

**STANLY COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
MARCH 20, 2017
7:00 P.M.**

**CALL TO ORDER & WELCOME – CHAIRMAN LAWHON
INVOCATION & PLEDGE OF ALLEGIANCE – VICE CHAIRMAN BURLESON
APPROVAL/ADJUSTMENTS TO THE AGENDA**

SCHEDULED AGENDA ITEMS

- 1. CONVENTION & VISITORS BUREAU PRESENTATION**
Presenter: Chris Lambert, Executive Director for the CVB

- 2. INVOLUNTARY MENTAL COMMITMENT TRANSPORTATION PLAN & SUPPORTING RESOLUTION**
Presenter: Sheriff George T. Burris

- 3. 2017 SINGLE FAMILY REHABILITATION (SFR) GRANT – POLICY APPROVAL**
Presenter: Andy Lucas, County Manager

- 4. CONSENT AGENDA**
Presenter: Chairman Lawhon
 - A. Minutes – Recessed meeting of March 3, 2017 & regular meeting of March 6, 2017.**
 - B. Facilities – Request the attached list of items be declared surplus and sold through Gov Deals.**
 - C. Finance – Consider and approve the attached Stanly County Procurement Policy.**
 - D. Finance – Request acceptance of the Monthly Financial Report for Eight Months Ended February 28, 2017.**

- E. Library – Request the attached list of books be declared surplus and given to the Friends of the Library to be sold during the upcoming book sale.**
- F. Solid Waste - Request approval of budget amendment # 2017-35.**

PUBLIC COMMENT

BOARD COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS

CLOSED SESSION: To consult with the county attorney in accordance with G. S. 143-318.11(a)(3).

ADJOURN:

The next regular meeting is scheduled for Monday, April 3, 2017 at 7:00 p.m.



Stanly County Board of Commissioners

Meeting Date: March 20, 2017

Presenter: Chris Lambert, Executive Director for the CVB

Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

CONVENTION & VISITORS BUREAU PRESENTATION

Please see the attached information related to Mr. Lambert's presentation.

Subject

Requested Action

No action required.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes _____ No x

Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date

ECONOMIC IMPACT STUDIES

Visit North Carolina evaluates the economic impact of travel and tourism in North Carolina at two different levels: TEIM and TSA methodology. See below for details on both methods.

Impact of Visitor Spending

The first level, narrow in scope, calculates the impact based on visitor expenditures using the Travel Economic Impact Model (TEIM). On an annual basis, the Research Department of the U.S. Travel Association prepares direct visitor spending estimates for all 100 North Carolina counties, as well as county level employment, payroll and tax revenues as a result of direct visitor spending.

Use the below drop down to view statewide county statistics for North Carolina:

2015 ▾ County ▾ [Get Statistics](#)

Use the below drop down to view the statistics for an individual county:

-Select County- ▾ [Get County Statistics](#)

Statewide county statistics for 2015 sorted by County

County	Expenditures \$(millions)	Payroll \$(millions)	Employment (thousands)	State Tax Receipts \$(millions)	Local Tax Receipts \$(millions)	Tax Savings Per Resident
						3/8/17 10:52 AM

<u>North Carolina</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Jobs</u>	<u>Output</u>	<u>Value Added</u>	<u>State Tax</u>	<u>60</u>
(1) Alexander	\$18.83	\$2.85	0.12	\$1.06	\$0.77	\$49.01	
Alleghany	\$22.48	\$4.13	0.18	\$1.07	\$1.50	\$237.17	
Anson	\$16.48	\$2.06	0.10	\$0.97	\$0.40	\$53.42	
Ashe	\$51.59	\$7.76	0.40	\$2.68	\$2.76	\$201.20	
Avery	\$113.61	\$26.32	1.25	\$5.70	\$4.99	\$604.15	
Beaufort	\$77.71	\$10.34	0.46	\$3.96	\$4.56	\$178.83	
Bertie	\$13.18	\$1.33	0.05	\$0.74	\$0.73	\$73.01	
Bladen	\$37.99	\$4.07	0.19	\$2.32	\$1.09	\$99.37	
Brunswick	\$508.88	\$97.62	5.33	\$23.63	\$30.77	\$443.14	
Buncombe	\$1000.95	\$221.68	10.64	\$51.04	\$32.36	\$329.43	
Burke	\$94.00	\$13.95	0.70	\$5.21	\$2.63	\$88.22	
Cabarrus	\$411.58	\$92.97	4.32	\$23.55	\$7.18	\$156.19	
Caldwell	\$51.16	\$7.87	0.35	\$2.81	\$1.57	\$53.89	
Camden	\$1.97	\$0.22	0.01	\$0.11	\$0.16	\$26.30	
Carteret	\$336.96	\$61.75	3.33	\$15.22	\$19.71	\$507.13	
Caswell	\$8.46	\$0.90	0.04	\$0.40	\$0.60	\$43.56	
Catawba	\$252.79	\$46.51	2.28	\$13.99	\$7.47	\$138.40	
Chatham	\$32.46	\$3.99	0.18	\$1.93	\$0.59	\$35.64	
Cherokee	\$42.44	\$6.58	0.34	\$1.97	\$2.41	\$160.90	
Chowan	\$20.02	\$3.04	0.15	\$0.98	\$1.26	\$155.61	
Clay	\$12.60	\$1.41	0.06	\$0.52	\$1.39	\$179.09	
Cleveland	\$101.10	\$14.92	0.68	\$6.00	\$1.77	\$80.26	
Columbus	\$52.49	\$6.43	0.30	\$3.04	\$1.43	\$78.88	
Craven	\$130.55	\$25.39	1.10	\$7.17	\$2.83	\$96.72	
Cumberland	\$504.19	\$93.59	4.40	\$27.23	\$10.61	\$116.83	
Currituck	\$146.93	\$28.18	1.58	\$6.31	\$6.79	\$518.58	
Dare	\$1052.69	\$223.03	12.71	\$50.48	\$47.03	\$2734.30	

North Carolina							60
(1) Duplin	\$34.73	\$6.40	0.29	\$1.95	\$0.62	\$61.48	
Durham	\$727.04	\$152.84	8.30	\$38.97	\$24.28	\$210.14	
Edgecombe	\$55.98	\$7.87	0.36	\$3.13	\$0.99	\$76.20	
Forsyth	\$809.30	\$140.83	6.59	\$48.04	\$14.75	\$170.15	
Franklin	\$22.64	\$2.69	0.13	\$1.27	\$0.57	\$28.82	
Gaston	\$241.57	\$39.14	1.89	\$13.87	\$3.96	\$83.50	
Gates	\$6.21	\$0.55	0.02	\$0.39	\$0.23	\$54.00	
Graham	\$25.54	\$4.49	0.25	\$1.20	\$1.70	\$337.57	
Granville	\$45.69	\$5.79	0.29	\$2.71	\$1.29	\$68.11	
Greene	\$5.60	\$0.56	0.03	\$0.32	\$0.20	\$24.41	
Guilford	\$1296.29	\$328.05	13.13	\$67.39	\$29.24	\$186.69	
Halifax	\$89.72	\$10.99	0.53	\$5.57	\$2.17	\$147.55	
Harnett	\$80.41	\$11.72	0.60	\$4.44	\$1.86	\$49.13	
Haywood	\$167.56	\$35.76	1.71	\$9.29	\$6.24	\$259.43	
Henderson	\$257.95	\$46.85	2.20	\$11.74	\$10.99	\$201.73	
Hertford	\$27.73	\$3.59	0.18	\$1.67	\$0.70	\$97.97	
Hoke	\$10.81	\$1.36	0.07	\$0.61	\$0.17	\$14.77	
Hyde	\$33.54	\$6.61	0.38	\$1.59	\$1.82	\$617.37	
Iredell	\$233.80	\$37.10	1.82	\$12.92	\$7.11	\$117.93	
Jackson	\$175.92	\$41.53	1.71	\$9.79	\$8.04	\$432.15	
Johnston	\$221.72	\$34.65	1.77	\$12.46	\$5.55	\$96.97	
Jones	\$3.99	\$0.55	0.02	\$0.25	\$0.12	\$37.15	
Lee	\$71.64	\$12.87	0.62	\$4.15	\$1.44	\$93.67	
Lenoir	\$81.11	\$13.82	0.61	\$4.56	\$1.57	\$105.52	
Lincoln	\$52.38	\$8.61	0.38	\$2.92	\$1.56	\$55.25	
Macon	\$154.23	\$27.28	1.26	\$6.95	\$12.22	\$560.36	
Madison	\$35.85	\$7.12	0.33	\$1.85	\$1.63	\$164.97	

North Carolina	Mecklenburg	Mitchell	Montgomery	Moore	Nash	New Hanover	Northampton	Onslow	Orange	Pamlico	Pasquotank	Pender	Perquimans	Person	Pitt	Polk	Randolph	Richmond	Robeson	Rockingham	Rowan	Rutherford	Sampson	Scotland	Stanly	Stokes	Surry
60	\$54.30	\$8.31	0.42	\$2.88	\$1.95	\$107.37																					
(1)	\$5037.90	\$1725.89	49.87	\$238.87	\$122.42	\$349.39																					
	\$22.12	\$3.44	0.16	\$0.98	\$0.95	\$126.84																					
	\$27.65	\$2.86	0.11	\$1.29	\$2.83	\$149.61																					
	\$441.84	\$101.04	5.45	\$22.66	\$13.03	\$378.23																					
	\$276.18	\$54.69	2.98	\$14.56	\$7.47	\$234.58																					
	\$520.86	\$121.05	5.84	\$25.37	\$20.80	\$209.53																					
	\$13.64	\$1.61	0.05	\$0.62	\$1.16	\$87.02																					
	\$216.18	\$40.85	1.75	\$11.39	\$8.14	\$104.81																					
	\$184.45	\$35.50	1.82	\$9.98	\$3.97	\$98.69																					
	\$17.11	\$2.07	0.08	\$0.71	\$1.87	\$201.85																					
	\$59.47	\$9.25	0.49	\$3.30	\$1.34	\$116.57																					
	\$92.34	\$16.31	0.82	\$4.45	\$6.38	\$187.88																					
	\$9.80	\$1.21	0.04	\$0.41	\$1.11	\$113.21																					
	\$35.41	\$4.47	0.22	\$2.10	\$0.78	\$73.36																					
	\$218.83	\$44.07	2.07	\$11.44	\$4.82	\$92.47																					
	\$26.76	\$3.92	0.20	\$1.41	\$1.51	\$143.04																					
	\$131.34	\$20.52	0.95	\$8.01	\$2.12	\$70.98																					
	\$46.91	\$8.50	0.42	\$2.50	\$0.88	\$74.47																					
	\$137.88	\$21.04	1.11	\$8.05	\$2.73	\$80.30																					
	\$67.65	\$11.35	0.55	\$3.60	\$1.63	\$57.00																					
	\$160.47	\$26.83	1.36	\$8.55	\$5.15	\$98.49																					
	\$164.09	\$23.81	1.22	\$9.88	\$4.93	\$222.98																					
	\$48.29	\$6.36	0.29	\$2.73	\$1.53	\$66.88																					
	\$42.22	\$7.05	0.37	\$2.34	\$0.74	\$86.60																					
	\$76.18	\$10.26	0.49	\$4.46	\$2.26	\$110.69																					
	\$23.40	\$3.06	0.13	\$1.20	\$0.91	\$45.68																					
	\$116.62	\$17.24	0.81	\$6.51	\$2.49	\$123.80																					

North Carolina	Alvonia						60
(1) Tyrrell	\$3.57	\$0.35	0.02	\$0.17	\$0.34	\$124.28	
Union	\$126.00	\$20.13	0.99	\$7.00	\$2.25	\$41.54	
Vance	\$46.17	\$6.37	0.29	\$2.79	\$1.35	\$92.98	
Wake	\$2072.03	\$663.92	21.90	\$100.04	\$54.85	\$151.23	
Warren	\$25.44	\$3.16	0.12	\$0.94	\$2.25	\$158.02	
Washington	\$14.69	\$1.97	0.09	\$0.83	\$0.62	\$116.94	
Watauga	\$231.44	\$52.24	2.64	\$11.61	\$9.03	\$390.07	
Wayne	\$156.15	\$21.26	1.03	\$9.80	\$2.38	\$98.10	
Wilkes	\$72.19	\$10.83	0.54	\$3.58	\$1.73	\$77.44	
Wilson	\$111.25	\$16.70	0.83	\$6.60	\$2.13	\$106.81	
Yadkin	\$36.16	\$6.36	0.35	\$1.95	\$0.88	\$75.24	
Yancey	\$34.73	\$5.76	0.24	\$1.56	\$2.43	\$227.12	
	\$21,961.21	\$5,272.08	\$211.52	\$1,125.55	\$660.85		

Additional North Carolina statistics can also be found directly below:

- [2015 Impact of Visitor Spending by Sector \(/contents/sdownload/62510/file/2015-Impact-of-Visitor-Spending-by-Sector.pdf\)](/contents/sdownload/62510/file/2015-Impact-of-Visitor-Spending-by-Sector.pdf)
- [2015 County Level Visitor Expenditures \(/contents/sdownload/62499/file/2015-County-Level-Visitor-Expenditures.PDF\)](/contents/sdownload/62499/file/2015-County-Level-Visitor-Expenditures.PDF)
- [2015 County Level Visitor Expenditures by Total Expenditures \(/contents/sdownload/62500/file/2015-County-Level-Visitor-Expenditures-by-Total-Expenditures.PDF\)](/contents/sdownload/62500/file/2015-County-Level-Visitor-Expenditures-by-Total-Expenditures.PDF)
- [2015 County Level Visitor Expenditures by Percent Change from 2014 \(/contents/sdownload/62501/file/2015-County-Level-Visitor-Expenditures-by-Percent-Change-from-2014.PDF\)](/contents/sdownload/62501/file/2015-County-Level-Visitor-Expenditures-by-Percent-Change-from-2014.PDF)
- [2015 Visitor Spending by Prosperity Zone \(/contents/sdownload/62502/file/2015-Visitor-Spending-by-Prosperity-Zone.pdf\)](/contents/sdownload/62502/file/2015-Visitor-Spending-by-Prosperity-Zone.pdf)

Click [here](https://partners.visitnc.com/files/files/teim/2015-Travel-Economic-) ([//partners.visitnc.com/files/files/teim/2015-Travel-Economic-](https://partners.visitnc.com/files/files/teim/2015-Travel-Economic-)

**The 2015 Economic Impact of Travel on North Carolina Counties
(Ranked by Expenditures)
Prepared for Visit North Carolina
By the U.S. Travel Association**

Rank	County	Expenditures		Payroll		Employment		State Tax		State Tax		Local Tax		Loca Re Percent CI 20
		(\$ Millions)	Percent Change 2014/15	(\$ Millions)	Percent Change 2014/15	(Thousands)	Percent Change 2014/15	(\$ Millions)	Percent Change 2014/15	(\$ Millions)	Percent Change 2014/15	(\$ Millions)	Percent Change 2014/15	
1	MECKLENBURG	\$5,037.90	3.0%	\$1,725.89	6.8%	49.87	3.2%	\$238.87	7.0%	\$122.42	7.0%			
2	WAKE	2,072.03	3.3%	663.92	7.6%	21.90	3.6%	100.04	7.3%	54.85	7.3%			
3	GUILFORD	1,296.29	2.6%	328.05	6.9%	13.13	2.9%	67.39	6.6%	29.24	6.6%			
4	DARE	1,052.69	3.3%	223.03	7.6%	12.71	3.3%	50.48	7.3%	47.03	7.3%			
5	BUNCOMBE	1,000.95	3.9%	221.68	8.3%	10.64	4.0%	51.04	8.0%	32.36	8.0%			
6	FORSYTH	809.30	3.1%	140.83	7.4%	6.59	3.3%	48.04	7.1%	14.75	7.1%			
7	DURHAM	727.04	3.9%	152.84	8.3%	8.30	4.2%	38.97	7.9%	24.28	7.9%			
8	NEW HANOVER	520.86	2.6%	121.05	6.9%	5.84	2.8%	25.37	6.5%	20.80	6.5%			
9	BRUNSWICK	508.88	2.5%	97.62	6.8%	5.33	2.8%	23.63	6.5%	30.77	6.5%			
10	CUMBERLAND	504.19	2.9%	93.59	5.0%	4.40	2.5%	27.23	6.9%	10.61	6.9%			
11	MOORE	441.84	0.7%	101.04	4.4%	5.45	1.1%	22.66	4.6%	13.03	4.6%			
12	CABARRUS	411.58	2.9%	92.97	6.8%	4.32	3.1%	23.55	6.9%	7.18	6.9%			
13	CARTERET	336.96	3.8%	61.75	7.9%	3.33	4.0%	15.22	7.8%	19.71	7.8%			
14	NASH	276.18	4.1%	54.69	8.1%	2.98	4.2%	14.56	8.1%	7.47	8.1%			
15	HENDERSON	257.95	4.7%	46.85	8.3%	2.20	4.0%	11.74	8.8%	10.99	8.8%			
16	CATAWBA	252.79	4.5%	46.51	8.2%	2.28	4.3%	13.99	8.6%	7.47	8.6%			
17	GASTON	241.57	3.1%	39.14	7.5%	1.89	3.4%	13.87	7.1%	3.96	7.1%			
18	IREDELL	233.80	3.2%	37.10	7.5%	1.82	3.5%	12.92	7.2%	7.11	7.2%			
19	WATAUGA	231.44	2.5%	52.24	6.8%	2.64	2.6%	11.61	6.5%	9.03	6.5%			
20	JOHNSTON	221.72	3.2%	34.65	7.5%	1.77	3.4%	12.46	7.2%	5.55	7.2%			
21	PITT	218.83	2.3%	44.07	6.6%	2.07	2.6%	11.44	6.3%	4.82	6.3%			
22	ONSLOW	216.18	-0.5%	40.85	3.7%	1.75	-0.2%	11.39	3.4%	8.14	3.4%			
23	SWAIN	193.21	3.4%	56.02	7.7%	2.13	3.7%	12.08	7.4%	4.25	7.4%			
24	ORANGE	184.45	1.5%	35.50	5.8%	1.82	1.8%	9.98	5.5%	3.97	5.5%			
25	JACKSON	175.92	2.8%	41.53	7.1%	1.71	3.1%	9.79	6.8%	8.04	6.8%			
26	ALAMANCE	171.88	1.4%	27.99	5.6%	1.35	1.6%	10.13	5.3%	2.99	5.3%			
27	HAYWOOD	167.56	3.7%	35.76	8.1%	1.71	4.0%	9.29	7.7%	6.24	7.7%			
28	RUTHERFORD	164.09	4.1%	23.81	8.5%	1.22	4.4%	9.88	8.2%	4.93	8.2%			
29	ROWAN	160.47	4.3%	26.83	8.7%	1.36	4.6%	8.55	8.4%	5.15	8.4%			
30	WAYNE	156.15	3.2%	21.26	7.6%	1.03	3.5%	9.80	7.2%	2.38	7.2%			
31	DAVIDSON	155.06	3.5%	22.27	7.9%	1.00	3.8%	8.72	7.5%	5.02	7.5%			
32	MACON	154.23	3.7%	27.28	8.0%	1.26	3.9%	6.95	7.7%	12.22	7.7%			
33	CURRITUCK	146.93	1.9%	28.18	6.2%	1.58	2.2%	6.31	5.9%	6.79	5.9%			
34	ROBESON	137.88	3.5%	21.04	7.8%	1.11	3.7%	8.05	7.5%	2.73	7.5%			

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		(\$ Millions)	Percent Change 2014/15	(\$ Millions)	Percent Change 2014/15	(Thousands)	Percent Change 2014/15	Receipts (\$ Millions)	Percent Change 2014/15	Receipts (\$ Millions)	Percent Change 2014/15	
35	RANDOLPH	131.34	2.3%	20.52	6.6%	0.95	2.6%	8.01	6.3%	2.12	6.3%	
36	CRAVEN	130.55	2.5%	25.39	6.8%	1.10	2.8%	7.17	6.5%	2.83	6.5%	
37	UNION	126.00	4.6%	20.13	9.0%	0.99	4.9%	7.00	8.6%	2.25	8.6%	
38	SURRY	116.62	2.8%	17.24	7.1%	0.81	3.0%	6.51	6.7%	2.49	6.7%	
39	AVERY	113.61	2.7%	26.32	6.0%	1.25	2.4%	5.70	6.7%	4.99	6.7%	
40	WILSON	111.25	4.0%	16.70	8.4%	0.83	4.3%	6.60	8.1%	2.13	8.1%	
41	CLEVELAND	101.10	4.5%	14.92	8.9%	0.68	4.6%	6.00	8.6%	1.77	8.6%	
42	BURKE	94.00	2.9%	13.95	7.2%	0.70	3.2%	5.21	6.9%	2.63	6.9%	
43	PENDER	92.34	3.0%	16.31	7.4%	0.82	3.3%	4.45	7.0%	6.38	7.0%	
44	HALIFAX	89.72	2.3%	10.99	6.6%	0.53	2.6%	5.57	6.3%	2.17	6.3%	
45	TRANSYLVANIA	88.86	2.8%	16.47	7.2%	0.77	3.1%	3.45	6.8%	4.06	6.8%	
46	LENOIR	81.11	-1.0%	13.82	3.2%	0.61	-0.7%	4.56	2.8%	1.57	2.8%	
47	HARNETT	80.41	3.2%	11.72	7.5%	0.60	3.5%	4.44	7.2%	1.86	7.2%	
48	BEAUFORT	77.71	2.7%	10.34	7.0%	0.46	3.0%	3.96	6.7%	4.56	6.7%	
49	STANLY	76.18	3.0%	10.26	7.3%	0.49	3.2%	4.46	7.0%	2.26	7.0%	
50	WILKES	72.19	3.1%	10.83	7.4%	0.54	3.4%	3.58	7.1%	1.73	7.1%	
51	LEE	71.64	3.1%	12.87	7.4%	0.62	3.4%	4.15	7.1%	1.44	7.1%	
52	ROCKINGHAM	67.65	3.4%	11.35	7.7%	0.55	3.6%	3.60	7.4%	1.63	7.4%	
53	PASQUOTANK	59.47	4.4%	9.25	8.8%	0.49	4.7%	3.30	8.5%	1.34	8.5%	
54	EDGECOMBE	55.98	0.8%	7.87	5.1%	0.36	1.1%	3.13	4.8%	0.99	4.8%	
55	MCDOWELL	54.30	3.3%	8.31	7.6%	0.42	3.6%	2.88	7.3%	1.95	7.3%	
56	COLUMBUS	52.49	2.8%	6.43	7.2%	0.30	3.1%	3.04	6.8%	1.43	6.8%	
57	LINCOLN	52.38	3.3%	8.61	7.7%	0.38	3.6%	2.92	7.3%	1.56	7.3%	
58	ASHE	51.59	3.0%	7.76	7.4%	0.40	3.3%	2.68	7.0%	2.76	7.0%	
59	CALDWELL	51.16	2.4%	7.87	6.7%	0.35	2.7%	2.81	6.4%	1.57	6.4%	
60	SAMPSON	48.29	2.4%	6.36	6.7%	0.29	2.7%	2.73	6.4%	1.53	6.4%	
61	RICHMOND	46.91	4.4%	8.50	8.8%	0.42	4.7%	2.50	8.5%	0.88	8.5%	
62	VANCE	46.17	4.7%	6.37	9.1%	0.29	5.0%	2.79	8.8%	1.35	8.8%	
63	GRANVILLE	45.69	3.2%	5.79	7.6%	0.29	3.5%	2.71	7.2%	1.29	7.2%	
64	CHEROKEE	42.44	7.8%	6.58	11.7%	0.34	7.4%	1.97	8.9%	2.41	8.9%	
65	SCOTLAND	42.22	2.8%	7.05	7.1%	0.37	3.1%	2.34	6.8%	0.74	6.8%	
66	DUPLIN	39.16	2.1%	4.59	6.4%	0.21	2.4%	2.29	6.0%	1.27	6.0%	
67	BLADEN	37.99	3.1%	4.07	7.5%	0.19	3.4%	2.32	7.1%	1.09	7.1%	

