

**STANLY COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
JANUARY 16, 2018
7:00 P.M.**

**CALL TO ORDER & WELCOME – CHAIRMAN BURLESON
INVOCATION & PLEDGE OF ALLEGIANCE – COMMISSIONER MCINTYRE
APPROVAL/ADJUSTMENTS TO THE AGENDA**

SCHEDULED AGENDA ITEMS

1. ECONOMIC DEVELOPMENT

Presenter: Michael Smith, EDC Director

A. Carolina Stalite Tax Incentive Grant

1. Hold the public hearing.

2. Request Board approval of the property tax incentive grant.

B. Project Tempered Building Re-Use Application & Resolution

2. 2018 COMMUNITY HEALTH ASSESSMENT SURVEY INFORMATION

Presenter: Debbie Bennett, Health Educator

3. FARM SERVICES AGENCY NOMINEE RECOMMENDATION(S)

Presenter: Andy Lucas, County Manager

4. TOWN OF NORWOOD ABC BOARD APPOINTMENT

Presenter: Andy Lucas, County Manager

5. FY 2018-19 BUDGET CALENDAR

Presenter: Andy Lucas, County Manager

**6. RESOLUTION SUPPORTING H. R. 38 – CONCEALED CARRY RECIPROCITY ACT
OF 2017**

Presenter: Chairman Burleson

7. CONSENT AGENDA

- A. Minutes – Regular meeting of January 2, 2018.**
- B. Finance – Approval of the vehicle tax refunds for December 2017.**
- C. Library – Approval of budget amendment #2018-21.**
- D. EMS – Approval of budget amendment # 2018-23.**
- E. Sheriff's Office – Approval of budget amendment # 2018-22.**

PUBLIC COMMENT

BOARD COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS

CLOSED SESSION: To consult with the county attorney in accordance with G. S. 143-318.11(a)(3).

ADJOURN

The next regular meeting will be held on Monday, February 5th at 7:00 p.m.

Stanly County Board of Commissioners



Meeting Date January 16, 2018

Presenter: Michael Smith, Economic Development

Consent Agenda	1A Regular Agenda
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ITEM TO BE CONSIDERED

Public Hearing – Economic Development Incentive Grant

The County is proposing a five (5) year, 75% property tax incentive grant for phase I of a planned expansion for Carolina Stalite. In phase I of the project the company will be investing \$1.3 million and creating 14 new jobs.

Subject

Requested Action

1. Hold public hearing
2. