

**STANLY COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
FEBRUARY 20, 2017
7:00 P.M.**

**CALL TO ORDER & WELCOME – CHAIRMAN LAWHON
INVOCATION & PLEDGE OF ALLEGIANCE – COMMISSIONER MCINTYRE
APPROVAL/ADJUSTMENTS TO THE AGENDA**

SCHEDULED AGENDA ITEMS

- 1. RETIREMENT AWARD PRESENTATION FOR JOHN “COOT” YOW**
- 2. APPROVAL OF THE NEW NAME FOR THE OLD CITY HALL ANNEX BUILDING**
Presenter: Melanie Holles, Library Director
- 3. BOARD & COMMITTEE APPOINTMENTS**
Presenter: Andy Lucas, County Manager
 - A. Centralina Workforce Development Board**
 - B. Nursing Home Advisory Committee**
- 4. RESOLUTIONS SUPPORTING HOUSE BILL 12 & HOUSE BILL 14**
Presenter: Andy Lucas, County Manager
- 5. AGRI-CIVIC CENTER LOBBY EXPANSION – CONTRACT AMENDMENT FOR FLOOR REPLACEMENT**
Presenter: Andy Lucas, County Manager
- 6. CONSENT AGENDA**
 - A. Minutes – Regular meeting of February 6, 2017.**
 - B. Finance – Request acceptance of the Monthly Financial Report for Seven Months Ended January 31, 2017**

- C. Sheriff's Office – Annual review and approval of the medical plan for the Stanly County Detention Center.**
- D. SCUSA Transportation – Request approval of the Transportation Advisory Board bylaws.**

PUBLIC COMMENT

BOARD COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS

CLOSED SESSION: To discuss a personnel issue in accordance with G. S. 143-318.11(a)(6).

RECESS UNTIL FRIDAY, MARCH 3, 2017 AT 9:00 A.M. FOR THE BOARD'S ANNUAL PLANNING RETREAT TO BE HELD IN THE STANLY COUNTY AIRPORT CONFERENCE ROOM.

The next regular meeting is scheduled for Monday, March 6, 2017 at 7:00 p.m.



Stanly County Board of Commissioners

Meeting Date: February 20, 2017
 Presenter: Board of County Commissioners

Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

RETIREMENT AWARD PRESENTATION FOR JOHN "COOT" YOW

Subject

Requested Action

Signature: _____

Dept. _____

Date: _____

Attachments: Yes No x

Review Process

Approved		Initials
Yes	No	
Finance Director	—	—
Budget Amendment Necessary	—	—
County Attorney	—	—
County Manager	—	—
Other:	—	—

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date



Stanly County Board of Commissioners

Meeting Date: February 20, 2017
 Presenter: Melanie Holles

+ 2

Consent Agenda Regular Agenda

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ITEM TO BE CONSIDERED

Subject	New name for old City Hall Annex facility
Requested Action	Approve the name of the facility to be Stanly County History Center which will contain the Stanly County Museum and the Margaret Johnson Heritage Room.

Signature: Melanie J. Holles
 Date: 2/14/2017

Dept. _____
 Attachments: Yes _____ No _____

Review Process			
	Approved		Initials
	Yes	No	
Finance Director	—	—	
Budget Amendment Necessary	—	—	
County Attorney	—	—	
County Manager	—	—	
Other:	—	—	

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Stanly County Board of Commissioners

Meeting Date: February 20, 2017
 Presenter: Andy Lucas

Consent Agenda | Regular Agenda

3A

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

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ITEM TO BE CONSIDERED

CENTRALINA WORKFORCE DEVELOPMENT BOARD (CWFD) APPOINTMENTS

Subject Please see the attached request for two (2) appointments to the CWFD Board to serve the unexpired terms of the previous representatives which ends June 30, 2017.

Requested Action Request the appointment of a Public Schools Representative and Economic Development Representative with terms ending June 30, 2017.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes No x

Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

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Tyler Brummitt, Clerk to the Board Date



Stanly County Board of Commissioners

Meeting Date: February 20, 2017
 Presenter: Andy Lucas

_____ | **3B**
 Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

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ITEM TO BE CONSIDERED

COMMUNITY NURSING HOME ADVISORY COMMITTEE APPOINTMENTS

Subject
 Please see the attached request regarding the appointment of three (3) new members to the Nursing Home Advisory Committee.

Requested Action
 Request the Board appoint three (3) members to the committee for a one year term ending 2/28/18.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes _____ No x

Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

Certification of Action

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Tyler Brummitt, Clerk to the Board Date _____

Stanly County Board of Commissioners



Meeting Date February 20, 2017

Presenter: Andy Lucas, County Manager

Consent Agenda	<div style="font-size: 2em; font-weight: bold; color: blue; margin: 0 auto;">4</div> Regular Agenda
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ITEM TO BE CONSIDERED

Resolutions Supporting House Bill 12 & House Bill 14

Per the Board's request, attached please find resolutions in support of HB 12 and HB 14 for the Board's discussion and consideration.

Subject

Requested Action

Consider approving resolutions in support of House Bill 12 and House Bill 14.

Signature: _____

Date: 02/15/2017

Dept Central Administration

Attachments: Yes No

Review Process

	Approved		Initials
	Yes	No	
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	
County Manager	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

Certification of Action

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Tyler Brummitt, Clerk to the Board Date



Resolution in Support of House Bill 12 Related to the Appointment of Trustees to the Stanly Community College Board of Trustees

WHEREAS, the Stanly County Board of Commissioners are responsible for the appointment of eight (8) of the twelve (12) members of the Stanly Community College Board of Trustees, and;

WHEREAS, the Stanly County Board of Commissioners are responsible for providing financial support for the adequate maintenance of the Stanly Community College facilities per NCGS 115D-32, and;

WHEREAS, the Stanly County Board of Commissioners are also responsible for providing financial support for current operating expenses for Stanly Community College per NCGS 115D-32; and

WHEREAS, the Stanly County Board of Commissioners has a vested interest in ensuring appointments to the Stanly Community College Board of Trustees represent the values of Stanly County residents; and

WHEREAS, the North Carolina General Assembly and our local legislative delegation are more readily accessible and aware of local issues than the Governor;

NOW THEREFORE BE IT RESOLVED, the Stanly County Board of Commissioners supports the passage of House Bill 12 by the North Carolina General Assembly.

ADOPTED this the 20th day of February, 2017

W.D. (Bill) Lawhon, Jr., Chairman
Stanly County Board of Commissioners

ATTEST:

Tyler Brummitt, Clerk to the Board



Resolution in Support of House Bill 14 Related to the Appointment of Trustees to the Montgomery Community College Board of Trustees

WHEREAS, the Montgomery County Board of Commissioners has a vested interest in ensuring appointments to the Montgomery Community College Board of Trustees represent the values of Montgomery County residents; and

WHEREAS, the North Carolina General Assembly and the Montgomery County local legislative delegation are more readily accessible and aware of local issues than the Governor;

NOW THEREFORE BE IT RESOLVED, the Stanly County Board of Commissioners supports the passage of House Bill 14 by the North Carolina General Assembly.

ADOPTED this the 20th day of February, 2017

W.D. (Bill) Lawhon, Jr., Chairman
Stanly County Board of Commissioners

ATTEST:

Tyler Brummitt, Clerk to the Board



Stanly County Board of Commissioners

Meeting Date February 20, 2017

Presenter: Andy Lucas, County Manager

Consent Agenda	5
Regular Agenda	

ITEM TO BE CONSIDERED

Agri-Civic Center Lobby Expansion – Contract Amendment for Floor Replacement

Subject

The initial scope of the lobby expansion project at the Agri-Civic Center did not call for the replacement of the entire floor within the existing lobby of the Center. The scope simply transitioned the expansion area with carpet squares or a laminate tile. However, the Friend’s group at the Center would like the County to consider replacing the entire tile floor in the Center with a new floating laminate floor (see attached – option 2). The Friend’s group has committed \$25,000 toward the overall \$44,072 estimated cost.

The other option would be to replace a portion of the existing tile area (see attached – option 1) with a floating laminate floor. This laminate floor would be matched with the expansion area. The Friend’s group is not committing any funds to this option.

Attached please find diagrams and cost associated with both options.

Requested Action

1. Review and consider recognizing, receiving and appropriating \$25,000 in funds from the non-profit Friends of the Agri-Civic Center to offset the cost of replacing the entire tile floor at the Agri-Civic Center.
2. Authorize staff to amend the contract with Stokes Construction by \$44,072 to cover the estimated cost of replacing the entire tile floor.
3. Approve the appropriation of \$19,072 in General Fund balance reserves toward the cost of the tile floor replacement.

Signature: Andy Lucas

Dept Agri-Civic Center

Date: 2/15/17

Attachments: Yes No

Review Process

	Approved		Initials
	Yes	No	
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	
County Manager	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date



February 15, 2017

Mr. Andy Lucas
Manager
Stanly County
1000 N. First Street
Albemarle, NC 28001

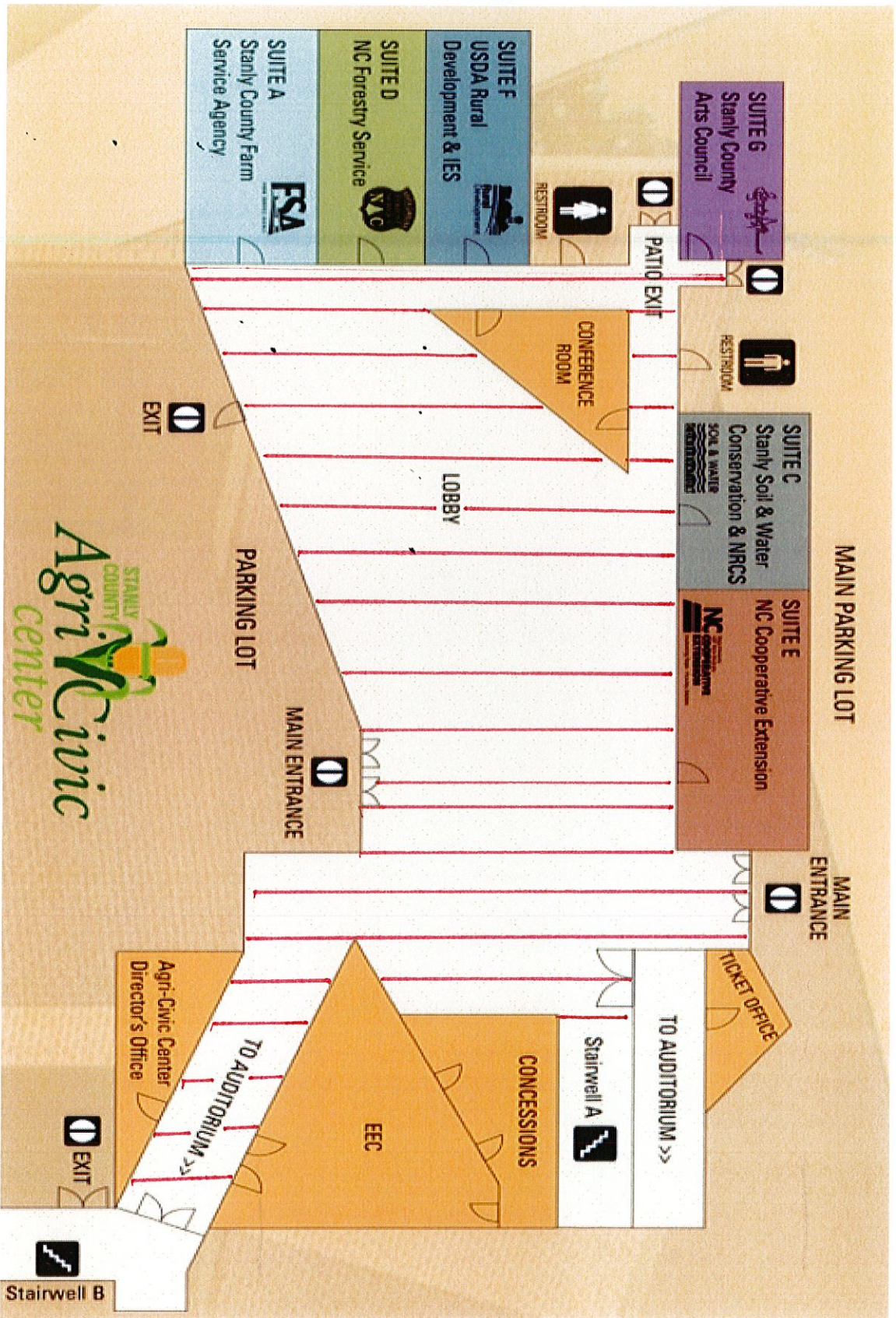
Dear Mr. Lucas:

The Friends of the Agri Civic Center Board (FACC) is pleased about the County's decision to expand the current footprint of the lobby area of the Agri Civic Center. Committed to the mission of the FACC to aid and encourage the enhancement and maintenance of the Center as well as its continued use, we would like to commit \$25,000 toward the installation of new flooring in the existing lobby area that will be consistent with the flooring of the expansion space. While we recognize that an additional bid was received for a smaller portion of the lobby, our intent is that these funds would be used in the scope of the entire lobby. We feel very strongly that having one floor surface throughout the entire lobby area will benefit the venue significantly from both an appearance and a practical perspective. We look forward to other opportunities to be able to partner with the County and have such a considerable impact.