**The 2015 Economic Impact of Travel on North Carolina Counties
(Ranked by Expenditures)
Prepared for Visit North Carolina
By the U.S. Travel Association**

Rank	County	Expenditures		Payroll		Employment		State Tax		Local Tax		Loca Re Percent CI 20
		(\$ Millions)	Percent Change 2014/15	(\$ Millions)	Percent Change 2014/15	(Thousands)	Percent Change 2014/15	(\$ Millions)	Percent Change 2014/15	(\$ Millions)	Percent Change 2014/15	
68	YADKIN	36.16	3.1%	6.36	7.5%	0.35	3.4%	1.95	7.1%	0.88	7.1%	
69	MADISON	35.85	3.4%	7.12	7.8%	0.33	3.7%	1.85	7.4%	1.63	7.4%	
70	PERSON	35.41	3.1%	4.47	7.4%	0.22	3.4%	2.10	7.1%	0.78	7.1%	
71	DAVIE	34.73	3.5%	6.40	7.9%	0.29	3.8%	1.95	7.5%	0.62	7.5%	
72	YANCEY	34.73	0.6%	5.76	4.9%	0.24	0.9%	1.56	4.5%	2.43	4.5%	
73	HYDE	33.54	1.1%	6.61	5.4%	0.38	1.4%	1.59	5.0%	1.82	5.0%	
74	CHATHAM	32.46	2.4%	3.99	6.7%	0.18	2.7%	1.93	6.4%	0.59	6.4%	
75	MARTIN	30.29	0.3%	4.62	4.5%	0.23	0.6%	1.67	4.2%	0.74	4.2%	
76	HERTFORD	27.73	2.4%	3.59	6.7%	0.18	2.6%	1.67	6.3%	0.70	6.3%	
77	MONTGOMERY	27.65	4.5%	2.86	8.9%	0.11	4.8%	1.29	8.6%	2.83	8.6%	
78	POLK	26.76	11.8%	3.92	16.5%	0.20	12.1%	1.41	16.2%	1.51	16.2%	
79	GRAHAM	25.54	-0.7%	4.49	3.3%	0.25	0.2%	1.20	3.2%	1.70	3.2%	
80	WARREN	25.44	-2.2%	3.16	1.9%	0.12	-1.9%	0.94	1.6%	2.25	1.6%	
81	STOKES	23.40	0.8%	3.06	5.1%	0.13	1.1%	1.20	4.8%	0.91	4.8%	
82	FRANKLIN	22.64	3.3%	2.69	7.6%	0.13	3.5%	1.27	7.3%	0.57	7.3%	
83	ALLEGHANY	22.48	-3.2%	4.13	0.9%	0.18	-2.9%	1.07	0.6%	1.50	0.6%	
84	MITCHELL	22.12	0.7%	3.44	4.9%	0.16	1.0%	0.98	4.6%	0.95	4.6%	
85	CHOWAN	20.02	2.8%	3.04	7.2%	0.15	3.1%	0.98	6.8%	1.26	6.8%	
86	ALEXANDER	18.83	0.6%	2.85	4.8%	0.12	0.9%	1.06	4.5%	0.77	4.5%	
87	PAMLICO	17.11	0.7%	2.07	4.8%	0.08	1.0%	0.71	4.6%	1.87	4.6%	
88	ANSON	16.48	-3.0%	2.06	1.1%	0.10	-2.7%	0.97	0.8%	0.40	0.8%	
89	WASHINGTON	14.69	0.3%	1.97	4.5%	0.09	0.6%	0.83	4.2%	0.62	4.2%	
90	NORTHAMPTON	13.64	2.6%	1.61	6.9%	0.05	2.9%	0.62	6.6%	1.16	6.6%	
91	BERTIE	13.18	0.4%	1.33	3.7%	0.05	0.2%	0.74	4.3%	0.73	4.3%	
92	CLAY	12.60	-3.1%	1.41	1.0%	0.06	-2.8%	0.52	0.7%	1.39	0.7%	
93	HOKE	10.81	-1.6%	1.36	2.5%	0.07	-1.4%	0.61	2.2%	0.17	2.2%	
94	PERQUIMANS	9.80	-2.0%	1.21	2.1%	0.04	-1.7%	0.41	1.8%	1.11	1.8%	
95	CASWELL	8.46	3.2%	0.90	7.9%	0.04	3.9%	0.40	7.2%	0.60	7.2%	
96	GATES	6.21	0.6%	0.55	4.8%	0.02	0.9%	0.39	4.5%	0.23	4.5%	
97	GREENE	5.60	0.2%	0.56	4.4%	0.03	0.4%	0.32	4.1%	0.20	4.1%	
98	JONES	3.99	0.5%	0.55	4.7%	0.02	0.7%	0.25	4.4%	0.12	4.4%	
99	TYRRELL	3.57	0.7%	0.35	4.9%	0.02	1.0%	0.17	4.6%	0.34	4.6%	
100	CAMDEN	1.97	0.3%	0.22	4.5%	0.01	0.6%	0.11	4.2%	0.16	4.2%	
STATE TOTALS		\$21,961.21	3.0%	\$5,272.11	7.1%	211.49	3.2%	\$1,125.54	7.0%	\$660.84	7.0%	



Stanly County Board of Commissioners

Meeting Date March 20, 2017

Presenter: George T. Burris, Sheriff

Consent Agenda	2 Regular Agenda
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ITEM TO BE CONSIDERED

Involuntary Mental Commitment Transportation Plan & Supporting Resolution

Carolinas Healthcare System (CHS-Stanly) would like to utilize a private contractor (G4S Secure Solutions (USA) Inc.) to provide involuntary mental commitment transportation services from their facility to facilities within and outside of Stanly County.

Subject

Attached please find the required involuntary mental commitment transportation plan and supporting resolution for this private contracted service.

Please note other counties within the CHS service area have previously taken action to approve this contract transportation service. The contract service will be at no cost to Stanly County, and it will lead to a direct and indirect cost savings for the Sheriff's Office.

Requested Action

Review and consider adopting the involuntary mental commitment transportation plan and the associated support resolution.

<p>Date: <u>3/15/2017</u></p>	<p>Dept: <u>Sheriff's Office</u></p> <p>Attachments: <input checked="" type="checkbox"/> yes <input type="checkbox"/> no</p>																										
<p>Review Process</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="2">Approved</th> <th rowspan="2">Initials</th> </tr> <tr> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr> <td>Finance Director</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Budget Amendment Necessary</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>County Attorney</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>County Manager</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Other:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> </tbody> </table>		Approved		Initials	Yes	No	Finance Director	<input type="checkbox"/>	<input type="checkbox"/>		Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>		County Attorney	<input type="checkbox"/>	<input type="checkbox"/>		County Manager	<input type="checkbox"/>	<input type="checkbox"/>		Other:	<input type="checkbox"/>	<input type="checkbox"/>		<p>Certification of Action</p> <p>Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Tyler Brummitt, Clerk to the Board Date _____</p>
		Approved			Initials																						
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Finance Director	<input type="checkbox"/>	<input type="checkbox"/>																									
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Other:	<input type="checkbox"/>	<input type="checkbox"/>																									

STANLY COUNTY PLAN FOR TRANSPORTATION OF STANLY COUNTY INVOLUNTARY MENTAL COMMITMENT RESPONDENTS

A. SCOPE OF PLAN

It is the policy of Stanly County to transport persons subject to involuntary mental commitments (Respondents) in conformity with the requirements set forth in N.C.G.S. 122C-251. This plan regarding transportation of Respondents applies to Stanly County Deputies as law enforcement officers, Stanly County Detention Officers and any contract transportation provider designated by the Stanly County Commissioners pursuant to N.C.G.S. 122C-251(g).

B. SERVICE OF INVOLUNTARY COMMITMENT ORDERS ON RESPONDENTS AND INITIAL CUSTODY MUST BE PERFORMED BY A LAW ENFORCEMENT OFFICER

The initial service of the Involuntary Commitment Order upon a Respondent and the initial custody of the Respondent shall be accomplished by a law enforcement officer pursuant to N.C.G.S. 122C-261(e). Once the Respondent has been committed to a 24-hour facility, transportation to and from that facility can be accomplished by a law enforcement officer or anyone authorized to provide transportation to involuntary commitment Respondents pursuant to N.C.G.S. 122C-251(g).

C. TRANSPORTATION OF RESPONDENTS WITHIN STANLY COUNTY

Transportation of a Respondent from Stanly County detention facilities shall be provided by the Stanly County Sheriff's Office pursuant to N.C.G.S. 122C-251(g) for (1) a Respondent who resides in Stanly County or (2) a Respondent who is taken into custody in Stanly County. Transportation of a Respondent between 24-hour facilities within Stanly County pursuant to involuntary commitment proceedings may be provided by the Stanly County Sheriff's Office or a contract transportation provider designated by Stanly County pursuant to N.C.G.S. 122C-251(g).

D. TRANSPORTATION OF RESPONDENTS BETWEEN COUNTIES

Transportation between Stanly County and other counties under involuntary commitment proceedings for admission of a Respondent taken into custody in Stanly County to a 24-hour facility shall be provided by members of the Stanly County Sheriff's Office or contract transportation providers designated by Stanly County pursuant to N.C.G.S. 122C-251(g).

Transportation between counties under involuntary commitment proceedings for Respondents held in 24-hour facilities who have requested a change of venue for their District Court hearing shall be provided by members of the Stanly County Sheriff's Office or contract transportation providers designated by Stanly County pursuant to N.C.G.S. 122C-251(g) if the petition for involuntary commitment for the Respondent was initiated in Stanly County.

Transportation between counties under involuntary commitment proceedings for discharge of a Respondent from a 24-hour facility shall be provided by members of the Stanly County Sheriff's Office or contract transportation providers designated by Stanly County pursuant to N.C.G.S. 122C-251(g) if the discharged Respondent is a resident of Stanly County. Nothing in this policy prevents a Respondent being discharged from a facility to use their own transportation at their own expense.

E. PROCEDURES FOR TRANSPORT OF RESPONDENTS

Members of the Stanly County Sheriff's Office or contract transportation providers designated by Stanly County pursuant to N.C.G.S. 122C-251(g), to the extent possible, shall advise Respondents, when either taking them into custody or performing transport, that the Respondent is not under arrest, has not committed a crime, but is being transported to receive treatment for their own safety and that of others. It should also be explained to the Respondent that it will be necessary for the Respondent's safety and the safety of others that the Respondent be handcuffed or otherwise restrained.

In providing transportation pursuant to this policy, members of the Stanly County Sheriff's Office or contract transportation providers designated by Stanly County pursuant to N.C.G.S. 122C-251(g), may use reasonable force to restrain the Respondent if it appears necessary to protect themselves, the Respondent, or others. Members of the Stanly County Sheriff's Office or contract transportation providers designated by Stanly County pursuant to N.C.G.S. 122C-251(g) should carefully read the Involuntary Commitment Order and Petition or seek information from the committing facility to determine if the Respondent presents any danger of assault or escape during the transport. All Respondents being transported shall either be secured in a car or van cage, if available, or handcuffs and waist chains shall be used if there is no car or van cage. The transportation of Respondents may require the use of restraints other than, or in addition to, handcuffs and waist chains. Restraints used in these situations should restrain the Respondent securely, without causing injury. If special restraints are required to transport a Respondent, the person performing the transport should coordinate with the local mental health Crisis Assessment Center or other facility to obtain use of available appropriate restraints.

In providing transportation of a Respondent there shall be a driver or attendant who is the same gender as the Respondent unless a family member of the respondent is allowed to accompany the Respondent in lieu of an attendant of the same gender as the Respondent. Trained NAMI volunteers may also be used to comply with this section of the policy. The Stanly County Sheriff's Office will work to secure and maintain a list of trained NAMI volunteers.

F. COUNTY TRANSPORTATION PLAN PURSUANT TO N.C.G.S. 122C-251(g)

Stanly County Law Enforcement Officers, Stanly County Detention Officers or any person or firm contracted to provide transportation of involuntary commitment Respondents shall be subject to the terms of this plan and shall be trained using appropriate lesson plans provided by the North Carolina Justice Academy for interacting with the mentally ill, emotionally disturbed and other special populations. Crisis Intervention Training will also be provided. In this manner, this plan and approved training plan shall assure adequate safety and protections for both the public and the Respondent.

Stanly County Detention Officers or a contract transportation provider designated by Stanly County pursuant to N.C.G.S. 122C-251(g) to provide transportation to Respondents shall provide the transportation and follow the procedures in this policy and appropriate statutes in Article 5, Chapter 122C of the North Carolina General Statutes. References in Article 5 to a law enforcement officer apply to Stanly County Detention Officers or to a contract transportation provider retained and approved by Stanly County pursuant to N.C.G.S. 122C-251(g) when providing transportation to involuntary commitment Respondents.

Contract transportation providers designated by Stanly County pursuant to N.C.G.S. 122C-251(g) shall agree to indemnify and hold harmless the County of Stanly and the Stanly County Sheriff and his employees or agents and provide necessary insurance as required by the Stanly County legal and risk management staff before performing transportation duties pursuant to said contract.



**RESOLUTION SUPPORTING INVOLUNTARY COMMITMENT
TRANSPORT SERVICES WITH CAROLINAS HEALTHCARE SYSTEM HOSPITALS**

WHEREAS, pursuant to NCGS §122C-251(a), the County has the duty to provide, through its law enforcement officers, transportation under the involuntary commitment proceedings of Article 5 of Chapter 122C of the North Carolina General Statutes for (i) citizens of Stanly County, and (ii) any person taken into custody within Stanly County limits (“Transportation Services”); and

WHEREAS, Carolinas Healthcare System operates hospitals including emergency departments within Stanly County; and

WHEREAS, Carolinas Healthcare System hospitals and emergency departments receive mental health patients who are respondents in commitment proceedings pursuant to Article 5 of Chapter 122C of the North Carolina General Statutes and who require Transportation Services from time to time; and

WHEREAS, NCGS §122C-251(g) permits the Board of Commissioners to designate private agency personnel to provide all or parts of the Transportation Services required by involuntary commitment proceedings; provided such designated persons are trained and provided the County’s plan assures adequate safety and protection of both the public and the person transported; and it further appearing all requirements of section 251(g) are satisfied; and

WHEREAS, Carolinas Healthcare System was approved to contract with G4S Secure Solutions (USA), Inc., an approved private provider of transportation services in 2011; and

WHEREAS, Carolinas Healthcare System desires to enter into agreements with additional or alternative trained and certified private providers for provision of transportation services to and from Carolinas Healthcare System Hospitals; and

WHEREAS, the agreements between Carolinas Healthcare System and private providers contracted to provide transportation of involuntary commitment respondents will be consistent with the terms of the Policy and Plan for Transportation of Stanly County Involuntary Mental Commitment Respondents as approved by the Stanly County Board of Commissioners; that provider personnel will receive Crisis Intervention Training; that providers will supply vehicles for the transportation of respondents; that providers will provide liability insurance (general liability coverage in the amount of \$2 million per occurrence/\$5 million in the aggregate per

annum and excess/umbrella coverage in the amount of \$2 million per occurrence/\$5 million in the aggregate); that providers will comply with applicable law in the custody and transportation of residents; and that providers agree to indemnify and hold harmless the County of Stanly and the Stanly County Sheriff and his employees or agents; and

WHEREAS, the provision of such Transportation Services from Carolinas Healthcare System Hospitals by providers will be at no cost to Stanly County; and

WHEREAS, as provided in §122C-251(g) Stanly County may adopt a plan for transportation of involuntary mental commitment respondents and Carolinas Healthcare System desires to contract with private providers consistent with that plan.

NOW, THEREFORE IT IS RESOLVED, that, as permitted by G.S. §122C-251(g), the plan for transportation of respondents in involuntary commitment proceedings from Carolinas Healthcare System Hospitals is hereby adopted. Carolinas Healthcare System may engage the services of private providers for transportation of respondents in involuntary commitment proceedings from Carolinas Healthcare System consistent with Stanly County's Policy and Plan for Transportation of Stanly County Involuntary Mental Commitment Respondents and comply with the requirements and follow the procedures of Article 5 of Chapter 122C. Neither the adoption of this plan nor the designation of a private provider is, or shall be construed as, creating any agency or other relationship between the County, the Sheriff's Office, and a provider. This designation is intended to serve only as the designation required by G.S. §122C-251(g).

Adopted this the 20th day of March 2017.

W.D. (Bill) Lawhon, Jr., Chairman
Stanly County Board of Commissioners

ATTEST:

Tyler Brummitt, Clerk to the Board

Stanly County Board of Commissioners



Meeting Date March 20, 2017

Presenter: Andy Lucas, County Manager

Consent Agenda	<div style="font-size: 2em; font-weight: bold; margin: 0;">3</div> Regular Agenda
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ITEM TO BE CONSIDERED

2017 Single Family Rehabilitation (SFR) Grant – Policy Approval

The County was recently awarded a \$175,000 SFR grant from the NC Housing Finance Agency for 2017. The grant will assist eligible low to moderate income elderly homeowners with making needed home improvement repairs.

Subject

The Board must approve a housing assistance policy as well as a policy related to procurement and disbursement of funds in order to access the grant.

Requested Action

Review and consider adopting the housing assistance policy and the procurement and disbursement policy for the 2017 SFR grant.

Date: <u>3/15/2017</u>	Dept: <u>Central Administration</u> Attachments: X yes <input type="checkbox"/> no																												
Review Process	Certification of Action																												
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 10%; text-align: center;">Approved</th> <th style="width: 10%; text-align: center;">No</th> <th style="width: 20%; text-align: center;">Initials</th> </tr> <tr> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>Finance Director</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td style="text-align: center;">Budget Amendment Necessary</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>County Attorney</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>County Manager</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Other:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> </tbody> </table>		Approved	No	Initials	Yes	No			Finance Director	<input type="checkbox"/>	<input type="checkbox"/>		Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>		County Attorney	<input type="checkbox"/>	<input type="checkbox"/>		County Manager	<input type="checkbox"/>	<input type="checkbox"/>		Other:	<input type="checkbox"/>	<input type="checkbox"/>		Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on <hr style="width: 80%; margin: 0 auto;"/> Tyler Brummitt, Clerk to the Board Date
	Approved	No	Initials																										
Yes	No																												
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County Manager	<input type="checkbox"/>	<input type="checkbox"/>																											
Other:	<input type="checkbox"/>	<input type="checkbox"/>																											



February 15, 2017

A self-supporting
public agency

Mr. Andy Lucas, County Manager
Stanly County
1000 N. First Street, Suite 10
Albemarle, NC 28001

Scott Fanner
Executive Director

Dear Mr. Lucas:

PO Box 28066
Raleigh, NC
27611-8066

Congratulations on your 2017 Essential Single-Family Rehabilitation Loan Pool (ESFRLP17) award. This letter outlines the necessary steps required so that your organization may begin its ESFRLP17 project.

3508 Bush Street
Raleigh, NC
27609-7509

The next step is to provide the North Carolina Housing Finance Agency (the Agency) with the documentation requested in the "*Post Approval Documentation*" (PAD) packet. Please review the PAD, complete it, add all required documentation and return to the Agency by April 30, 2017. You may return the completed PAD via electronic mail to the attention of Mark Lindquist at mwlindquist@nchfa.com. Mark will review the PAD for completeness and forward it to your case manager for programmatic review and approval.

Tel. 919-877-5700
Fax. 919-877-5701
www.nchfa.com

No reservation requests will be accepted until your PAD is approved, the Funding Agreement is returned completed and your personnel executing this award have attended the ESFRLP17 Implementation Workshops. These workshops are scheduled as follows; the Administrator's Workshop will be held on Wednesday, June 7th followed by the Rehabilitation Specialist's Workshop on Thursday, June 8th. Location and registration information for the workshops will be sent by Stacy Lewis at selewis@nchfa.com via email in early to mid-April.

Should you have any questions concerning the PAD, please contact your case manager, Donna Coleman at djcoleman@nchfa.com or myself via email at djcoleman@nchfa.com. We look forward to working with you toward the successful implementation and completion of your ESFRLP17 project.

