Duke Energy, Program Manager

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014:

To create Fund 258, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
258.4930	699.000	Other Contranct, Grants	\$ -	\$ 75,000	\$ 75,000
TOTALS			\$ -	\$ 75,000	\$ 75,000

This budget amendment is justified as follows:
To Create 2013 Urgent Repair Program Fund 258.

This will result in a net increase of \$ 75,000 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
258.3493	330.29	Urgent Repair Grant	\$ -	\$ 75,000	\$ 75,000
TOTALS			\$ -	\$ 75,000	\$ 75,000

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this _____ day of _____, 20____

Verified by the Clerk of the Board _____

Department Head's Approval	Date	
<i>Johy R. Vinson</i>	10-1-13	Posted by
Finance Director's Approval	Date	Journal No.
County Manager's Approval	Date	Date

**STANLY COUNTY
URGENT REPAIR PROGRAM
GRANT PROJECT BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Stanly County that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Budget Ordinance is hereby adopted:

Section 1. The project authorized is the Urgent Repair Program Project described in the work statement contained in the Funding Agreement URP13 between this unit and the North Carolina Housing Finance Agency. This project is more familiarly known as the 2013 Urgent Repair Program (URP) Project.

Section 2. The officers of this unit are hereby directed to proceed with the Grant Project within the terms of the Grant document(s), the rules and regulations of the North Carolina Housing Finance Agency and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

Urgent Repair Program URP Grant:	<u>\$75,000.00</u>
TOTAL	\$75,000.00

Section 4. The following amounts are appropriated for the project:

Program Costs:	<u>\$75,000.00</u>
TOTAL PROJECT BUDGET	\$75,000.00

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project fund sufficient detailed accounting records to provide the accounting to the grantor agency required by the Funding Agreement(s) and federal and state regulations.

Section 6. Requests for funds should be made to the grantor agency in an orderly and timely manner as funds are obligated and expenses incurred.

Section 7. The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this Grant Project in every budget submission made to this Board.

Section 9. Copies of this Grant Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

ADOPTED this _____ day of _____, 2013.

Chairman, Board of Commissioners

ATTEST:

Clerk

Andy Lucas

From: Scott Efird [sefird@locustnc.com]
Sent: Wednesday, September 25, 2013 12:16 PM
To: Andy Lucas
Subject: Locust Concert & Fireworks

The town of Locust
will be presenting a concert by
Atlantic Groove
followed by fireworks
Saturday, October 19, 2013
6:00 pm
Locust Town Center

Sponsored by:
American Waste Systems
&
Coca-Cola

CHAPTER 8

Detention Facility Policy and Procedures Manual

HEALTH SERVICES

8.01 Medical Plan

State Standards: .2403, .3201

State Statutes: N.C.G.S. §153A-225

ACA Standards:

Policy:

The Sheriff will develop a comprehensive written medical plan that is designed to protect the health and welfare of inmates of the ~~Union~~^{Stanly} County Jail. The plan at a minimum must address serious medical, mental health, mental retardation and substance abuse problems of inmates.

Procedure:

1. The Sheriff will develop a written medical plan for the Stanly County Detention Facility in consultation with the local Health Department Director.
2. The medical plan at a minimum must address health, mental health, mental retardation and substance abuse services for inmates in the following areas:
 - a. Health screening of inmates upon admission;
 - b. Handling routine medical care;
 - c. Handling chronic illnesses and communicable diseases;
 - d. Administration, dispensing and control of medications;
 - e. Handling medical emergencies;
 - f. Maintenance and confidentiality of medical records;
 - g. Privacy during medical examinations and conferences with qualified medical personnel;
and
 - h. Education of officers and inmates about the transmission of HIV and other communicable diseases.
3. The medical plan will prohibit inmates from performing any medical functions in the Stanly County Detention Facility.

4. The Sheriff will submit the medical plan to the local Health Director for the Health Director's review and written approval, as required by N.C.G.S. §153A-225.
5. The Sheriff will forward a copy of the approved medical plan, along with a copy of the Health Director's written approval of the medical plan, to the Stanly County Board of Commissioners for their formal approval as required by N.C.G.S. §153A-225.
6. The medical plan will require the Detention facility Staff to inform inmates about access to health care services, and the information must be communicated both orally and in writing.
7. The medical plan will be available for ready reference by the Detention facility staff.

Stanly County Detention Center Detention Center Health Plan

The compliance with this Detention Center Health Plan is the joint responsibility of the **Stanly County Health Department**, the **Stanly County Sheriff**, and **Southern Health Partners, Inc.**, the contracted provider of care to the inmates of the **Stanly County Detention Center**.

It is understood **Southern Health Partners, Inc.** has specific Policies and Procedures for inmate health services on-site within the medical unit. These policies and procedures can be reviewed by the **Stanly County Health Department Director** and the **Stanly County Sheriff** at any time.

Receiving Screening

Upon the arrival of each inmate at the **Stanly County Detention Center**, a preliminary health assessment (Receiving Screening) will be performed by correctional officers.

At a minimum, the assessment will include the following:

- Documentation of current illnesses and health problems including medications taken and special health requirements.
- Documentation of mental health problems, dental problems and allergies.
- Behavior observation, including state of consciousness, mental status, appearance, conduct, tremors, sweating.
- Inquiry into use of alcohol and other drugs, including types, methods, date/time last taken and problems arising out of use.
- Notation of body deformities and ease of movement.
- Observation of persistent cough or lethargy as well as an inquiry to unintentional weight loss, night sweats and known exposure to TB
- Inquiry as in known communicable diseases including Sexually transmitted disease.

- Condition of skin including, trauma markings, bruises, lesions, jaundice, rashes and infestations and needle marks or other indications of drug abuse.
- Status classification to succinctly identify the inmate's health status.
- Referral of the inmate for emergency health services or additional health services, as may be necessary.

If as a result of the receiving screening it is apparent that an inmate requires medical attention, then the inmate will immediately be referred for treatment. The appropriate level of treatment (i.e. treatment in-house by a member of the professional health services staff or referral to a hospital or other community-based health service) should be made after a thorough evaluation of the inmate's condition.

Health care standards require that information regarding access to health care services be communicated orally and in writing to inmates upon their arrival at the correctional facility. To meet these standards, SHP will use notices, printed in both English and Spanish. These will be posted in the Intake area advising them of how to access the health care delivery system, in addition to the verbal and written/documented notification which is provided at booking.

Daily Triage of Complaints

In order to ensure that inmate health problems and requests are addressed promptly, appropriately and efficiently, we use a structured triage procedure, proven effective in other correctional settings.

Our Medical Director (Physician and/or Physician Assistant or Nurse Practitioner under supervision by a Physician) always oversees the triage system that is followed by all health care personnel. This ensures that the inmates receive the appropriate level of care and that their complaints are properly processed and resolved.

Inmates have the ability to access the triage system by submitting a health care request form. These requests are received and processed daily by the health care staff, and as a first step in the triage system the inmate is then seen by a member of the professional nursing staff and appropriate treatment is administered within the scope of the Nurse Practice Act. Those inmates

requiring a higher level of service will be referred to the physician, physician assistant, or other appropriate professional practitioner in a timely manner.

If the Physician or other practitioner determines that the inmate's medical needs are more extensive or specialized than can be addressed within the facility's health care program, an appropriate referral to outside medical services will be provided.

Sick call must be conducted on-site by a physician, nurse practitioner or a physician assistant under the direction of a physician. The majority of inmates to be seen by the physician will have been screened as part of the formal triage system. However, this will not preclude an inmate who had not been triaged or who has a sudden or acute problem, from seeing the physician during the time the physician is on-site at the facility.

Appropriate documentation will be recorded and maintained for all inmates seen at sick call. This information will be incorporated into the inmate's medical record as appropriate. An inmate's medical record will contain appropriate entries completely documenting each sick call encounter (i.e., an inmate's specific health request, the assessment of the health care professional who saw the inmate, the prescribed treatment plan, and any follow-up encounters). This will ensure that all inmates' health requests are promptly and properly handled, documented, and followed through to a satisfactory resolution.

Special Medical Program

We will provide all special health care services required including, but not limited to, care for inmates who are chronically or terminally ill, physically handicapped, developmentally disabled or inmates with special mental health needs or convalescing inmates. Individual treatment plans will be developed for all chronically ill, terminally ill and convalescing inmates. Examples of chronic illness include diabetes, hypertension, asthma and epilepsy. Convalescing inmates include those recovering from fractures, inpatient surgical procedures, and hepatitis and other communicable diseases. The type of treatment will be determined by the needs of the individual inmate, but may include such things as medications, special diets, physical therapy, laboratory tests or dressing changes. Each treatment plan will be initiated by the physician and will be detailed in the individual's medical record.

We will keep a list of inmates with special needs and maintain schedules for

medical treatment in accordance with our established protocols for each illness. For example, daily blood sugars are obtained on all diabetics receiving insulin, Dilantin levels are monitored monthly on epileptic inmates, and blood pressure evaluations are performed as clinically indicated on inmates receiving anti-hypertensive drugs.

Medical determination of a tendency towards suicide or a history of seizures will result in the inmate being assigned to quarters that have close supervision.

We realize that communicable diseases, such as tuberculosis (TB), HIV and hepatitis require special attention in inmate populations. We have developed an Infection Control Program that incorporates education, diagnosis and treatment of inmates. Screening for TB and/or HIV occurs at time of intake, if conditions indicate that such testing is necessary.

Neither North Carolina nor Federal laws specifically require HIV testing upon request; however we feel that the most prudent course to take would be to make testing available but limit it by leaving the decision to the medical staff.

Data supports that our inmate population has a higher than usual incidence of Sexually transmitted disease. This is addressed in the medical intake screening and then in more depth upon the History & Physical. If at the time of intake, the H&P or any time complaints of that nature is offered. We will then initiate testing and or treatment. This is usually determined by the site's MD if inmate is to be evaluated at the local Health Department

Our Infection Control Program includes, but is not limited to:

- Surveillance procedures to detect inmates with infectious and communicable diseases, appropriate immunizations to prevent these diseases and proper treatment and care for inmates with these diseases.
- The decontamination of medical equipment and proper disposal of sharps and medical bio-hazardous waste used by the medical staff, or determined by the medical staff to be considered bio-hazardous waste.
- Strict adherence to universal precautions by health care workers to prevent exposure to blood-borne pathogens.

- Notifying the Local county health department of suspected/confirmed cases of all STD, TB, HIV, Hepatitis, Listeria E-coli, MRSA, as well as other disease reportable according to the NC Administrative Code 10ANCAC41A.0101 and 0102 criteria.

We will also dispose of all medically-related infectious and hazardous waste in accordance with all state and federal regulations. We follow and assure compliance with Occupational Health and Safety Administration (OSHA) guidelines for infection control procedures.

Pharmaceuticals and Medical Supplies

An agreement has been set in place to order all prescribed medications from a contracted pharmacy vendor. Any STAT medications may be ordered from a local pharmacy provider. STAT medications are classified as medications which need to be started immediately and a supply of such medications is not currently on-site within the medical unit. The pharmacy vendor will supply the SHP Formulary and ordering sheets to the facility for the placement of orders. All orders received before 3:00 p.m. EST, will be shipped out for next day delivery.

SHP shall comply with all applicable state and federal regulations regarding the prescribing, dispensing, administering, and procuring of pharmaceuticals. All employees must review the ordering procedures for pharmaceuticals. No medications will be ordered without a physician's order. All re-orders must be approved through the physician also. Medications are prescribed only when clinically indicated, not for disciplinary purposes.

All pharmaceuticals must be stored appropriately, in accordance with their storage instructions (i.e. refrigeration, etc.). Security storage (under lock and key) must be maintained for all prescribed medications. Only the nurse and health services staff will have access to the medications. If applicable, a key may be given to security in case of emergencies. All narcotics are to be kept under separate lock and key from other medications.

Application I for the registration to comply with the North Carolina Controlled Substance Act will be submitted at which time the N.C. Department of Health and Human Services then schedules an onsite inspection and upon the evaluation. The N.C.D.H.H.S will notify the Detention Center of the requirements that they must implement to be granted permission.

The nurse and Medical Director as needed should perform a periodic review of all pharmacy orders. A narcotic count must be performed on a regular basis and

the nurse and/or physician should review all reports. Copies of all count sheets are to be kept on file for review and/or audit.

All expired pharmaceuticals must be destroyed accordingly. The pharmacy vendor will perform this service on a quarterly basis, or sooner if needed. The nurse must call the pharmacy directly to schedule these services when needed. Also, a Sharps Count must be kept by all nursing staff with all count sheets to be kept on file for review and/or audit.

Diabetic inmates may be allowed to draw and administer their own insulin under the supervision of a health care staff member, and/or under security's approval.

All pharmaceuticals will be maintained in the medication room and only personnel authorized to give medications will have access to this area. The medication room area will be locked at all times and only authorized personnel will have keys.

The pharmacist will be responsible to select all generic equivalent drug products used in the correctional facility. All drug products utilized will be those of a certified Food and Drug Administration approved manufacturer. In addition, the pharmacy vendor will conform to all federal laws, State statutes, and the state Board of Pharmacy regulations concerning drug products.

All drug recalls will be the responsibility of the pharmacist. Collection and return of recalled drugs will be the pharmacists' responsibility at the dispensing level and the nurse's responsibility, upon notification, at the drug administrator level.

All outdated, unused, deteriorated drugs will be the responsibility of the pharmacist to return and destroy during their quarterly inspections. Control substances returned or otherwise destroyed will be in compliance with federal and state regulations.

The pharmacy vendor according to the State Pharmacy Law shall label all prescriptions. Each prescription will contain the following information: Name/address of the dispensing pharmacy; Name of the prescriber; Name of patient; Directions for use; Date the prescription was originally filled; Name of drug and strength.

All floor stock shall be reviewed and authorized by the Medical Director. Floor stock will be issued as non-prescription floor stock, prescription floor stock, and emergency floor stock drugs. Only persons authorized to prescribe within the state with the facility is located may order floor stock to be kept within the medical unit.

Emergency Medical, Dental, and Mental Health

Certain members of the professional health care staff, including the physician, will have twenty-four (24) hour on-call responsibility for any emergency that may arise. In the event of an emergency or in response to any medical need, the nursing on-call staff must be called and will immediately respond by telephone to work with security staff to evaluate the inmate. Other appropriate medical personnel will be notified if necessary. The inmate will be transferred to a hospital emergency room for further treatment, if clinically indicated and agreed to by the SHP on-call medical authority.

