

**STANLY COUNTY  
BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
JANUARY 19, 2016  
7:00 P.M.**

**CALL TO ORDER & WELCOME – CHAIRMAN EFIRD  
INVOCATION – COMMISSIONER DENNIS  
PLEDGE OF ALLEGIANCE  
APPROVAL/ADJUSTMENTS TO THE AGENDA**

**SCHEDULED AGENDA ITEMS**

**1. ADDITIONAL INFORMATION RELATED TO THE PROPOSED AGRI-CIVIC CENTER  
LIVESTOCK ARENA**

**Presenter: Candice Moffitt, Agri-Civic Center Director**

**2. CENTRALINA WORKFORCE DEVELOPMENT BOARD APPOINTMENT**

**Presenter: Andy Lucas, County Manager**

**3. 2015-2016 NC DEPARTMENT OF PUBLIC INSTRUCTION SCHOOL FACILITY  
NEEDS SURVEY**

**Presenter: Andy Lucas, County Manager**

**4. FY 2016-2017 BUDGET CALENDAR**

**Presenter: Andy Lucas, County Manager**

**5. CONSENT AGENDA**

**A. Minutes – Regular meeting of January 4, 2016**

**B. Finance – Request approval of the attached vehicle tax refunds for December  
2015**

**PUBLIC COMMENT**

**BOARD COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS**

**ADJOURN**

**The next regular meeting is scheduled for Monday, February 1, 2016 at 7:00 p.m.**



# Stanly County Board of Commissioners

Meeting Date: 1/19/16  
 Presenter: Candice Moffitt

\_\_\_\_\_ | X /  
 Consent Agenda | Regular Agenda

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

\*\* If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

**S** Review information staff has gathered about other public and private arena/event facilities.

**u**  
**b**  
**j**  
**e**  
**c**  
**t**

**R** Evaluate and provide staff and Steering Committee direction of overall design and scope of project.

**e**  
**q**  
**u**  
**e**  
**s**  
**t**  
**e**  
**d**  
**A**  
**c**  
**t**  
**i**  
**o**  
**n**

Signature: \_\_\_\_\_

Dept. Agri-Civic Center

Date: 1/12/16

Attachments: Yes No   x  

### Review Process

Approved  
 Yes No Initials

Finance Director \_\_\_\_\_

Budget Amendment Necessary \_\_\_\_\_

County Attorney \_\_\_\_\_

County Manager \_\_\_\_\_

Other: \_\_\_\_\_

### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board Date \_\_\_\_\_



# Stanly County Board of Commissioners

Meeting Date: January 19, 2016  
 Presenter: Andy Lucas

Consent Agenda | Regular Agenda

2

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

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\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### CENTRALINA WORKFORCE DEVELOPMENT BOARD (CWDB) APPOINTMENT

Subject

Due to the recent resignation of Dr. Brenda Kays, it is requested the Board appoint a replacement to serve the remainder of her term until June 30, 2017.

Requested Action

Request the Board name a replacement to serve Dr. Kays' term which expires June 30, 2017.

Signature: \_\_\_\_\_

Dept. \_\_\_\_\_

Date: \_\_\_\_\_

Attachments: Yes \_\_\_\_\_ No   x  

#### Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_

Tyler Brummitt, Clerk to the Board      Date

## CENTRALINA WORKFORCE DEVELOPMENT BOARD

Stanly County has three (3) members on this twenty (20) member council nominated by the County Commissioners based on recommendations from appropriate agencies, and appointed by the Centralina Job Training Consortium to serve two-year terms.

The membership categories are required by Federal Legislation. While other persons may be appointed to replace current members when their terms expire, they must be from the same category. The council meets about every two months and makes decisions about the allocation of funds, choice of subcontractors, etc. The regular meeting schedule is the second Tuesday of each month, although there will be several months when a meeting is not necessary.

<u>MEMBER</u>	<u>AREA REPRESENTED</u>	<u>INITIAL APPT</u>	<u>TERM EXPIRES</u>
Paul Stratos 1000 N. First St., Suite 11 Albemarle, NC 28001	Economic Development	7/1/2015 (2 <sup>nd</sup> term)	6/30/17
Dr. Brenda Kays College Drive Albemarle, NC 28001	Social Services	7/1/2015 (2 <sup>nd</sup> term)	6/30/17
Edwin T. Shimpock P. O. Box 280 329 South Main Street Oakboro, NC 28129	Private Sector	7/9/12 (2 <sup>nd</sup> term –reappted 6/9/14)	6/30/16



Tyler Brummitt <tbrummitt@stanlycountync.gov>

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## Replacement for Dr. Brenda Kays on the Centralina Workforce Development Board

1 message

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**David Hollars** <dhollars@centralina.org>  
To: Tyler Brummitt <tbrummitt@stanlycountync.gov>

Fri, Jan 8, 2016 at 10:08 AM

Dear Tyler,

I hope that you are doing well today.