Sincerely,

A handwritten signature in cursive script that reads "Donna Coleman".

Donna Coleman, AIA
ESFRLP Program Coordinator/Housing Rehab Officer

Enclosure

cc: Yvonne Janssen, Benchmark CMR

Stanly County
Assistance Policy

2017 Essential Single-Family Rehabilitation Loan Pool Program

What is the Single-Family Rehabilitation Program? Stanly County has been awarded Membership by the North Carolina Housing Finance County (“NCHFA”) under the 2017 cycle of the Essential Single-Family Rehabilitation Loan Pool Program (“ESFRLP17”). This program provides Members with funds via a “loan pool” to assist with the rehabilitation of moderately deteriorated homes that are owned and occupied by lower-income households.

As an ESFRLP17 Member, Stanly County, has been allocated an initial set-aside of \$175,000 which it plans to apply toward the rehabilitation of five (5) houses within Stanly County. After the demonstrated successful use of the initial set-aside, Stanly County may access additional funds, depending on availability, on a unit-by-unit basis from the ESFRLP17 loan pool.

This Assistance Policy describes who is eligible to apply for assistance under the SFRLP program, how applications for assistance will be rated and ranked, what the terms of assistance are and how the whole rehabilitation process will be managed. Stanly County has tried to design this ESFRLP17 project to be fair, open, and consistent with the approved application for funding and with the NCHFA ESFRLP17 Program Guidelines.

The funds provided by NCHFA come from the US Department of Housing and Urban Development’s (HUD) federal HOME Investment Partnerships Program.

The form of assistance for construction-related costs (hard costs) will be provided as no interest, no payment loans which are forgiven at the rate of \$3,000 per year. The forgivable loan may not exceed \$25,000. In addition, assistance for costs associated with construction (soft costs) such as environmental reviews, property evaluation, and inspections will be provided in the form of a grant. The grant is funded by the HOME Investment Partnership Program and has a \$10,000 limit of funds that may be used for necessary and verifiable soft costs.

Who is eligible to apply? To qualify for assistance under ESFRLP17 guidelines, applicants must own and occupy their home. The owner or a full time household member must be (1) elderly (62+ years old) or (2) verifiably disabled (3) a veteran or (4) a child under the age of six whose health is threatened by the presence of lead hazards in the home. Secondly, the applicant’s gross annual household income must be at or below 80% of median income for the county as established by HUD. Finally, the applicant’s house may be deteriorated, but not so much that the homes selected for rehabilitation cannot be brought up to local minimum housing standards with the limited funding available. Unfortunately, some otherwise-eligible families will be deemed ineligible because their homes fail this test. More specifically, to be eligible for consideration, homeowners must meet the following requirements:

- Applicants' household incomes must fall below 80% of the area median for the County where they reside. *(See far right column of chart below.)*
- Applicants must provide evidence that they carry home owners insurance on the residence and must maintain coverage for the duration of the loan period.
- Applicants must be current on all Stanly County real and personal property tax payments with no past due accounts.

Stanly County Income Limits (2016)

Number in Household	30% of Median	50% of Median ("Very Low Income")	80% of Median ("Low Income")
1	\$11,800	\$19,650	\$31,450
2	\$13,500	\$22,450	\$35,950
3	\$15,200	\$25,250	\$40,450
4	\$16,850	\$28,050	\$44,900
5	\$18,200	\$30,300	\$48,500
6	\$19,550	\$32,550	\$52,100
7	\$20,900	\$34,800	\$55,700
8	\$22,250	\$37,050	\$59,300

***Income amounts are subject to change. The most current Income Limits published by HUD will be used to calculate income eligibility.**

What types of houses are eligible? Properties are eligible only if they meet all of the following requirements:

- The property must be an owner-occupied, single-family house located within Stanly County.
- The property must require at least \$5,000 of improvements in order to meet ESFRLP program standards.
- The property must be free of environmental hazards and other nuisances as defined by all applicable codes or regulations, or any such hazards or nuisances must be corrected as part of the rehabilitation of the unit. Stanly County's contract Rehabilitation Specialist will determine whether there are environmental hazards/nuisances present on the site and if they can be removed through rehabilitation.
- The property must be economically feasible to rehabilitate. This means that it must be possible to bring the unit into compliance with local minimum property standards or the Essential Rehabilitation Property Standard, whichever is more stringent, at a cost not exceeding \$25,000, the program limit.
- The average cost of rehabilitation for the 5 units to receive assistance must be less than \$24,500, therefore some applicants may have to be declined in order to keep the average cost below that level.
- Properties cannot be located in the right-of-way of any impending or planned public improvements. Stanly County's contract Rehabilitation Specialist will assist in making this determination.

- The property must be current with all taxes. Stanly County staff will assist in verifying status.
- The property cannot be located on a site that is endangered by mudslides, landslides or other natural or environmental hazards. Stanly County staff will review appropriate resources to make this determination.
- Manufactured housing is eligible for assistance if the foundation and utility hookups are permanently affixed including removal of all transporting equipment (e.g. wheels, axels, tongue) and installation of a full masonry foundation and tie-downs.
- Property cannot be located in a flood hazard area.
- The property cannot have been repaired or rehabilitated with public funding of \$5,000 or more within the past 10 years without NCHFA approval.
- Properties must remain affordable after rehabilitation meaning the post rehabilitation value cannot exceed \$149,000. HUD has the authority to adjust the maximum value annually. The maximum post rehabilitation value will vary according to HUD's determination. Stanly County will make this determination prior to entering into an agreement and is grounds for denying assistance to the applicant. Results will be available for review.
- Informing potential applicants about ESFRLP17 will consist of several measures. Stanly County will be notified that the project is underway. A press release may be issued to the local paper or Stanly County may use its marketing network to conduct community outreach. Information may be provided to the Department of Health and Human Services, Senior Centers and the Department of Social Services.

How are applications ranked? There are many more eligible households (with eligible houses) than can be assisted with the available funds. Therefore, Stanly County has devised a priority system to rate eligible applicants, determine which of them will be selected for assistance and in what order. Under this system, applicants will receive points for falling into certain categories of special need. Applications will be ranked according to those which receive the most points.

Priority Rating System

<i>Special Needs (defined below)</i>	<i>Points</i>
Elderly (+62 years) Household Member	3
Disabled Household Member	3
Household Member with Veteran Status (DD2-14 verified)	3
Households with a child under the age of six whose health is threatened by the presence of lead hazards in the unit.	3
Additional household member with one or more of above qualifiers	1
<i>Income (Income Table above)</i>	<i>Points</i>
Less than 30% of County Median Income	5
30% to 50% of County Median Income	4
51% to 80% of County Median Income	3

In the case of equivalent rating based on the above criteria, the applicant with the lowest percentage of median income will rank highest.

Applicants that are not selected for rehabilitation with the initial set-aside pool of funds will be evaluated on a first come first to qualify basis to receive assistance with funds from the remaining 2017 loan pool.

The definitions of special needs populations are:

- *Elderly*: An individual aged 62 or older.
- *Disabled*: A person who has a verifiable physical, mental or developmental disability that greatly limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment.
- *Head of Household*: The person or persons who own(s) the house.
- *Household Member*: Any individual who is an occupant (defined below) of the unit to be rehabilitated shall be considered a "household member" (the number of household members will be used to determine household size and all household members are subject to income verification).
- *Occupant*: An occupant is defined as any immediate family member (mother, father, spouse, son/daughter of the head of the household, regardless of the time of occupancy); or non-immediate family member who has resided in the dwelling at least 3 months prior to the submission of the family's application.
- *Veteran*: A person who is a military veteran, is defined as one who served in the active military, naval, or air service (i.e. Army, Navy, Air Force, Marine Corps, and Coast Guard; as a commissioned officer of the Public Health Service; or as a commissioned officer of the National Oceanic and Atmospheric Administration or its predecessors, and who was discharged or released there from under conditions other than dishonorable.

Recipients of assistance under the ESFRLP program will be chosen by the above criteria without regard to race, creed, sex, color, national origin or sexual orientation.

What are the terms of assistance under ESFRLP17? The form of ESFRLP assistance is a 0% interest, forgivable loan covering the hard costs associated with the rehabilitation of the home and a grant for the soft costs. These will be two separate documents or sets of documents.

The Loan: To provide assistance to households selected for the project, NCHFA will create loan documents including a Promissory Note and Deed of Trust covering hard costs for the rehabilitation in an amount not to exceed \$25,000. This loan covering the hard costs remains 0% interest and forgivable at \$3,000 per year for as long as the owner resides in the home or until the balance is reduced to \$0. The term of the loan is dependent upon the loan amount and the number of years it takes to bring the balance of the loan to \$0 when forgiven at \$3,000 per year. For example, if the amount of the loan is \$21,452, then the term is 8 years (\$21,000 forgiven over the first 7 years and \$452 forgiven at the end of the 8th year). The maximum term of the loan will be nine years.

As long as the borrower lives in the home, no payments on the loan will be required. If the recipient prefers, the loan can be paid off at any time to NCHFA, either in installments or as a lump sum payment. Furthermore, under certain circumstances NCHFA may allow assumption or refinancing of the loan. Should an heir inherit the property and choose to live in the house as their permanent residence, they may assume the loan without being income eligible. However, the lien remains on the property. A buyer who may wish to buy the property to live in may assume the loan so long as they can document that they are income-eligible ($\leq 80\%$ AMI). Default can occur if the property is sold or transferred to another person and/or if the borrower fails to use the home as a principal residence, without prior written approval of the North Carolina Housing Finance Agency.

The Grant: To pay for soft costs including application outreach/intake/management, environmental reviews/inspections/testing and project assessment/documentation/estimating/bidding, NCHFA will create a Grant Agreement not to exceed \$10,000. The grant has no repayment or recovery terms.

What kinds of work will be done? Each house selected for assistance will be rehabilitated to meet ESFRLP17 Essential Rehabilitation Criteria. That means every house must, upon completion of the rehabilitation:

- Meet the more stringent requirements of either NCHFA's Essential Property Standard or "habitability standards" which set minimum standards for decent, safe and sanitary living conditions.)
- Retain no "imminent threats" to the health and safety of the home's occupants or to the home's "structural integrity". Eliminate threats to the health or safety of occupants and to the structural integrity of the dwelling unit.
- Reasonable measures to strengthen homes against natural disasters and/or modifications designed to enable greater accessibility for household members.
- These requirements are spelled out in full in the ESFRLP17 Administrator's Manual which you may view, at reasonable times, upon request, at the Stanly County office.

In addition to the above items that must be done to satisfy NCHFA requirements, the scope of work may also include certain items meant to enhance or protect neighborhood and unit property values, and/or home modifications designed to enable frail or disabled household members to function more independently.

Generally, Stanly County will specify that rehabilitation tasks be accomplished in the least-expensive method that is deemed adequate to meet program standards. ESFRLP17 assistance cannot be used for luxury or non-essential work.

Of course, contractors performing work funded under ESFRLP17 are responsible for meeting all local requirements for permits and inspections. All work done under the program must be performed to the more stringent of local minimum housing code or the Essential Property Standard. (This does not mean, however, that the whole house must be brought up to Building Code Standards.)

Environmental Testing? Until it was discovered to be a health hazard, the metal lead was used for centuries to make house paints. Now we know that eating chips or dust of lead-based paint can cause very serious problems for small children. Selling lead paint was outlawed in 1978, but many older buildings still contain lead paint and children are still being poisoned. Per ESFRLP17 guidelines, a lead hazard evaluation will be performed on every home selected for rehabilitation that was built before 1978. The specific type of evaluation and the appropriate lead hazard reduction work performed will depend on the total amount of Federal funds used to rehabilitate the home, as per HUD's lead-based paint rule 24 CFR part 35.

In addition, testing for asbestos will be conducted on all dwellings selected for rehabilitation. Homeowners will be provided with copies of all testing reports and given appropriate educational materials related to testing.

It may be necessary for household members to temporarily relocate during the rehabilitation process in order to facilitate construction activities or to protect the household from dangers inherent in the construction process. Structural instability, asbestos removal and lead-based paint/dust remediation are circumstances that may arise resulting in the need to temporarily relocate. A condition of participation in the ESFRLP17 program shall be that homeowners and household member will voluntarily and temporarily relocate, at their own expense, for the period of time necessary to eliminate the danger. The decision to temporarily relocate will be determined by the Rehabilitation Specialist and based on the nature and level of threat to the household occupants. Contractors will be encouraged to minimize the length of disruption caused by temporary relocation. ESFRLP17 funds will not be used to reimburse any occupant for lost income, meals, alternative travel expenses or any other incidental expense incurred due to temporary relocation.

Who will do the work on the homes? Stanly County is obligated under ESFRLP17 to ensure that quality work is done at reasonable prices and that all work is contracted through a fair, open and competitive process. To meet those very difficult requirements, Stanly County will invite bids only from contractors who are part of an "approved contractors' registry".

To be considered for the registry, contractors must (1) provide name, contact information, current insurance policy, site visits for 3 recent projects, and (2) only after interview process, may receive the "conditional approval" of Stanly County or their agent. Once a contractor who has been conditionally approved has successfully completed two jobs, his or her status is upgraded to "regular approval", meaning that they will be allowed to bid on a regular rotation as long as they remain in good standing. (Homeowners who know of quality rehabilitation contractors that are not on the Approved Contractors Registry are welcome to invite them to apply.)

From three to five approved contractors will be invited to bid on each job, and the lowest responsive and responsible bidder will be selected for the contract. "Responsive and responsible" means the contractor (1) is deemed able to start and complete the work in a timely fashion, and (2) that the bid is within 15% (in either direction) of Stanly County's cost estimate. In the event that more than five approved contractors wish to compete, licensed

contractors will take precedence. If required, lead based paint hazard reduction and/or abatement will be performed by contractors who are trained and certified to perform such work.

What are the steps in the process, from application to completion? Now that you have the information about how to qualify for the 2017 ESFRLP Program, what work can be done, and who will do it, let's go through all the major steps in the process:

- 1. Completing an Application form:** Homeowners who wish to apply for assistance must do so by Sept. 30, 2017. Apply by contacting Benchmark Planning at the toll free number of 1-800-650-3925. Benchmark Planning is the professional firm that will assist Stanly County in the administration of the project. Homeowners will be registered and given instructions on how to proceed with filing an application. Proof of ownership, income and insurance will be required.
- 2. Other Needs:**
Information provided by the applicant will be used to determine the financial health of the individual applying for the program. Efforts will be made to ensure that any other benefits or solutions to problems are reviewed and explained to the applicant. Should they have needs which cannot be addressed through Stanly County, referrals may be made to other service organizations.
- 3. All applicants must receive a copy of the Assistance Policy.**
- 4. Preliminary inspection:** Stanly County's Rehabilitation Specialist will visit the homes of potential recipients to determine the need and feasibility of the home for rehabilitation based on program guidelines.
- 5. Screening of applicants:** Applications will be rated and ranked by Stanly County based on the priority system outlined on page 3 and the feasibility of rehabilitating the house. Household income will be verified for program purposes only (information will be kept confidential). Ownership of property will be verified along with other rating factors. From this review, qualified applicants will be chosen according to the priority system described above. Stanly County will then submit to NCHFA the ESFRLP17 Loan Application and Reservation Request Form for each potential borrower for approval of ESFRLP17 funding. A list of qualified alternates will be maintained.
- 6. Applicant interviews:** Approved applicants will be provided detailed information on assistance, lead hazards, program rehabilitation standards and the contracting procedures associated with their project at this informational interview. Before proceeding with the rehabilitation of their home, the applicant will be given five (5) days in which to decide whether or not to accept the loan and participate in the ESFRLP17 program. Applicants will be encouraged to consult with family members and legal professionals in order to determine the best course of action for them. Applicants that do not qualify for ESFRLP17 will be notified in writing.

7. **Formal agreement:** The owner will be required to sign a formal agreement giving Stanly County authority to contract on their behalf and act as their agent/advocate for the duration of the rehabilitation project. It will explain and govern the rehabilitation process as well as define the roles of the parties involved.
8. **Work write-up:** Stanly County's Rehabilitation Specialist will visit the home again for a more thorough inspection. All parts of the home must be made accessible for inspection, including the attic and crawlspace, if any. The owner should report any known problems such as electrical short circuits, blinking lights, roof leaks and the like. The Rehabilitation Specialist will prepare complete and detailed work specifications (known as the "work write-up"). A final cost estimate will also be prepared by the Rehabilitation Specialist and held in confidence until bidding is completed.
9. **Environmental Testing:** Stanly County will arrange for a certified firm to inspect the home for potential lead-based paint, and asbestos. The owner will receive information covering the results of the tests and any corrective actions that will be needed as part of the rehabilitation.
10. **Bidding:** The work write-up and bid documents will be sent to two to five contractors from the Approved Contractors Registry who will be given two to three weeks in which to inspect the property and prepare bid proposals. The names of the invited contractors will be supplied to the homeowner. Each will need access to all parts of the house in order to prepare a bid. A bid opening will be conducted at a specified date and time, with all bidders invited to attend.
11. **Contractor selection:** Within 48 hours of the bid opening, after review of bid breakdowns and timing factors, the winning bidder will be selected. All bidders and the homeowner will be notified of (1) the selection, (2) the amount, and (3) if other than the lowest bidder is selected, of the specific reasons for the selection.
12. **Loan closing and Contract execution:** Loan and contract documents will be executed; these will bind all parties and make the project official. The contract will be between the contractor and Stanly County. The owner, by formal agreement with the Stanly County will give Stanly County the authority to enter into this contract on behalf of the owner. Contractors must submit proof of liability insurance.
13. **Pre-construction conference:** A pre-construction conference will be held at the home. At this time, the homeowner, contractor and program representatives will discuss the details of the work to be done. Starting and ending dates will be agreed upon, along with any special arrangements such as weekend or evening work hours and disposition of items to be removed from the home (such as old cabinets, etc.). Three business days following the pre-construction conference, Stanly County will issue a "proceed order" formally instructing the contractor to commence by the agreed-upon date.

- 14. Construction:** The contractor will be responsible for obtaining a building permit for the project before beginning work. The permit must be posted at the house during the entire period of construction. Program staff will closely monitor the contractor during the construction period to make sure that the work is being done according to the work write-up (which is made a part of the rehabilitation contract by reference) and in a timely fashion. Local Code Inspectors/Officers will inspect new work for compliance with applicable Building Code(s). The homeowner will be responsible for working with the contractor toward protecting personal property by clearing work areas as much as practicable. If applicable, the contractor will obtain a permit for lead hazard related activities.
- 15. Change Orders:** All changes to the scope of work must be approved by the owner, the contractor, a Stanly County representative and the Rehabilitation Specialist, and reduced to writing as a contract amendment ("change order"). If the changes require an adjustment in the loan amount, the change must be specified in the change order.
- 16. Progress payments:** The contractor is entitled to request a maximum of one partial payment during construction per \$8,000 of contracted amount. Upon request from the contractor, the Rehabilitation Specialist will, in a timely manner, inspect the work, list all items deemed 100% complete, and calculate a payment based on the total contracted amount of those completed items.
- 17. Closeout:** When the contractor declares the work complete, program staff will thoroughly inspect work. If deficiencies are observed, the contractor will be required to correct them. When the Rehabilitation Specialist and the homeowner are satisfied that the contract has been fulfilled, each will sign off and, after receipt of the contractor's final invoice, the final payment will be ordered. The contractor will submit all lien releases prior to release of the final payment. All material and workmanship will be guaranteed for a one-year period after the date of project completion.
- 18. Post-construction conference:** Following construction the contractor and the Rehabilitation Specialist will sit down with the homeowner one last time. At this conference the contractor will hand over all owner's manuals and warranties on equipment. The contractor and Rehabilitation Specialist will go over operating and maintenance requirements for the new equipment and appliances and discuss general maintenance of the home with the homeowner. A review of any lead hazard related work will be held. The homeowner will have the opportunity to ask any final questions about work.
- 19. Final Loan Amount Determination:** If, upon completion of all rehabilitation work, the contract price has changed due to the effect of change orders, NCHFA will execute and record the appropriate documents to reflect the resulting change. The loan will remain the property of NCHFA, with original documents remaining there for storage or "servicing".

20. The warranty period: It is extremely important that any problems with the work that was performed be reported to the Rehabilitation Specialist as soon as possible. All bona fide defects in materials and workmanship reported within one year of completion of construction will be corrected free of charge.

What are the key dates? If, after reading this document, you feel that you qualify for this program and wish to apply, please keep the following dates in mind:

- Applications available to the public starting July 1, 2017 or earlier if possible.
- Applications must be submitted to Benchmark Planning by 5:00 PM on Sept. 30, 2017.

How do I request an application? Just contact:

Yvonne Janssen
Toll free: 1-800-650-3925 x114 or (704) 933-5990 x114
yjanssen@benchmarkplanning.com

Or request by mail at:

Benchmark Planning
10735 David Taylor Dr.
Suite 180
Charlotte, NC 28262
Attention: Yvonne Janssen

Is there a procedure for dealing with complaints, disputes and appeals? Although the application process and rehabilitation guidelines are meant to be as fair as possible, Stanly County realizes that there is still a chance that some applicants or participants may feel that they are not treated fairly. The following procedures are designed to provide an avenue for resolution of complaints and appeals.

During the application process:

1. If an applicant feels that his/her application was not fairly reviewed or rated and would like to appeal the decision made about it, he/she should contact Yvonne Janssen at 1-800-650-3925 x114 within five days of the initial decision and voice their concern. If the applicant remains dissatisfied with the decision, the detailed complaint must be put into writing.
2. A written appeal must be made within 10 business days of the initial decision on an application.
3. Stanly County will respond in writing to any complaints or appeals within 10 business days of receiving written comments.

4. Should the applicant remain dissatisfied with the decision, a conference between the applicant and Stanly County will be held.