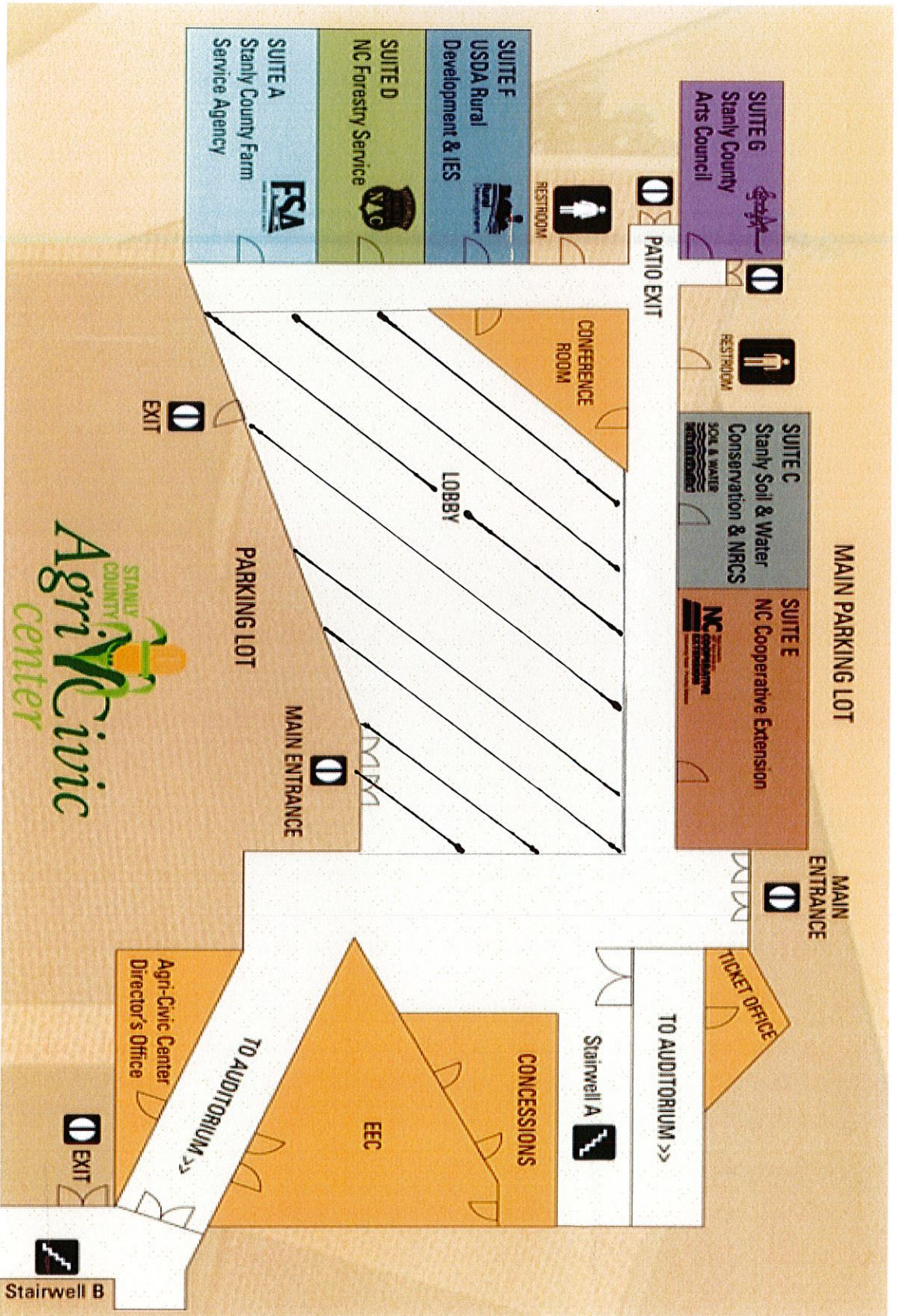
Sincerely,

Christy D. Stoner
President

Option 2 - \$44,072 (approx. 6,400 sq. ft.)



Option 1 - \$17,897 (approx. 2,500 sq. ft.) 



STOKES CONSTRUCTION COMPANY, INC.

619 NORTH SECOND STREET • ALBEMARLE, N.C. 28001

Business 704/982-5213 • Fax 704/983-3879

Andy,

We propose the following prices to carry the LVT flooring from the newly proposed Agri-Civic Center expansion, throughout the existing lobby.

Scope is as follows:

\$17,987.00

1. LVT flooring applied to cover the area under the acoustical grid ceiling only.
2. Area will be skimmed over to eliminate as many existing imperfections in the floor as possible
3. Transition strips will be used at points where LVT transitions to existing ceramic tile
4. Ceramic base around the existing columns will be demolished and replaced with 6" rubber cove base.

\$44,072.00

1. LVT flooring applied to cover the entire existing ceramic tile area of the lobby
2. Area will be skimmed over to eliminate as many existing imperfections in the floor as possible
3. Ceramic base around the existing columns and perimeter walls will be demolished and replaced with 6" rubber cove base.

Please let me know if you have any questions about these quotes. I recommend a site meeting to go over the scope of work and any concerns you may have. Flooring samples of the proposed LVT can be reviewed as well.

Thank you,



Ross Stokes



Stanly County Board of Commissioners

Meeting Date: February 20, 2017
 Presenter: Chairman Lawhon

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 Consent Agenda | Regular Agenda

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ITEM TO BE CONSIDERED

- | | |
|----------------|---|
| Subject | CONSENT AGENDA |
| | A. Minutes – Regular meeting of February 6, 2017. |
| | B. Finance – Request acceptance of the Monthly Financial Report for Seven Months Ended January 31, 2017 |
| | C. Sheriff's Office – Annual review and approval of the medical plan for the Stanly County Detention Center. |
| | D. SCUSA Transportation – Request approval of the Transportation Advisory Board bylaws. |

Requested Action	Request approval of the above items as presented.
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Signature: _____

Dept. _____

Date: _____

Attachments: Yes No x

Review Process

Approved		Initials
Yes	No	
Finance Director	—	—
Budget Amendment Necessary	—	—
County Attorney	—	—
County Manager	—	—
Other:	—	—

Certification of Action

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Tyler Brummitt, Clerk to the Board Date

6A

**STANLY COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
FEBRUARY 6, 2017**

COMMISSIONERS PRESENT:

Bill Lawhon, Chairman
Scott Efird
Janet K. Lowder
Gene McIntyre
Ashley Morgan
Matthew Swain

COMMISSIONERS ABSENT:

Joseph Burleson, Vice Chairman

STAFF PRESENT:

Andy Lucas, County Manager
Jenny Furr, County Attorney
Tyler Brummitt, Clerk

CALL TO ORDER

The Stanly County Board of Commissioners (the "Board") met in regular session on Monday, February 6, 2017 in the Commissioners Meeting Room, Stanly Commons. Chairman Lawhon called the meeting to order at 7:00 p.m. with Commissioner Efird giving the invocation and leading the pledge of allegiance.

APPROVAL / ADJUSTMENTS TO THE AGENDA

Commissioner McIntyre requested that a discussion and resolution of support for House Bill 12 and House Bill 14 be added to the agenda. Commissioner Swain requested it be added as item # 2 to replace the Uwharrie Players who were unable to attend the meeting then moved to approve the agenda as amended. The motion was seconded by Commissioner Efird and carried by unanimous vote.

ITEM # 1 – PROCLAMATION DECLARING FEBRUARY 6 – 12, 2017 AS NATIONAL FBLA-PBL WEEK

Presenter: Amy Ray, SCC Phi Beta Lambda President & Katrina Sams, State PBL Historian

Representatives of the Stanly Community College Phi Beta Lambda Chapter were in attendance to present the proclamation. Ms. Amy Ray and Ms. Katrina Sams addressed the Board with a few brief comments related to upcoming events related to National FBLA-PBL Week.

Commissioner McIntyre moved to approve the proclamation and was seconded by Commissioner Morgan. The motion passed by unanimous vote.

ITEM # 2 – DISCUSSION AND RESOLUTION SUPPORTING HOUSE BILL 12 (STANLY COMMUNITY COLLEGE BOARD OF TRUSTEES) & HOUSE BILL 14 (MONTGOMERY COMMUNITY COLLEGE BOARD OF TRUSTEES)

Presenter: Commissioner McIntyre

For discussion, Commissioner McIntyre requested the Board consider approving a resolution of support for House Bill 12 and House Bill 14. Currently the Governor appoints four (4) members to each of the community college board of trustees in Stanly and Montgomery Counties. The two (2) proposed bills would instead allow the House of Representatives and Senate each to recommend two (2) members for each of the community college boards. Commissioner McIntyre stated his support of the bills because he feels the legislative members are much closer to the citizens than the Governor and better represent their interests.

Commissioner Morgan agreed with Commissioner McIntyre's comments and that the appointments should be placed in the hands of local elected officials.

For clarification, Commissioner Efirm asked if the request is for one resolution to support both or one resolution for each bill to which Commissioner McIntyre responded only one. Commissioner Efirm then moved to approve the request and authorize staff to draft the resolution for the next meeting. The motion was seconded by Commissioner McIntyre.

Prior to the vote, Commissioner Lowder stated that as she understands it, House Bill 12 is for Stanly County and House Bill 14 is for Montgomery County. Therefore in her opinion two (2) resolutions are needed.

With no objections, Commissioner Efirm amended his motion to include two (2) resolutions of support and was seconded by Commissioner McIntyre. The motion passed by unanimous vote.

ITEM # 3 – PLANNING & ZONING – PLANNING BOARD APPOINTMENT

Presenter: Andy Lucas, County Manager

Current Planning Board member Ned Stallings's term will expire on February 28, 2017. Mr. Stallings is eligible for reappointment and has agreed to serve again if reappointed. It was requested the Board reappoint Mr. Stallings to serve a three (3) year ending February 28, 2020.

Commissioner Efirm moved to reappoint Mr. Stallings and was seconded by Commissioner McIntyre. The motion carried with a 6 – 0 vote.

ITEM # 4 – TAX ADMINISTRATION

Presenter: Clinton Swaringen, Tax Administrator

Per G.S. 105-369(a), the Tax Collector must report to the governing body the total amount of unpaid taxes for the current fiscal year that are liens on real property. Upon receipt of the report, the governing body must order the Tax Collector to advertise the tax liens. It was requested the Board issue an order to advertise the tax liens during the month of March 2017.

Commissioner Swain moved to approve the request and was seconded by Commissioner Efir. Motion passed unanimously.

ITEM # 5 – E-911 – PUBLIC HEARING TO CONSIDER NAMING JACK RABBIT LANE

Presenter: Brandy Webster, E-911 Database Coordinator

Ms. Webster stated the easement being named previously circled around and intersected with Gold Branch Road at both ends. At some point, a fence was added between two of the properties prohibiting access from one side to the other. In an effort to eliminate confusion for emergency responders, a resident has requested that the side of the easement granting access to his property be named. Based on the names submitted and the three (3) votes received, the name of Jack Rabbit Lane was selected. It was requested the Board hold the required public hearing and consider approval of the proposed name.

Chairman Lawhon declared the public hearing open. With no one coming forward, the hearing was closed.

Prior to any action, Commissioner Lowder noted that one of the forms used by the five (5) residents was not signed but indicated Jack Rabbit Lane as their choice. Ms. Webster stated that after talking with the E-911 Director and Assistant Director and comparing signatures on the previous forms submitted, they identified it to be one of the landowners and therefore counted the vote. In total, Jack Rabbit Lane received two (2) votes and Jacob Farm Drive only one (1).

With no further questions, Commissioner Efir moved to approve the name of Jack Rabbit Lane. The motion was seconded by Commissioner McIntyre and carried by a 6 – 0 vote.

ITEM # 6 – SHERIFF’S OFFICE 2016 YEAR END REVIEW

Presenter: Sheriff George T. Burris

Sheriff Burris provided a review of the various programs and events sponsored by the Sheriff’s Office in 2016 noting the start- up of the citizens’ law enforcement program, family day at the park for Sheriff’s Office employees and an upcoming run to benefit Special Olympics. He provided jail statistics including the number of individuals booked and released, details for the civil and patrol divisions and overall crime statistics. Sheriff Burris thanked the Board for their continued support as well as the Sheriff’s Office employees for a job well done.

No Board action was required.

ITEM # 7 – PRESENTATION OF THE STANLY COUNTY 2016 STATE OF COUNTY HEALTH REPORT

Presenter: Dennis Joyner, Health Director

Mr. Joyner began by stating that the purpose of the report is to inform the community and stakeholders of various health issues in the county which in turn serves as a starting point to elicit community involvement from various community agencies and organizations to help

address these issues. The Health Department in conjunction with Carolinas Healthcare System developed a community health needs assessment which received more than 1,300 responses in 2015. Based on the information received, the top five (5) health issues noted were drug abuse, obesity/overweight, tobacco use, diabetes and cancer. The top five (5) community health concerns included unemployment/underemployment, child abuse/neglect, adequate health insurance, bullying, domestic violence and quality of education. Mr. Joyner noted various efforts and activities being conducted to help address these concerns as well.

The presentation was for Board information only and required no action.

ITEM # 8 – LOCAL FIREFIGHTERS RELIEF FUND BOARD OF TRUSTEES APPOINTMENT

Presenter: Andy Lucas, County Manager

Due to the resignation of Ms. Stephanie Tyson, it was requested the Board appoint Ms. Kathy Blalock Diggs to serve as Treasurer for the Relief Fund Board of Trustees for the Aquadale Rural Volunteer Fire Department for a two (2) year term.

Commissioner McIntyre moved to approve the appointment as requested and was seconded by Commissioner Swain. Motion passed by unanimous vote.

ITEM # 9 – TOWN OF NORWOOD-UNION COUNTY RAW WATER AGREEMENT FOLLOW-UP

Presenter: Andy Lucas, County Manager

Per the Board's request, staff contacted Union County and the Town of Norwood to determine if they would be willing and available to meet with representatives of Stanly County to discuss the existing raw water agreement. With both available to meet on Monday, February 27th, it was requested the Board determine a time for the meeting. It was also requested that no more than three (3) Board members be chosen to attend the meeting and report back to the full Board.

By consensus, Vice Chairman Burlison, Commissioner Efirm and Commissioner Morgan were selected to attend the meeting on February 27th at 10:00 a.m.