Dr. Brenda Kays, formerly with Stanly Community College, has resigned from the Centralina Workforce Development Board (WDB) since she has obtained employment in Texas.

We have received an application from Dr. Terry Griffin, Superintendent of Stanly County Schools. The State requires a representative of Education on the Board and Dr. Griffin would fill that need.

Her application to serve on the Board is attached.

Please let me know what else needs to be done to get this before the Stanly County Commissioners for their approval.

As always, I really appreciate your help.

Take care,

David

**David L. Hollars**

**Executive Director**

**Centralina Workforce Development Board**



Tyler Brummitt &lt;tbrummitt@stanlycountync.gov&gt;

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**FW: Centralina Workforce Development Board Meeting**

1 message

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**David Hollars** <dhollars@centralina.org>  
To: Tyler Brummitt <tbrummitt@stanlycountync.gov>

Fri, Jan 8, 2016 at 10:11 AM

Tyler,

Here is the e-mail from Dr. Kays tendering her resignation from the Board.

Just in case you needed it.

David

**From:** Brenda Kays [mailto:[bkays2651@stanly.edu](mailto:bkays2651@stanly.edu)]  
**Sent:** Wednesday, December 02, 2015 9:23 PM  
**To:** David Hollars <[dhollars@centralina.org](mailto:dhollars@centralina.org)>  
**Subject:** FW: Centralina Workforce Development Board Meeting

David,

Hope that this email finds you well. I needed to let you know that I will need to step down from my position on the Centralina Workforce Development Board due to the fact that I have resigned my position at Stanly Community College to accept a presidency at Kilgore College in East Texas. Thank you for the opportunity to serve and best wishes to you and the Board for much continued success. It has been an honor and a privilege to work with you.

Regards, Brenda

**From:** Sherika Rich [mailto:[srich@centralina.org](mailto:srich@centralina.org)]  
**Sent:** Wednesday, December 2, 2015 11:15 AM  
**To:** Brenda Kays <[bkays2651@stanly.edu](mailto:bkays2651@stanly.edu)>  
**Subject:** Centralina Workforce Development Board Meeting



*The Competitive Force in our Global Economy*

## **Membership Application**

**First Name:**

**Last Name:**

**Title:**

**E-Mail:**

**Company Name:**

**Address:**

**City:**  **State:**  **ZIP:**

**Business Phone:**  **FAX:**

**Home Address:**

**Home Phone:**  **Cell Phone:**

**Home E-Mail:**



**Please list current job responsibilities, also list any affiliations and offices held with other associations and organizations:**

I am the Superintendent of Stanly County Schools, responsible for the overall operation of school system. I currently serve on the following advisory boards and/or am a member of the listed professional organizations:

- Partnership for Children Advisory Board;
- Stanly County Chamber of Commerce- member;
- Stanly County SCUSA Advisory Board;
- NC Association of School Administrators-member;
- NC Association of Curriculum Development-member.

**What do you think are the critical workforce issues for our region?**

It is important to have a workforce that is:

- Adequately trained in communication skills (soft skills);
- Understands the importance of teamwork;
- Capable of applying current technologies to support job performance and productivity, and
- Capable of appropriately applying analytical skills grounded in the fields of math and/or science.

**What would you bring to the Centralina Workforce Development Board? (talent, experience, resources, knowledge, networks, passion?)**

Establishing an educational program to adequately prepare the youth of Stanly County for the next phase in their life is the most important component of my job. I firmly believe that quality educational programs are the key to promoting workforce development in our community.

My knowledge base of the NC Standard Course of Study and Career and Technical Education programs will be a valuable resource to the Centralina Workforce Development Board.

**What value do you hope to get out of your participation on the Centralina WDB?**

Networking with local industry will provide valuable feedback to the school system regarding the characteristics employers in our region are seeking and help me gain a better understanding of the technological changes taking place in local industries throughout our region. It will also provide local industries an opportunity to learn more about Stanly County Schools.

**I formally request that consideration be given my nomination for appointment to the Centralina Workforce Development Board.**

*Dr. Terry Griffin*

1-6-2016

**Signature**

**Date**

# Stanly County Board of Commissioners



**Meeting Date** January 19, 2016

**Presenter:** Andy Lucas, County Manager

Consent Agenda	<span style="font-size: 2em; color: blue;">3</span> Regular Agenda
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## ITEM TO BE CONSIDERED

### 2015-2016 NC DPI (Dept. of Public Instruction) School Facility Needs Survey

Every five (5) years NC DPI compiles a statewide capital needs assessment from each local school system. NC DPI provides a standardized template for assessing needs and standardized cost estimates. As such, the total cost does not reflect actual construction estimates.

**Subject**

The summarized cost for each of the capital renovations and additions identified by the Stanly County School Systems is attached for review.

The County is responsible for acknowledging receipt of the Survey. Receipt and review of the survey document does not constitute endorsement or a commitment to fund the items identified in the Facility Needs Survey.

**Requested Action**

Review and acknowledge receipt of the Stanly County Schools 2015-2016 NC DPI Facility Needs Survey.

Signature: Andy Lucas

Dept Central Administration

Date: 1/13/16

Attachments:  Yes  No

#### Review Process

	Approved		Initials
	Yes	No	
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	
County Manager	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

#### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_

Tyler Brummitt, Clerk to the Board      Date



**Administrative Unit: Stanly County Schools (Unit 840)**

**I. Certification of Board of Education**

The Stanly County Schools Board of Education hereby submits its Facility Needs Survey dated 12/11/2015. ~~listing all improvements and additional facilities needed to accommodate projected enrollments through the 2020-21 school year and improvements to existing facilities to provide safe, comfortable environments that support the educational programs.~~

~~We do hereby certify that the needs identified herein are a true representation of our situation. Alternatives were considered and this plan provides the best balance between cost and benefit to our students.~~ We understand that costs have been standardized to statewide averages to provide uniform comparisons. While this report provides a representation of SCS current situation, other alternatives to provide the best balance between cost and benefit to our students through the 2020-21 school year are currently underway. Therefore, this signature does not necessarily constitute endorsement.

<u>Angela C. Miller</u> , Chairman	<u>1-5-16</u> Date
<u>Tracy Staff</u> Secretary, Ex-officio	<u>1-5-16</u> Date

**2. Certification of Board of County Commissioners**

The Stanly County Board of Commissioners have received and reviewed a copy of this survey prior to submission to the State Board of Education. This does not necessarily constitute endorsement of or commitment to fund the Facility Needs Survey.

_____ , Chairman	_____ Date
_____ , Secretary, Ex-officio	_____ Date



# 2015-16 DPI Facility Needs Survey

## Capacity Summary 0 to 5 Years

### Stanly County Schools Capacity Summary & Plan (0 to 5 years)

UNIT: 840	ADM 2014/15	Current Capacity				Mobile	Teach Station	Needs	Planned Capacity (future)					
		Pre-K	K-5	Middle	High				K-5	Middle	High	K-12		
840 302	Albemarle High	412	0	0	0	774	1	0	Renovations	0	0	0	774	774
840 303	Albemarle Middle	410	0	0	609	0	0	0	Renovations	0	0	609	0	609
840 304	Aquadale Elementary	284	0	486	0	0	0	0	Renovations	0	486	0	0	486
840 308	Badin Elementary	445	0	482	0	0	1	1	Renovations	0	482	0	0	482
840 310	Central Elementary	606	0	652	0	0	0	0	None Needed	0	652	0	0	652
840 312	Endy Elementary	317	0	418	0	0	3	1	Addition	0	493	0	0	493
840 316	East Albemarle Elemen	354	0	332	0	0	2	2	Renovations	0	332	0	0	332
840 320	Locust Elementary	437	0	514	0	0	0	0	Renovations	0	514	0	0	514
840 324	Millingport Elementary	255	0	248	0	0	4	2	Addition/Renovation	0	348	0	0	348
840 328	North Stanly Middle	512	0	0	594	0	0	0	Renovations	0	0	594	0	594
840 332	North Stanly High	569	0	0	0	754	8	8	Addition/Renovation	0	0	0	954	954
840 336	Norwood Elementary	389	0	508	0	0	0	0	Addition/Renovation	0	508	0	0	508
840 340	Oakboro Elementary	342	0	328	0	0	7	5	Addition/Renovation	0	503	0	0	503
840 344	Richfield Elementary	336	0	338	0	0	0	0	Renovations	0	338	0	0	338
840 350	West Stanly Middle Sch	736	0	0	585	0	6	6	Addition	0	0	735	0	735
840 356	South Stanly High	412	0	0	0	715	0	0	Renovations	0	0	0	715	715
840 358	South Stanly Middle	406	0	0	624	0	0	0	Renovations	0	0	624	0	624
840 360	Stanfield Elementary	273	0	500	0	0	2	1	Addition/Renovation	0	550	0	0	550
840 361	Stanly Early College Hi	193	0	0	0	192	0	0	0	0	0	0	192	192
840 368	West Stanly High	798	0	0	0	863	8	7	Addition/Renovation	0	0	0	1,063	1,063
840 370	Stanly Academy Learni	31	0	0	0	188	3	0	Renovations	0	0	0	188	188
<b>Totals:</b>		<b>8,517</b>	<b>0</b>	<b>4,806</b>	<b>2,412</b>	<b>3,486</b>	<b>10,704</b>	<b>45</b>		<b>0</b>	<b>5,206</b>	<b>2,562</b>	<b>3,886</b>	<b>11,654</b>

**Current Capacity:**  
 ADM 2014/15: 4,806    K-5 4,806    Middle 2,412    High 3,486    K-12 10,704  
 Difference: 768    348    1,071    2,187

**Total Capacity:**  
 Proj Enrollment 2020/21: 5,206    K-5 5,206    Middle 2,562    High 3,886    K-12 11,654  
 Difference: 1,203    514    1,286    3,003



**Stanly County Schools Average Daily Membership**

unit	year	K	1	2	3	4	5	6	7	8	9	10	11	12
840	2015-2016	633	725	665	671	659	610	666	640	692	804	613	625	561
840	2016-2017	642	635	720	641	659	648	619	672	638	721	710	574	573
840	2017-2018	581	644	631	694	630	648	658	625	670	664	637	665	527
840	2018-2019	618	583	640	608	682	620	658	664	623	698	586	597	610
840	2019-2020	595	620	579	617	597	671	629	664	662	649	616	549	548
840	2020-2021	585	597	616	558	606	587	681	635	662	689	573	577	504
840	2021-2022	817	587	593	594	548	596	596	687	633	689	608	537	529
840	2022-2023	817	820	583	572	583	539	605	601	685	659	608	570	493
840	2023-2024	817	820	814	562	562	574	547	611	599	713	582	570	523
840	2024-2025	817	820	814	785	552	553	583	552	609	624	630	545	523



# 2015-16 DPI Facility Needs Survey

## Capacity Summary 0 to 5 Years

### Stanly County Schools

### Capacity Summary & Plan (0 to 5 years)

UNIT: 840	ADM 2014/15	Current Capacity			Mobile	Teach Station	Needs	Planned Capacity (future)							
		Pre-K	K-5	Middle				High	K-12	Pre-K	K-5	Middle	High	K-12	
840 302	Albermarle High	412	0	0	0	774	774	1	0	Renovations	0	0	0	774	774
840 303	Albermarle Middle	410	0	0	609	0	609	0	0	Renovations	0	0	609	0	609
840 304	Aquadale Elementary	284	0	486	0	0	486	0	0	Renovations	0	486	0	0	486
840 308	Badin Elementary	445	0	482	0	0	482	1	1	Renovations	0	0	0	0	0
840 310	Central Elementary	606	0	652	0	0	652	0	0	None Needed	0	652	0	0	652
840 312	Endy Elementary	317	0	418	0	0	418	3	1	Addition	0	493	0	0	493
840 316	East Albemarle Elemen	354	0	332	0	0	332	2	2	Renovations	0	332	0	0	332
840 320	Locust Elementary	437	0	514	0	0	514	0	0	Renovations	0	514	0	0	514
840 324	Millington Elementary	255	0	248	0	0	248	4	2	Addition/Renovation	0	348	0	0	348
840 328	North Stanly Middle	512	0	0	594	0	594	0	0	Renovations	0	0	594	0	594
840 332	North Stanly High	569	0	0	0	754	754	8	8	Addition/Renovation	0	0	0	954	954
840 336	Norwood Elementary	389	0	508	0	0	508	0	0	Addition/Renovation	0	508	0	0	508
840 340	Oakboro Elementary	342	0	328	0	0	328	7	5	Addition/Renovation	0	503	0	0	503
840 344	Richfield Elementary	336	0	338	0	0	338	0	0	Renovations	0	338	0	0	338
840 350	West Stanly Middle Sch	736	0	0	585	0	585	6	6	Addition	0	0	735	0	735
840 356	South Stanly High	412	0	0	0	715	715	0	0	Renovations	0	0	0	640	640
840 358	South Stanly Middle	406	0	0	624	0	624	0	0	Renovations	0	0	624	0	624
840 360	Stanfield Elementary	273	0	500	0	0	500	2	1	Addition/Renovation	0	550	0	0	550
840 361	Stanly Early College Hi	193	0	0	0	192	192	0	0		0	0	0	0	0
840 368	West Stanly High	798	0	0	0	863	863	8	7	Addition/Renovation	0	0	0	1,063	1,063
840 370	Stanly Academy Learni	31	0	0	0	188	188	3	0	Renovations	0	0	0	188	188
<b>Totals:</b>		<b>8,517</b>	<b>0</b>	<b>4,806</b>	<b>2,412</b>	<b>3,486</b>	<b>10,704</b>	<b>45</b>	<b>33</b>		<b>0</b>	<b>4,724</b>	<b>2,562</b>	<b>3,619</b>	<b>10,905</b>

**Current Capacity:** K-5 4,806 Middle 2,412 High 3,486 K-12 10,704  
**ADM 2014/15:** 4,038 2,064 2,415 8,517  
**Difference:** 768 348 1,071 2,187  
**Total Capacity:** 4,724 2,562 3,619 10,905  
**Proj Enrollment 2020/21:** 4,003 2,048 2,600 8,651  
**Difference:** 721 514 1,019 2,254