When emergency transportation is required, medical personnel will decide whether an ambulance or security van is required and coordinate appropriate transportation with the corrections administration and security.

However in the event where the correctional officer feels that the services of EMS is required., and the medical staff is not present to address the situation then the correctional officer should make provisions for emergency transport without the hesitation of notifying the medical staff.

Dental Care

Dental treatment shall be provided according to an established treatment plan/order, and based on established priorities. Consultation to the dentist and/or dental specialist will be available. Dental treatment will be scheduled on an as needed basis, for the earliest appointment time available. Medical staff should notify the dentist of requested treatment in advance of services being performed.

The Medical Director will review all prescriptions for approval. Any substitutions for prescribed narcotics/medications should be confirmed with the Dentist, but may just be changed by the Medical Director to confirm with the Detention Center policy (limits on narcotics, etc.).

Mental health and chemical dependency withdrawal

Inmates reporting the use of alcohol, opiates, stimulants, sedatives, hypnotic drugs, or other substances will be evaluated for their degree of reliance upon and potential for withdrawal from these substances and possible intoxication or overdose. Upon completion of the screening process, patients indicating such uses must be immediately referred to the medical staff for further evaluation and treatment.

Detoxification will be carried out only under medical supervision and initiated by

the medical staff with physician overview on an individual care basis. All detainees found to be demonstrating the signs and symptoms of drug/alcohol withdrawal will be seen by the Medical Director and his treatment plan will be followed. Inmates experiencing severe, life threatening intoxication or withdrawal must be seen by the Medical Director and upon his orders may be transferred to a licensed acute care facility, or the local emergency room for treatment. The Detention Center Administrator must receive authorization of this transfer.

Detox inmates must be monitored on a consistent basis and all finding charged in his/her medical record. Documentation of the patient's status during detoxification is very important and must be reviewed by all medical staff members when needed in order to maintain patient care while incarcerated.

Detox inmates may be referred to the designated mental health provider or a local program for assessment regarding dependency issues.

Pregnant females who have drug/alcohol dependency will promptly be referred to the Medical Director for appropriate treatment methods. The Medical Director may have established treatment protocols.

Inmates who are on Methadone will be referred to the Medical Director for appropriate withdrawal treatment plans to be used.

Medical staff will verify a patient's history and medication prior to inception of services. Physician will review the information and make referrals as appropriate. Treatment services may include on-site and/or off-site crisis intervention. Not all treatments include the prescribing of psychotropic medications. Crisis intervention is to be initiated if patient is a threat to themselves and others.

Pregnant Inmates

All verified and confirmed pregnant inmates will be referred to the designated prenatal clinician who can provide obstetric services including regular prenatal care, medical exams, activity level advice, safety precautions, nutrition guidance and counseling. The inmate will be prescribed prenatal vitamins while incarcerated and applicable laboratory and diagnostic testing will be performed.

The Detention Center Administrator must be notified of the inmate's pregnancy and on-going treatment. Corrections Officers should be alerted to the inmate's due date as it approaches and she should be under close observation around that

time.

Medical staff will document inmate's previous health history and other births. An outside specialty clinic visits will also be documented and noted in the patient's chart, along with services rendered noted in the file. Medical staff must utilize the Pregnancy Flow Sheet to monitor the pregnancy. The Medical Director should review the flow sheet on a consistent basis, maybe at the established chronic clinics reviews.

Pregnant inmates needing obstetric services will be referred to the local County Health Department.

The designated mental health provider may be asked to participate in the treatment plan regarding the patient. Issues which may be discussed are any psychotropic medications needs and/or depressions issues the patient may experience due to separation from the baby after the birth.

Medical Records

All medical records will be kept in the medical unit or, if inactive, in a secure place accessible to medical personnel. For period of seven years. The Detention Center Administrator should be consulted as to the space needed for the storage of inactive files.

All medical encounters will be entered into the medical record using a narrative, pathways or S.O.A.P. format. The medical record will contain the following elements and all laboratory reports, consult reports, discharge summaries, and diagnostic studies will be reviewed and initialed by the physician before placement in the medical record.

1. Master Problem List (if a chronic condition patient);
2. Receiving Screening form;
3. Admission Data/History and Physical Assessment form;
4. Physicians' Orders form;
5. Progress Notes;
6. Laboratory studies; Diagnostic studies; Dental records;
7. Psychiatric and psychological reports;
8. Consultant's reports; x-ray reports;
9. Medication Administration Records;
10. Consent forms; Discharges summaries;

11. Release of Responsibility and Authorization for Release of Information Forms;
12. Sick Call Request forms;
13. Specialized treatments plans;
14. All other relevant and medically related materials;
15. Transfer forms

When an inmate is reincarcerated, the prior record, if one exists, will be reactivated and reviewed by the medical staff. The inmate will have one (1) medical record that contains a record of all medical services that are rendered.

All forms must be signed and dated appropriately.

Confidentiality of Health Records

HIPAA regulations apply to any protected health information such as information that concern's a person' social security number, date of birth, physical or mental health, healthcare, or payment information that could be used to identify an individual. That information must be blocked from a disclosure of such information. While individuals are in a correctional institution, SHP can use or disclosure an inmate's protected health information to the medical unit of another correctional institution for the following reasons:

Provision of health care services;

1. Health and safety of the inmate or other inmates;
2. Health and safety of correctional institution personnel;
3. Health and safety of those personnel responsible for transporting or transferring of inmates;
4. Law enforcement on the institution's premises;
5. The administration and maintenance of the safety, security, and good order of the institution.

N.C.G.S 130A 143 has strict confidentiality to information about reportable communicable diseases. The public health regulations allow a local health department director to notify the sheriff if a detention inmate has certain communicable diseases. This regulation excludes HIV infection and AIDS. The disease must represent a significant threat to the public health.

Further, if an inmate has escaped from custody, HIPAA does not restrict the use or disclosure of an inmate's medication information. In such situations, the correctional institution may use or disclose the inmate's personal medical

information as long as that use or disclosure is consistent with applicable law and standards of ethics.

The inmate's medical record is considered confidential and may not be shared with unauthorized individuals or agencies without the inmate's written consent. Training will be extended to all staff upon orientation as to the importance of maintaining medical confidentiality.

Confidentiality Specific to HIV infection and AIDS

1. Any information and records, especially medical records that might identify an inmate as HIV infected, will be kept strictly confidential.

The above reflects North Carolina's Law. Federal courts have recognized that inmates retain the rights to privacy that protects against the disclosure of sensitive medical information.

2. Detention center medical staff only under the following circumstances may release the inmates HIV status:
 - a. Release is made to health care personnel who are providing care to this inmate.
 - b. Release is made with the inmate's written consent or the written consent of the inmate's guardian.
 - c. Release is made pursuant to a subpoena or court order.
 - d. Release is made to the Physician of a person exposed to the inmate's potentially infectious body fluid, upon receipt of proper consent under law.

Note: If an exposed officer learns from the detention center physician or private physician that an inmate is HIV infected, he or she must keep that information strictly confidential. The reason for telling the officer is to permit effective treatment and counseling. It is a misdemeanor if the officer discloses this information to another officer.

The only exception to the confidentiality law is N.C.G.S. 53A 222 allows inspectors with the Detention Center and detention branch to see an inmate's medical record unless the inmate objects in writing. Before inspectors may review the inmate must be informed in writing of his right to object

Privacy

All medical evaluations and services are to be performed in as much privacy, with respect to security issues, as possible. The discretion is with the Medical Director, physician, or nurse providing the service.

Security personnel may be present if the patient poses a probably risk to the safety of the medical staff or others. Instruction on maintaining confidentiality is given to security staff that observes or hears health encounters. When cell side triage is required, medical staff must take extra precautions as to promote private communication with the inmate.

Handling of Intoxicated Inmates

Upon completion of the screening process, patients indicating such uses must be immediately referred to the medical staff for further evaluation and treatment.

Detoxification will be carried out only under medical supervision and initiated by the medical staff with physician overview on an individual care basis. All detainees found to be demonstrating the signs and symptoms of drug/alcohol withdrawal will be seen by the Medical Director and his treatment plan will be followed. Inmates experiencing severe, life threatening intoxication or withdrawal must be seen by the Medical Director and upon his orders may be transferred to a licensed acute care facility, or the local emergency room for treatment. The Detention Center Administrator must receive authorization of this transfer.

Pregnant females who have drug/alcohol dependency will promptly be referred to the Medical Director for appropriate treatment methods. The Medical Director may have established treatment protocols.

Inmates who are on Methadone will be referred to the Medical Director for appropriate withdrawal treatment plans to be used.

Training for Officers

Training programs should be providing by a Detention Center training coordinator or through programs funded by the county or state (depending upon the facility resources). All training programs provided by SHP must be documented and the Detention Center training coordinator will keep attendance rosters.

Upon request by the Detention Center Administrator, SHP in a joint effort along with the local health department and other available entities will provide the

following training:

First Aid; Suicide Prevention; CPR; Screening Techniques; Health Referrals; Medication Administration; Recognizing chronic conditions/illnesses; Signs and Symptoms of Mental Illness; Universal Precautions; Confidentiality (HIPAA); Infectious Diseases – AIDS, MRSA, TB

The nurse should participate in the on-going training program currently set-up through the Facility, whenever available to do so.

Transporting inmates to outside sources for medical care

The transportation officer will be notified by medical personnel when an inmate is scheduled for an appointment outside the Detention Center. Security staff will plan the transportation. Medical staff will not inform the inmate of the date or time of the appointment. When emergency transportation is required, medical personnel will decide whether an ambulance or security van is required and coordinate appropriate transportation with the corrections administration and security.