ITEM # 10 – AGRI-CIVIC CENTER LOBBY EXPANSION CONTRACT AMENDMENT

Presenter: Andy Lucas, County Manager

The initial scope of the Agri-Civic Center lobby expansion did not include replacement of the existing ceiling grid, tiles and diffusers. However, once these are in place, the existing ceiling will not blend well with the new area. Because of this, it is recommended the Board amend the existing contract by \$7,200 (for a total of \$127,200) to cover the cost to remove and replace these items. It is anticipated that existing funds within the Agri-Civic Center and Facilities Maintenance budgets will be sufficient to cover this additional expense therefore no budget amendment is needed.

Commissioner McIntyre moved to approve the \$7,200 contract amendment. His motion was seconded by Commissioner Morgan and carried by a 6 – 0 vote.

ITEM # 11 – DISCUSSION REGARDING THE PROPOSED ECONOMIC DEVELOPMENT COMMISSION MEMBERSHIP SELECTION

Presenter: Commissioner Swain

Due to recent discussions concerning the EDC and with eleven (11) of the twelve (12) current EDC Board members' terms expiring in April 2017, Commissioner Swain submitted the following proposal for selection of the EDC membership noting that it will not change the structure of the Board but only help to clarify the wording of the session law currently in place.

Voting Members (13 Members)

- Two business / industry representative members appointed by the commissioners from each of the five (5) county filing districts at-large. Appointed to a two (2) year term. (10 members)
- Members chosen from the five (5) districts of the county will serve a two (2) year staggered term. 2017 appointees will be assigned either a one (1) or two (2) year term with half of the members serving each.
- Two (2) county commissioners chosen to serve at the pleasure of the Board.
- President of the Community College (or appointee)
- Chair, Vice Chair, Secretary and Treasurer shall be selected from the above individuals.

Non-Voting, Ex- Officio Membership

The Economic Development Commission may appoint ex-officio members as it sees fit for guidance in matters of economic development.

The County Manager and County Attorney shall serve as ex-officio members by virtue of their position.

After a period of discussion, Commissioner Morgan moved to approve the proposal as presented adding that he would also like the Board to be more involved in the daily supervision of the economic development office and EDC Director as well.

After continued discussion by the Board and County Manager, Commissioner Morgan amended his motion to approve the proposed economic development commission membership selection with the EDC Director continuing to report to the County Manager. The motion was seconded by Commissioner McIntyre.

Prior to the vote, Commissioner Lowder requested the Board consider continuing this discussion at the Board's annual planning retreat in March rather than making a decision now adding that she feels more time is needed to address and collaborate on the issue.

With no further comments, Chairman Lawhon called for a vote. The motion passed by a 4 -2 vote:

Ayes: Commissioner Efird, Commissioner McIntyre, Commissioner Morgan, Commissioner Swain

Nos: Chairman Lawhon, Commissioner Lowder

ITEM # 12 – CONSENT AGENDA

Presenter: Chairman Lawhon

- A. Minutes – Regular meeting of January 17, 2017.
- B. Finance – Request acceptance of the Monthly Financial Report for Six Months Ended December 31, 2016.
- C. Utilities – Request approval of the project ordinance and budget amendments # 2017-31 and # 2017-32 to create Project Fund 645 for the Browns Hill Road Waterline Project.
- D. SCUSA Transportation -- Request approval of budget amendment #2017-33.
- E. Finance – Request approval of the attached vehicle tax refunds for January 2017.

Commissioner McIntyre moved to approve the above items as presented and was seconded by Commissioner Efird. Motion passed by unanimous vote.

PUBLIC COMMENT

Boyd Huneycutt of Locust addressed the Board to express his displeasure with the Social Security Administration and with Medicare based on his personal experience in dealing with both.

BOARD COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS

Commissioner Swain congratulated the members of FBLA-PBL who are participating in National FBLA-PBL Week adding that it is also National Career and Technical Education Month as well. At the recent RPO meeting, the Highway 52 Project was discussed with several solutions being submitted to the NC DOT funding board with funding approved by mid-year and completion expected by year end.

Commissioner McIntyre reminded Board members of the Senior Center Town Hall Luncheon on Tuesday, February 14, 2017 and to please contact Senior Services Director Becky Weemhoff if you plan to attend.

Commissioner Lowder stated that the EDC has adopted a meeting schedule for the remainder of 2017 with plans to alternate the location of the meetings. EDC members also plan to participate by visiting local businesses in the areas they represent. At the Board of Health meeting, several citizens were in attendance and voiced concerns with the animal control ordinance and what is considered to be adequate and acceptable housing for dogs with the Health Director to provide additional information at next month's meeting.

Commissioner Efird stated that he and Commissioner Swain had the pleasure of attending the Stanly County 4-H Achievement Night the previous week and congratulated all the participants. He also recently attended a meeting with Cardinal Innovations where mental health issues were discussed.

Commissioner Morgan announced that the Regulatory Reform Committee will host a public forum on Thursday, February 16, 2017 in the Commons Meeting Room and invited local contractors to attend and provide their input.

Chairman Lawhon noted that he had attended the Senior Center volunteer dinner where he had the privilege of installing their officers and encouraged Board members to attend the Town Hall Meeting previously mentioned by Commissioner McIntyre. On Wednesday, he plans to attend a Centralina COG meeting in Matthews, NC and will report back to the Board at the next meeting.

CLOSED SESSION

Commissioner Efirm moved to recess the meeting into closed session to discuss economic development in accordance with G. S. 143-318.11(a)(4) and to consult with the county attorney in accordance with G. S. 143-318.11(a)(3). The motion was seconded by Commissioner McIntyre and passed by unanimous at 8:40 p.m.

ADJOURN

With no further discussion, Commissioner Swain moved to adjourn the meeting and was seconded by Commissioner Efirm. The motion carried by a 6 – 0 vote at 9:41 p.m.

Bill Lawhon, Chairman

Tyler Brummitt, Clerk

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**STANLY COUNTY
NORTH CAROLINA**

**MONTHLY
FINANCIAL REPORT**

***For Seven Months Ended
January 31, 2017***

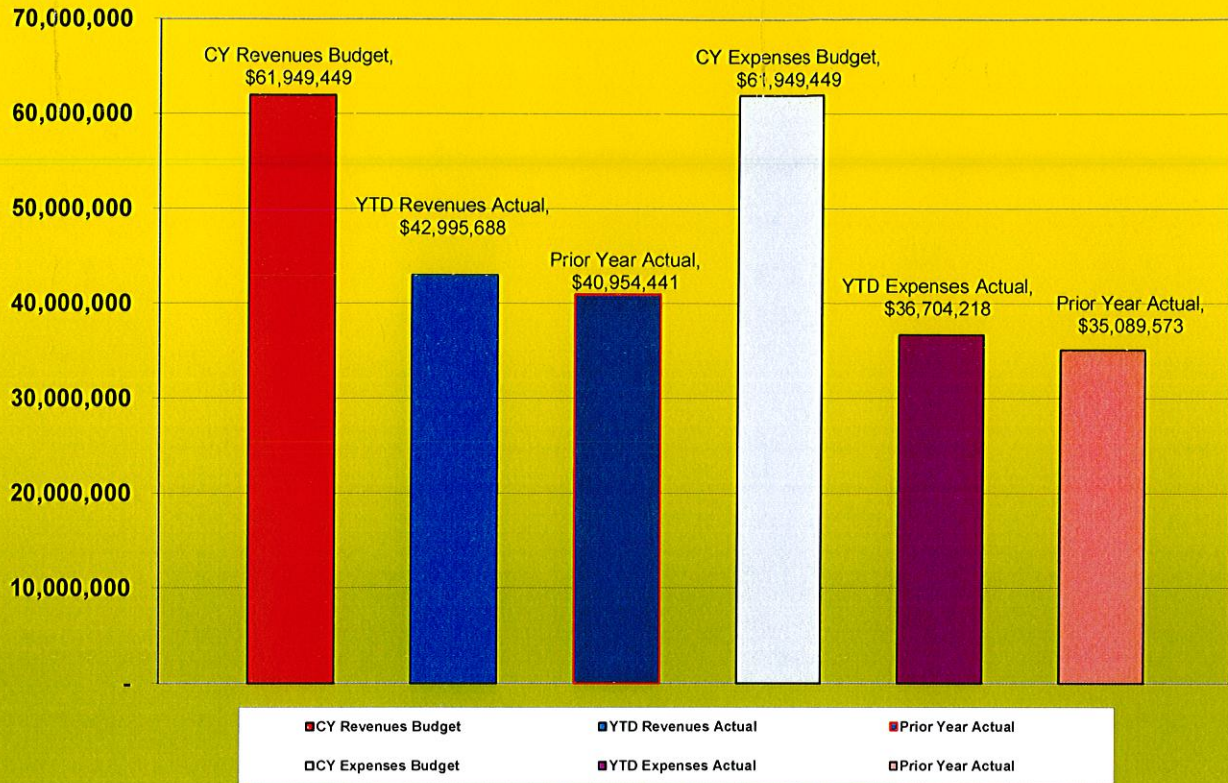


***Prepared and Issued by:
Stanly County Finance Department***

**STANLY COUNTY, NORTH CAROLINA
FISCAL YEAR 2016-2017**

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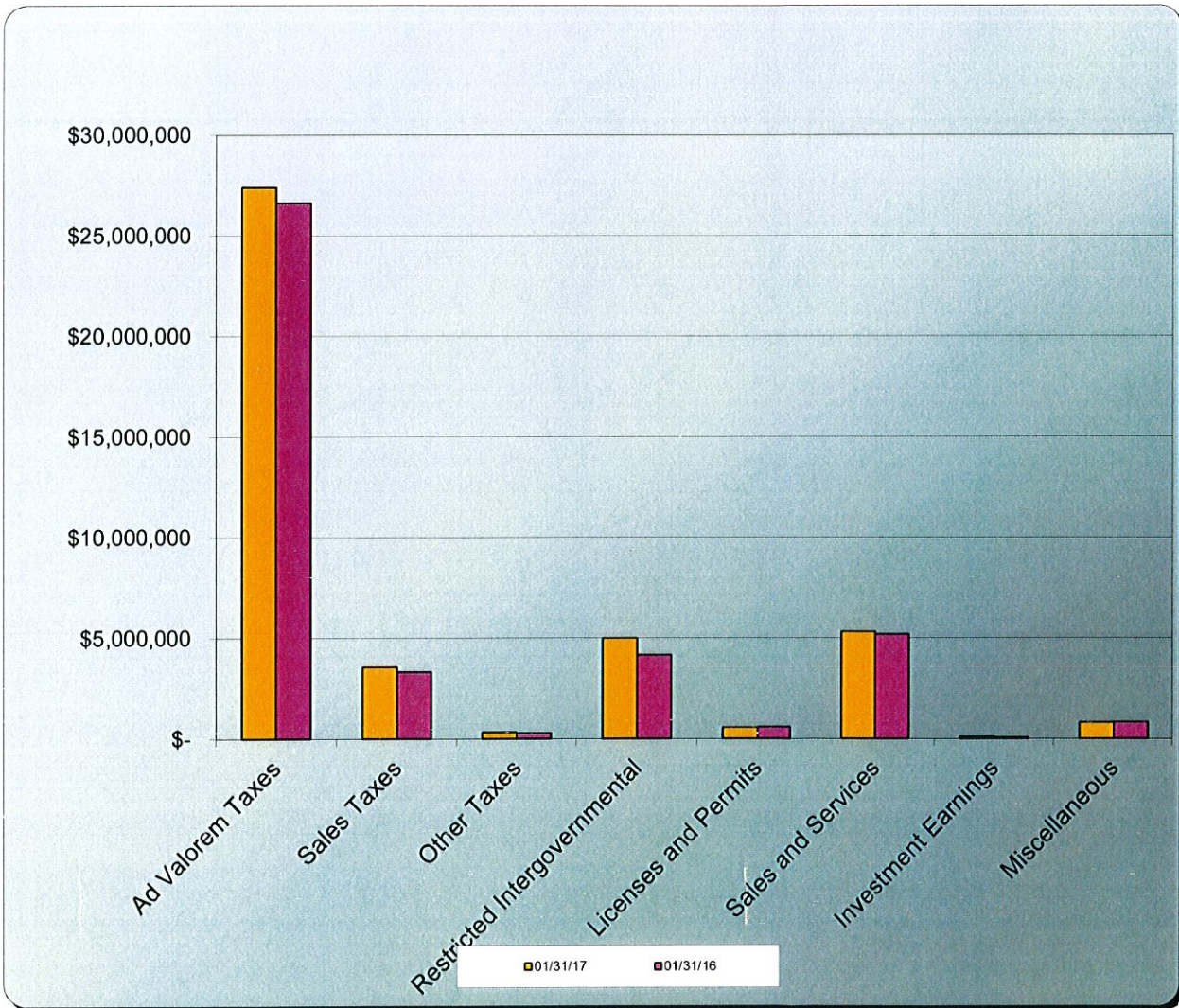
General Fund Revenues and Expenses Actual vs Budget Fiscal Year 2017



Stanly County
General Fund Revenues by Source
For the Seven Months Ended January 31, 2017
with Comparative January 31, 2016

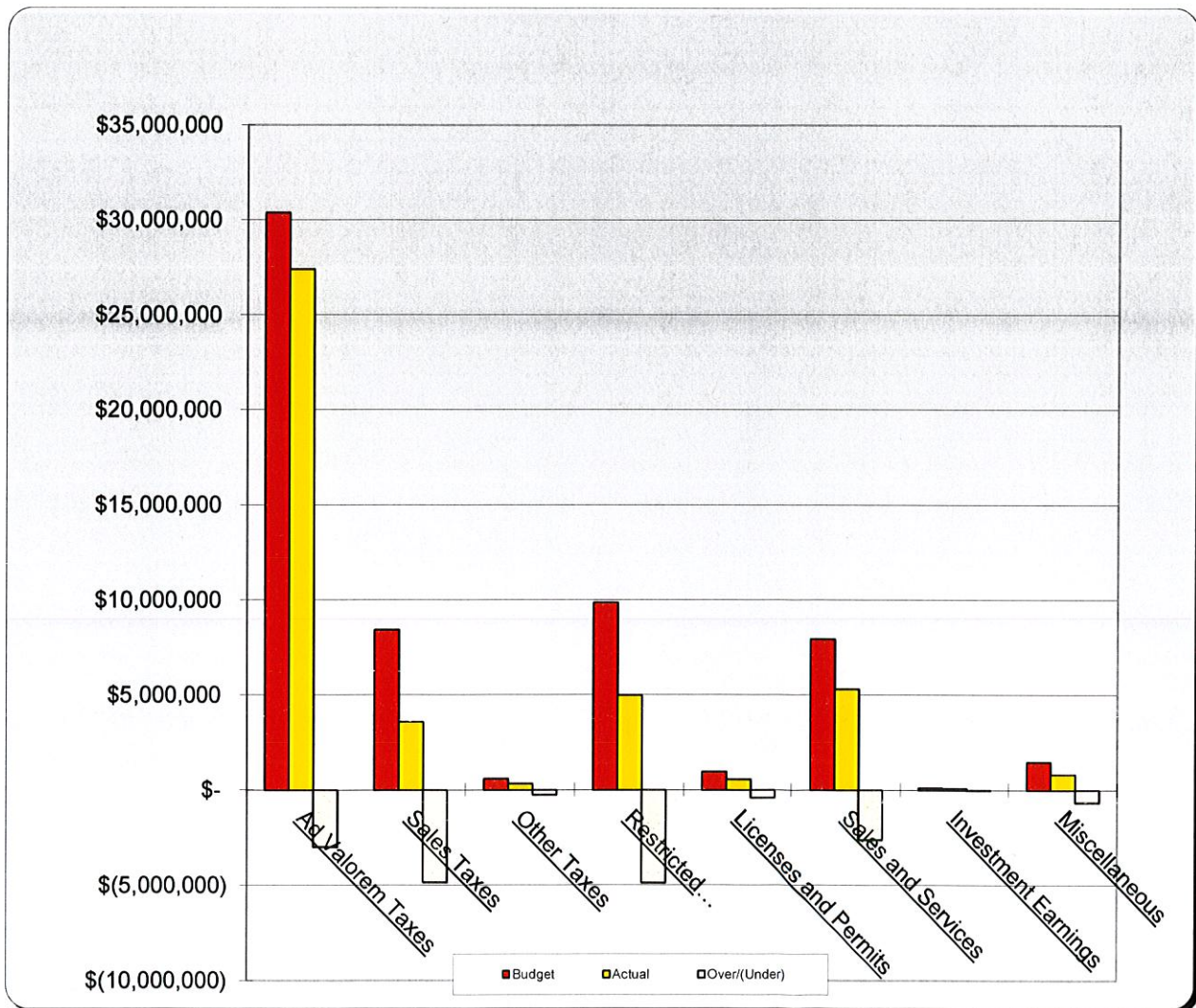
REVENUES:

	<u>01/31/17</u>	<u>01/31/16</u>	<u>Variance</u>	<u>Percent</u>
Ad Valorem Taxes	\$ 27,394,145.02	\$ 26,609,590.25	\$ 784,554.77	102.95%
Sales Taxes	3,570,680.51	3,315,899.62	254,780.89	107.68%
Other Taxes	325,120.92	277,047.60	48,073.32	117.35%
Restricted Intergovernmental	4,980,360.56	4,152,989.51	827,371.05	119.92%
Licenses and Permits	545,439.26	576,377.60	(30,938.34)	94.63%
Sales and Services	5,306,079.30	5,173,239.08	132,840.22	102.57%
Investment Earnings	69,728.70	37,642.41	32,086.29	185.24%
Miscellaneous	<u>804,133.26</u>	<u>811,654.46</u>	<u>(7,521.20)</u>	<u>99.07%</u>
Totals	<u>\$ 42,995,687.53</u>	<u>\$ 40,954,440.53</u>	<u>\$ 2,041,247.00</u>	<u>104.98%</u>



Stanly County
General Fund Budget by Source Compared to Actual Revenues
For the Seven Months Ended January 31, 2017

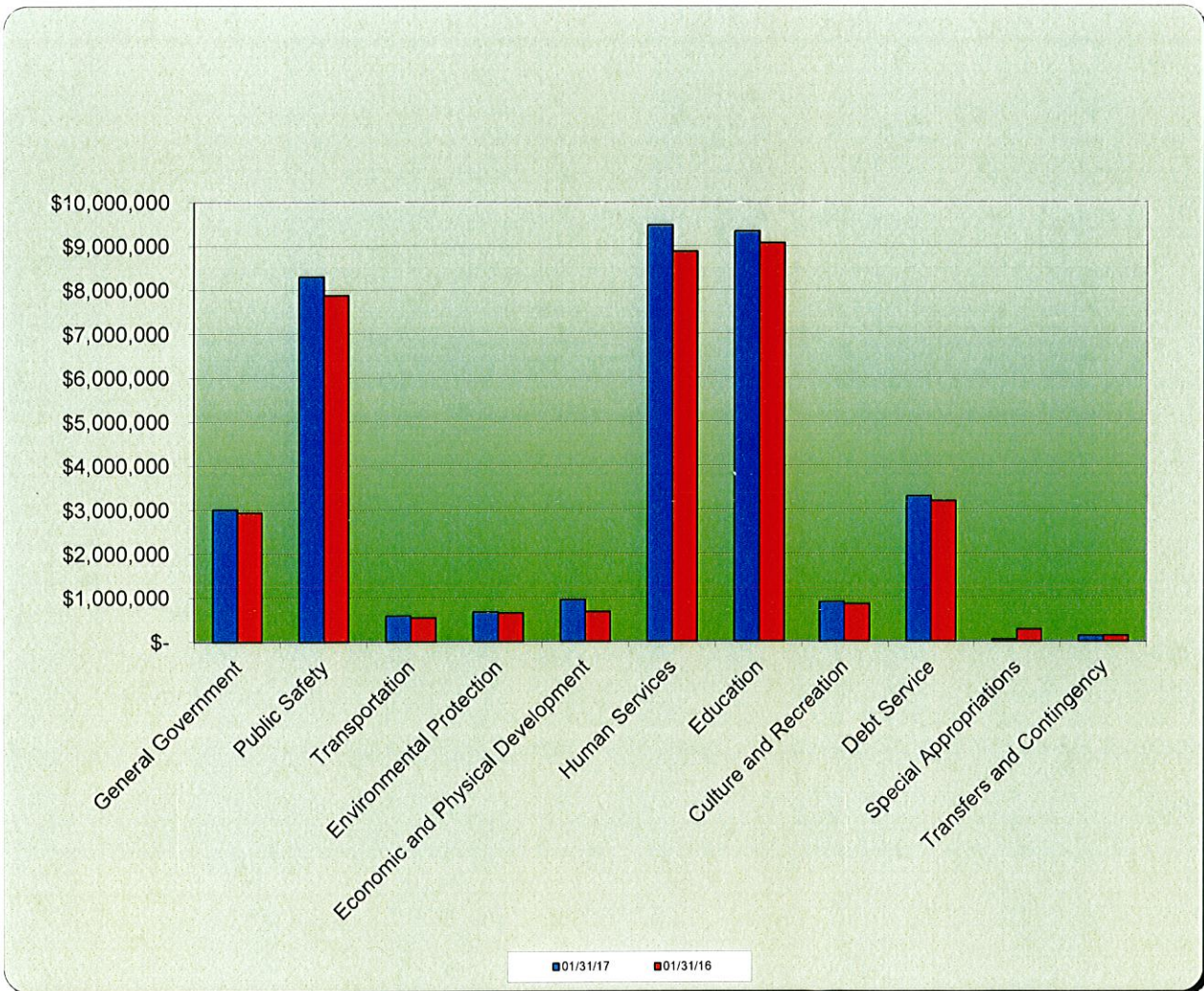
REVENUES:	Amended <u>Budget</u>	<u>Actual</u>	Actual <u>Over/(Under)</u>	Percent <u>Collected</u>
Ad Valorem Taxes	\$ 30,382,968.00	\$ 27,394,145.02	\$ (2,988,822.98)	90.16%
Sales Taxes	8,425,925.00	3,570,680.51	(4,855,244.49)	42.38%
Other Taxes	574,000.00	325,120.92	(248,879.08)	56.64%
Restricted Intergovernmental	9,856,474.00	4,980,360.56	(4,876,113.44)	50.53%
Licenses and Permits	948,400.00	545,439.26	(402,960.74)	57.51%
Sales and Services	7,927,026.00	5,306,079.30	(2,620,946.70)	66.94%
Investment Earnings	95,000.00	69,728.70	(25,271.30)	73.40%
Miscellaneous	1,454,012.00	804,133.26	(649,878.74)	55.30%
Fund Balance Appropriated	<u>2,285,644.00</u>	<u>-</u>	<u>(2,285,644.00)</u>	<u>0.00%</u>
Totals	\$ 61,949,449.00	\$ 42,995,687.53	\$ (18,953,761.47)	69.40%



Stanly County
General Fund Expenses
For the Seven Months Ended January 31, 2017
with Comparative January 31, 2016

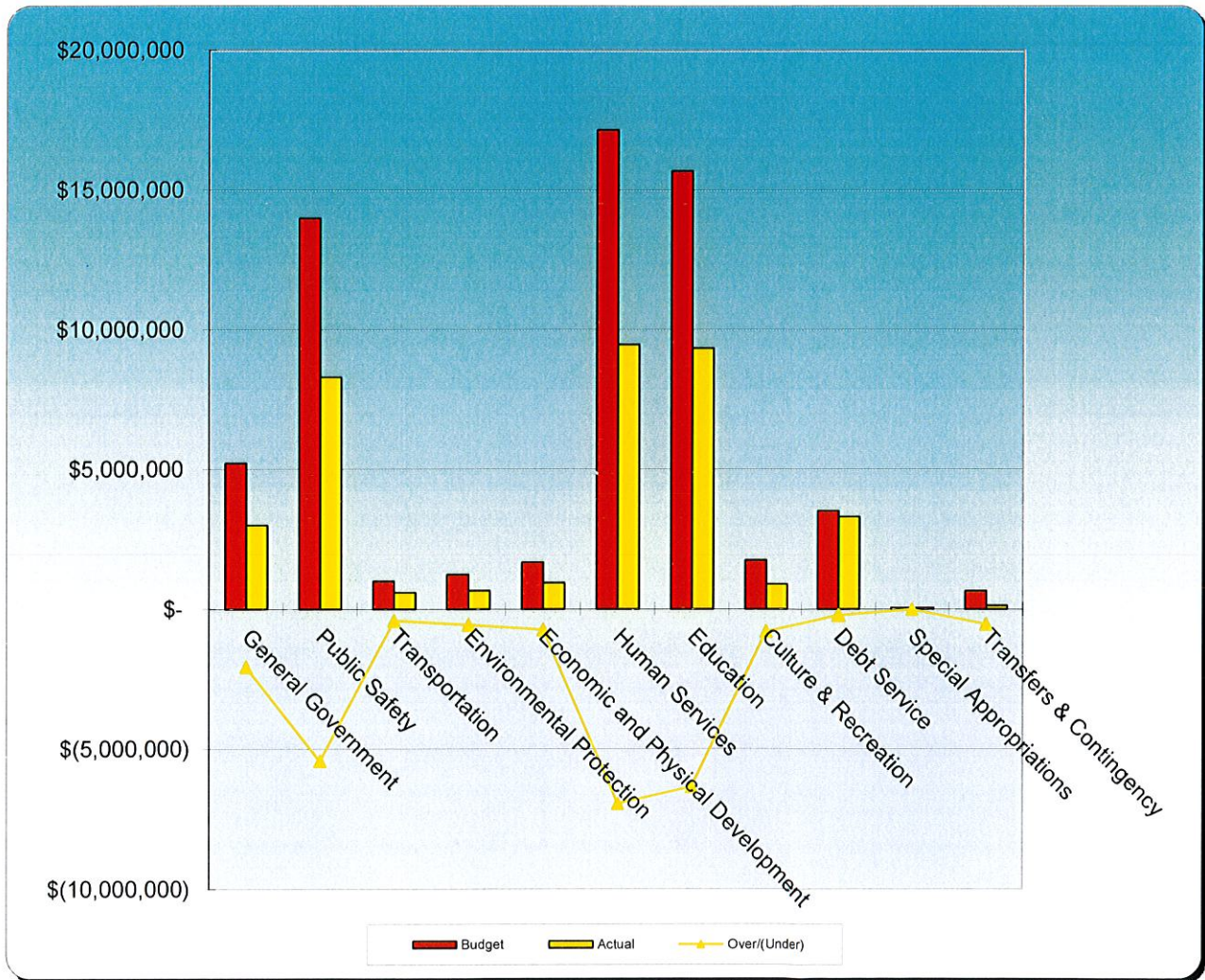
EXPENSES:

	<u>01/31/17</u>	<u>01/31/16</u>	<u>Variance</u>	<u>Percent</u>
General Government	\$ 3,005,762.84	\$ 2,938,333.25	\$ 67,429.59	102.29%
Public Safety	8,307,751.09	7,875,939.82	431,811.27	105.48%
Transportation	588,765.19	543,781.87	44,983.32	108.27%
Environmental Protection	667,523.37	649,680.04	17,843.33	102.75%
Economic and Physical Development	948,882.13	675,081.16	273,800.97	140.56%
Human Services	9,476,912.43	8,878,242.55	598,669.88	106.74%
Education	9,334,755.19	9,072,717.80	262,037.39	102.89%
Culture and Recreation	896,979.75	853,871.26	43,108.49	105.05%
Debt Service	3,303,462.76	3,192,666.54	110,796.22	103.47%
Special Appropriations	43,750.00	275,000.00	(231,250.00)	15.91%
Transfers and Contingency	<u>129,673.50</u>	<u>134,258.50</u>	<u>(4,585.00)</u>	<u>96.58%</u>
Totals	\$ 36,704,218.25	\$ 35,089,572.79	\$ 1,614,645.46	104.60%