During the rehabilitation process:

1. If the homeowner feels that construction is not being completed according to the contract, he/she must inform the contractor and the Rehabilitation Specialist.
2. The Rehabilitation Specialist will inspect the work in question. If he finds that the work is not being completed according to contract, the Rehabilitation Specialist will review the contract with the contractor and ask the contractor to remedy the problem.
3. If the Rehabilitation Specialist finds that the work is being completed according to contract, the complaint will be noted and the Rehabilitation Specialist and the homeowner will discuss the concern and the reason for the Rehabilitation Specialist's decision.
4. If the homeowner is dissatisfied, a written appeal detailing the concerns must be submitted, within 10 business days, to Stanly County for review. Stanly County will respond in writing to any complaints or appeals within 10 business days of receiving written comments.
5. If the homeowners concerns are not satisfied, a mediation conference between the homeowner and the contractor may be convened by the Rehabilitation Specialist and facilitated by the County Manager.
6. Should the mediation conference fail to resolve the dispute, Stanly County will render a written final decision.

Final Appeal:

After following the above procedures, any applicant or homeowner who remains dissatisfied with Stanly County's final decision may appeal to Michael Handley, NCHFA, PO Box 28066, Raleigh, NC 27611-8066, (919) 877-5700.

Will the personal information provided remain confidential? Yes. All information in applicant files will remain confidential. Access to the information will be provided only to Stanly County employees and Benchmark Planning employees who are directly involved in the program, the North Carolina Housing Finance County, the US Department of Housing and Urban Development (HUD) and auditors.

What about conflicts of interest? No officer, employee or other official of Stanly County, or member of the Governing Board, or entity contracting with Stanly County, who exercises any functions or responsibilities with respect to the ESFRLP17 program shall have any interest,

direct or indirect, in any contract or subcontract for work to be performed with program funding, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter. Relatives of Stanly County employees, Governing Board Members and others closely identified with the County, may be approved for rehabilitation assistance only upon public disclosure before the Governing Board and with written permission from NCHFA.

What about favoritism? All activities under ESFRLP17, including rating and ranking applications, inviting bids, selecting contractors and resolving complaints, will be conducted in a fair, open and non-discriminatory manner, entirely without regard to race, creed, sex, color or national origin.

Who can I contact about the ESFRLP17 program? Any questions regarding any part of this application or program should be addressed to:

Yvonne Janssen
Benchmark Planning
10735 David Taylor Dr.
Suite 180
Charlotte, NC 28262
(800) 650-3925 x144 or (704) 933-5990 x114
yjanssen@benchmarkplanning.com

The aforementioned identified contact(s) will do their utmost to answer questions and inquiries in the most efficient and correct manner possible.

This Assistance Policy is adopted this 20th day of March 2017.

W.D. (Bill) Lawhon, Jr., Chairman
Stanly County Board of Commissioners

ATTEST:

Tyler Brummitt, Clerk to the Board

Stanly County – ESFRLP17

PROCUREMENT POLICY

1. To the maximum extent practical, Stanly County promotes a fair, open and competitive procurement process as required under the North Carolina Housing Finance Agency's Essential Single-Family Rehabilitation Loan Pool Program (ESFRLP). Bids are invited from Contractors who are part of Stanly County's approved contractor registry. (To be on the registry, a contractor must contact Stanly County and provide name/contact information/contact person, have their recent work inspected, reviewed and approved by the Rehabilitation Specialist and provide proof of license and insurance coverage as required by the Agency.)
2. Three to five eligible contractors on the Stanly County approved contractor registry shall be invited to bid on each job and the lowest responsive and responsible bidder shall be selected for the contract. "Responsive and responsible" means (a) the contractor is deemed able to complete the work in a timely fashion, (b) the bid is within 15%, in either direction, of Stanly County's cost estimate, and (c) there is no conflict of interest (real or apparent).
3. Although bid packages may be bundled for multiple job sites, the bids for multiple job sites shall be considered separate and apart when awarded and shall be awarded to the lowest responsive and responsible bidder(s) for each job site.
4. Bid packages shall consist of an invitation to bid, work write up(s) and bid sheet(s) for each job.
5. Bids must include a cost-per-item breakdown with line item totals equaling the submitted bid price. Discrepancies must be reconciled prior to a contract being awarded.
6. Any change to the original scope of work must be reduced to writing in the form of a change order to be agreed upon and signed by owner, the contractor, a Stanly County representative and the Rehabilitation Specialist. The change order must also detail any changes to the original contract price.
7. No work may begin prior to a contract being awarded and a written order to proceed provided to the contractor. In addition, a pre-construction conference and "walk through" shall be held at the work site prior to commencement of repair work.
8. Stanly County reserves the right to reject any or all bids at any time during the procurement process.
9. All sealed bids will be opened publicly at a time and place to be announced in the bid invitation. All bidders are welcome to attend.

DISBURSEMENT POLICY

1. All repair work must be inspected by (a) Stanly County's Rehabilitation Specialist, (b) a Code Enforcement Officer when applicable, and (c) the homeowner prior to any payments to contractors. If all work is deemed satisfactory and all other factors and written agreements are in order, payment shall be issued upon presentation of an original invoice from the contractor. Contractor should allow 20 business days for processing of the invoice for payment.
2. If any of the work is deemed unsatisfactory, it must be corrected prior to authorization of payment. If the contractor fails to correct the work to the satisfaction of the Stanly County Rehabilitation Specialist, payment may be withheld until such time the work is satisfactory. (Contractors may follow the Stanly County Essential Single-Family Rehabilitation Loan Pool Program Assistance Policy if a dispute occurs; however, contractors shall abide by the final decision as stated in the policy).
3. Stanly County assures, through this policy, that adequate funds shall be available to pay the contractor for satisfactory work.
4. All contractors, sub-contractors and suppliers must sign a lien waiver prior to disbursement of funds.

The Procurement and Disbursement Policies are adopted this ____ day of _____ 2017.

ATTEST: Tyler Brummitt, Clerk to the Board

W.D. (Bill) Lawhon, Jr., Chairman
Stanly County Board of Commissioners

**STANLY COUNTY
BOARD OF COMMISSIONERS
RECESSED MEETING MINUTES
ANNUAL PLANNING RETREAT
MARCH 3, 2017**

COMMISSIONERS PRESENT:

Bill Lawhon, Chairman
Joseph Burleson, Vice Chairman
T. Scott Efird
Janet K. Lowder
Gene McIntyre
Ashley Morgan
Matthew Swain

COMMISSIONERS ABSENT:

None

STAFF PRESENT:

Andy Lucas, County Manager
Jenny Furr, County Attorney
Tyler Brummitt, Clerk
Toby Hinson, Finance Director
Emily Frye, HR Director

CALL TO ORDER

The Stanly County Board of Commissioners (the "Board") reconvened their regular meeting of Monday, February 20, 2017 in the Stanly County Airport Conference Room on Friday, March 3, 2017 at 9:00 a.m. Chairman Lawhon called the meeting to order with Commissioner Efird giving the invocation. Chairman Lawhon then turned the proceedings over to the County Manager who introduced the facilitator Ms. Andi Stephenson of the Lee Institute.

To begin, Ms. Stephenson had each Board member partner with the person next to them to write a brief introduction for the other person to present to the group. Each Board member was asked to choose one word to describe Stanly County in twenty (20) years. The words were: prosperous, growing, progressive, successful, thriving and exceptional education.

ITEM # 1 – HEALTH AND HUMAN SERVICES: CONSOLIDATION OVERVIEW & DISCUSSION

To begin, the County Manager provided a slide presentation which outlined the two (2) options available under the new law (H 438) should the Board want to consider combining the Health Department and Department of Social Services. The presentation included specifics related to

how the options differ, which option counties that have made such changes have chosen, how personnel/employees are affected if combined, budget impact and savings, potential advantages as well as potential issues with these options.

After a period of discussion, Ms. Stephenson asked for a consensus to direct staff further. Board consensus was to talk with the Board of Health and Social Services Board to obtain their input regarding the possibility of consolidating the departments. Additionally, Board consensus was that no action would be taken prior to June 30, 2017 to allow time for additional information to be gathered and for further discussion.

Due to rumors of job loss if the departments are combined, the Board requested the County Manager address the issue with both department heads to reiterate that there would be no loss of jobs and that the issue is still being discussed. The County Manager agreed adding that he would follow-up via email with employees as well.

ITEM # 2 – WATER AND SEWER SERVICES – SYSTEM EXPANSION PLANS, COSTS & OPTIONS

Presenter: Donna Davis, Utilities Director

For the Board's information, Ms. Davis provided an overview of Stanly County Utilities. In addition to a powerpoint presentation, handouts included maps of the existing system, planned projects and potential projects to expand the system in the future. Ms. Davis then entertained questions from the Board.

The presentation was for information only and required no action from the Board.

ITEM # 3 – ANIMAL CONTROL SERVICES – ORGANIZATIONAL STRUCTURE

For discussion, the County Manager provided information related to the organizational structure other counties have in place for their animal control departments. The Board participated in a discussion regarding the county's current animal control department and the feasibility of moving it to the Sheriff's Office or leaving it as is under the direction of the Health Department.

After a period of discussion, Board consensus was to request staff determine the costs associated with relocating the department to the Sheriff's Office and bring this information back to the Board for continued discussion.

ITEM # 4 – ECONOMIC DEVELOPMENT COMMISSION (EDC) – STRUCTURE & GOVERNANCE

As requested by the Board, the County Manager introduced the item for continued discussion as to whether or not the County would like to maintain EDC as a county department or consider changing it to a public/private organization.

The Board discussed both options at length in addition to the proposed legislation submitted by Commissioner Swain during the February 6, 2017 commissioners meeting which recommends changes to the current make-up of the EDC Board membership.

Consensus was for the Board to continue to be mindful of those selected to serve on the EDC to make sure they are engaged, and if needed, revisit the legislation in the future should the Board find that the current structure is not working.

RECESS / RECONVENE

Chairman Lawhon recessed the meeting for lunch at noon. Commissioner Lowder also left at that time for the remainder of the day. The meeting was reconvened at 12:30 p.m.

ITEM # 5 – SHERIFF’S OFFICE REQUEST

Due to the recent passing of Detective Jamie Shue, Sheriff Burris requested the Board surplus his service weapon in order to present it to the family.

Vice Chairman Burleson moved to approve the request and was seconded by Commissioner Efird. The motion passed by unanimous vote.

ITEM # 6 – MARKETING STANLY COUNTY

To begin the discussion, Chairman Lawhon stated he would like to market the wineries, lakes, airport, etc. located in the County to larger metro areas such as Charlotte and Greensboro. Vice Chairman Burleson noted Morrow Mountain State Park and the possibility of engaging the State to help fund a restaurant or concession stand at the park as well as rental canoes/kayaks. Commissioner Morgan noted the NBAA Business Aviation Convention & Exhibition held annually in Orlando, Florida as an opportunity to provide exposure for the Stanly County Airport and the option of advertising in local magazines. Commissioner Efird mentioned billboards along the interstate he had seen in Wilkes County which advertises their wineries.

Facilitator Andi Stephenson noted that in addition to how to market the county, there is also the question of what the County wants to market. In response, the Board expressed interest in marketing to both tourists and businesses.

The County Manager stated that the Convention & Visitors Bureau's (CVB) mission is to market for tourism and suggested the County may want to consider providing additional funding to CVB rather than duplicate what is already being done in that area. Also if the Board wants to market to the Charlotte area, it may be feasible to consider attending a real estate brokers association meeting in Charlotte and/or possibly host an event.

The Board also discussed CVB's funding, how those funds are distributed and expressed interest in receiving more frequent updates on the department's activities.

Board consensus was to request frequent updates from CVB, contact Morrow Mountain State Park to see if there is any immediate financial need the County may be able to help fund and determine other ways to market the county over and above what is currently being done.

ITEM # 7 – BROADBAND UPDATE

The County Manager provided a general overview of Broadband project, issues the County faces in trying to bring it to the area and the benefits of having it. He stated that a meeting is scheduled with MCNC and the Golden Leaf Foundation later in the month to discuss the possibility of the County obtaining grant funds to help cover the cost to build the forty-five (45) mile fiber network. Once built, MCNC would then maintain it. Because of the cost of construction, there is also a need to identify other potential users in the county who may be willing to participate financially. Golden Leaf may be willing to partner with the county as well and provide a capital investment if MCNC operates the system. Staff will keep the Board informed as discussions continue.

The presentation was for information only and required no action.

ITEM # 8 – EMERGENCY RADIO

As an update, the County Manager informed the Board that the new emergency radio system is fully operational with 95% on-street coverage guarantee. Overall feedback from first responders using the system has been overwhelmingly positive. However, it was noted that some coverage issues have been noted by Eastside Volunteer Fire Department along eastern Stanly County and areas along the ridge at Big Bear Creek. To help increase coverage in that area, the County Manager proposed three (3) options and the costs associated with them which are to: Build or lease a fifth (5th) tower site, use of a DVRS system, or an ISSI/ Bridge Patch with VIPER. Based on the options presented, the DVRS system would be the most cost effective.

As the next step, the County will evaluate and verify Eastside's identified issues, deploy and pilot test DVRS technology while continuing to track these issues and work with the radio system partners to identify solutions.

The presentation was for information only and required no further action.

ITEM # 9 – BEER AND WINE PRIVILEGE TAX – COMPLIANCE WITH CURRENT LAWS

For the Board's information, the County Manager stated that in the past, the County has not collected the local ABC privilege tax as mandated by General Statute. This was due to the Tax Department being unaware of the need to collect it. To comply with the law however, the Tax Department will begin collecting it as required May 1st – April 30th of each year. The revenue generated by the tax is estimated to be \$2,000 annually.

After a brief period of questions, Board consensus was to proceed with implementation.

ITEM # 10 – BUDGET - OVERVIEW, FORECAST AND PRIORITY DISCUSSION

The County Manager provided handouts summarizing the County's revenue and expenditure projections for next fiscal year. Based on the projections, the County will have an estimated \$968,000 gap based on an anticipated revenue neutral tax rate of \$0.6467 per \$100 of valuation. It was noted that the projections do not include any additional budget requests the Board may submit for funding during the budget process.

The Board briefly discussed the information received and asked questions concerning funding for the remaining EMS crews that are not currently on the 24/72 work schedule, property tax rates of surrounding counties and potential capital expenditures for next fiscal year including the Agri-Civic Center lighting replacement, repaving of a small portion of the Commons parking lot and maintenance for the Guard Road buildings.

ITEM # 8 – REVIEW & WRAP UP

To wrap up, Ms. Stephenson requested each Board member name their top priorities for the upcoming budget year. Answers included:

- Utilities – Expand waterlines to the areas where it is needed and continue consolidation with other entities.
- EMS – Full expansion to a 24/72 hour schedule.
- Education – General focus on education (no specific item noted).
- Public Safety/Sheriff's Office – Consider a salary increase for employees to be more competitive.
- County Employee COLA
- Economic Development – Focus on development of the Riverstone site.
- Property Tax Rate – Consensus is not to increase the property tax rate and/or maintain a revenue neutral rate.

Prior to adjournment, Chairman Lawhon asked if there were any additional comments. Based on the earlier discussion, Commissioner McIntyre reiterated that he is not against the consolidation of the Board of Health and Department of Social Services but feels additional information and input is needed before making a decision. He also expressed concerns with the county having no volunteer program in place to support Animal Control adding that Stanly County has the second highest kill rate in the state.

ADJOURN

With no additional items presented for discussion, Commissioner McIntyre moved to adjourn the meeting and was seconded by Commissioner Swain. The motion passed unanimously at 3:08 p.m.

Bill Lawhon, Chairman

Tyler Brummitt, Clerk

**STANLY COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
MARCH 6, 2017**

COMMISSIONERS PRESENT: Bill Lawhon, Chairman
Joseph Burleson, Vice Chairman
Scott Efir
Janet K. Lowder
Gene McIntyre
Ashley Morgan
Matthew Swain

COMMISSIONERS ABSENT: None

STAFF PRESENT: Andy Lucas, County Manager
Jenny Furr, County Attorney
Tyler Brummitt, Clerk

CALL TO ORDER

The Stanly County Board of Commissioners (the "Board") met in regular session on Monday, March 6, 2017 in the Commissioners Meeting Room, Stanly Commons. Chairman Lawhon called the meeting to order at 7:00 p.m., gave the invocation and led the pledge of allegiance.

APPROVAL / ADJUSTMENTS TO THE AGENDA

With no amendments to the agenda, Commissioner Lowder moved to approve it as presented. The motion was seconded by Vice Chairman Burleson and passed by a 7 – 0 vote.

ITEM # 1 – EAST ALBEMARLE STUDENT ESSAY PRESENTATIONS – "HOW CAN YOU SHOW PRIDE IN YOUR COMMUNITY?"

Elementary school teacher Ms. Krista McGuire was in attendance to introduce 5th grade students Ella Combs, Ryan Dejak and Jaydan Lilly who took turns reading their winning essays for the Board. The Board members thanked the students for their presentations and congratulated each of them on a job well done.

**ITEM # 2 – PLANNING & ZONING – ZA-17-01 – REZONING REQUEST FOR MR. TORI THOMAS
Presenter: Michael Sandy, Planning Director**

Mr. Tori Thomas requested a 3.01 acre property (Tax Record 22901) located on the southwest corner of NC 740 and Martin Road, which is currently zoned RA (Residential Agricultural) and

HB (Highway Business), be rezoned to GB (General Business). Additionally, he requested the rezoning of a 5,000 square foot lot (Tax Record # 22903) which is adjacent to the first parcel be rezoned to GB (General Business) as well. Mr. Thomas' request for a GB zoning would allow for a large variety of business uses. He has indicated that he may possibly operate a bait/tackle shop, convenience store and possibly a truck repair shop in the future. If approved, a buffer would be required between the business use and the residential uses. The Planning Board unanimously recommended approval of the rezoning request.

With no questions from the Board, Chairman Lawhon declared the public hearing open. With no one coming forward, the hearing was closed.

Commissioner Efird moved to approve rezoning request ZA-17-01 and was seconded by Commissioner Swain. The motion passed by a 4 – 3 vote.

Ayes: Chairman Lawhon, Commissioner Efird, Commissioner Morgan and Commissioner Swain

Nos: Vice Chairman Burleson, Commissioner Lowder and Commissioner McIntyre

ITEM # 3 – ECONOMIC DEVELOPMENT – PROPOSED LAND PURCHASE FOR INDUSTRIAL /BUSINESS SITE DEVELOPMENT

Presenter: Andy Lucas, County Manager

The County Manager stated the County intends to purchase 76.03 acres of property in western Stanly County for industrial/business purposes which would require the County expend \$1,444,570 in General Fund Balance. It was requested the Board hold the required public hearing for the proposed purchase.

Chairman Lawhon declared the public hearing open. With no one coming forward, the public hearing was closed.

Commissioner McIntyre moved to direct staff to execute the purchase of 76.03 acres in western Stanly County for the purpose of industrial/business development at a cost of \$1,444,570. His motion was seconded by Commissioner Lowder and carried by unanimous vote.

ITEM # 4 - ECONOMIC DEVELOPMENT – AUTHORIZING RESOLUTION FOR BUILDING REUSE GRANT APPLICATION TO SUPPORT THE CREATION OF NEW HEALTHCARE JOBS IN LOCUST

Presenter: Andy Lucas, County Manager

The Stanly County EDC seeks to assist a pediatric dentistry project with their new location in the Locust Town Center. The company plans to renovate a former dentist office, install new equipment and ultimately create seven (7) new jobs. The EDC is working with the partners of the project in pursuing a Building Reuse Grant from the NC Department of Commerce for up to

\$61,000. The overall estimated value of the project including renovation and equipment is \$290,000. A 5% match from the County is required for the grant. It was requested the Board consider and approve the attached resolution of support for the grant and appropriation of up to \$6,000 for the required 5% match and grant administration fees.

Vice Chairman Burleson moved to approve the resolution of support, the required matching funds of up to \$6,000 and associated administration fees as requested. The motion was seconded by Commissioner McIntyre and passed by a 7 – 0 vote.

**See Exhibit A
Authorizing Resolution by Stanly County**

ITEM # 5 – PFEIFFER UNIVERSITY SEWER COLLECTION ASSET ACQUISITION RESOLUTION

Presenter: Andy Lucas, County Manager

The County Manager stated that the County intends to acquire Pfeiffer’s sewer transmission and collection system at no cost for the purchase. It was requested the Board review and consider approval of the resolution approving the acquisition of certain sewer collection assets from the university.

After a brief period of questions related to the age of the system, cost of updates and ongoing operation of the system, Vice Chairman Burleson moved to approve the resolution as presented and was seconded by Commissioner Swain. Motion carried by unanimous vote.

**See Exhibit B
A Resolution of the Board of Commissioners of the County of Stanly, North Carolina
Approving the Acquisition of Certain Sewer Collection Assets from Pfeiffer University**

ITEM # 6 – RESOLUTION SUPPORTING PROPOSED LEGISLATION

Presenter: Vice Chairman Burleson

Vice Chairman Burleson presented the resolution of support. He noted his support of the legislation stating he feels it is in the County’s best interest to have a better understanding of what is going on in the different areas should the Board be working on or be aware of an issue that will affect all citizens and not just for a particular municipality. Vice Chairman Burleson then moved to approve the resolution of support and was seconded by Commissioner McIntyre.

Prior to the vote, Commissioner Swain asked if there had been any legislation drafted related to this or is it the Board’s request to draft legislation. Vice Chairman Burleson stated he believes a

draft has been prepared but that it has not yet been filed. Commissioner Swain noted his full support of the resolution, but added that he would like to see the wording of the legislation before it is filed. Vice Chairman Burleson stated he felt sure the Board would have an opportunity to review the bill before it is filed if they so desire.

Commissioner Lowder requested the item be tabled until the Board has time to review the proposed legislation. She noted concerns that those elected to serve on the municipal boards understood that they would have the power to initiate and pursue contracts/agreements for their areas as did the voters who elected them. Vice Chairman Burleson responded that the resolution is only a show of support in order to move forward with the bill and once drafted the Board would be able to provide input as to what is included in it.