**Stanly County Schools Cost Summary (0 to 5 years)**

Unit: 840		Priority	New School	Additions	Renovations	Furn/Eqpt	Land	Total
302	Albemarle High	2	0	0	1,666,447	0	0	\$1,666,447
303	Albemarle Middle	2	0	0	145,350	0	0	\$145,350
304	Aquadale Elementary	2	0	0	344,188	0	0	\$344,188
308	Badin Elementary	1	0	0	1,025,430	0	0	\$1,025,430
312	Endy Elementary	2	0	733,320	576,970	61,546	0	\$1,371,836
316	East Albemarle Elementar	2	0	0	766,365	0	0	\$766,365
320	Locust Elementary	2	0	0	242,826	0	0	\$242,826
324	Millingport Elementary	2	0	1,004,920	1,066,235	84,342	0	\$2,155,497
328	North Stanly Middle	2	0	0	142,500	0	0	\$142,500
332	North Stanly High	2	0	2,440,054	2,020,030	204,790	0	\$4,664,874
336	Norwood Elementary	1	0	0	1,271,851	0	0	\$1,271,851
340	Oakboro Elementary	2	0	1,778,980	923,564	149,307	0	\$2,851,851
344	Richfield Elementary	2	0	0	633,584	0	0	\$633,584
350	West Stanly Middle Scho	2	0	1,385,160	268,838	116,254	0	\$1,770,252
356	South Stanly High	2	0	0	1,761,519	0	0	\$1,761,519
358	South Stanly Middle	2	0	0	247,950	0	0	\$247,950
360	Stanfield Elementary	2	0	461,720	1,035,234	38,752	0	\$1,535,706
368	West Stanly High	1	0	1,629,600	2,108,840	136,770	0	\$3,875,210
370	Stanly Academy Learning	1	0	0	905,135	0	0	\$905,135
<b>Totals:</b>			<b>0</b>	<b>9,433,754</b>	<b>17,152,856</b>	<b>791,761</b>	<b>0</b>	<b>\$27,378,371</b>



**Stanly County Schools Cost Summary (6 - 10 years)**

Unit: 840		Priority	New School	Additions	Renovations	Furn/Eqpt	Land	Total
302	Albemarle High	3	0	0	582,126	0	0	\$582,126
303	Albemarle Middle	4	0	0	622,196	0	0	\$622,196
304	Aquadale Elementary	3	0	0	251,940	0	0	\$251,940
308	Badin Elementary	3	0	543,200	613,826	45,590	0	\$1,202,616
312	Endy Elementary	4	0	0	79,800	0	0	\$79,800
316	East Albemarle Elementar	3	0	0	78,480	0	0	\$78,480
320	Locust Elementary	4	0	0	342,000	0	0	\$342,000
324	Millingport Elementary	3	0	0	342,000	0	0	\$342,000
328	North Stanly Middle	4	0	0	313,500	0	0	\$313,500
332	North Stanly High	3	0	0	470,080	0	0	\$470,080
336	Norwood Elementary	3	0	0	427,994	0	0	\$427,994
340	Oakboro Elementary	4	0	0	488,622	0	0	\$488,622
344	Richfield Elementary	4	0	0	241,612	0	0	\$241,612
350	West Stanly Middle Scho	4	0	0	474,608	0	0	\$474,608
356	South Stanly High	4	0	0	276,352	0	0	\$276,352
358	South Stanly Middle	4	0	0	590,763	0	0	\$590,763
360	Stanfield Elementary	3	0	0	372,643	0	0	\$372,643
368	West Stanly High	3	0	0	855,581	0	0	\$855,581
<b>Totals:</b>			<b>0</b>	<b>543,200</b>	<b>7,424,123</b>	<b>45,590</b>	<b>0</b>	<b>\$8,012,913</b>



# Stanly County Board of Commissioners



Meeting Date January 19, 2016

Presenter: Andy Lucas

Consent Agenda	<div style="font-size: 2em; font-weight: bold; color: blue;">4</div> Regular Agenda
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## ITEM TO BE CONSIDERED

### FY 2016-2017 Budget Calendar

The FY 2016-2017 budget process will begin this month as staff initiates the process of compiling and evaluating revenue and expenditure projections to share with the Board at its annual retreat in February. The attached budget calendar for FY 2016-2017 will formalize many of the target dates and provide guidance to staff.

**Subject**

**Review, consider and approve the attached budget calendar for FY 2016-2017.**

**Requested Action**

Date: <u>1/13/16</u>	Dept: <u>Central Administration</u> Attachments: <input checked="" type="checkbox"/> yes <input type="checkbox"/> no																					
<b>Review Process</b>	<b>Certification of Action</b>																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Approved</th> <th></th> </tr> <tr> <th></th> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>Finance Director</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Budget Amendment Necessary</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>County Attorney</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>County Manager</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Other:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		Approved			Yes	No	Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	County Manager	<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>	Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on  _____  Tyler Brummitt, Clerk to the Board      Date
	Approved																					
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Other:	<input type="checkbox"/>	<input type="checkbox"/>																				



**Stanly County**  
**FY 2016-2017 Budget Manual**  
**Budget Calendar**

The County will utilize the following schedule in preparing the budget for fiscal year 2016-2017. Dates are subject to change:

<b>Dates</b>	<b>Activity</b>	<b>Description</b>
December 2015- January 2016	Budget Process Development	County Manager and Finance begin development and revision of forms and process for FY 2016-2017
January 2016	Pre-Budget Assessment & Projections	Finance, HR and County Manager begin preparing the system for budget data entry
February 12, 2016	Board Strategic Planning Conference	Board develops goals and sets priorities for Fiscal Year 2016-2017
March 17, 2016	Budget Kick-Off (Departments)	Departments begin developing operating and capital improvement budget requests and key information into the budget system
March/April 2016 TBD	Joint Meetings w/School Board and Community College Board of Trustees	The School Board and Board of Trustees share prior year results, key operational priorities, planned initiatives as well as capital renovation and replacement needs.
April 15, 2016	Dept. Requests Due	Department operating and capital improvement budget requests are due to the County Manager's Office
May 16, 2016	Manager's Recommended Budget Presentation	Place and Time: Stanly Commons, Board Meeting Room at 7:00 PM
June 6, 2016	Public Hearing	Public hearing for FY 16-17 operating budget
June 9, 2016* June 13, 2016 * June 16, 2016*	Budget Workshop(s) <b>* dates subject to change if conflicts arise</b>	Workshops to discuss FY 16-17 budget
June 23, 2016	Budget Adoption	Board approves FY 2016-2017 Budget Ordinance



# Stanly County Board of Commissioners

Meeting Date: January 19, 2016  
 Presenter: Chairman Efird

5

Consent Agenda | Regular Agenda

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

Please Provide a Brief Description of your Presentations format: \_\_\_\_\_

\* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

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\*\*\* You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

## ITEM TO BE CONSIDERED

### CONSENT AGENDA

A. Minutes – Regular meeting of January 4, 2016

B. Finance – Request approval of the attached vehicle tax refunds for December 2015

Subject

Requested Action

Request approval of the above items as presented.

Signature: \_\_\_\_\_

Dept. \_\_\_\_\_

Date: \_\_\_\_\_

Attachments: Yes No   x  

### Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

### Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

\_\_\_\_\_

Tyler Brummitt, Clerk to the Board      Date

5A

**STANLY COUNTY  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
JANUARY 4, 2016**

**COMMISSIONERS PRESENT:**

T. Scott Efird, Chairman  
Bill Lawhon, Vice Chairman  
Peter Ascitutto (Left at 7:25 p.m.)  
Joseph Burleson  
Tony Dennis  
Janet K. Lowder  
Gene McIntyre

**COMMISSIONERS ABSENT:**

None

**STAFF PRESENT:**

Andy Lucas, County Manager  
Jenny Furr, County Attorney  
Tyler Brummitt, Clerk

**CALL TO ORDER**

The Stanly County Board of Commissioners (the "Board") met in regular session on Monday, January 4, 2016 at 7:00 p.m. in the Commissioners Meeting Room, Stanly Commons. Chairman Efird called the meeting to order and Vice Chairman Lawhon provided the invocation and leading the pledge of allegiance.

**APPROVAL / ADJUSTMENTS TO THE AGENDA**

With no adjustments to the agenda, Commissioner Dennis moved to approve it as presented and was seconded by Commissioner Burleson. The motion passed by unanimous vote.

**ITEM # 1 – PRESENTATION REGARDING STANLY COUNTY'S 175<sup>TH</sup> ANNIVERSARY CELEBRATION**

**Presenter: Pat Bramlett, Celebration Committee**

Mrs. Pramlett provided an overview of the programs and events scheduled during the coming year as part of Stanly County's 175<sup>th</sup> anniversary celebration. During the presentation, Mrs. Bramlett also recognized the committee members in attendance for their part in helping to plan these events as well.

The presentation was for information only and required no action.

## **ITEM # 2 – ¼ CENT SALES TAX REFERENDUM UPDATE**

**Presenter: Commissioner Asciutto**

Commissioner Asciutto thanked Chairman Efir for his help in promoting the sales tax referendum by attending meetings in Red Cross, Stanfield, Locust and Richfield. He also noted that while attending the Norwood Town Council meeting, he was disappointed when Commissioner Burleson was there and spoke against it. To get the word out, Commissioner Asciutto also mentioned plans to attend the City of Albemarle's meeting later that night, meetings in Misenheimer and Badin as well as the school board and fire chiefs meetings. He encouraged other Board members to do the same.

In response, Commissioner Burleson stated that he had attended the Norwood City Council meeting at their request to explain why he had voted against the referendum. For clarification, he stated that he cannot support the referendum since the funds are designated for public education with no specific purpose included and also because the School Board has not agreed to halt the closing of community schools if the referendum passes. Commissioner Burleson stated that with construction dollars and the county tax base continuing to increase, additional funds will be available without having to increase any tax rate.