Stanly County
General Fund Budget by Function Compared to Actual Expenses
For the Seven Months Ended January 31, 2017

EXPENSES:	Amended			Percent Expended
	Budget	Actual	Over/(Under)	
General Government	\$ 5,230,291.00	\$ 3,005,762.84	\$ (2,056,379.49)	60.68%
Public Safety	13,987,736.00	8,307,751.09	(5,419,528.46)	61.26%
Transportation	997,766.00	588,765.19	(404,776.01)	59.43%
Environmental Protection	1,241,962.00	667,523.37	(564,633.87)	54.54%
Economic and Physical Development	1,682,559.00	948,882.13	(726,551.87)	56.82%
Human Services	17,147,298.00	9,476,912.43	(6,948,753.18)	59.48%
Education	15,683,084.00	9,334,755.19	(6,348,328.81)	59.52%
Culture & Recreation	1,752,931.00	896,979.75	(796,904.11)	54.54%
Debt Service	3,516,475.00	3,303,462.76	(213,012.24)	93.94%
Special Appropriations	50,000.00	43,750.00	(6,250.00)	87.50%
Transfers & Contingency	659,347.00	129,673.50	(529,673.50)	19.67%
Totals	\$ 61,949,449.00	\$ 36,704,218.25	\$ (24,014,791.54)	61.23%



Stanly County
Comparative Monthly Financial Report
For the Seven Months Ended January 31, 2017

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
GENERAL FUND 110						
REVENUES:						
Depart 3100-	Ad Valorem Taxes	\$ 30,382,968.00	\$ 27,394,145.02	\$ 2,988,822.98	90.16%	\$ 26,609,590.25
Depart 3200-	Other Taxes	8,999,925.00	3,896,218.19	5,103,706.81	43.29%	3,592,947.22
Depart 3320-	State Shared Revenue	713,500.00	360,083.97	353,416.03	50.47%	333,991.35
Depart 3323-	Court	120,000.00	75,416.01	44,583.99	62.85%	71,336.98
Depart 3330-	Intergovt Chg for Services	168,000.00	159,978.46	8,021.54	95.23%	155,303.87
Depart 3340-	Building Permits	597,510.00	332,050.15	265,459.85	55.57%	385,369.33
Depart 3347-	Register of Deeds	295,650.00	169,992.02	125,657.98	57.50%	157,456.69
Depart 3414-	Tax And Revaluation	1,600.00	374.00	1,226.00	23.38%	805.25
Depart 3417-	Election Fees	500.00	54.00	446.00	10.80%	53,515.35
Depart 3431-	Sheriff	664,812.00	544,024.37	120,787.63	81.83%	509,962.28
Depart 3432-	Jail	197,126.00	196,688.11	437.89	99.78%	142,362.74
Depart 3433-	Emergency Services	43,074.00	33,698.01	9,375.99	78.23%	13,541.09
Depart 3434-	FIRE	6,500.00	4,950.00	1,550.00	N/A	3,175.00
Depart 3437-	EMS-Ambulance	2,450,000.00	1,337,415.10	1,112,584.90	54.59%	1,228,790.40
Depart 3439-	Emergency 911	1,000.00	108.38	891.62	N/A	115.16
Depart 3450-	Transportation	804,458.00	425,510.60	378,947.40	52.89%	466,352.81
Depart 3471-	Solid Waste	1,023,496.00	841,952.07	181,543.93	82.26%	837,536.87
Depart 3490-	Central Permitting	13,200.00	8,607.37	4,592.63	65.21%	9,715.42
Depart 3491-	Planning and Zoning	61,600.00	21,821.18	39,778.82	35.42%	28,455.26
Depart 3492-	Rocky River RPO	115,394.00	48,331.00	67,063.00	41.88%	47,201.98
Depart 3494-	EDC	-	-	-	N/A	-
Depart 3495-	Cooperative Extension	25,500.00	10,182.50	15,317.50	39.93%	12,374.25
Depart 3500-	Health Department	4,131,153.00	2,414,868.51	1,716,284.49	58.46%	2,514,591.68
Depart 3523-	Juvenile Justice	101,570.00	59,369.00	42,201.00	58.45%	61,000.00
Depart 3530-	Social Services	6,662,691.00	3,277,813.16	3,384,877.84	49.20%	2,581,382.67
Depart 3538-	Senior Services	259,996.00	215,828.68	44,169.32	83.01%	104,850.28
Depart 3586-	Aging Services	689,996.00	316,640.55	373,355.45	45.89%	298,358.83
Depart 3587-	Veteran Service	-	-	-	N/A	-
Depart 3611-	Stanly County Library	155,830.00	84,516.24	71,313.76	54.24%	82,737.26
Depart 3613-	Recreation Plan	-	-	-	N/A	-
Depart 3614-	Historical Preservation	-	-	-	N/A	-
Depart 3616-	Civic Center	60,000.00	37,060.50	22,939.50	61.77%	25,786.60
Depart 3831-	Investments	95,000.00	69,728.70	25,271.30	73.40%	37,642.41
Depart 3834-	Rent Income	224,267.00	147,602.98	76,664.02	65.82%	133,081.39
Depart 3835-	Sale of Surplus Property	20,000.00	1,621.00	18,379.00	8.11%	28,767.34
Depart 3838-	Loan Proceeds	197,772.00	197,772.00	-	100.00%	189,875.00
Depart 3839-	Miscellaneous	363,167.00	311,267.70	51,899.30	85.71%	179,788.69
Depart 3980-	Transfer From Other Funds	300,000.00	-	300,000.00	N/A	56,678.83
Depart 3991-	Fund Balance	2,002,194.00	-	2,002,194.00	N/A	-
TOTAL REVENUES		61,949,449.00	42,995,687.53	18,953,761.47	69.40%	40,954,440.53
GENERAL FUND 110						
EXPENSES:						
Depart 4110-	Governing Body	237,482.00	149,803.44	87,678.56	63.08%	152,547.42
Depart 4120-	Administration	414,504.00	249,029.11	165,474.89	60.08%	249,780.63
Depart 4130-	Finance	445,720.00	271,997.66	173,722.34	61.02%	270,355.18
Depart 4141-	Tax Assessor	804,240.00	477,346.42	326,893.58	59.35%	460,316.12
Depart 4143-	Tax Revaluation	397,173.00	220,374.49	176,798.51	55.49%	230,682.23
Depart 4155-	Attorney	165,254.00	93,605.48	71,648.52	56.64%	102,782.38
Depart 4160-	Clerk	15,075.00	6,143.53	8,931.47	40.75%	5,626.96
Depart 4163-	Judge's Office	5,900.00	1,018.64	4,881.36	17.27%	397.11
Depart 4164-	District Attorney	2,500.00	-	2,500.00	0.00%	-
Depart 4170-	Elections	369,974.00	285,819.92	83,254.08	77.50%	281,036.83
Depart 4180-	Register of Deeds	355,061.00	210,066.38	143,824.62	59.49%	152,249.87
Depart 4210-	Info Technology	743,735.00	468,527.43	272,707.57	63.33%	420,974.29
Depart 4260-	Facilities Management	1,273,673.00	572,030.34	538,063.99	57.75%	611,584.23
Total General Government		5,230,291.00	3,005,762.84	2,056,379.49	60.68%	2,938,333.25

* Y-T-D Transactions column does not include encumbrances.

Stanly County
Comparative Monthly Financial Report
For the Seven Months Ended January 31, 2017

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
Depart 4310-	Sheriff	7,074,285.00	4,327,137.73	2,628,574.32	62.84%	4,126,404.63
Depart 4321-	Juvenile Justice	202,670.00	112,610.90	90,059.10	55.56%	125,336.27
Depart 4325	Criminal Justice Partnership	-	-	-	N/A	-
Depart 4326	JCPC	-	-	-	N/A	-
Depart 4330-	Emergency Services	4,206,496.00	2,661,229.01	1,475,848.74	64.92%	2,275,577.32
Depart 4350-	Inspections	411,427.00	271,509.93	139,917.07	65.99%	197,834.27
Depart 4360-	Medical Examiner	25,000.00	17,100.00	7,900.00	68.40%	16,350.00
Depart 4380-	Animal Control	401,425.00	199,624.24	156,545.76	61.00%	214,898.31
Depart 4395-	911 Emergency	1,666,433.00	718,539.28	920,683.47	44.75%	919,539.02
	Total Public Safety	13,987,736.00	8,307,751.09	5,419,528.46	61.26%	7,875,939.82
Depart 4540-	Total Transportation	997,766.00	588,765.19	404,776.01	59.43%	543,781.87
Depart 4710-	Solid Waste	1,049,496.00	571,938.56	467,752.68	55.43%	569,665.27
Depart 4750-	Fire Forester	88,955.00	31,562.25	57,392.75	35.48%	34,308.05
Depart 4960-	Soil & Water Conservation	103,511.00	64,022.56	39,488.44	61.85%	45,708.72
	Total Environmental Protection	1,241,962.00	667,523.37	564,633.87	54.54%	649,680.04
Depart 4902-	Economic Development	644,652.00	394,941.92	242,735.08	62.35%	152,175.63
Depart 4905-	Occupancy Tax	208,000.00	113,758.96	94,241.04	54.69%	106,416.67
Depart 4910-	Planning and Zoning	257,207.00	146,205.03	110,851.97	56.90%	155,255.13
Depart 4911-	Central Permitting	227,628.00	141,561.38	86,066.62	62.19%	116,962.75
Depart 4912-	Rocky River RPO	115,394.00	68,434.52	46,959.48	59.31%	66,851.89
Depart 4950-	Cooperative Extension	229,678.00	83,980.32	145,697.68	36.56%	77,419.09
	Total Economic Development	1,682,559.00	948,882.13	726,551.87	56.82%	675,081.16
Depart 5100-	Health Department	5,623,007.00	3,136,984.56	1,978,853.52	64.81%	3,018,352.93
Depart 5210-	Piedmont Mental Health	205,160.00	119,609.76	85,550.24	58.30%	119,203.53
Depart 5300-	Dept of Social Services	9,680,459.00	5,276,979.31	4,366,886.68	54.89%	4,965,834.64
Depart 5380-	Aging Services	1,066,132.00	533,020.87	368,491.78	65.44%	546,704.91
Depart 5381-	Senior Center	504,414.00	369,011.28	122,391.61	75.74%	189,038.17
Depart 5820-	Veterans	68,126.00	41,306.65	26,579.35	60.99%	39,108.37
	Total Human Services	17,147,298.00	9,476,912.43	6,948,753.18	59.48%	8,878,242.55
Depart 5910-	Stanly BOE	14,144,781.00	8,378,262.08	5,766,518.92	59.23%	8,210,872.53
Depart 5920-	Stanly Community College	1,538,303.00	956,493.11	581,809.89	62.18%	861,845.27
	Total Education	15,683,084.00	9,334,755.19	6,348,328.81	59.52%	9,072,717.80
Depart 6110-	Stanly Library	1,293,135.00	719,134.64	520,020.81	59.79%	655,130.73
Depart 6160-	Agri Center	459,796.00	177,845.11	276,883.30	39.78%	198,740.53
	Total Culture and Recreation	1,752,931.00	896,979.75	796,904.11	54.54%	853,871.26
Depart 9000-	Total Special Appropriations	50,000.00	43,750.00	6,250.00	87.50%	275,000.00
Depart 9100-	Total Debt Service	3,516,475.00	3,303,462.76	213,012.24	93.94%	3,192,666.54
Depart 9800-	Transfers	439,347.00	129,673.50	309,673.50	29.52%	134,258.50
Depart 9910-	Contingency	220,000.00	-	220,000.00	0.00%	-
	Total Transfers and Contingency	659,347.00	129,673.50	529,673.50	19.67%	134,258.50
	TOTAL EXPENSES	61,949,449.00	36,704,218.25	24,014,791.54	61.23%	35,089,572.79
	OVER (UNDER) REVENUES	\$ -	\$ 6,291,469.28	\$ (5,061,030.07)	N/A	\$ 5,864,867.74

Stanly County
Comparative Monthly Financial Report
For the Seven Months Ended January 31, 2017