Medical Co-Pay

The medical staff is not to benefit in any way from the co-pay system. The nurse who is triaging or treating the inmate is only to complete any forms to provide information so that an inmate's account can be charged.

Continuity of Care

Upon an inmate's admission into the Detention Center, every effort must be made in obtaining information concerning previous and/or current treatment plans. Record request forms may be sent to the inmate's treating physician for inclusion into inmate's current medical file at the Detention Center. The Medical Director must be made aware of the medical records upon arrival, for his/her review as well.

All medications must be verified before their continuance. All verifications (or inability to verify) must be noted within the patient's chart. Once medications have been verified, the Medical Director may give a verbal order (if not on-site) to continue the medications until the next scheduled physician sick call, based upon the inmate's compliance prior to incarceration and present condition. Identified long-term and/or serious chronic conditions must be referred to the Physician for referrals or follow-up clinic visits as needed.

All pregnant inmates will be placed on pre-natal clinic for review by a local OB/GYN clinic or the local County health department, by prior arrangement. Those pregnant inmates exhibiting serious conditions may be referred to the hospital for assessment.

All ordered tests and/or consults are completed in a timely manner. The Medical Director must sign all outpatient service discharge summaries as evidence of review. If changes in treatment are necessary, the changes must be noted and clinical justification for an alternative treatment plan is noted.

Health Assessment

All history and physical data will be obtained by medical staff and recorded on an Admission Data History and Physical Exam form. The medical staff will review the Receiving Screening form and confirm all information, as well as ask for any additional medical history information that may not have been noted upon admission. The medical staff must make verification of previous history, and document such verification and/or non-verification.

Within 14 calendar days of arrival into the Detention Center, inmate will receive a full health assessment by SHP medical staff. A recording of inmate's current weight, height, blood pressure reading, and temperature and pulse rate will be noted on the Assessment form. Female inmates will be given a pregnancy test if their situation deems possible pregnancy and/or upon request.

The medical staff in conjunction with the Assessment form will perform a physical exam. Inmates with a chronic condition will be screened and questioned specifically about their condition. Chronic care inmates will be referred to the physician's chronic care clinic for an initial assessment and treatment plan as well.

Other lab and/or diagnostic testing may be required based on information received from the Receiving Screening or Assessment form. Physician's orders must be obtained for the testing.

An inmate, who has been re-admitted into the Detention Center and had a documented health assessment within the previous 12 months, need not be re-examined unless changes in inmate's health have been noted upon admission.

An inmate has the right to refuse a health assessment. Please refer to the policy Right to Refuse Treatment. If an inmate refuses a TB test, the inmate must be

placed in isolation for precautionary measures, as TB is an infectious disease. Medical staff should monitor inmate until the TB testing is completed. Depending upon the reasons for the inmate's refusal, the Medical Director and/or mental health staff may be advised to speak with the inmate about his/her concerns.

All history and physicals must be referred to the Medical Director for review and sign-off.

Grievance Procedure

Upon receipt of an inmate's grievance, the nurse will review the information presented and speak with the inmate about the problem and possible resolution. All information about the conversation should be documented on the grievance form and filed within the inmate's medical record. All responses to inmate grievances must be timely and based on principles of adequate and prudent medical care.

Correctional officers will provide grievance forms to inmates upon their request. The inmate will give the completed form to a correctional officer who then gives the form to the medical staff for resolution.

An incident report may accompany a copy of the grievance if submitted to the SHP corporate office. If the corporate office needs to be involved in the resolution of the problem, communication with the nurse, as well as a review of the applicable records and/or other information will begin. The nurse should notify the corporate office of the need for involvement.

After the grievance has been resolved, the Detention Center Administrator should be notified as to the resolution.

If the inmate does not agree with the resolution, an appeal may be filed citing additional information. The nurse and Detention Center Administrator will once again review this appeal grievance, with a copy forwarded to the corporate office for resolution. All appeals must be sent to the corporate office for review.

Collection of DNA

In keeping in compliance with the Session law 2003-376 House Bill 79, the nurse or member of the Detention Center health team will provide the phlebotomy service for the collection of the DNA samples that are specific to meeting the requirements mandated by the state of North Carolina. This does not address the

issue of obtaining DNA for the use of forensic investigation, for which no member of the Detention Center medical team is to participate in any actions of this nature. The Detention Center medical team is only to provide the services of phlebotomy and under no circumstances should be involve with the records keeping, finger printing and transport of the specimen. The location and time of this service will be established in agreement with both the duty officers and the medical team member. This procedure is never to interfere with the health care provider's responsibility to deliver health care services to the inmates of this facility.