Commissioner Lowder then asked the County Manager what recourse the County has if they feel a contract that was approved by a municipality is not in the best interest for that area. The County Manager responded that the County could potentially exercise their rights through the judicial system to seek some means of remedy with success depending on a judge finding the contract invalid or some part of it inconsistent with the law. From what he understands, the thought process behind this bill is to mitigate any issues up front to avoid the need to seek a remedy at a later date. He then deferred to the County Attorney for additional comments.

The County Attorney agreed with the County Manager's comments adding that if the County was aware of a contract negotiation between a municipality and outside entity, she assumes the County could provide their opinion and guidance if the Board chooses to do so even though it is not legally required. If a contract is entered into in which there is a legal basis to declare it invalid or void after the municipality has approved it, the County may have some legal remedies at that point.

Commissioner Lowder then asked if a municipality enters into a contract and things go awry would the county be liable. The County Attorney responded that she is not aware of any situation in which the county would be liable as a third party when the contract was entered into by the municipality.

Commissioner Morgan stated that he feels the legislation is needed due to elected officials in the municipalities representing their areas only and that it is the Board's job to oversee the entire county. This legislation would give the County the ability to have that oversight which they do not have currently.

Commissioner McIntyre noted the last paragraph of the resolution which states the Board supports the introduction and subsequent passage of the legislation which leads him to believe the Board would have an opportunity to review the bill before it is introduced. He then reiterated his support of the resolution.

With a first and second motion made, Chairman Lawhon called for the vote. The motion carried by unanimous vote.

ITEM # 7 – CONSENT AGENDA

Presenter: Chairman Lawhon

- A. Minutes – Regular meeting of February 20, 2017.
- B. Finance – Request approval of the attached vehicle tax refunds for February 2017.
- C. Agri-Civic Center- Request approval of budget amendment # 2017-34.

Commissioner Efird moved to approve the consent agenda as presented with the motion seconded by Commissioner Morgan. The motion carried by a 7 – 0 vote.

PUBLIC COMMENT – None.

BOARD COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS

Commissioner Morgan thanked the students at East Albemarle Elementary for the invitation noting that he and Commissioner McIntyre had gone earlier that day to visit and tour the facility.

Commissioner Efird stated he enjoyed his visit to East Albemarle Elementary as well and that it an honor and pleasure to attend.

Vice Chairman Burleson noted that the Board participated in its annual planning retreat the previous Friday which marks the start of the budget process. He encouraged citizens to provide their input during the process and to keep the Board members in their prayers during this time.

Commissioner Lowder wished everyone a Happy St. Patrick's Day.

Commissioner McIntyre reiterated Commissioner Morgan's comments and thanked East Albemarle Elementary for his invitation and tour of the facility as well.

Commissioner Swain noted that he had attended the Soil & Water Awards Banquet on February 27th as well as a concert at the Agri-Civic Center sponsored by the Stanly County Arts Council. Both were great events for the students involved and the community.

Chairman Lawhon noted his appreciation of the students' presentation of their essays as well. He also thanked the Board members and staff for all that they do.

CLOSED SESSION

Vice Chairman Burleson moved to recess into closed session to consult with the county attorney in accordance with G. S. 143-318.11(a)(3). The motion was seconded by Commissioner McIntyre and passed unanimously at 7:43 p.m.

ADJOURN

With no further discussion, Commissioner Efirid moved to adjourn the meeting and was seconded by Vice Chairman Burleson. Motion carried with a 7 – 0 vote at 8:15 p.m.

Bill Lawhon, Chairman

Tyler Brummitt, Clerk



Stanly County Board of Commissioners

Meeting Date: March 20th 2017
 Presenter:

 x 4B
 Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

Subject	<p>Surplus Items to be sold See Attachments</p>
Requested Action	<p>Requesting approval for all Surplus to be sold through Gov Deals</p>

Signature: Jerry R. Morton

Dept. Facilities Management

Date: 3/07/17

Attachments: Yes x No

Review Process

Certification of Action

Approved
 Yes No Initials

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Finance Director

Budget Amendment Necessary

County Attorney

County Manager

Other:

Tyler Brummitt, Clerk to the Board Date

	Year	Make	Model	Vin	Mileage	
Facilities Management	1	1996	Ford	Truck	1FTEF15N6TLB28163	103,455
	7	1994	Dodge	Van	2B5WB35YORK148805	101,707
Health Dept	2	2003	Dodge	Stratus	1B3EL36X94N209277	126,298
DSS	3	2003	Dodge	Van	1D8GP24363B294833	219,526
Sheriff Dept	4	2010	Crown	Vic	2FABP7BVGBX100393	no display
	5	2013	Chevrolet	Impala	2G1WDSE37D1225663	114,768
	6	2005	Ford	Ranger	1FTYR10096PA10236	109,385
	8	2004	Crown	Vic	2FAHP71W45X120621	141,239
	9	2008	Dodge	Charger	2B3KA43H58H206020	140,068
	11	2008	Dodge	Charger	2B3KA43H68H138620	108,634
	12	2008	Crown	Vic	2FAFP71V38X178755	109,321
	13	2009	Crown	Vic	2FAHP71V69X146232	135,141
	14	1997	Chevrolet	Blazer	1GNDDT13W2W2107196	107,185
15	2005	Chevrolet	Impala	2G1WH52K559349420	150,568	
EMS, Fire Management	10	2003	Chevrolet	Astro Van	1GNEL19X14B101102	97,203

QTY

Jail

A few pallets of brick and block, left over from Jail Project

Sheriff Dept

Counter from Sheriff dept

Senior Center

Counter from Senior Center

Health Dept

Freezer

Old Bookshelves

Booster Pac ES5000

Floor Buffer

Film Projector

Misc Telephone Wire

5 Rolling Chairs

Desk Chairs

Stackable chairs

Several Old Desk

Showcase

Wooden Ladder



Stanly County Board of Commissioners

Meeting Date: March 20, 2017
 Presenter: Consent

4c

Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

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** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

Subject

With the most recent compliance audits and reviews that have been performed, it is becoming a requirement for the County's procurement policy to be approved by the Board of Commissioners. With the changes that have just taken place with the last independent audit, the procurement policy had to be updated to add sections that relate to federal program monitoring, bidding requirements, and additional items to contract agreements just to name a few. With the changes in program requirements that have taken place, it has become a requirement for the Board of Commissioners to approve our procurement policy and procedures.

Requested Action

Consider and approve the Stanly County Procurement Policy.

Signature: Toby R. Hinson

Date: 3/13/17

Dept. Finance

Attachments: Yes _____ No _____

Review Process

Approved
 Yes No Initials

Finance Director _____

Budget Amendment Necessary _____

County Attorney _____

County Manager _____

Other: _____

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date

PROCUREMENT POLICY

**STANLY COUNTY
NORTH CAROLINA**

PURCHASING AND DISBURSEMENTS

INTRODUCTION

The basic power to purchase and contract is contained in G.S. §153A-11. G.S. §159-28(a) **requires** a pre-audit certificate signed by the Finance Director to appear on **all** contracts, agreements, and purchase orders before it becomes a County obligation. Authorized employees shall approve and transmit to the Finance Department all invoices, bills, drafts, orders, claims and payrolls. Authorized employees must examine and determine that the charges are correct and those goods, materials or services charged for were ordered, and such goods and materials were delivered, and that the services were actually rendered to or for the County as the case may be.

Department heads and officers authorized to expend money should be aware of their duty under G.S. §159-28(e) not to exceed appropriations. The Finance Director may disallow and refuse to approve for payment, in whole or in part, any claim as fraudulent, unlawful or excessive. In such case he/she shall file in accordance with G.S. §159-28(c) to the County commissioners a written statement the reasons for such refusal. A copy of the refusal statement will be forwarded to the affected department.

Each fiscal year, departments are provided appropriations by the County Commissioners to purchase goods and services to fulfill their mission. Each appropriation has a budgeted amount and purchases are pre-audited by the Finance Director in accordance with G.S. §159-28(a) to ascertain that an unencumbered balance is available as required by the *North Carolina Budget and Fiscal Control Act*. Each appropriation has a budget account number, which must be used with all purchases that are to be paid from public funds. Department heads have limited discretion regarding classification of expenditures. Proper classification is important for forecasting expenditures, and for accurate reporting. The Finance Director shall reject requests for payment where the classification does not comply with budget account categories.

In general, the following documents are used to charge a budget account number for purchases:

- 1) Purchase Requests - To be processed online by the department
- 2) Purchase Orders –Provided after approved by the County Manager
- 3) Invoices for purchase-order purchases and non-purchase orders
- 4) Travel, mileage, and training reimbursements
- 5) Central allocations
- 6) Contractual invoices
- 7) Accounts Payable Voucher/stamps

Departments have continuous access to detailed budget performance reports on the Logos Software. Departments may contact the IT department to request access to budget performance reports. Department heads or their designee should frequently review the budget reports

comparing them to departmental records. Departments should consider in-transit items when reconciling.

The policies and procedures listed below provide guidelines to comply with G.S. §159-28(a) (pre-audit requirement), and will prevent delays in payments to vendors and employees.

DISBURSEMENT POLICIES

To ensure the safeguard of the County's assets, the following disbursement policies shall be enforced:

- 1) Departments are responsible for obtaining all the information required by Internal Revenue Service regulations for new vendors. Departments must secure a Form W9 that provides information on Federal Employer's Identification Number (EIN) or social security number, a correct mailing address, and whether the business is an individual, partnership, or corporation. The W9 should be requested when the service or merchandise is ordered. IRS regulations require the County to withhold 28% when payment is made to vendors who have not submitted a W9. The Finance Office prefers not to withhold the 28% from payments. Therefore vendors will not be paid until W9's have been received. W9's are located on the intranet and the public website.
- 2) An original invoice is the preferred payment document. With appropriate safeguards, vendors may be paid from fax or e-mail documents. Departments are responsible for preventing double payments and/or other payment errors.
- 3) Departments shall only request payment for goods and services that have been received. Exceptions are made for annual contracts, insurance, and other similar items that must be paid in advance. Goods and services should not be paid for in advance.
- 4) Invoices shall not be altered by departments except in cases where sales tax or other pricing errors require payment adjustments. Invoices containing sections that have been blacked out will be returned. Departments should never alter the invoice date. Any alteration of the invoice date will result in its return to the department. Departments must check the pricing on the vendor's invoice for accuracy. By signature on the voucher, departments are verifying that all goods and services were delivered as agreed to by both parties. Departments do not need to submit shipping and receiving documents to finance, but should retain those documents for audit purposes.
- 5) Departments should pay only the current portion of utility and telephone bills. Departments should first determine whether arrears appearing on a bill have been paid in the previous disbursement cycle. All arrears must be reconciled and paid in the proper accounting period.
- 6) Personal checks and personal credit card usage are limited to conferences and other authorized travel where the employee is reimbursed for such travel and/or registrations. Departments should use vendors that agree to invoice for payment through the normal accounts payable process. Departments should not use vendors

that require pre-paid orders, COD, or other alternate payments. Payment should not be requested until the service or product has been satisfactorily provided.

- 7) Adjustments such as return from/to vendors must be documented with a credit memo or other evidence of adjustment from the vendor. Credits shall be liquidated as quickly as possible, but no later than the end of the current fiscal year. Credits shall be put to the account originally charged.
- 8) Independent contractors must provide a W9 that provides either their social security number or employer identification number (EIN) to comply with Internal Revenue Service regulations. Unincorporated vendors paid more than \$600 for services will be issued a 1099 Misc. tax form. The County is required to withhold taxes from vendors who do not comply with the backup withholding regulations. The contract shall contain the following information: (1) a description of services to be performed; (2) the contract dollar amount; (3) a start date; (4) an end date; (5) proof of insurance or hold harmless clause waiver; and (6) account numbers to be charged.
- 9) Departments shall comply with current state (G.S. 143-129 and 131) and County bidding laws. Subject to specific exceptions, the County adheres to state bid laws.
- 10) An accounts payable voucher may be submitted for payment when an invoice does not exist. Payment to a vendor without an invoice will be made only in an emergency that would result in significant adverse consequences. An invoice or appropriate supporting documentation must be submitted subsequent to the completion of the un-invoiced transaction.
- 11) Departments must submit an accounts payable voucher with each invoice, or put an accounts payable stamp on each invoice. Several invoices from one vendor should be compiled and submitted with a single AP voucher. The AP vouchers are on the intranet. Invoices submitted by 3:00 pm each Monday will be paid the same week provided the payment is approved.

HOW TO PURCHASE GOODS AND SERVICES

1. CHIEF PROCUREMENT OFFICER- the County Manager is the Chief Procurement Officer (CPO) and must authorize purchases over \$500.00 by approving a purchase order or contract. Listed below are guidelines for purchasing:
 - a. Departments should always purchase goods and services based on competitive prices and on comparative shopping, even for low-cost items. The departments must make independent estimates before receiving bids or proposals.
 - b. A purchase order is required for purchases of supplies, materials, and services costing more than \$500.00. Departments are to use the Logos requisition process. Upon approval of the requisition, the Finance Department will issue a purchase order. Purchases under \$500.00 may be ordered directly by departments. Departments shall not request a purchase order after the fact. Orders that pre-date a purchase order are subject to non-payment, and/or the offending employee can become personally responsible.

- c. By state law, all purchases of materials, supplies, equipment, etc. costing over \$90,000.00 must be formally bid in compliance with G.S. §143-129 or §131. For some purchases, the County Manager may require formal bidding for items costing less than the legal threshold. Informal quotes and comparison-shopping are required for items up to the \$90,000 threshold.
2. BUDGET REVISIONS - Two forms are provided for budget revisions: (1) Budget Amendments that increase/decrease the department's budget and (2) Budget Revisions or transfers that do not increase the budget. All budget amendments and revisions are logged in by the Finance Department and forwarded to the appropriate level for approval. Listed below are guidelines for budget revisions:
- a. The County Commissioners must approve all budget amendments that increase or decrease the budget. A completed Agenda Cover Sheet must accompany this budget process. A request for a budget amendment must be submitted to the Finance Director prior to being placed on the agenda.
 - b. The County Commissioners authorize the County Manager to approve all budget transfers within a department budget. Any departmental budget transfers to or from personnel services and/or capital outlay in excess of \$5,000 must be approved by the County Commissioners.

USE OF PURCHASE REQUISITIONS - The purchase requisition in the Logos software is the primary process for departments to request goods and services.

- 1) A valid purchase order must pre-date the service or material received.
- 2) This requisition process is required for purchases over \$500.00.
- 3) Department heads must submit the purchase request in the Logos software to ensure conformity with G.S. §159-28(e).
- 4) Departments should retain vendor order forms so that long orders do not have to be entered again on the purchase order. The purchase order form may reference long orders by such wording as "see attached" or "per order form attached."
- 5) The purchase requisition should be processed on the Logos software. Upon approval by the CPO and the Finance Director's pre-audit function, a purchase order will be processed and sent to the department or vendor as appropriate.
- 6) Do not send purchase requisitions directly to a vendor. This is for internal use only.
- 7) Since all County disbursements require a pre-audit function, the Finance Department will not issue "confirming purchase orders". If a department disbursement request is not in conformity with the pre-audit requirement, they must submit an explanation stating the reason for not conforming to state law.
- 8) Departments may proceed with purchasing medical services and supplies, and vehicle, equipment, and building repairs without a purchase order in "emergency situations". Emergency situations are where the public's health or safety would be placed in danger by delaying repairs for want of a purchase order. County assets

requiring immediate repair to prevent permanent damage or replacement should proceed until a voucher is secured during normal working hours explaining the nature and cost of the emergency. However, departments should not request a PO after the repair is completed.

- 9) Consideration is given to consolidating or breaking out procurements to obtain a more economical purchase. During the annual budget process, the County Manager and Finance Director performs an analysis on large capital items to determine whether a type of financing or outright purchase should be made to acquire such items.

PURCHASES UNDER \$500.00

- 1) Invoices for purchases less than \$500 may be submitted with an accounts payable voucher, or accounts payable stamped invoice.
- 2) Departments should contact Finance to secure unknown vendor numbers or for new vendors.

TRAVEL AND MILEAGE REIMBURSEMENT

The out-of-County or in-County travel expense reports are to be used for monies to be paid directly to the employee. Any monies that need to be paid directly to a vendor should be sent in on an accounts payable voucher. Normally, these types of charges are for airfare, registration fees, and hotel or motel room deposits. However, if an employee pays the vendor direct, then he or she needs to report this on their travel expense report.

Travel advance forms should be submitted by the requesting employee to his or her department head for authorization of travel with sufficient time to allow processing through the Finance Department prior to the date of travel. Travel advances require double the work and should be requested only by employees who will experience a financial hardship unless they receive an advance. These approved travel expense reports and accounts payable vouchers will only be processed through the normal check -run process; checks are only issued on Thursdays of each week. If a Department Head is the requesting party, the form should be submitted to the County Manager for approval. The Finance Director is ultimately responsible for determining that a sufficient unexpended appropriation remains in a department's travel budget. Advances need minimal documentation to support pre-paid expenses. For an advance, Finance needs only a document that verifies the travel and estimated cost. The reconciliation upon return will of course require agendas, receipts, etc.

Submitting travel expense reports:

Request for reimbursement must be completed on an out-of-County or in-County travel expense report, as appropriate. Out of County travel for which an employee was paid an advance, must be submitted within five (5) business days after the travel for which the reimbursement is being requested.

For meals, employees are reimbursed on a per diem basis. The per diem method pays employees a specific amount for each eligible meal. The specific amount that is reimbursable is approved by the County Commissioners in the Policy Manual.

Specific dates must be listed on the travel expense report, and substantiated by a daily detailed receipt from a commercial lodging establishment. The lodging receipt must be on a hotel document, including logo.

Receipts must be attached for transportation (air, train, etc.), taxi, streetcar, bus, parking, storage, or toll expenses. Travel advances in excess of actual expenses will be repaid to the County no later than five (5) business days after the completion of the approved travel.

For training and conference reimbursement, the Finance Department needs only a copy of the final agenda as distributed at the site (the preliminary copy usually sent as part of the registration package will not suffice), and the receipts listed above. Finance does not need copies of course materials, handouts, certificates, and other non-finance related documents. The County will not reimburse employees for any meals that are included in the registration.

For private-owned vehicle travel:

The points of travel, odometer starting and ending readings are to be recorded per day, per trip. The reimbursement rate is set by the IRS each year. Employees who use their personal vehicle daily for County business should accumulate their daily travel on a mileage log. This log should show the date of travel, daily beginning and ending odometer readings, total number of miles driven on a daily basis, and the reason for each trip. Those employees who travel daily between the same locations (for example, from the Courthouse to the Commons and back) are not required to maintain the daily log, but may submit a summarized request (for example, 20 trips for the month of August).

Employees shall not request reimbursement for personal travel incurred at conferences and meetings. For example, if an employee chooses to drive 30 miles to a favorite restaurant, the mileage is personal and not reimbursable.

CENTRAL ALLOCATIONS

- 1) The Finance Department allocates certain expenses such as postage, copier, common telephone lines and supplies, workers compensation, property and liability insurance, etc.

CONTRACTED SERVICES

- 1) Individual contracts are for those individuals who are self-employed as “consultants” or other service providers. Departments are encouraged to be cautious in using independent contractors, and to avoid long-term contracts. IRS regulations have a narrow definition of “consultants” and there are financial penalties for classification errors.
- 2) All service agreements should have a written contract that includes the individual’s Social Security Number, liability and workers compensation insurance coverage or “hold harmless clause”, the account number to be charged, the amount and duration of the contract, and payment conditions.

- 3) All contracts shall be submitted on a contract routing form to be reviewed and approved by the County Attorney and County Manager with a pre-audit done by the Finance Director.
- 4) Department Heads, Project Managers or designated staff must ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. The County must be responsible for the settlement of all contractual and administrative issues arising out of procurements.
- 5) The County enters into a contract agreement with a vendor with a not to exceed amount that is specified. If the Department Head or Project Manager determines that the vendor in providing the needed services is about to go beyond the not to exceed amount, a contract amendment must be prepared and approved by the County Manager or Board of Commissioners and pre-audited by the Finance Director. The County does not enter into time and material type contracts unless there is no other alternative. If this type contract is entered, the Department Head or Project Manager must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.
- 6) For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the County provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows: (1) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified. (2) A performance bond on the part of the contractor for 100 percent of the contract price. (3) A payment bond on the part of the contractor for 100 percent of the contract price.

BIDDING REQUIREMENTS – All purchases of equipment, supplies, and materials costing over \$90,000.00 must be formally bid. The G.S. §143-129 provides for formal procedure (Request for Proposal) and G.S. §143-131 provides for informal procedure (three phone or written quotes). The law makes a dollar distinction between construction and other procurements. "Request for Proposal" (RFP) requires certain forms and legal procedures. Necessary affirmative steps must be taken to assure that minority businesses and women's business enterprises are used when possible. The prime contractor, if subcontracts are to be let, must also take these same affirmative steps.

The County must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state or local geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Geographic location may be a selection criterion when contracting for architectural and engineering services provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

Procurement transactions must incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated.

The County ensures that all prequalified list of vendors which are used in acquiring goods and services are current and include enough qualified sources to make sure there is open and free competition. The County does not preclude potential bidders from qualifying during the solicitation period.

All procurement transactions must be conducted in a manner providing full and open competition. The County stipulates in the RFP all the specifications and requirements of the bid. Anything less than the requirements or specifications will not be considered. The chief procurement officer, that is, the County Manager, approves all bids or submits bids as appropriate to the governing body. The County does not automatically award the bid to the lowest bidder. The contracts are awarded to responsible bidders possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. A summary of each bid is done by the department that is seeking the equipment or services. This includes the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis of the contract price.

- 1) Construction – Over \$500,000 must use the formal bid procedure.
- 2) Construction - \$30,000 to \$500,000 may use the informal procedure.
- 3) Other Procurements – Over \$90,000 must use the formal procedure.
- 4) Other Procurements - \$30,000 to \$90,000 may use the informal procedure.

MANUAL CHECK REQUESTS

- 1) Manual check requests are for emergencies only. Departments are discouraged from using this form of payment to vendors.
- 2) The Department Head must authorize this form of payment.
- 3) Fill in all the required information and attach supporting documentation for approval and payment. Lack of sufficient information will result in the return of the accounts payable voucher.