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
EMERGENCY TELEPHONE E-911 260						
REVENUES:						
Depart 3439-	Surcharge	\$ 418,673.00	\$ 173,372.88	\$ 245,300.12	41.41%	\$ 283,541.52
Depart 3831-	Investment Earnings	-	4.43	(4.43)	N/A	8.24
Depart 3991-	Fund Balance	-	-	-	N/A	-
	TOTAL REVENUES	418,673.00	173,377.31	245,295.69	41.41%	283,549.76
EXPENSES:						
Depart 4396-	E-911 Operations	418,673.00	262,929.49	149,099.91	64.39%	323,993.40
	TOTAL EXPENSES	418,673.00	262,929.49	149,099.91	64.39%	323,993.40
	OVER (UNDER) REVENUES	\$ -	\$ (89,552.18)	\$ 96,195.78	N/A	\$ (40,443.64)
FIRE DISTRICTS 295						
REVENUES:						
Depart 3100-	Ad Valorem Taxes	\$ 2,547,486.00	\$ 2,298,008.83	\$ 249,477.17	90.21%	\$ 2,093,446.05
	TOTAL REVENUES	2,547,486.00	2,298,008.83	249,477.17	90.21%	2,093,446.05
EXPENSES:						
Depart 4100-	Comm 1.5 % Admin	39,000.00	36,580.11	2,419.89	93.80%	31,811.15
Depart 4340-	Fire Service	2,508,486.00	1,972,721.17	535,764.83	78.64%	1,830,247.22
	TOTAL EXPENSES	2,547,486.00	2,009,301.28	538,184.72	78.87%	1,862,058.37
	OVER (UNDER) REVENUES	\$ -	\$ 288,707.55	\$ (288,707.55)	N/A	\$ 231,387.68
GREATER BADIN OPERATING 611						
REVENUES:						
Depart 3710-	Operating Revenues	\$ 2,598,346.00	\$ 2,401,762.31	\$ 196,583.69	92.43%	\$ 252,446.78
Depart 3991-	Fund Balance Appropriated	-	-	-	N/A	-
	TOTAL REVENUES	2,598,346.00	2,401,762.31	196,583.69	92.43%	252,446.78
EXPENSES:						
Depart 7110-	Administration	2,212,000.00	2,169,496.87	42,503.13	98.08%	33,660.09
Depart 7120-	Operations	386,346.00	254,257.19	125,033.81	67.64%	239,547.82
Depart 9800-	Transfer to Other Funds	-	-	-	N/A	-
	TOTAL EXPENSES	2,598,346.00	2,423,754.06	167,536.94	93.55%	273,207.91
	OVER (UNDER) REVENUES	\$ -	\$ (21,991.75)	\$ 29,046.75	N/A	\$ (20,761.13)
PINEY POINT OPERATING 621						
REVENUES:						
Depart 3710-	Operating Revenues	\$ 142,000.00	\$ 94,278.84	\$ 47,721.16	66.39%	\$ 81,040.60
	TOTAL REVENUES	142,000.00	94,278.84	47,721.16	66.39%	81,040.60
EXPENSES:						
Depart 7110-	Administration	80,000.00	46,666.69	33,333.31	58.33%	46,666.69
Depart 7120-	Operations	62,000.00	28,158.11	33,841.89	45.42%	27,804.27
	TOTAL EXPENSES	142,000.00	74,824.80	67,175.20	52.69%	74,470.96
	OVER (UNDER) REVENUES	\$ -	\$ 19,454.04	\$ (19,454.04)	N/A	\$ 6,569.64

Stanly County
Comparative Monthly Financial Report
For the Seven Months Ended January 31, 2017

		AMENDED BUDGET	*Y-T-D TRANSACTIONS	UNCOLLECTED REVENUE OR APPROPRIATIONS REMAINING	% COLLECTED OR EXPENDED	LAST YEAR'S Y-T-D TRANSACTIONS
WEST STANLY WWTP 631						
REVENUES:						
Depart 3710-	Grants	\$ -	\$ -	\$ -	N/A	\$ -
Depart 3712-	Operating Revenues	605,438.00	299,665.60	305,772.40	49.50%	305,668.85
Depart 3980-	Transfer From Other Funds	71,000.00	-	71,000.00	N/A	-
TOTAL REVENUES		676,438.00	299,665.60	376,772.40	44.30%	305,668.85
EXPENSES:						
Depart 7110-	Administration	326,599.00	156,250.00	170,349.00	47.84%	156,250.00
Depart 7120-	Operations	349,839.00	186,327.15	159,357.75	54.45%	242,597.38
Depart 9800-	Transfers	-	-	-	N/A	-
TOTAL EXPENSES		676,438.00	342,577.15	329,706.75	51.26%	398,847.38
OVER (UNDER) REVENUES		\$ -	\$ (42,911.55)	\$ 47,065.65	N/A	\$ (93,178.53)
STANLY COUNTY UTILITY 641						
REVENUES:						
Depart 3710-	Grants	\$ -	\$ -	\$ -	N/A	\$ -
Depart 3712-	Operating Revenues	3,425,694.00	1,937,382.74	1,488,311.26	56.55%	1,793,782.38
TOTAL REVENUES		3,425,694.00	1,937,382.74	1,488,311.26	56.55%	1,793,782.38
EXPENSES:						
Depart 7110-	Administration	410,641.00	246,969.81	162,951.19	60.32%	235,859.65
Depart 7120-	Operations	3,015,053.00	1,548,466.54	1,390,392.72	53.88%	1,502,730.37
Depart 9800-	Transfers	-	-	-	N/A	-
TOTAL EXPENSES		3,425,694.00	1,795,436.35	1,553,343.91	54.66%	1,738,590.02
OVER (UNDER) REVENUES		\$ -	\$ 141,946.39	\$ (65,032.65)	N/A	\$ 55,192.36
AIRPORT OPERATING FUND 671						
REVENUES:						
Depart 3453-	Airport Operating	\$ 630,648.00	\$ 221,473.38	\$ 409,174.62	35.12%	\$ 243,965.12
Depart 3980-	Transfer from General Fund	259,347.00	129,673.50	129,673.50	50.00%	134,258.50
TOTAL REVENUES		889,995.00	351,146.88	538,848.12	39.45%	378,223.62
EXPENSES:						
Depart 4530-	Airport Operating	889,995.00	445,335.78	440,786.76	50.47%	398,049.06
TOTAL EXPENSES		889,995.00	445,335.78	440,786.76	50.47%	398,049.06
OVER (UNDER) REVENUES		\$ -	\$ (94,188.90)	\$ 98,061.36	N/A	\$ (19,825.44)
GROUP HEALTH & WORKERS' COMPENSATION 680						
REVENUES:						
Depart 3428-	Group Health Fees	\$ 5,505,800.00	\$ 3,220,164.98	\$ 2,285,635.02	58.49%	\$ 3,046,016.66
Depart 3430-	Workers Compensation	466,943.00	411,363.58	55,579.42	88.10%	454,648.91
TOTAL REVENUES		5,972,743.00	3,631,528.56	2,341,214.44	60.80%	3,500,665.57
EXPENSES:						
Depart 4200-	Group Health Costs	5,505,800.00	3,495,651.22	2,010,148.78	63.49%	2,898,431.34
Depart 4220-	Workers Compensation	466,943.00	394,900.84	72,042.16	84.57%	400,160.56
TOTAL EXPENSES		5,972,743.00	3,890,552.06	2,082,190.94	65.14%	3,298,591.90
OVER (UNDER) REVENUES		\$ -	\$ (259,023.50)	\$ 259,023.50	N/A	\$ 202,073.67

Stanly County
Comparative Monthly Financial Report
Project Funds
For the Seven Months Ended January 31, 2017

		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
Tarheel Challenge Academy 212				
<i>REVENUES:</i>				
Depart 3590-	Education	\$ 3,092,000.00	\$ 3,092,000.00	\$ -
	TOTAL REVENUES	<u>3,092,000.00</u>	<u>3,092,000.00</u>	<u>-</u>
<i>EXPENSES:</i>				
Depart 5910-	Public Schools	3,092,000.00	3,049,833.76	36,627.24
	TOTAL EXPENSES	<u>3,092,000.00</u>	<u>3,049,833.76</u>	<u>36,627.24</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ 42,166.24</u>	<u>\$ (36,627.24)</u>
Emergency Radio System Project 213				
<i>REVENUES:</i>				
Depart 3838-	Loan Proceeds	\$ 8,037,762.00	\$ 8,037,761.37	\$ 0.63
Depart 3980-	Transfer From General Fund	605,000.00	601,357.60	3,642.40
	TOTAL REVENUES	<u>8,642,762.00</u>	<u>8,639,118.97</u>	<u>3,643.03</u>
<i>EXPENSES:</i>				
Depart 4396-	911 Operations	8,642,762.00	8,640,665.98	2,096.02
	TOTAL EXPENSES	<u>8,642,762.00</u>	<u>8,640,665.98</u>	<u>2,096.02</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (1,547.01)</u>	<u>\$ 1,547.01</u>
Stanly Community College Cosmetology Project 214				
<i>REVENUES:</i>				
Depart 3590-	Loan Proceeds	\$ 2,232,000.00	\$ 2,232,000.00	\$ -
	From General Fund	-	56,678.83	(56,678.83)
	TOTAL REVENUES	<u>2,232,000.00</u>	<u>2,288,678.83</u>	<u>(56,678.83)</u>
<i>EXPENSES:</i>				
Depart 5920-	Stanly Community College	2,232,000.00	2,193,933.70	38,066.30
	Transfer to General Fund	-	56,678.83	(56,678.83)
	TOTAL EXPENSES	<u>2,232,000.00</u>	<u>2,250,612.53</u>	<u>(18,612.53)</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ 38,066.30</u>	<u>\$ (38,066.30)</u>
Livestock Arena Construction Project 215				
<i>REVENUES:</i>				
Depart 3980-	Transfer from Other Funds	\$ 75,000.00	\$ 46,940.00	\$ 28,060.00
	TOTAL REVENUES	<u>75,000.00</u>	<u>46,940.00</u>	<u>28,060.00</u>
<i>EXPENSES:</i>				
Depart 6160-	Agri-Civic Center	75,000.00	50,421.99	24,578.01
	TOTAL EXPENSES	<u>75,000.00</u>	<u>50,421.99</u>	<u>24,578.01</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (3,481.99)</u>	<u>\$ 3,481.99</u>
Museum Renovation Project Fund 216				
<i>REVENUES:</i>				
Depart 3811-	Library	\$ 70,000.00	\$ 48,500.00	\$ 21,500.00
Depart 3980-	Transfer from Other Funds	130,000.00	-	130,000.00
	TOTAL REVENUES	<u>200,000.00</u>	<u>48,500.00</u>	<u>151,500.00</u>
<i>EXPENSES:</i>				
Depart 6110-	Library	200,000.00	47,968.75	12,054.34
	TOTAL EXPENSES	<u>200,000.00</u>	<u>47,968.75</u>	<u>12,054.34</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ 531.25</u>	<u>\$ 139,445.66</u>

Stanly County
Comparative Monthly Financial Report
Project Funds
For the Seven Months Ended January 31, 2017

		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
COMMUNITY GRANT (Single Family 2014) 240				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 170,000.00	\$ 117,774.00	\$ 52,226.00
	TOTAL REVENUES	<u>170,000.00</u>	<u>117,774.00</u>	<u>52,226.00</u>
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	170,000.00	117,938.00	52,062.00
	TOTAL EXPENSES	<u>170,000.00</u>	<u>117,938.00</u>	<u>52,062.00</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (164.00)</u>	<u>\$ 164.00</u>
COMMUNITY GRANT (Single Family Rehab 2011) 254				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 240,786.00	\$ 240,785.74	\$ 0.26
	TOTAL REVENUES	<u>240,786.00</u>	<u>240,785.74</u>	<u>0.26</u>
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	240,786.00	227,819.51	12,966.49
	TOTAL EXPENSES	<u>240,786.00</u>	<u>227,819.51</u>	<u>12,966.49</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ 12,966.23</u>	<u>\$ (12,966.23)</u>
COMMUNITY GRANT (Urgent Repair Program) 255				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 75,000.00	\$ 75,000.00	-
Depart 3831-	Investment Earning	220.00	243.04	(23.04)
	TOTAL REVENUES	<u>75,220.00</u>	<u>75,243.04</u>	<u>(23.04)</u>
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	75,220.00	66,551.47	8,668.53
	TOTAL EXPENSES	<u>75,220.00</u>	<u>66,551.47</u>	<u>8,668.53</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ 8,691.57</u>	<u>\$ (8,691.57)</u>
COMMUNITY GRANT (2012 CDBG Scattered Site) 257				
<i>REVENUES:</i>				
Depart 3493-	Grant	\$ 225,000.00	\$ 203,190.74	\$ 21,809.26
	TOTAL REVENUES	<u>225,000.00</u>	<u>203,190.74</u>	<u>21,809.26</u>
<i>EXPENSES:</i>				
Depart 4930-	CDBG - Single Family	225,000.00	203,216.74	21,783.26
	TOTAL EXPENSES	<u>225,000.00</u>	<u>203,216.74</u>	<u>21,783.26</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (26.00)</u>	<u>\$ 26.00</u>

Stanly County
Comparative Monthly Financial Report
Project Funds
For the Seven Months Ended January 31, 2017