This Detention Center Health Plan is hereby adopted as of _____ by the **Stanly County Health Director, Stanly County Sheriff's Office and the Stanly County Board of County Commissioners.**



Stanly County Sheriff

Date: 9/18/13

Stanly County Health Director

Date: _____

Gene McIntyre, Chairman

Date: _____

Attest:

Clerk

Date: _____

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014:

To amend the General Fund, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.4310.4310	510.000	Office Equipment	\$ -	\$ 21,323	\$ 21,323
TOTALS			\$ -	\$ 21,323	\$ 21,323

This budget amendment is justified as follows:

The Sheriff's Office is currently at capacity for storage in file cabinets. Installing a mobile shelving system will increase capacity by utilizing vertical space. Document storage would be centralized.

This will result in a net increase of \$ 21,323 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.3432	840.23	Telephone - Paytel	\$ 12,000	\$ 19,000	\$ 31,000
110.3431	310.24	Drug Seizure Funds	10,000	2,323	12,323
TOTALS			\$ 22,000	\$ 21,323	\$ 43,323

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this _____ day of _____, 20____

Verified by the Clerk of the Board _____

[Signature]
Department Head's Approval

9/30/13
Date

[Signature]
Finance Director's Approval

9-30-13
Date

County Manager's Approval _____

Date

Posted by
Journal No.
Date

PayTel Communications Phone Revenues

110.3432.840.23



	<u>Beginnng</u>	<u>Funds</u>		<u>One-half</u>	<u>Funds</u>	<u>Available</u>
	<u>Balance</u>	<u>Received</u>	<u>Total</u>	<u>Revenues</u>	<u>Spent</u>	<u>Balance</u>
	7/1/2009	0				
FY 09-10	7/29/2009	1,334.50	1,334.50	667.25		
	9/2/2009	1,308.64	2,643.14	1,321.57		
	10/9/2009	1,356.87	4,000.01	2,000.01		
	11/6/2009	1,267.59	5,267.60	2,633.80		
	11/30/2009	836.82	6,104.42	3,052.21		
	12/30/2009	605.69	6,710.11	3,355.06		
	2/2/2010	472.86	7,182.97	3,591.49		
	2/26/2010	443.37	7,626.34	3,813.17		
	3/29/2010	738.26	8,364.60	4,182.30		
	5/7/2010	1,027.60	9,392.20	4,696.10		
	5/28/2010	1,467.22	10,859.42	5,429.71		
	6/30/2010	1,153.97	12,013.39	6,006.70	0.00	
FY 10-11	7/29/2010	1,045.32	13,058.71	6,529.36		
	8/31/2010	1,092.54	14,151.25	7,075.63		
	9/30/2010	756.94	14,908.19	7,454.10		
	11/3/2010	1,046.32	15,954.51	7,977.26		
	12/2/2010	867.06	16,821.57	8,410.79		
	1/7/2011	1,034.23	17,855.80	8,927.90		
	1/26/2011	952.73	18,808.53	9,404.27		
	3/4/2011	925.32	19,733.85	9,866.93		
	3/31/2011	844.29	20,578.14	10,289.07		
	4/27/2011	960.66	21,538.80	10,769.40		
	5/31/2011	803.23	22,342.03	11,171.02		
	6/27/2011	850.88	23,192.91	11,596.46	0.00	
FY 11-12	7/29/2011	930.36	24,123.27	12,061.64		
	8/31/2011	873.38	24,996.65	12,498.33		
	9/30/2011	987.21	25,983.86	12,991.93		
	10/28/2011	926.77	26,910.63	13,455.32		
	11/30/2011	714.10	27,624.73	13,812.37		
	12/28/2011	818.01	28,442.74	14,221.37		
	1/31/2012	826.20	29,268.94	14,634.47		
	2/28/2012	846.37	30,115.31	15,057.66		
	3/28/2012	590.82	30,706.13	15,353.07		
	4/30/2012	562.80	31,268.93	15,634.47		
	5/31/2012	710.85	31,979.78	15,989.89		
	6/29/2012	1,360.73	33,340.51	16,670.26	0.00	

		<u>Beginnng</u>	<u>Funds</u>		<u>One-half</u>	<u>Funds</u>	<u>Available</u>
		<u>Balance</u>	<u>Received</u>	<u>Total</u>	<u>Revenues</u>	<u>Spent</u>	<u>Balance</u>
FY 12-13	7/31/2012		1,045.45	34,385.96	17,192.98		
	8/29/2012		1,206.62	35,592.58	17,796.29	7,500.00	BA2013-03
	10/2/2012		1,191.73	36,784.31	18,392.16		
	11/2/2013		1,484.85	38,269.16	19,134.58		
	12/3/2013		1,614.64	39,883.80	19,941.90		
	12/28/2013		1,522.48	41,406.28	20,703.14		
	1/31/2013		1,690.95	43,097.23	21,548.62		
	3/7/2013		1,304.89	44,402.12	22,201.06		
	3/28/2013		1,274.96	45,677.08	22,838.54		
	4/30/2013		1,327.23	47,004.31	23,502.16		
	5/29/2013		1,277.81	48,282.12	24,141.06		
	6/27/2013		1,388.90	49,671.02	24,835.51		17,335.51
FY 13-14	7/31/2013		981.87	50,652.89	25,326.45		17,826.45
	8/28/2013		1229.17	51,882.06	25,941.03		18,441.03
	9/24/2013		1166.94	53,049.00	26,524.50		19,024.50