As a point of order, Commissioner Dennis noted that the Board voted 5 – 2 in support of the ¼ cent sales tax referendum and that if a commissioner is unable to support it, then he or she should address it as an individual and not as a representative of the Board of Commissioners.

## **ITEM # 3 – STANLY COUNTY UTILITIES**

**Presenter: Donna Davis, Utilities Director**

### **A. Alonzo Road Master Meter and Vault Project**

Stanly County Utilities solicited bids for construction services to install a master meter and vault on Alonzo Road to separate the St. Martin Road waterline from the Town of Oakboro water system. Three (3) bids were received and staff recommended the contract be awarded to RDR, Inc. of Locust, North Carolina in the amount of \$48,715. It was also requested that the associated project ordinance and budget amendments # 2016-22 and #2016-23 be approved as well.

Vice Chairman Lawhon moved to approve the contract award to RDR, Inc. of Locust, NC, the project ordinance and associated budget amendments. His motion was seconded by Commissioner Dennis and carried by unanimous vote.

### **B. Cottonville Waterline Relocation Project**

Stanly County Utilities solicited bids for construction services to relocate the waterline along Cottonville Road to accommodate a NC Department of Transportation upgrade. With three (3) bids received, staff recommended the contract be awarded to SKS, Inc. of Seagrove, North Carolina in the amount of \$50,475 pending an executed reimbursement agreement from the NC Department of Transportation.

By motion, Commissioner McIntyre moved to award the contract as requested and was seconded by Commissioner Lowder. The motion passed with a 7 – 0 vote.

#### **ITEM # 4 – GREATER BADIN WATER & SEWER DISTRICT**

**Presenter: Donna Davis, Utilities Director**

Prior to the presentation, Commissioner Dennis moved to recess the meeting of the Stanly County Board of Commissioners and reconvene as the Greater Badin Water & Sewer District Board. The motion was seconded by Commissioner Burlison and carried unanimously.

The Greater Badin Water & Sewer District solicited bids for construction services to install Part B of the Badin District water system project. Of the seven (7) bids received, staff recommended the contract be awarded to Hawley Construction Company, Inc. of West Kenly, North Carolina in the amount of \$3,487,405.

Commissioner Dennis moved to award the contract to Hawley Construction Company, Inc. and was seconded by Commissioner McIntyre. Prior to the vote, Vice Chairman Lawhon asked if Hawley Construction Company would be required to be bonded. Director Davis replied yes since all construction companies are required to be bonded for county projects.

With a motion and second, Chairman Efird called for a vote. The motion carried by a 7 – 0 vote.

Vice Chairman Lawhon moved to recess the meeting of the Greater Badin Water & Sewer District Board and to reconvene the regular meeting of the Stanly County Board of Commissioners. The motion was seconded by Commissioner McIntyre and passed unanimously.

At 7:25 p.m., Commissioner Ascitutto left the meeting to attend the City of Albemarle's council meeting.

#### **ITEM # 5 – APPOINTMENT TO THE ECONOMIC DEVELOPMENT COMMISSION**

**Presenter: Commissioner Lowder**

For Board consideration, it was requested that the Board reappoint current member Wes Morgan (Northern District) for a two (2) year term until January 4, 2018.

Commissioner Lowder moved to approve the reappointment and was seconded by Commissioner McIntyre. Motion carried by a 6 – 0 vote.

#### **ITEM # 6 – BOARD’S ANNUAL STRATEGIC PLANNING**

**Presenter: Andy Lucas, County Manager**

The County Manager requested Board consideration and approval of a one-day planning retreat to discuss the current year, set priorities for the next year and beyond, and consider the assistance of a contracted facilitator for the day. Potential dates for the retreat are Friday, February 12<sup>th</sup> and Friday, February 19<sup>th</sup>.

After several Board members stated their consensus to hire an outside facilitator, Commissioner Burleson disagreed stating he feels the Board can talk amongst themselves with the County Manager’s help. He noted that during last year’s retreat, he felt the facilitator was unfamiliar with Stanly County and that she also interrupted several discussions that needed to take place in order to stay on schedule.

Commissioner McIntyre disagreed stating the County Manager has facilitated retreats in the past which puts him in the difficult position of having to referee Board discussions. An outside facilitator is better able to control and lead the Board during those discussions and if needed, the Board can control the interruptions in order to continue with any discussion taking place.

After a brief discussion, Commissioner Dennis moved to schedule the retreat for Friday, February 12, 2016 and to contract with a facilitator for the day. His motion was seconded by Vice Chairman Lawhon. Motion passed by unanimous vote.

#### **ITEM # 7 – CONSENT AGENDA**

**Presenter: Chairman Efir**

- A. Minutes – Regular meeting of December 7, 2015
- B. Social Services – Request approval of budget amendment # 2016-19
- C. RPO – Request approval of the enclosed update to the Local Coordinated Plan.
- D. Finance – Request acceptance of the Monthly Financial Report for Five Months Ended November 30, 2015.
- E. Finance – Request approval of the attached vehicle tax refunds.
- F. Sheriff’s Office – Request approval of budget amendment # 2016-20.