- 4) Submit the accounts payable voucher and all supporting documentation, only with an explanation of why a manual check is needed, to the Finance Director for approval.
- 5) Like all disbursements, the law requires a pre-audit even for emergencies.

PURCHASE ORDER CLOSEOUTS (LIQUIDATION)

- 1) The Finance Department will close or liquidate a purchase order upon receipt of an invoice and copy of the purchase order.
- 2) Departments may request partial payment and partial purchase order liquidation for partial shipments and backorders. Departments should document on the invoice and copy of the PO that it is a partial payment and partial liquidation.
- 3) Departments are responsible for purchase order reconciliation. Obsolete purchase orders that are not properly closed may continue to encumber and obligate public funds that could be better used to provide current services. Departments should review the budget performance reports and advise the Finance Office when encumbrances need to be adjusted.

FEDERAL PROGRAM MONITORING

The County is responsible for oversight of the operations of the Federal award supported activities and must monitor them under Federal awards to assure compliance with applicable Federal requirements and performance expectations. Monitoring must cover each program, function or activity.

Performance reports must be submitted at the interval required by the Federal awarding agency or pass-through entity to best inform improvements in program outcomes and productivity. Intervals must be no less frequent than annually nor more frequent than quarterly except in unusual circumstances. Annual reports must be due 90 calendar days after the reporting period. Quarterly or semiannual reports must be due 30 calendar days after the reporting period.

Performance reports must be submitted using OMB-approved government-wide standard information collections when providing performance information. These reports should contain a comparison of actual accomplishments to the objectives of the Federal award established for the period.

ETHICS

No employee shall engage in any act that is in conflict with official duties or creates an appearance of unfairness or conflict with the performance of official duties. An employee may be deemed to have a conflict if the employee:

- 1) Has financial interest in any sale to the County of any goods or services when such financial interest was received with prior knowledge that the County intended to purchase the property, goods, or services.

- 2) Solicits, accepts, or seeks a gift or gratuity from any person, firm, or corporation involved in a contract or transaction with the County. Gifts include services, loans, material things, or promises from any person, firm, or corporation that, in the employee's knowledge, are interested directly or indirectly in any business dealings with the County. All County employees shall refuse to accept tips or gratuities for services rendered.
- 3) Participants in the employee's capacity as a County employee in the issuing of a purchase order or contract in which the employee has a private monetary interest, either direct or indirect.
- 4) Discloses or uses without authorization confidential information concerning property or affairs of the County to advance a private interest with respect to any contract or transaction that is or may be the subject of official County action.
- 5) Has a financial interest or personal interest in any legislation coming before the Board of County Commissioners and participates in discussion with or gives an official opinion to the Board unless the employee discloses on the Board's record the nature and extent of such interest.

Approved this 20th day of March, 2017.

W.D. Lawhon, Jr., Chairman

Tyler Brummitt, Clerk

***STANLY COUNTY
NORTH CAROLINA
MONTHLY
FINANCIAL REPORT
For Eight Months Ended
February 28, 2017***



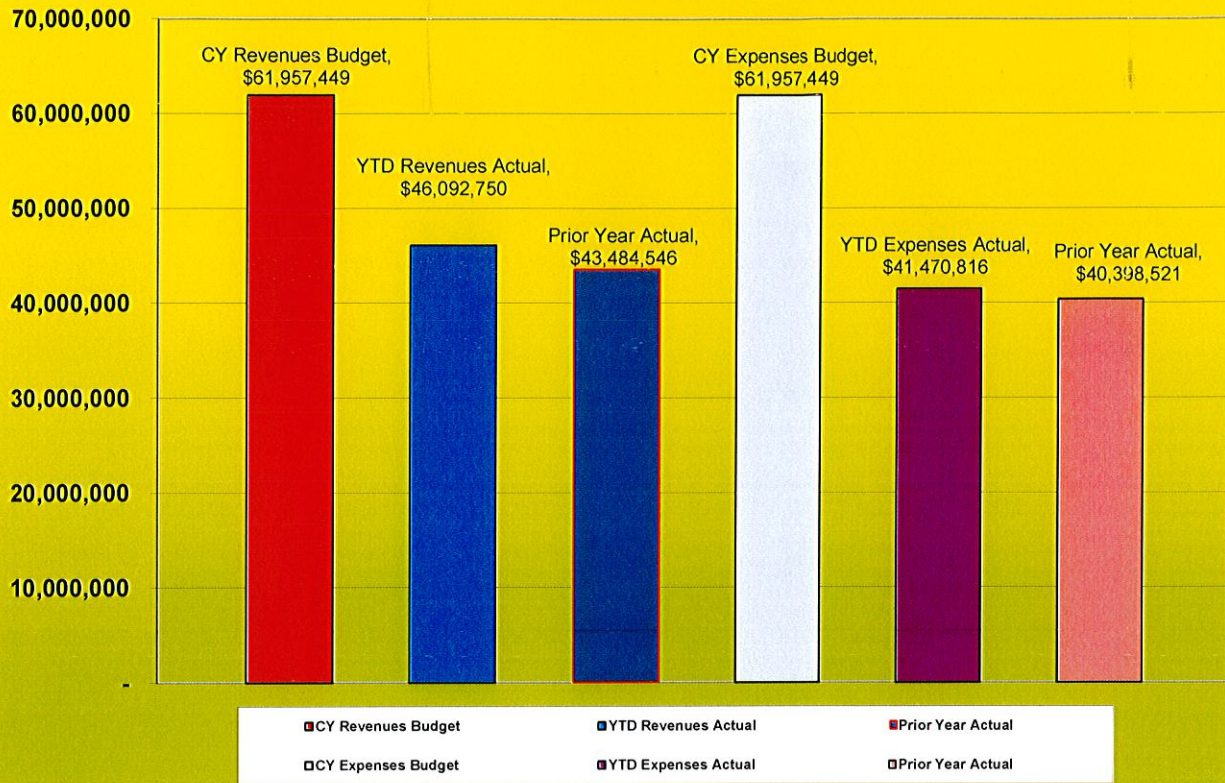
Water. Air. Land. Success.

***Prepared and Issued by:
Stanly County Finance Department***

**STANLY COUNTY, NORTH CAROLINA
FISCAL YEAR 2016-2017**

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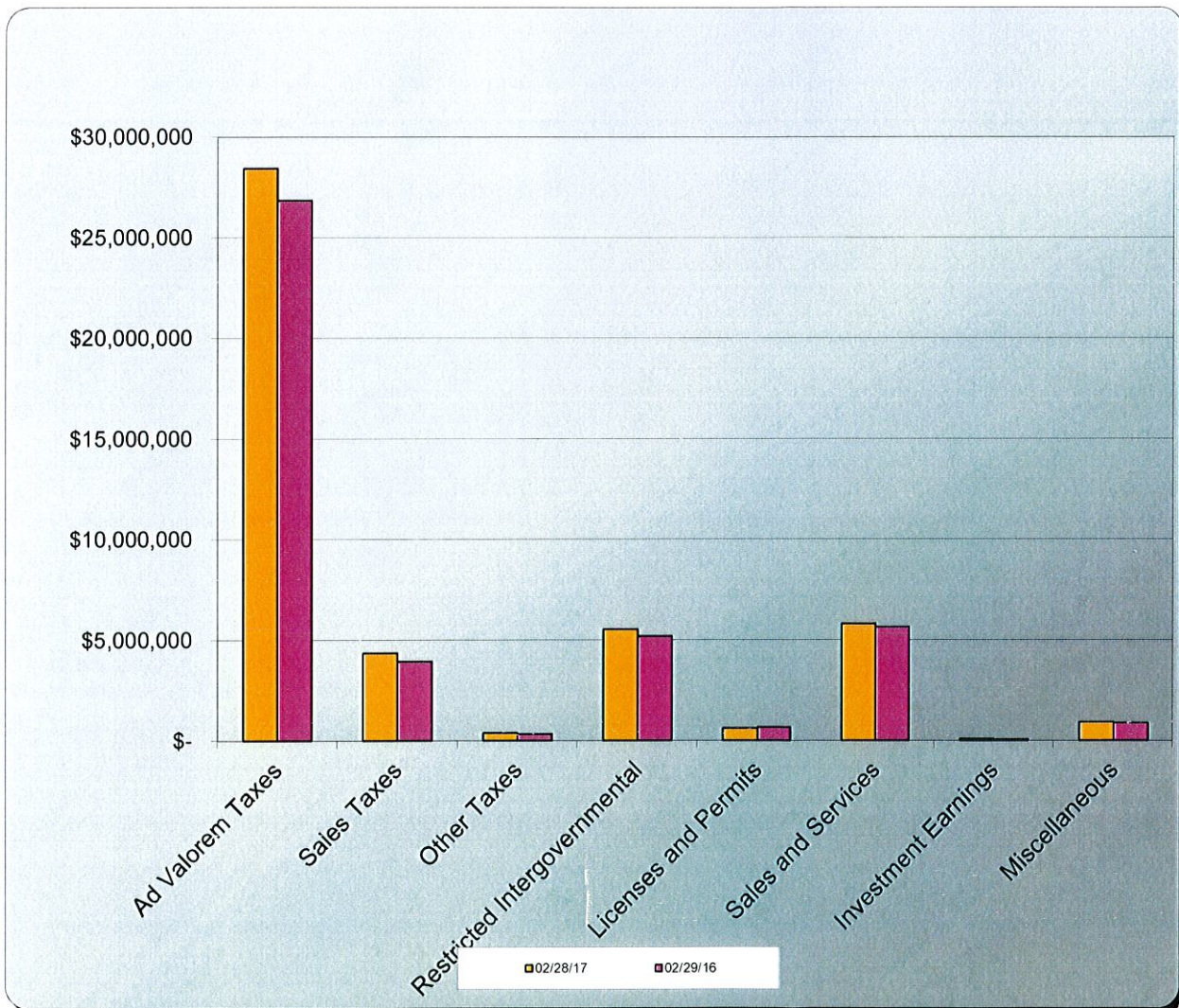
General Fund Revenues and Expenses Actual vs Budget Fiscal Year 2017



Stanly County
General Fund Revenues by Source
For the Eight Months Ended February 28, 2017
with Comparative February 29, 2016

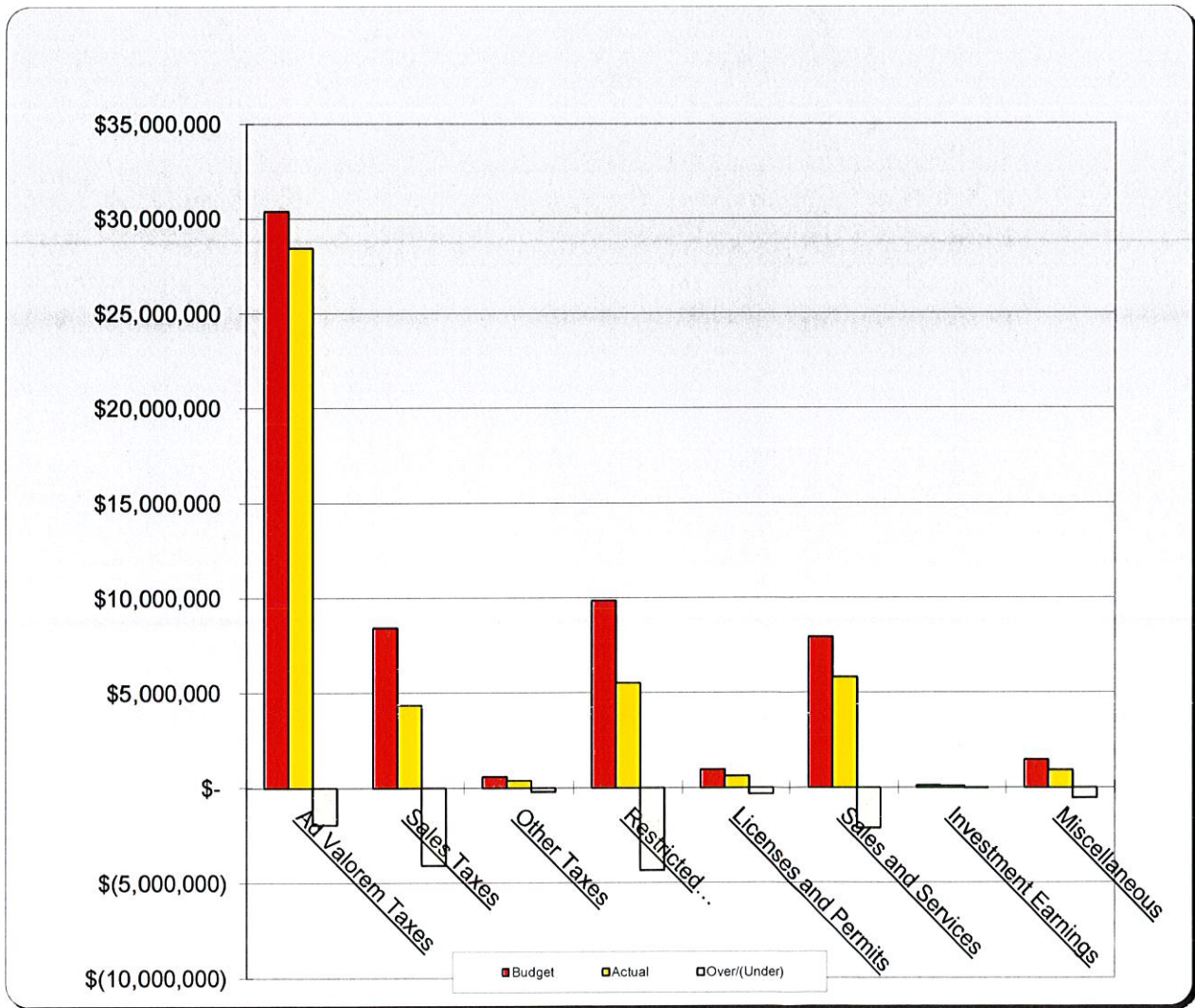
REVENUES:

	<u>02/28/17</u>	<u>02/29/16</u>	<u>Variance</u>	<u>Percent</u>
Ad Valorem Taxes	\$ 28,447,321.25	\$ 26,846,982.96	\$ 1,600,338.29	105.96%
Sales Taxes	4,345,299.39	3,929,680.33	415,619.06	110.58%
Other Taxes	373,419.89	322,682.93	50,736.96	115.72%
Restricted Intergovernmental	5,516,824.21	5,181,280.98	335,543.23	106.48%
Licenses and Permits	616,498.02	657,045.37	(40,547.35)	93.83%
Sales and Services	5,802,259.28	5,635,193.01	167,066.27	102.96%
Investment Earnings	78,411.76	37,803.82	40,607.94	207.42%
Miscellaneous	<u>912,716.08</u>	<u>873,876.74</u>	<u>38,839.34</u>	<u>104.44%</u>
Totals	<u>\$ 46,092,749.88</u>	<u>\$ 43,484,546.14</u>	<u>\$ 2,608,203.74</u>	<u>106.00%</u>



Stanly County
General Fund Budget by Source Compared to Actual Revenues
For the Eight Months Ended February 28, 2017

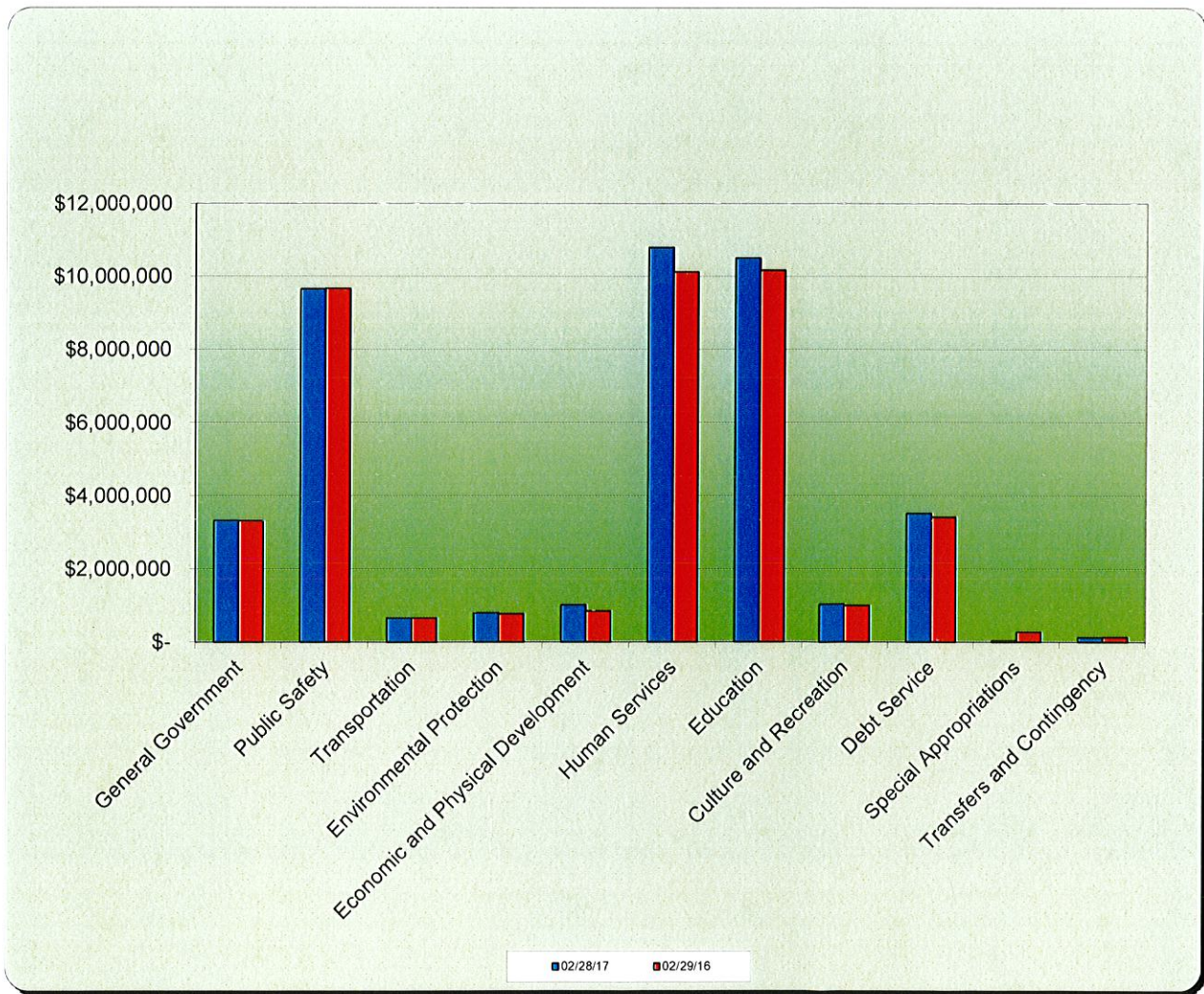
REVENUES:	Amended <u>Budget</u>	<u>Actual</u>	Actual <u>Over/(Under)</u>	Percent <u>Collected</u>
Ad Valorem Taxes	\$ 30,382,968.00	\$ 28,447,321.25	\$ (1,935,646.75)	93.63%
Sales Taxes	8,425,925.00	4,345,299.39	(4,080,625.61)	51.57%
Other Taxes	574,000.00	373,419.89	(200,580.11)	65.06%
Restricted Intergovernmental	9,856,474.00	5,516,824.21	(4,339,649.79)	55.97%
Licenses and Permits	948,400.00	616,498.02	(331,901.98)	65.00%
Sales and Services	7,935,026.00	5,802,259.28	(2,132,766.72)	73.12%
Investment Earnings	95,000.00	78,411.76	(16,588.24)	82.54%
Miscellaneous	1,454,012.00	912,716.08	(541,295.92)	62.77%
Fund Balance Appropriated	<u>2,285,644.00</u>	<u>-</u>	<u>(2,285,644.00)</u>	<u>0.00%</u>
Totals	<u>\$ 61,957,449.00</u>	<u>\$ 46,092,749.88</u>	<u>\$ (15,864,699.12)</u>	<u>74.39%</u>



Stanly County
General Fund Expenses
For the Eight Months Ended February 28, 2017
with Comparative February 29, 2016

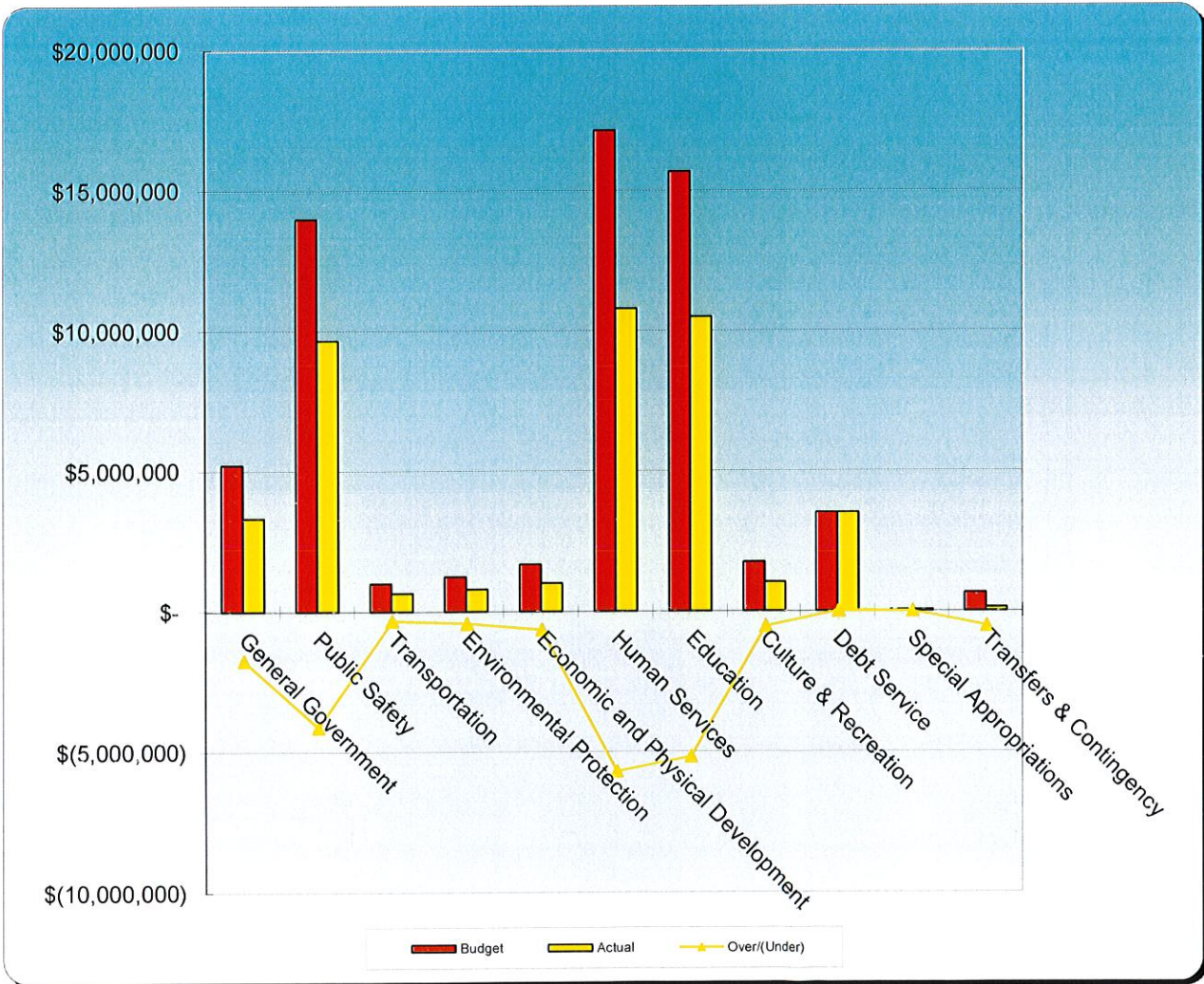
EXPENSES:

	<u>02/28/17</u>	<u>02/29/16</u>	<u>Variance</u>	<u>Percent</u>
General Government	\$ 3,325,939.18	\$ 3,320,913.94	\$ 5,025.24	100.15%
Public Safety	9,659,790.85	9,681,519.36	(21,728.51)	99.78%
Transportation	657,829.75	662,293.12	(4,463.37)	99.33%
Environmental Protection	792,028.03	772,251.25	19,776.78	102.56%
Economic and Physical Development	1,015,451.12	843,342.76	172,108.36	120.41%
Human Services	10,796,523.11	10,129,803.15	666,719.96	106.58%
Education	10,503,718.36	10,172,429.96	331,288.40	103.26%
Culture and Recreation	1,029,646.89	993,374.05	36,272.84	103.65%
Debt Service	3,516,464.90	3,413,334.69	103,130.21	103.02%
Special Appropriations	43,750.00	275,000.00	(231,250.00)	15.91%
Transfers and Contingency	<u>129,673.50</u>	<u>134,258.50</u>	<u>(4,585.00)</u>	<u>96.58%</u>
Totals	<u>\$ 41,470,815.69</u>	<u>\$ 40,398,520.78</u>	<u>\$ 1,072,294.91</u>	<u>102.65%</u>



Stanly County
General Fund Budget by Function Compared to Actual Expenses
For the Eight Months Ended February 28, 2017

EXPENSES:	Amended <u>Budget</u>	<u>Actual</u>	<u>Over/(Under)</u>	Percent <u>Expended</u>
General Government	\$ 5,230,291.00	\$ 3,325,939.18	\$ (1,745,987.67)	66.62%
Public Safety	13,987,736.00	9,659,790.85	(4,121,099.19)	70.54%
Transportation	997,766.00	657,829.75	(339,236.25)	66.00%
Environmental Protection	1,241,962.00	792,028.03	(436,180.21)	64.88%
Economic and Physical Development	1,682,559.00	1,015,451.12	(660,132.88)	60.77%
Human Services	17,155,298.00	10,796,523.11	(5,700,905.93)	66.77%
Education	15,683,084.00	10,503,718.36	(5,179,365.64)	66.97%
Culture & Recreation	1,752,931.00	1,029,646.89	(554,388.69)	68.37%
Debt Service	3,516,475.00	3,516,464.90	(10.10)	100.00%
Special Appropriations	50,000.00	43,750.00	(6,250.00)	87.50%
Transfers & Contingency	659,347.00	129,673.50	(529,673.50)	19.67%
Totals	\$ 61,957,449.00	\$ 41,470,815.69	\$ (19,273,230.06)	68.89%



Stanly County
Comparative Monthly Financial Report
For the Eight Months Ended February 28, 2017

		AMENDED	*Y-T-D	UNCOLLECTED	%	LAST
		BUDGET	TRANSACTIONS	REVENUE OR	COLLECTED	YEAR'S Y-T-D
				APPROPRIATIONS	OR EXPENDED	TRANSACTIONS
				REMAINING		
GENERAL FUND 110						
REVENUES:						
Depart 3100-	Ad Valorem Taxes	\$ 30,382,968.00	\$ 28,447,321.25	\$ 1,935,646.75	93.63%	\$ 26,846,982.96
Depart 3200-	Other Taxes	8,999,925.00	4,719,136.04	4,280,788.96	52.44%	4,252,363.26
Depart 3320-	State Shared Revenue	713,500.00	507,362.33	206,137.67	71.11%	485,222.13
Depart 3323-	Court	120,000.00	84,923.18	35,076.82	70.77%	80,417.88
Depart 3330-	Intergovt Chg for Services	168,000.00	164,633.88	3,366.12	98.00%	155,335.63
Depart 3340-	Building Permits	597,510.00	371,628.60	225,881.40	62.20%	434,495.21
Depart 3347-	Register of Deeds	295,650.00	194,851.16	100,798.84	65.91%	179,810.19
Depart 3414-	Tax And Revaluation	1,600.00	441.00	1,159.00	27.56%	805.25
Depart 3417-	Election Fees	500.00	62.70	437.30	12.54%	53,515.35
Depart 3431-	Sheriff	664,812.00	562,989.24	101,822.76	84.68%	536,431.57
Depart 3432-	Jail	197,126.00	220,072.82	(22,946.82)	111.64%	148,425.64
Depart 3433-	Emergency Services	43,074.00	34,250.08	8,823.92	79.51%	13,541.09
Depart 3434-	FIRE	6,500.00	5,450.00	1,050.00	N/A	4,225.00
Depart 3437-	EMS-Ambulance	2,450,000.00	1,538,406.15	911,593.85	62.79%	1,371,157.26
Depart 3439-	Emergency 911	1,000.00	108.38	891.62	N/A	193.34
Depart 3450-	Transportation	804,458.00	490,274.78	314,183.22	60.94%	564,535.37
Depart 3471-	Solid Waste	1,023,496.00	908,762.02	114,733.98	88.79%	862,542.58
Depart 3490-	Central Permitting	13,200.00	9,628.15	3,571.85	72.94%	10,998.15
Depart 3491-	Planning and Zoning	61,600.00	24,583.56	37,016.44	39.91%	32,077.32
Depart 3492-	Rocky River RPO	115,394.00	48,331.00	67,063.00	41.88%	47,201.98
Depart 3494-	EDC	-	-	-	N/A	-
Depart 3495-	Cooperative Extension	25,500.00	11,820.67	13,679.33	46.36%	14,296.75
Depart 3500-	Health Department	4,131,153.00	2,667,151.50	1,464,001.50	64.56%	2,774,677.96
Depart 3523-	Juvenile Justice	101,570.00	67,832.00	33,738.00	66.78%	67,856.00
Depart 3530-	Social Services	6,662,691.00	3,487,130.28	3,175,560.72	52.34%	3,265,220.70
Depart 3538-	Senior Services	259,996.00	246,119.82	13,876.18	94.66%	143,904.36
Depart 3586-	Aging Services	697,996.00	391,167.96	306,828.04	56.04%	356,993.64
Depart 3587-	Veteran Service	-	-	-	N/A	-
Depart 3611-	Stanly County Library	155,830.00	96,602.13	59,227.87	61.99%	95,187.56
Depart 3613-	Recreation Plan	-	-	-	N/A	-
Depart 3614-	Historical Preservation	-	-	-	N/A	-
Depart 3616-	Civic Center	60,000.00	47,830.42	12,169.58	79.72%	41,138.27
Depart 3831-	Investments	95,000.00	78,411.76	16,588.24	82.54%	37,803.82
Depart 3834-	Rent Income	224,267.00	147,992.98	76,274.02	65.99%	148,061.95
Depart 3835-	Sale of Surplus Property	20,000.00	1,621.00	18,379.00	8.11%	28,767.34
Depart 3838-	Loan Proceeds	197,772.00	197,772.00	-	100.00%	189,875.00
Depart 3839-	Miscellaneous	363,167.00	318,081.04	45,085.96	87.59%	183,816.80
Depart 3980-	Transfer From Other Funds	300,000.00	-	300,000.00	N/A	56,678.83
Depart 3991-	Fund Balance	2,002,194.00	-	2,002,194.00	N/A	-
TOTAL REVENUES		61,957,449.00	46,092,749.88	15,864,699.12	74.39%	43,484,546.14
GENERAL FUND 110						
EXPENSES:						
Depart 4110-	Governing Body	237,482.00	164,097.48	73,384.52	69.10%	166,805.77
Depart 4120-	Administration	414,504.00	280,810.52	133,693.48	67.75%	280,453.72
Depart 4130-	Finance	445,720.00	303,460.01	141,744.00	68.20%	298,654.70
Depart 4141-	Tax Assessor	804,240.00	540,736.21	263,503.79	67.24%	518,891.18
Depart 4143-	Tax Revaluation	397,173.00	247,165.92	150,007.08	62.23%	255,303.37
Depart 4155-	Attorney	165,254.00	105,186.63	60,067.37	63.65%	114,586.46
Depart 4160-	Clerk	15,075.00	6,208.53	8,866.47	41.18%	5,657.54
Depart 4163-	Judge's Office	5,900.00	1,018.64	4,881.36	17.27%	433.37
Depart 4164-	District Attorney	2,500.00	-	2,500.00	0.00%	-
Depart 4170-	Elections	369,974.00	302,469.64	66,754.36	81.96%	302,358.51
Depart 4180-	Register of Deeds	355,061.00	229,372.34	124,518.66	64.93%	216,093.80
Depart 4210-	Info Technology	743,735.00	513,309.60	229,832.80	69.10%	465,825.88
Depart 4260-	Facilities Management	1,273,673.00	632,103.66	486,233.78	61.82%	695,849.64
Total General Government		5,230,291.00	3,325,939.18	1,745,987.67	66.62%	3,320,913.94

* Y-T-D Transactions column does not include encumbrances.

Stanly County
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		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
Depart 4310-	Sheriff	7,074,285.00	4,828,030.56	2,153,250.71	69.56%	4,595,461.07
Depart 4321-	Juvenile Justice	202,670.00	128,495.90	74,174.10	63.40%	139,004.27
Depart 4325	Criminal Justice Partnership	-	-	-	N/A	-
Deprt 4326	JCPC	-	-	-	N/A	-
Depart 4330-	Emergency Services	4,206,496.00	2,989,828.10	1,175,131.92	72.06%	3,470,887.66
Depart 4350-	Inspections	411,427.00	300,690.31	110,736.69	73.08%	221,213.86
Depart 4360-	Medical Examiner	25,000.00	19,450.00	5,550.00	77.80%	16,750.00
Depart 4380-	Animal Control	401,425.00	222,481.69	134,033.31	66.61%	238,065.25
Depart 4395-	911 Emergency	1,666,433.00	1,170,814.29	468,222.46	71.90%	1,000,137.25
	Total Public Safety	13,987,736.00	9,659,790.85	4,121,099.19	70.54%	9,681,519.36
Depart 4540-	Total Transportation	997,766.00	657,829.75	339,236.25	66.00%	662,293.12
Depart 4710-	Solid Waste	1,049,496.00	682,442.05	353,300.19	66.34%	670,177.02
Depart 4750-	Fire Forester	88,955.00	37,860.46	51,094.54	42.56%	48,369.13
Depart 4960-	Soil & Water Conservation	103,511.00	71,725.52	31,785.48	69.29%	53,705.10
	Total Environmental Protection	1,241,962.00	792,028.03	436,180.21	64.88%	772,251.25
Depart 4902-	Economic Development	644,652.00	403,834.68	233,842.32	63.73%	237,486.73
Depart 4905-	Occupancy Tax	208,000.00	113,758.96	94,241.04	54.69%	124,910.96
Depart 4910-	Planning and Zoning	257,207.00	162,871.34	94,335.66	63.32%	171,438.11
Depart 4911-	Central Permitting	227,628.00	157,461.29	70,166.71	69.17%	129,396.88
Depart 4912-	Rocky River RPO	115,394.00	77,327.62	38,066.38	67.01%	74,782.67
Depart 4950-	Cooperative Extension	229,678.00	100,197.23	129,480.77	43.63%	105,327.41
	Total Economic Development	1,682,559.00	1,015,451.12	660,132.88	60.77%	843,342.76
Depart 5100-	Health Department	5,623,007.00	3,533,805.86	1,629,214.94	71.03%	3,375,858.87
Depart 5210-	Piedmont Mental Health	205,160.00	135,456.43	69,703.57	66.02%	136,239.98
Depart 5300-	Dept of Social Services	9,680,459.00	6,068,506.08	3,563,786.70	63.19%	5,714,401.90
Depart 5380-	Aging Services	1,074,132.00	611,024.32	316,734.75	70.51%	637,292.45
Depart 5381-	Senior Center	504,414.00	401,567.79	99,702.60	80.23%	222,259.48
Depart 5820-	Veterans	68,126.00	46,162.63	21,763.37	68.05%	43,750.47
	Total Human Services	17,155,298.00	10,796,523.11	5,700,905.93	66.77%	10,129,803.15
Depart 5910-	Stanly BOE	14,144,781.00	9,434,365.67	4,710,415.33	66.70%	9,189,476.11
Depart 5920-	Stanly Community College	1,538,303.00	1,069,352.69	468,950.31	69.52%	982,953.85
	Total Education	15,683,084.00	10,503,718.36	5,179,365.64	66.97%	10,172,429.96
Depart 6110-	Stanly Library	1,293,135.00	832,255.29	423,601.88	67.24%	776,009.75
Depart 6160-	Agri Center	459,796.00	197,391.60	130,786.81	71.56%	217,364.30
	Total Culture and Recreation	1,752,931.00	1,029,646.89	554,388.69	68.37%	993,374.05
Depart 9000-	Total Special Appropriations	50,000.00	43,750.00	6,250.00	87.50%	275,000.00
Depart 9100-	Total Debt Service	3,516,475.00	3,516,464.90	10.10	100.00%	3,413,334.69
Depart 9800-	Transfers	439,347.00	129,673.50	309,673.50	29.52%	134,258.50
Depart 9910-	Contingency	220,000.00	-	220,000.00	0.00%	-
	Total Transfers and Contingency	659,347.00	129,673.50	529,673.50	19.67%	134,258.50
	TOTAL EXPENSES	61,957,449.00	41,470,815.69	19,273,230.06	68.89%	40,398,520.78
	OVER (UNDER) REVENUES	\$ -	\$ 4,621,934.19	\$ (3,408,530.94)	N/A	\$ 3,086,025.36

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	AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
EMERGENCY TELEPHONE E-911 260					
REVENUES:					
Depart 3439- Surcharge	\$ 418,673.00	\$ 173,372.88	\$ 245,300.12	41.41%	\$ 283,541.52
Depart 3831- Investment Earnings	-	4.43	(4.43)	N/A	8.24
Depart 3991- Fund Balance	-	-	-	N/A	-
TOTAL REVENUES	418,673.00	173,377.31	245,295.69	41.41%	283,549.76
EXPENSES:					
Depart 4396- E-911 Operations	418,673.00	281,863.67	129,729.63	69.01%	338,916.43
TOTAL EXPENSES	418,673.00	281,863.67	129,729.63	69.01%	338,916.43
OVER (UNDER) REVENUES	\$ -	\$ (108,486.36)	\$ 115,566.06	N/A	\$ (55,366.67)
FIRE DISTRICTS 295					
REVENUES:					
Depart 3100- Ad Valorem Taxes	\$ 2,547,486.00	\$ 2,385,662.29	\$ 161,823.71	93.65%	\$ 2,112,627.52
TOTAL REVENUES	2,547,486.00	2,385,662.29	161,823.71	93.65%	2,112,627.52
EXPENSES:					
Depart 4100- Comm 1.5 % Admin	39,000.00	38,482.70	517.30	98.67%	32,552.75
Depart 4340- Fire Service	2,508,486.00	2,284,996.05	223,489.95	91.09%	2,096,263.02
TOTAL EXPENSES	2,547,486.00	2,323,478.75	224,007.25	91.21%	2,128,815.77
OVER (UNDER) REVENUES	\$ -	\$ 62,183.54	\$ (62,183.54)	N/A	\$ (16,188.25)
GREATER BADIN OPERATING 611					
REVENUES:					
Depart 3710- Operating Revenues	\$ 2,598,346.00	\$ 2,441,933.46	\$ 156,412.54	93.98%	\$ 294,268.98
Depart 3991- Fund Balance Appropriated	-	-	-	N/A	-
TOTAL REVENUES	2,598,346.00	2,441,933.46	156,412.54	93.98%	294,268.98
EXPENSES:					
Depart 7110- Administration	2,212,000.00	2,173,631.68	38,368.32	98.27%	33,660.09
Depart 7120- Operations	386,346.00	293,737.99	87,805.01	77.27%	243,890.95
Depart 9800- Transfer to Other Funds	-	-	-	N/A	-
TOTAL EXPENSES	2,598,346.00	2,467,369.67	126,173.33	95.14%	277,551.04
OVER (UNDER) REVENUES	\$ -	\$ (25,436.21)	\$ 30,239.21	N/A	\$ 16,717.94
PINEY POINT OPERATING 621					
REVENUES:					
Depart 3710- Operating Revenues	\$ 142,000.00	\$ 107,178.87	\$ 34,821.13	75.48%	\$ 91,805.36
TOTAL REVENUES	142,000.00	107,178.87	34,821.13	75.48%	91,805.36
EXPENSES:					
Depart 7110- Administration	80,000.00	53,333.36	26,666.64	66.67%	46,666.69
Depart 7120- Operations	62,000.00	32,894.59	29,105.41	53.06%	32,184.84
TOTAL EXPENSES	142,000.00	86,227.95	55,772.05	60.72%	78,851.53
OVER (UNDER) REVENUES	\$ -	\$ 20,950.92	\$ (20,950.92)	N/A	\$ 12,953.83

Stanly County
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		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
WEST STANLY WWTP 631						
<i>REVENUES:</i>						
Depart 3710-	Grants	\$ -	\$ -	\$ -	N/A	\$ -
Depart 3712-	Operating Revenues	605,438.00	337,733.19	267,704.81	55.78%	386,563.92
Depart 3980-	Transfer From Other Funds	71,000.00	-	71,000.00	N/A	-
	TOTAL REVENUES	676,438.00	337,733.19	338,704.81	49.93%	386,563.92
<i>EXPENSES:</i>						
Depart 7110-	Administration	326,599.00	156,250.00	170,349.00	47.84%	156,250.00
Depart 7120-	Operations	349,839.00	204,702.82	143,512.08	58.98%	266,804.80
Depart 9800-	Transfers	-	-	-	N/A	-
	TOTAL EXPENSES	676,438.00	360,952.82	313,861.08	53.60%	423,054.80
	OVER (UNDER) REVENUES	\$ -	\$ (23,219.63)	\$ 24,843.73	N/A	\$ (36,490.88)
STANLY COUNTY UTILITY 641						
<i>REVENUES:</i>						
Depart 3710-	Grants	\$ -	\$ -	\$ -	N/A	\$ -
Depart 3712-	Operating Revenues	3,440,694.00	2,222,388.54	1,218,305.46	64.59%	2,037,863.50
	TOTAL REVENUES	3,440,694.00	2,222,388.54	1,218,305.46	64.59%	2,037,863.50
<i>EXPENSES:</i>						
Depart 7110-	Administration	410,641.00	278,856.42	131,184.58	68.05%	267,120.75
Depart 7120-	Operations	3,015,053.00	1,755,529.45	1,210,513.41	59.85%	1,728,628.61
Depart 9800-	Transfers	15,000.00	-	15,000.00	0.00%	-
	TOTAL EXPENSES	3,440,694.00	2,034,385.87	1,356,697.99	60.57%	1,995,749.36
	OVER (UNDER) REVENUES	\$ -	\$ 188,002.67	\$ (138,392.53)	N/A	\$ 42,114.14
AIRPORT OPERATING FUND 671						
<i>REVENUES:</i>						
Depart 3453-	Airport Operating	\$ 630,648.00	\$ 250,918.06	\$ 379,729.94	39.79%	\$ 244,895.08
Depart 3980-	Transfer from General Fund	259,347.00	129,673.50	129,673.50	50.00%	134,258.50
	TOTAL REVENUES	889,995.00	380,591.56	509,403.44	42.76%	379,153.58
<i>EXPENSES:</i>						
Depart 4530-	Airport Operating	889,995.00	489,813.86	395,438.68	55.57%	432,162.52
	TOTAL EXPENSES	889,995.00	489,813.86	395,438.68	55.57%	432,162.52
	OVER (UNDER) REVENUES	\$ -	\$ (109,222.30)	\$ 113,964.76	N/A	\$ (53,008.94)
GROUP HEALTH & WORKERS' COMPENSATION 680						
<i>REVENUES:</i>						
Depart 3428-	Group Health Fees	\$ 5,505,800.00	\$ 3,667,882.21	\$ 1,837,917.79	66.62%	\$ 3,423,528.37
Depart 3430-	Workers Compensation	466,943.00	412,334.43	54,608.57	88.31%	454,648.91
	TOTAL REVENUES	5,972,743.00	4,080,216.64	1,892,526.36	68.31%	3,878,177.28
<i>EXPENSES:</i>						
Depart 4200-	Group Health Costs	5,505,800.00	4,074,158.29	\$ 1,431,641.71	74.00%	3,250,404.92
Depart 4220-	Workers Compensation	466,943.00	403,473.14	63,469.86	86.41%	403,305.08
	TOTAL EXPENSES	5,972,743.00	4,477,631.43	1,495,111.57	74.97%	3,653,710.00
	OVER (UNDER) REVENUES	\$ -	\$ (397,414.79)	\$ 397,414.79	N/A	\$ 224,467.28

Stanly County
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		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
Tarheel Challenge Academy 212				
<i>REVENUES:</i>				
Depart 3590-	Education	\$ 3,092,000.00	\$ 3,092,000.00	\$ -
	TOTAL REVENUES	3,092,000.00	3,092,000.00	-
<i>EXPENSES:</i>				
Depart 5910-	Public Schools	3,092,000.00	3,049,833.76	37,662.24
	TOTAL EXPENSES	3,092,000.00	3,049,833.76	37,662.24
	OVER (UNDER) REVENUES	\$ -	\$ 42,166.24	\$ (37,662.24)
Emergency Radio System Project 213				
<i>REVENUES:</i>				
Depart 3838-	Loan Proceeds	\$ 8,037,762.00	\$ 8,037,761.37	\$ 0.63
Depart 3980-	Transfer From General Fund	605,000.00	601,357.60	3,642.40
	TOTAL REVENUES	8,642,762.00	8,639,118.97	3,643.03
<i>EXPENSES:</i>				
Depart 4396-	911 Operations	8,642,762.00	8,640,665.98	2,096.02
	TOTAL EXPENSES	8,642,762.00	8,640,665.98	2,096.02
	OVER (UNDER) REVENUES	\$ -	\$ (1,547.01)	\$ 1,547.01
Stanly Community College Cosmetology Project 214				
<i>REVENUES:</i>				
Depart 3590-	Loan Proceeds	\$ 2,232,000.00	\$ 2,232,000.00	\$ -
	From General Fund	-	56,678.83	(56,678.83)
	TOTAL REVENUES	2,232,000.00	2,288,678.83	(56,678.83)
<i>EXPENSES:</i>				
Depart 5920-	Stanly Community College	2,232,000.00	2,193,933.70	38,066.30
	Transfer to General Fund	-	56,678.83	(56,678.83)
	TOTAL EXPENSES	2,232,000.00	2,250,612.53	(18,612.53)
	OVER (UNDER) REVENUES	\$ -	\$ 38,066.30	\$ (38,066.30)
Livestock Arena Construction Project 215				
<i>REVENUES:</i>				
Depart 3980-	Transfer from Other Funds	\$ 75,000.00	\$ 46,940.00	\$ 28,060.00
	TOTAL REVENUES	75,000.00	46,940.00	28,060.00
<i>EXPENSES:</i>				
Depart 6160-	Agri-Civic Center	75,000.00	50,431.79	24,568.21
	TOTAL EXPENSES	75,000.00	50,431.79	24,568.21
	OVER (UNDER) REVENUES	\$ -	\$ (3,491.79)	\$ 3,491.79
Museum Renovation Project Fund 216				
<i>REVENUES:</i>				
Depart 3611-	Library	\$ 70,000.00	\$ 48,500.00	\$ 21,500.00
Depart 3980-	Transfer from Other Funds	130,000.00	-	130,000.00
	TOTAL REVENUES	200,000.00	48,500.00	151,500.00
<i>EXPENSES:</i>				
Depart 6110-	Library	200,000.00	57,448.87	43,890.09
	TOTAL EXPENSES	200,000.00	57,448.87	43,890.09
	OVER (UNDER) REVENUES	\$ -	\$ (6,948.87)	\$ 107,609.91

Stanly County
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Project Funds
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		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
COMMUNITY GRANT (Single Family 2014) 240				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 170,000.00	\$ 144,339.00	\$ 25,661.00
	TOTAL REVENUES	170,000.00	144,339.00	25,661.00
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	170,000.00	144,503.00	25,497.00
	TOTAL EXPENSES	170,000.00	144,503.00	25,497.00
	OVER (UNDER) REVENUES	\$ -	\$ (164.00)	\$ 164.00
COMMUNITY GRANT (Single Family Rehab 2011) 254				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 240,786.00	\$ 240,785.74	\$ 0.26
	TOTAL REVENUES	240,786.00	240,785.74	0.26
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	240,786.00	227,819.51	12,966.49
	TOTAL EXPENSES	240,786.00	227,819.51	12,966.49
	OVER (UNDER) REVENUES	\$ -	\$ 12,966.23	\$ (12,966.23)
COMMUNITY GRANT (Urgent Repair Program) 255				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 75,000.00	\$ 75,000.00	-
Depart 3831-	Investment Earning	220.00	243.04	(23.04)
	TOTAL REVENUES	75,220.00	75,243.04	(23.04)
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	75,220.00	66,551.47	8,668.53
	TOTAL EXPENSES	75,220.00	66,551.47	8,668.53
	OVER (UNDER) REVENUES	\$ -	\$ 8,691.57	\$ (8,691.57)
COMMUNITY GRANT (2012 CDBG Scattered Site) 257				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 225,000.00	\$ 203,190.74	\$ 21,809.26
	TOTAL REVENUES	225,000.00	203,190.74	21,809.26
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	225,000.00	203,216.74	21,783.26
	TOTAL EXPENSES	225,000.00	203,216.74	21,783.26
	OVER (UNDER) REVENUES	\$ -	\$ (26.00)	\$ 26.00

Stanly County
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 For the Eight Months Ended February 28, 2017

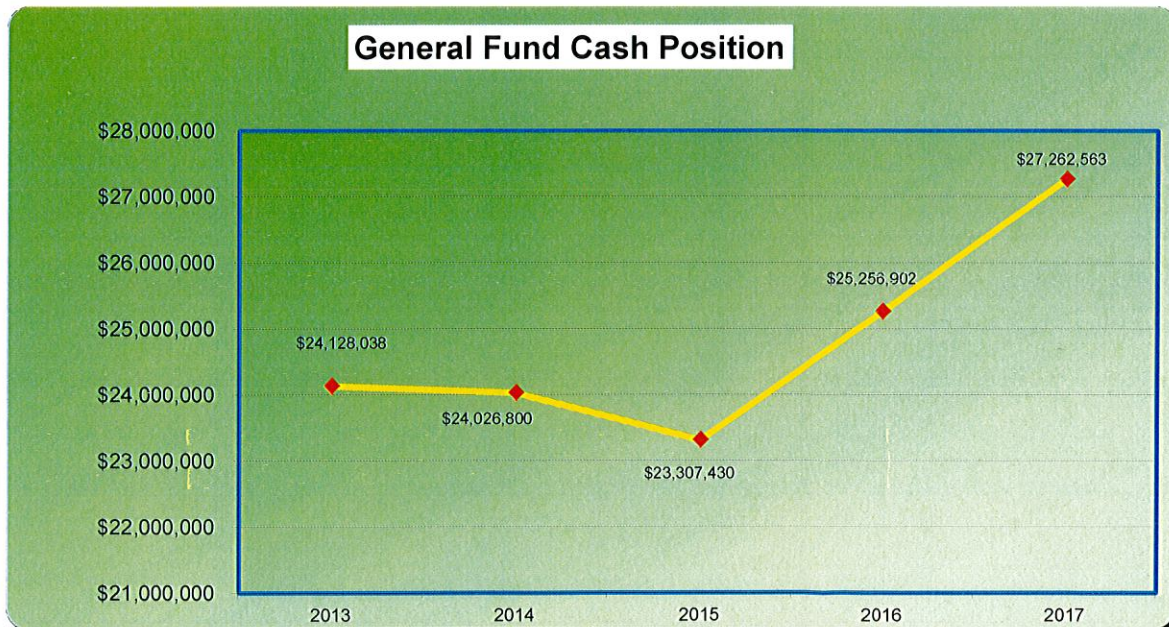
		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
Badin Water Rehab Part A 612				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 2,832,600.00	\$ 2,482,223.94	\$ 2,132,000.00
Depart 3980-	Transfer from Greater Badin	25,169.00	-	-
	TOTAL REVENUES	<u>2,857,769.00</u>	<u>2,482,223.94</u>	<u>2,132,000.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	2,857,769.00	2,500,492.75	\$ 1,664,924.89
	TOTAL EXPENSES	<u>2,857,769.00</u>	<u>2,500,492.75</u>	<u>1,664,924.89</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (18,268.81)</u>	<u>\$ 467,075.11</u>
Badin Water Rehab Part B 613				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 6,179,129.00	\$ 2,281,443.00	\$ 3,897,686.00
	TOTAL REVENUES	<u>6,179,129.00</u>	<u>2,281,443.00</u>	<u>3,897,686.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	6,179,129.00	2,413,011.67	\$ 3,670,092.33
	TOTAL EXPENSES	<u>6,179,129.00</u>	<u>2,413,011.67</u>	<u>3,670,092.33</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (131,568.67)</u>	<u>\$ 227,593.67</u>
West Stanly WWTP Rehab Project 632				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 2,648,894.00	-	\$ 2,648,894.00
	TOTAL REVENUES	<u>2,648,894.00</u>	<u>-</u>	<u>2,648,894.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	2,648,894.00	28,253.79	\$ 2,620,640.21
	TOTAL EXPENSES	<u>2,648,894.00</u>	<u>28,253.79</u>	<u>2,620,640.21</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (28,253.79)</u>	<u>\$ 28,253.79</u>
Airport Rd Corridor Wastwater 642				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 1,121,043.00	-	\$ 1,121,043.00
	TOTAL REVENUES	<u>1,121,043.00</u>	<u>-</u>	<u>1,121,043.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	1,121,043.00	65,224.76	\$ 1,055,818.24
	TOTAL EXPENSES	<u>1,121,043.00</u>	<u>65,224.76</u>	<u>1,055,818.24</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (65,224.76)</u>	<u>\$ 65,224.76</u>

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Project Funds
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		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
Alonzo Road Meter Project 644				
<i>REVENUES:</i>				
Depart 3980-	Transfers From Other Funds	70,977.00	56,096.94	14,880.06
	TOTAL REVENUES	70,977.00	56,096.94	14,880.06
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	70,977.00	56,584.94	\$ 14,392.06
	TOTAL EXPENSES	70,977.00	56,584.94	14,392.06
	OVER (UNDER) REVENUES	\$ -	\$ (488.00)	\$ 488.00
UTILTIY HWY 200 WATER PROJECT 655				
<i>REVENUES:</i>				
Depart 3720-	Commercial Loan	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
Depart 3980-	Transfers From Other Funds	159,674.00	159,673.63	0.37
	TOTAL REVENUES	1,659,674.00	159,673.63	1,500,000.37
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	1,659,674.00	159,673.63	\$ 1,500,000.37
	TOTAL EXPENSES	1,659,674.00	159,673.63	1,500,000.37
	OVER (UNDER) REVENUES	\$ -	\$ -	\$ -
Cottonville Rd Waterline Relocate 659				
<i>REVENUES:</i>				
Depart 3710-	NCDOT Reimbursement	\$ 69,134.00	\$ -	\$ 69,134.00
	TOTAL REVENUES	69,134.00	-	69,134.00
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	69,134.00	62,882.00	\$ 6,252.00
	TOTAL EXPENSES	69,134.00	62,882.00	6,252.00
	OVER (UNDER) REVENUES	\$ -	\$ (62,882.00)	\$ 62,882.00
Airport Taxilane Rehab Project 673				
<i>REVENUES:</i>				
Depart 3453-	Vision 100 Entitlement	\$ 238,223.00	\$ 173,378.27	\$ 64,844.73
Depart 3980-	Transfer From Other Funds	26,471.00	-	26,471.00
	TOTAL REVENUES	264,694.00	173,378.27	91,315.73
<i>EXPENSES:</i>				
Depart 4530-	Airport Operating	264,694.00	198,161.82	\$ 66,532.18
	TOTAL EXPENSES	264,694.00	198,161.82	66,532.18
	OVER (UNDER) REVENUES	\$ -	\$ (24,783.55)	\$ 24,783.55

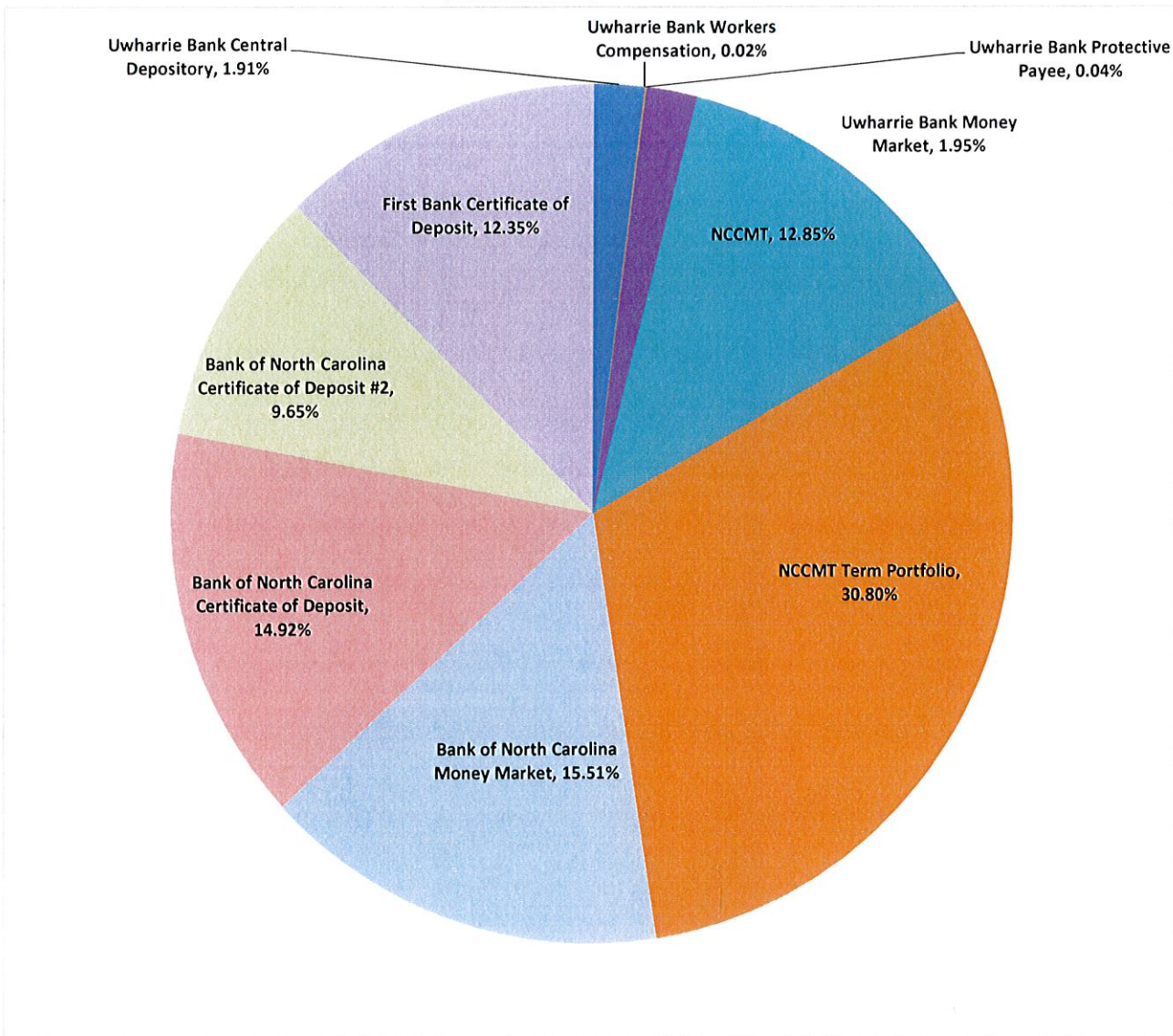
Stanly County
Comparative Cash Position Report
February 28, 2017 Compared with February 29, 2016

	Current 2/28/2017	Prior 2/29/2016	Increase (Decrease)
110 General Fund	\$ 27,262,562.64	\$ 25,256,902.08	\$ 2,005,660.56
212 Tarheel Challenge Academy	42,166.24	274,471.98	(232,305.74)
213 Emergency Radio System Project	(1,547.01)	145,229.12	(146,776.13)
214 SCC Cosmetology Project	38,066.30	876,428.12	(838,361.82)
215 Livestock	(3,491.79)	(25,740.00)	22,248.21
216 Museum Renovation Project Fund	(8,948.87)	-	(8,948.87)
240 Community Grant (CDBG) Single Family Rehab 2014	(164.00)	(164.00)	-
254 Community Grant (CDBG) Single Family Rehab 2011	12,966.23	12,966.23	-
255 Community Grant (CDBG) 2011 Urgent Repair	8,691.57	8,678.00	13.57
257 Community Grant (CDBG) 2012 CDBG Scattered Site	(26.00)	(2,003.86)	1,977.86
259 Community Grant (CDBG) 2014 Urgent Repair Grant	-	0.36	(0.36)
260 Emergency Telephone E-911	(38,198.05)	(10,816.98)	(27,381.07)
295 Fire Districts	64,840.76	44,023.61	20,817.15
611 Greater Badin Operating	260,734.17	277,771.70	(17,037.53)
612 Badin Water Rehab Part A	(18,269.81)	467,075.11	(485,344.92)
613 Badin Water Rehab Part B	(131,568.67)	(472.00)	(131,096.67)
621 Piney Point Operating	296,555.44	258,822.28	37,733.16
631 West Stanly WWTP	9,130.27	(52,688.28)	61,818.55
632 Cottonville Rd Waterline Relocat	(28,253.79)	(12,846.69)	(15,407.10)
641 Utility Operating	1,509,074.55	1,110,388.08	398,686.47
642 Utility- Airport Rd Corridor Wastewater	(65,224.76)	-	(65,224.76)
644 Utility- Alonzo Rod Meter Project	(488.00)	(1,512.00)	1,024.00
645 Utility- Brown Hill Road Waterline	-	-	-
659 Utility- Cottonville Rd Waterline Relocat	(62,882.00)	(6,896.20)	(55,985.80)
671 Airport Operating	(81,551.51)	7,259.76	(88,811.27)
673 Airport Taxilane Rehab Project	(24,783.55)	-	(24,783.55)
676 Airport Runway Extn	-	(3,908.08)	3,908.08
680 Group Health Fund	3,089,199.11	3,849,082.71	(759,883.60)
730 Deed of Trust Fund	3,825.40	3,056.60	768.80
740 Sheriff Court Executions	3,749.68	1,726.99	2,022.69
760 City and Towns Property Tax	242,509.12	135,291.63	107,217.49
	<u>\$ 32,378,673.67</u>	<u>\$ 32,612,126.27</u>	<u>\$ (233,452.60)</u>



**Stanly County
Investment Report
For the Eight Months Ended February 28, 2017**

BANK:	Balance per Bank at 2/28/17	% of investment	Purchase Date	Maturity Date	% Yield	Time of Certificate of Deposit
Uwharrie Bank Central Depository	\$ 620,458.65	1.91%			0.52%	
Uwharrie Bank Workers Compensation	6,577.32	0.02%			N/A	
Uwharrie Bank Protective Payee	13,471.98	0.04%			N/A	
Uwharrie Bank Money Market	632,720.90	1.95%			0.42%	
NCCMT	4,177,757.31	12.85%			0.45%	
NCCMT Term Portfolio	10,011,769.21	30.80%			0.85%	
Bank of North Carolina Money Market	5,042,918.13	15.51%			0.40%	
Bank of North Carolina Certificate of Deposit	4,849,087.70	14.92%	9/15/2016	3/15/2017	0.58%	182 Days
Bank of North Carolina Certificate of Deposit #2	3,138,589.20	9.65%	10/10/2016	4/10/2017	0.58%	182 Days
First Bank Certificate of Deposit	4,015,059.75	12.35%	10/1/2016	4/1/2017	0.50%	182 Days
Totals	\$ 32,508,410.15					



Stanly County
Fund Balance Calculation
As of February 28, 2017

Available Fund Balance

Cash & Investments		\$27,266,822
Liabilities (w/out deferred revenue)		1,517,245
Deferred Revenue (from cash receipts)		104,040
Encumbrances		1,213,403
Due to Other Governments		28,231
		28,231

Total Available	\$	24,403,902
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General Fund Expenditures

Total Expenditures	\$	61,957,449
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Total Available for Appropriation

Total Available	\$	24,403,902
Total Expenditures		61,957,449

Available for Appropriation		39.39%
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Stanly County Board of Commissioners

Meeting Date: March 20, 2017
 Presenter:

 X 4E

Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

Withdrawn library books for Friends of the Library Book Sale

Due to the length of the list, there will be a copy available for review prior to meeting if you would like to see it.

Declare list of books withdrawn from the collection to be surplus and given to the Friends of the Stanly County Library to sell at their Book Sale starting April 5.

Subject

Requested Action

Signature: _____

Dept. _____

Date: _____

Attachments: Yes No x

Review Process

	Approved		
	Yes	No	Initials

Finance Director

Budget Amendment Necessary

County Attorney

County Manager

Other:

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date



4F

AMENDMENT NO: 2017-35

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

To amend the General Fund 110, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.4710	399.000	Other Services	\$ 115,000	\$ 21,312	\$ 136,312
TOTALS			<u>\$ 115,000</u>	<u>\$ 21,312</u>	<u>\$ 136,312</u>

This budget amendment is justified as follows:
To increase the budget for Solid Waste for a white goods grant.

This will result in a net increase \$ 21,312 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.3471	890.10	Miscellaneous Income	\$ 5,000	\$ 21,312	\$ 26,312
TOTALS			<u>\$ 5,000</u>	<u>\$ 21,312</u>	<u>\$ 26,312</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this _____ day of _____, 20____

Verified by the Clerk of the Board _____

Spencer R. Merton

 Reviewed by Department Head

John R. [Signature]

 Reviewed by Finance Director

3/15/17

 Date

3-15-17

 Date

Reviewed by County Manager _____

_____ Date

Posted by
Journal No.
Date