FEDERAL & STATE CERTIFICATION HISTORY REPORT

		<u>Beginnng Balance</u>	<u>Funds Spent</u>	<u>Funds Received</u>	<u>Interest Accrued</u>	<u>Ending Balance</u>
FY 2011/2012						
110.3431.230.35 & .36	Federal Forfeited	32,761.33		0.00	308.78	33,070.11
110.3431.310.24	State Drug Seizure	29,059.26		10,852.44	0.00	39,911.70

FY 2012/2013						
110.3431.230.35 & .36	Federal Forfeited	33,070.11	19,000.00	3,348.76	481.37	17,900.24
			<i>Vigilant Canine Svcs Intern'l-\$19,000</i>			BA2013-03
110.3431.310.24	State Drug Seizure	39,911.70	6,680.18	5,896.85	0.00	39,128.37
			<i>Stallings Salvage-\$465.30</i>			BA2013-03
			<i>Ace Hardware-\$586.88</i>			BA2013-03
			<i>Ray Allen-\$2,628</i>			BA2013-03
			<i>Poplin's Grove-'89 Thomas Bus \$3000</i>			BA2013-41

FEDERAL & STATE CERTIFICATION PROPOSED REPORT

FY 2013/2014						
110.3431.230.35 & .36	Federal Forfeited	17,900.24				17,900.24
110.3431.310.24	State Drug Seizure	39,128.37			0.00	39,128.37
			<i>track file system-\$</i>			

Expensed items listed indicate description and amount.

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014:

To amend the General Fund, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.6110	351.000	Rep & Maint - Bldg & Grounds	\$ 25,584	\$ 5,000	\$ 30,584
TOTALS			<u>\$ 25,584</u>	<u>\$ 5,000</u>	<u>\$ 30,584</u>

This budget amendment is justified as follows:

To amend the budget for funds committed by the Stanly County Historical Society to go toward the restoration of the Freeman-Marks House.

This will result in a net increase of \$ 5,000 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.3611	840.10	Donations	\$ 200	\$ 5,000	\$ 5,200
TOTALS			<u>\$ 200</u>	<u>\$ 5,000</u>	<u>\$ 5,200</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this _____ day of _____, 20____

Verified by the Clerk of the Board _____

Department Head's Approval	Date	Posted by
<i>John R. Kinison</i>	10-1-13	
Finance Director's Approval	Date	Journal No.
County Manager's Approval	Date	Date

11 September 2013

Stanly County Commissioners and Stanly County Manager
1000 North First Street
Albemarle, North Carolina 28001

Dear Commissioners and County Manager,

Per a vote taken at the 19 June 2013 meeting of the Stanly County Historical Society, the Society is willing to commit \$5,000.00 toward the restoration of the Freeman-Marks House, located at the rear of 112 North Third Street in Albemarle, per an estimate provided by Faust Historic Restoration, LLC of Richfield, Stanly County, NC (attached). We would like the work to be performed by Mr. Wilbur's Stanly County-based restoration company. We know you are as eager to see this historical structure saved as we are and look forward to the quick resolution of the matter. Thank you for your time and interest in our County's museum.

Yours sincerely,



Ken Ringler, President
Stanly County Historical Society

Board Members: J.C. Boone, Vice-President; Patricia Bramlett; Steven Campbell; Heather Chancen; Roger Eudy; Zelma Eudy, Secretary; Sylvia Glenn; Jonathan Hutchinson; Juanita Kruse; Joyce Lambert, Treasurer; Janice Mitchener; Lydia Morgan

cc: Melanie Holles, Jonathan Underwood

FAUST HISTORIC RESTORATIONS, LLC

P.O. Box 463 Richfield, NC 28001

TERRY WILBER, PROJECT MANAGER

704 798 9190

Stanly County Museum

Jonathan Underwood

245 East Main Street

Albemarle, NC 28001

RE: The Marks House

Thank you for asking Faust Historic Restorations, LLC to provide the following cost for work on the Marks House located on the museum property in Albemarle, NC.

Faust Historic Restorations, LLC will provide the necessary labor, materials and equipment to make repairs to the damaged and rotten wood on the railings and steps of the three (3) porch entries of the house. A handicap ramp will also be added to the back steps of the house. All materials will be made to match the existing style of the railings currently on the house. All new wood will be primed and then painted with a top coat color to match current colors.

COST \$5,000.00

Terms for payment

Payment will be due upon completion of the project.

ACCEPTANCE OF COST FOR THE THREE PORCH RESTORATION

The proposal, specifications and cost are satisfactory and acceptable

Signature of authorized person

Date



9/6/13

Terry Wilber, Project Manager Faust Historic Restorations

Date