- G. Register of Deeds – Request approval of the resolution to establish a “Thank You for Your Service “ Day for our veterans
- H. Health – Request approval of budget amendment # 2016-21

Commissioner Dennis moved to approve the consent agenda as presented. The motion was seconded by Vice Chairman Lawhon and carried by a 6 – 0 vote.

**PUBLIC COMMENT** – None.

**BOARD COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS**

As positive economic news, Vice Chairman Lawhon reported that through November 30, 2015, the County has issued 136 building permits for a total value of \$24 million which is double that of the previous year.

Commissioner Burleson wished everyone a prosperous new year.

**CLOSED SESSION**

Commissioner Dennis moved to recess the meeting into closed session in order to discuss a personnel issue in accordance with G. S. 143-318.11(a)(6). His motion was seconded by Commissioner Burleson and passed unanimously at 7:32 p.m.

**ANNOUNCEMENT**

Commissioner Burleson moved to approve the maximum merit pay of \$1,750 for the County Manager. The motion was seconded by Commissioner Dennis and carried with a 6 – 0 vote.

**ADJOURN**

With no further items presented for discussion, Commissioner Dennis moved to adjourn the meeting and was seconded by Commissioner Burleson. The motion carried with a 6 – 0 vote at 7:46 p.m.

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**Terry Scott Efird, Chairman**

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**Tyler Brummitt, Clerk**





# Stanly County Board of Commissioners

Meeting Date: January 19, 2016  
 Presenter: Consent

5B  
 Consent Agenda | Regular Agenda

Presentation Equipment:  Lectern PC\*  Lectern VCR  Lectern DVD  Document Camera\*\*  Laptop\*\*\*

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### ITEM TO BE CONSIDERED

**Please see the attached December 2015 refund report from the North Carolina Vehicle Tax System for taxpayers due vehicle refunds over \$100 which requires Board of Commissioners approval.**

Subject

Requested Action

Consider and approve the attached vehicle tax refunds.

Signature: Toby R. Hinson

Dept. Finance

Date: 1/05/16

Attachments: Yes No \_\_\_\_\_

#### Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

#### Certification of Action

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\_\_\_\_\_  
 Tyler Brummitt, Clerk to the Board Date



# North Carolina Vehicle Tax System

## NCVTS Pending Refund report

Report Date 1/5/2016

Payee Name	Address 1	Address 3	Tax Jurisdiction	Lewy Type	Change	Interest Change	Total Change
CORINTHIAN CONSTRUCTION INC	16248 BARBEE RD	STANFIELD, NC 28163	01	Tax	(\$332.77)	\$0.00	(\$332.77)
			11	Tax	(\$41.82)	\$0.00	(\$41.82)
FULLER, PATRICK ERWIN	102 MONTGOMERY AVE	STANFIELD, NC 28163	01	Tax	(\$108.99)	Refund	\$374.59
			50	Tax	(\$127.97)	\$0.00	(\$108.99)
			50	Vehicle Fee	(\$5.00)	\$0.00	(\$127.97)
			57	Tax	\$17.35	\$0.00	(\$5.00)
			11	Tax	\$4.57	\$0.00	\$17.35
MILLER, JERRY PALMER	929 MASQUERADE DR	MIDLOTHIAN, TX 76065	30	Tax	(\$21.69)	\$0.00	(\$21.69)
			01	Tax	(\$105.62)	Refund	\$241.73
			57	Tax	(\$59.91)	\$0.00	(\$105.62)
PATE, ANTHONY WYNNE	39024 BRAXTON LN	NEW LONDON, NC 28127	11	Tax	(\$13.27)	\$0.00	(\$13.27)
			01	Tax	(\$116.24)	Refund	\$178.80
SHELTON, JENNIFER ELLEN	316 WENDOVER DR	LOCUST, NC 28097	21	Tax	(\$13.45)	\$0.00	(\$116.24)
			01	Tax	(\$75.21)	Refund	\$129.69
			55	Tax	(\$40.41)	\$0.00	(\$75.21)
STORM TECHNOLOGIES INC	PO BOX 429	ALBEMARLE, NC 28002	55	Vehicle Fee	\$0.00	\$0.00	(\$40.41)
			11	Tax	(\$9.45)	\$0.00	\$0.00
			01	Tax	(\$163.35)	Refund	(\$9.45)
			50	Tax	(\$143.84)	\$0.00	\$125.07
STORM TECHNOLOGIES INC	PO BOX 429	ALBEMARLE, NC 28002	50	Tax	(\$143.84)	\$0.00	(\$163.35)
			50	Vehicle Fee	(\$5.00)	\$0.00	(\$143.84)
			50	Vehicle Fee	(\$5.00)	Refund	(\$5.00)
						Refund	\$312.19