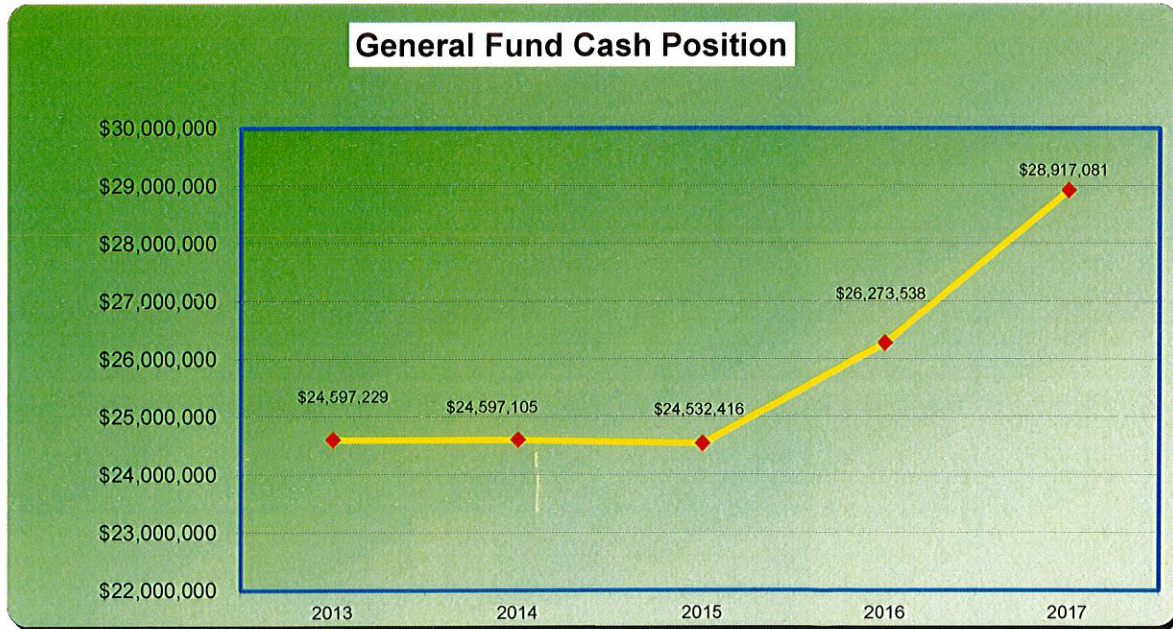
		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
Badin Water Rehab Part A 612				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 2,832,600.00	\$ 2,132,000.00	\$ 700,600.00
Depart 3980-	Transfer from Greater Badin	25,169.00	-	25,169.00
	TOTAL REVENUES	<u>2,857,769.00</u>	<u>2,132,000.00</u>	<u>725,769.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	2,857,769.00	2,500,492.75	\$ 357,276.25
	TOTAL EXPENSES	<u>2,857,769.00</u>	<u>2,500,492.75</u>	<u>357,276.25</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (368,492.75)</u>	<u>\$ 368,492.75</u>
Badin Water Rehab Part B 613				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 6,179,129.00	\$ 2,194,070.00	\$ 3,985,059.00
	TOTAL REVENUES	<u>6,179,129.00</u>	<u>2,194,070.00</u>	<u>3,985,059.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	6,179,129.00	2,317,160.37	\$ 3,861,968.63
	TOTAL EXPENSES	<u>6,179,129.00</u>	<u>2,317,160.37</u>	<u>3,861,968.63</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (123,090.37)</u>	<u>\$ 123,090.37</u>
West Stanly WWTP Rehab Project 632				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 2,648,894.00	-	\$ 2,648,894.00
	TOTAL REVENUES	<u>2,648,894.00</u>	<u>-</u>	<u>2,648,894.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	2,648,894.00	28,253.79	\$ 2,620,640.21
	TOTAL EXPENSES	<u>2,648,894.00</u>	<u>28,253.79</u>	<u>2,620,640.21</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (28,253.79)</u>	<u>\$ 28,253.79</u>
Airport Rd Corridor Wastwater 642				
<i>REVENUES:</i>				
Depart 3710-	Water & Sewer	\$ 1,121,043.00	-	\$ 1,121,043.00
	TOTAL REVENUES	<u>1,121,043.00</u>	<u>-</u>	<u>1,121,043.00</u>
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	1,121,043.00	57,291.70	\$ 1,063,751.30
	TOTAL EXPENSES	<u>1,121,043.00</u>	<u>57,291.70</u>	<u>1,063,751.30</u>
	OVER (UNDER) REVENUES	<u>\$ -</u>	<u>\$ (57,291.70)</u>	<u>\$ 57,291.70</u>

Stanly County
 Comparative Monthly Financial Report
 Project Funds
 For the Seven Months Ended January 31, 2017

		PROJECT AUTHORIZATION	PROJECT TO DATE	PROJECT AMOUNT REMAINING
Alonzo Road Meter Project 644				
<i>REVENUES:</i>				
Depart 3980-	Transfers From Other Funds	70,977.00	56,096.94	14,880.06
	TOTAL REVENUES	70,977.00	56,096.94	14,880.06
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	70,977.00	56,584.94	\$ 14,392.06
	TOTAL EXPENSES	70,977.00	56,584.94	14,392.06
	OVER (UNDER) REVENUES	\$ -	\$ (488.00)	\$ 488.00
UTILTIY HWY 200 WATER PROJECT 656				
<i>REVENUES:</i>				
Depart 3720-	Commercial Loan	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
Depart 3980-	Transfers From Other Funds	159,674.00	159,673.63	0.37
	TOTAL REVENUES	1,659,674.00	159,673.63	1,500,000.37
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	1,659,674.00	159,673.63	\$ 1,500,000.37
	TOTAL EXPENSES	1,659,674.00	159,673.63	1,500,000.37
	OVER (UNDER) REVENUES	\$ -	\$ -	\$ -
Cottonville Rd Waterline Relocate 659				
<i>REVENUES:</i>				
Depart 3710-	NCDOT Reimbursement	\$ 69,134.00	\$ -	\$ 69,134.00
	TOTAL REVENUES	69,134.00	-	69,134.00
<i>EXPENSES:</i>				
Depart 7120-	Water Systems	69,134.00	62,882.00	\$ 6,252.00
	TOTAL EXPENSES	69,134.00	62,882.00	6,252.00
	OVER (UNDER) REVENUES	\$ -	\$ (62,882.00)	\$ 62,882.00
Airport Taxilane Rehab Project 673				
<i>REVENUES:</i>				
Depart 3453-	Vision 100 Entitlement	\$ 238,223.00	\$ 173,378.27	\$ 64,844.73
Depart 3980-	Transfer From Other Funds	26,471.00	-	26,471.00
	TOTAL REVENUES	264,694.00	173,378.27	91,315.73
<i>EXPENSES:</i>				
Depart 4530-	Airport Operating	264,694.00	197,510.02	\$ 67,183.98
	TOTAL EXPENSES	264,694.00	197,510.02	67,183.98
	OVER (UNDER) REVENUES	\$ -	\$ (24,131.75)	\$ 24,131.75

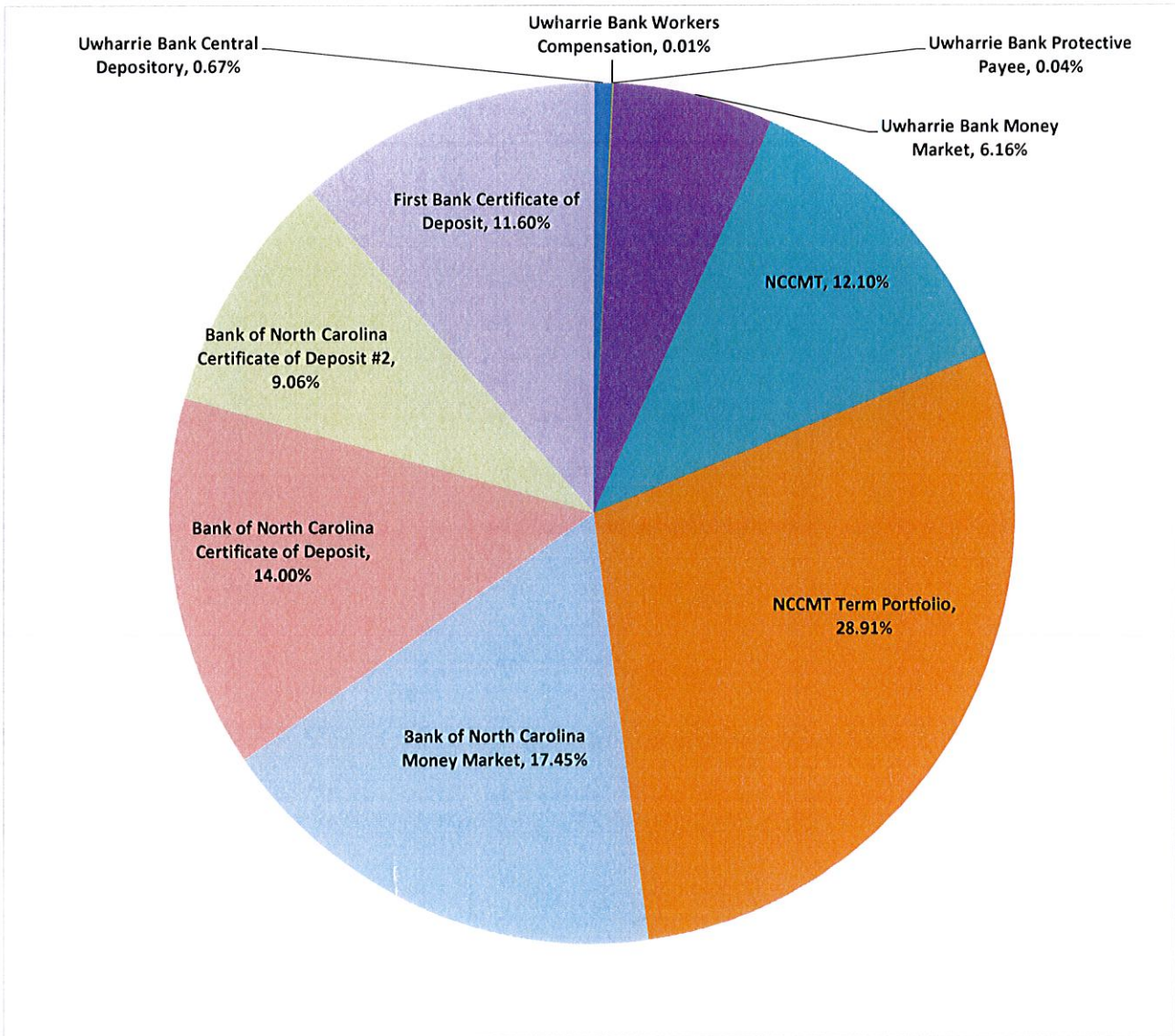
Stanly County
Comparative Cash Position Report
January 31, 2017 Compared with January 31, 2016

	Current 1/31/2017	Prior 1/31/2016	Increase (Decrease)
110 General Fund	\$ 28,917,081.44	\$ 26,273,538.09	\$ 2,643,543.35
212 Tarheel Challenge Academy	42,166.24	281,418.98	(239,252.74)
213 Emergency Radio System Project	(1,547.01)	145,229.12	(146,776.13)
214 SCC Cosmetology Project	38,066.30	1,136,371.12	(1,098,304.82)
215 Livestock	(3,481.99)	(25,740.00)	22,258.01
216 Museum Renovation Project Fund	531.25	-	531.25
240 Community Grant (CDBG) Single Family Rehab 2014	(164.00)	(164.00)	-
254 Community Grant (CDBG) Single Family Rehab 2011	12,966.23	12,966.23	-
255 Community Grant (CDBG) 2011 Urgent Repair	8,691.57	8,676.83	14.74
257 Community Grant (CDBG) 2012 CDBG Scattered Site	(26.00)	3,837.53	(3,863.53)
259 Community Grant (CDBG) 2014 Urgent Repair Grant	-	4,164.36	(4,164.36)
260 Emergency Telephone E-911	(19,263.87)	4,106.05	(23,369.92)
295 Fire Districts	291,364.77	231,387.68	59,977.09
611 Greater Badin Operating	262,567.78	267,857.24	(5,289.46)
612 Badin Water Rehab Part A	(368,493.75)	694,691.97	(1,063,185.72)
613 Badin Water Rehab Part B	(123,090.37)	(472.00)	(122,618.37)
621 Piney Point Operating	293,130.89	258,923.33	34,207.56
631 West Stanly WWTP	(10,561.65)	(109,315.67)	98,754.02
632 Cottonville Rd Waterline Relocat	(28,253.79)	(12,846.69)	(15,407.10)
641 Utility Operating	1,401,379.32	1,052,304.64	349,074.68
642 Utility- Airport Rd Corridor Wastewater	(57,291.70)	-	(57,291.70)
644 Utility- Alonzo Rod Meter Project	(488.00)	(1,512.00)	1,024.00
659 Utility- Cottonville Rd Waterline Relocat	(62,882.00)	(6,896.20)	(55,985.80)
671 Airport Operating	(57,194.96)	14,258.42	(71,453.38)
673 Airport Taxilane Rehab Project	(24,131.75)	-	(24,131.75)
676 Airport Runway Extn	-	(3,908.08)	3,908.08
680 Group Health Fund	3,227,590.40	3,825,646.93	(598,056.53)
730 Deed of Trust Fund	3,478.20	2,548.20	930.00
740 Sheriff Court Executions	3,519.68	1,277.24	2,242.44
760 City and Towns Property Tax	929,829.49	723,680.31	206,149.18
	<u>\$ 34,675,492.72</u>	<u>\$ 34,782,029.63</u>	<u>\$ (106,536.91)</u>



**Stanly County
Investment Report
For the Seven Months Ended January 31, 2017**

BANK:	Balance per Bank <u>at 1/31/17</u>	% <u>of investment</u>	Purchase <u>Date</u>	Maturity <u>Date</u>	% <u>Yield</u>	Time of Certificate <u>of Deposit</u>
Uwharrie Bank Central Depository	\$ 230,653.59	0.67%			0.52%	
Uwharrie Bank Workers Compensation	5,135.00	0.01%			N/A	
Uwharrie Bank Protective Payee	12,841.49	0.04%			N/A	
Uwharrie Bank Money Market	2,132,499.82	6.16%			0.30%	
NCCMT	4,189,888.85	12.10%			0.44%	
NCCMT Term Portfolio	10,011,769.21	28.91%			0.74%	
Bank of North Carolina Money Market	6,041,283.29	17.45%			0.40%	
Bank of North Carolina Certificate of Deposit	4,849,087.70	14.00%	9/15/2016	3/15/2017	0.58%	182 Days
Bank of North Carolina Certificate of Deposit #2	3,138,589.20	9.06%	10/10/2016	4/10/2017	0.58%	182 Days
First Bank Certificate of Deposit	4,015,059.75	11.60%	10/1/2016	4/1/2017	0.50%	182 Days
Totals	\$ 34,626,807.90					



Stanly County
Fund Balance Calculation
As of January 31, 2017

Available Fund Balance

Cash & Investments		\$32,219,722
Liabilities (w/out deferred revenue)		1,517,839
Deferred Revenue (from cash receipts)		75,748
Encumbrances		1,230,439
Due to Other Governments		31,958
		31,958

Total Available	\$	29,363,737
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General Fund Expenditures

Total Expenditures	\$	61,949,449
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Total Available for Appropriation

Total Available	\$	29,363,737
Total Expenditures		61,949,449

Available for Appropriation		47.40%
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STANLY COUNTY DETENTION CENTER POLICY & PROCEDURE	NUMBER: 4.01
	RESCINDS: 1
SUBJECT: MEDICAL PLAN FOR THE STANLY COUNTY DETENTION CENTER	
APPLICABLE STANDARDS: (Prepared in conformity with N.C. General Statute 153A-225 and N.C. Administrative Code 10 NCAC 3J .1001)	
REVISED:	
STANLY COUNTY SHERIFF: <u><i>Dennis J. Bell</i></u>	DATE: <i>2/6/17</i>
STANLY COUNTY HEALTH DIRECTOR: <u><i>Danish Johnson</i></u>	DATE: <i>2/9/17</i>
STANLY COUNTY COMMISSIONERS ADOPTED: _____	DATE: _____

POLICY STATEMENT

The Sheriff will develop a written medical plan that is designed to protect the health and welfare of Inmates incarcerated in the Stanly County Detention Center. The plan, at a minimum, will address serious medical, mental health, mental retardation, and dental and substance abuse problems of inmates. The plan will be reviewed annually by the Sheriff, Detention Center Administrator, Stanly County Health Director, and adopted by the Stanly County Board of Commissioners.

4.01: Written Medical Plan Required

SPECIFIC PROCEDURES

Content of Detention Center Medical Plan: The Detention Center Medical Plan shall address, at a minimum, the following medical services:

- a. Health screening of inmates upon intake;
- b. Handling Routine Medical Care;
- c. Sick call;
- d. Non-emergency services;



Stanly County Board of Commissioners

Meeting Date: February 20, 2017
 Presenter: Candice Moffitt

X 4D

Consent Agenda Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

Subject	<p>Transportation Advisory Board bylaws The draft bylaws as presented represent historic and present function of this Advisory Board to the County Commissioners. FTA now requires these bylaws be approved by the Governing Board (Board of Commissioners).</p>
	<p>Requested Action</p> <p>Approve bylaws of the Transportation Advisory Board.</p>

Signature: Candice Moffitt
 Date: 2/13/17

Dept. SCUSA Transportation

Attachments: Yes X No ___

Review Process

	Approved		Initials
	Yes	No	
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	
Other:	___	___	

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

 Tyler Brummitt, Clerk to the Board Date



TRANSPORTATION ADVISORY BOARD BY-LAWS

■ ARTICLE I: Name

The name of this board shall be the SCUSA (Stanly County Umbrella Services Agency) Advisory Board.

■ ARTICLE II: Powers and Responsibilities

The Transportation Advisory Board shall perform the following duties or be responsible for the following functions:

- 1) Serve as a liaison between the residents of Stanly County concerning transportation issues.
- 2) Serve as the advisory body to Stanly County, NC in the operation of SCUSA Transportation.
- 3) Recommend policy and make recommendations to Stanly County Board of Commissioners on the transportation needs of Stanly County citizens, particularly with respect to coordinating a cost-effective approach to the delivery of transportation services to area human service agencies and the general public.
- 4) Work to stimulate and promote needed transportation services and programs for Stanly County residents.
- 5) Assist public, private non-profit, private, and voluntary agencies in providing transportation services to their clients.
- 6) Assist in the development and update of the Stanly County Locally Coordinated Plan.
- 7) Perform other functions and responsibilities as may be requested by the Stanly County Board of Commissioners.

■ ARTICLE III: Composition

1) NUMBER AND QUALIFICATIONS

SCUSA Transportation's TAB will be made up of stakeholders from the service area which care about the services provided by the transit system. The make-up of the TAB is representative of the various target audiences in the service area and will include one or more actual passengers of the transit system. The TAB will discuss unmet needs in the service area, service design, scheduling, billing rates and fares and to resolve complaints. They will also monitor compliance with federal regulations and the status of any deficiencies noted in any official federal, state or local review or report.

The chart below will be used as a guide for selecting TAB Members:

CATEGORIES	PUBLIC HUMAN SERVICE AGENCY	TRANSPORTATION PROVIDERS	PUBLIC AND BUSINESS SECTORS	GOVERNMENT AND GOVERNMENTAL AFFILIATES
<i>Suggested number of representatives per category</i>	3-5	1-2	4-5	3-5

NOTE: TAB members should be individuals that know about the transit needs of the general public including the elderly, minorities, disabled, LEP, or low income populations living in the service area.	Senior Services	Private transportation providers	Chamber of Commerce	MPO
	DSS			RPO
	Vocational Rehabilitation	Intercity bus providers	Major employers	Economic Development
	Head Start	Ambulance Service	DBE's	Employment Security Commission
	Shelter Workshop	Regional Authority	Hospital/Dialysis	Job Link and/or Career Centers
	Health Dept.	Urban System	Ctr. Staff	Elected Officials
	Veterans Admin	Faith based services	Non-profit organizations	County Government staff
	Smart Start	Volunteers	Employment	Community College
	Mental Health		Transit Users	
	Housing Authority		General Public	
	Human Service		Transit Users	
	Transit Users		Public Citizens	

2) TERMS AND REPLACEMENTS

TAB members shall serve as long as they have a vested interest in transportation and are willing to serve.

3) VACANCIES

Vacancies shall be filled by recommendation of the current TAB and appointed by the Stanly County Board of Commissioners. The Transit Director will contact the individual and ask them if they are willing to serve. If the individual accepts the invitation, the Transit Director will present their name to the Stanly County Board of Commissioners for appointment. If appointed, the Transit Director will provide the new TAB member with By-Laws, Conflict of Interest Statement, and an Invitation to the next TAB meeting.

4) AGENCY APPOINTMENTS AND ALTERNATES

The director of contracting organizations may appoint a delegate and an alternate to represent the organization on the board. In the absence of the delegate, the alternate shall represent the contracting organization and shall have full voting privileges.

■ **ARTICLE IV: Regular Meetings**

1) DATES AND LOCATIONS

- a. Regular meetings of the SCUSA Transportation Advisory Board will be held quarterly.
- b. Date, location, and time of SCUSA Transportation Advisory Board may be called by the Chairperson as deemed necessary to carry out the duties of the board.
- c. Board agenda package will be provided to board members a minimum of five working days in advance of the meeting date.

2) QUORUM

A majority of the board then in office shall constitute a quorum for the transaction of business for any meeting of the board.

■ **ARTICLE V: Officers**

1) NUMBER AND TITLE

The principle officers of the SCUSA Transportation Advisory Board shall be a chairperson, vice-chairperson.

2) ELECTION

The chairperson, vice-chairperson, shall be elected by the transportation advisory board for a term of one year at its first meeting in the calendar year. Consecutive terms may be served.

3) CONFLICT OF INTEREST

All members of the SCUSA Transportation Advisory Board shall sign a Conflict of Interest statement prior to serving on the TAB.

4) VACANCIES

Any vacancy in any office elected by the board may be filled by the board for the unexpired portion of the term.

5) CHAIRPERSON

The chairperson shall preside at all meetings of the board and shall represent the board in approved activities on its behalf.

6) VICE CHAIRPERSON

The vice chairperson shall perform the duties of the chairperson in his/her absence.

7) CLERK

The Transit Director shall serve as clerk to the Transportation Advisory Board and take minutes accordingly.

■ **ARTICLE VI: Committees**

The SCUSA Transportation Advisory Board may designate committees as it shall determine. Minutes must be taken at each committee meeting and should be filed with the official board minutes. Reports from each committee shall be given to the full membership of the board.

■ **ARTICLE VII: Rules Of Order**

At all meetings of the board and of such committees as may be established by it parliamentary procedure shall be governed by the latest edition of Robert's Rules of Order and as modified by rules of the board.

■ **ARTICLE VIII: Stanly County Board of Commissioners (Governing Board)**

The Stanly County Board of Commissioners may direct the TAB regarding matters relating to it and may over-rule or re-direct actions of the TAB.

■ **ARTICLE IX: Amendments**

These by-laws may be adopted, altered, or appealed by the affirmative votes of a majority of Stanly County Board of Commissioners at any regular or special meetings of Governing Board.

■ **ARTICLE X: Meetings**

All TAB meetings are posted on www.stanlycountync.gov/transportation and are open to the public.



Policy on Conflicts of Interest and Disclosure of Certain Interests

SCUSA Transportation (hereinafter referred to as "SCUSA"), whose advisory committee members and staff are chosen to serve the public purposes to which it is dedicated, is a component of local government, the County of Stanly, whose Board of County Commissioners are elected to, among other things, serve the public purposes to which SCUSA is dedicated. The advisory committee, staff, and Board of County Commissioners all have a duty to conduct the affairs of SCUSA in a manner consistent with such purposes and not to advance their personal interests. This conflict of interest policy is intended to permit SCUSA, its advisory committee members and staff, and the Board of County Commissioners to identify, evaluate, and address any real, potential, or apparent personal or organizational conflict of interest that might, in fact or in appearance, call into question their duty of allegiance to SCUSA and/or the County of Stanly.

1. APPLICABILITY – COVERED PERSONS

This policy applies to SCUSA's advisory committee members (hereinafter referred to as a group as "committee" and individually as "committee member") and staff and to the Board of County Commissioners involved in making or administering a contract or service on behalf of the SCUSA. Each Covered Person shall be required to acknowledge, not less than annually, that they have read and are in compliance with this policy.

2. COVERED TRANSACTIONS/CONFLICTS OF INTEREST

This policy applies to transactions between SCUSA and a Covered Person or between SCUSA and another party with which a Covered Person has a significant relationship. A Covered Person must take an active, thorough role in analyzing his or her private position in public duties. A Covered Person has an affirmative duty to disclose and provide any and all information that a reasonable person would conclude is necessary to carry out this policy and to fully disclose any real or apparent personal or organizational conflict of interest, any potential personal or organizational conflict of interest, or any personal gain between the Covered Person's public and private interests but without the disclosure of unnecessary or irrelevant personal information. A Covered Person is considered to have a significant relationship with another party if:

- a) The other party is a family member, including a spouse, parent, step-parent, sibling, child, step-child, grandparent, grandchild, great-grandchild, in-law or domestic partner;
- b) The other party is an entity in which the Covered Person has a material financial interest. This includes entities in which the Covered Person and/or all individuals or entities having significant relationships with the Covered Person has/have a material financial interest; or
- c) The Covered Person is an officer, director, trustee, partner, consultant or employee of the other party.

A Covered Transaction also includes any other transaction, in which there may be an actual or perceived personal or organizational conflict of interest, including any transaction in which the interests of a Covered Person may be seen as competing or at odds with the interests of SCUSA and/or the County of Stanly. A Covered Person shall not knowingly use his or her public position in such a way that it would result in financial benefit, direct or indirect, to the Covered Person, a member of the Covered Person's extended family, or business with which the Covered Person are associated. The foregoing statement is not intended to apply to financial or other benefits which may be derived by the Covered Person that Covered Person would enjoy to an extent not greater than that which other citizens of the State would enjoy or that are so remote, tenuous, insignificant, or speculative that a reasonable person would conclude under the circumstances that the Covered Person's ability to protect the public interest and perform the Covered Person's official duties would not be compromised.

3. DISCLOSURE, REFRAIN FROM INFLUENCE, AND RECUSAL

When a Covered Person becomes aware of a proposed Covered Transaction, the individual has a duty to take the following actions:

- a) Immediately disclose the existence and circumstances to SCUSA Chairman or Director in writing;
- b) Refrain from using their personal influence to encourage SCUSA to enter into the Covered Transaction; and
- c) Physically excuse themselves from any discussions regarding the Covered Transaction except to answer questions, including committee discussions and decisions on the subject.

4. STANDARD FOR APPROVAL OF APPLICABLE TRANSACTIONS

SCUSA may enter into a Transaction where a) such Transaction does not constitute an act of self dealing and b) the committee determines, acting without the participation or influence of the Covered Person and based on comparable market data, that such transaction is fair and reasonable to SCUSA. The committee shall document the basis for this determination in the minutes of the meeting at which the Covered Transaction is considered, and shall consult with SCUSA's attorney as necessary to ensure that the Transaction does not constitute an act of self dealing.

5. CONFIDENTIALITY

SCUSA's advisory committee members and staff and the Board of County Commissioners shall exercise care not to disclose confidential information acquired in connection with such status or information the disclosure of which might be adverse to the interests of SCUSA and/or the County of Stanly. Furthermore, SCUSA advisory committee members and staff and the Board of County Commissioners shall not disclose or use information relating to the business of SCUSA for the personal profit or advantage of themselves or their family members.

6. GIFTS

SCUSA's advisory committee members and staff and the Board of County Commissioners may not solicit, receive, or accept any gifts, gratuities, favors, rewards, promise of rewards, or anything of monetary value from contractors, potential contractors, or parties to subordinate agreements in exchange for recommending, influencing, or attempting to influence the award of a contract or services. No member of the advisory committee, staff, or Board of County Commissioners shall either directly or indirectly solicit, receive, or accept gifts, gratuities, favors, rewards, promise of rewards, or anything of monetary value from any person or agency for which services have been rendered by SCUSA.

7. VIOLATIONS

Violation of the aforementioned policy may result in removal from the committee, in the case of a committee member, and disciplinary action, up to, and including dismissal in the case of a staff member.



**TRANSPORTATION ADVISORY BOARD
CONFLICT OF INTEREST POLICY ACKNOWLEDGEMENT**

SCUSA Transportation (hereinafter referred to as "SCUSA") requires each advisory committee member, staff member, and Board of County Commissioners member annually (1) to review SCUSA Transportation Policy on Conflicts of Interest and Disclosure of Certain Interests; and (2) to acknowledge by their signature that the individual is acting in accordance with the letter and spirit of such Policy.

I hereby certify that I have reviewed, and agree to abide by, the SCUSA Transportation Policy on Conflicts of Interest and Disclosure of Certain Interests that is currently in effect.

Signature: _____ Date: _____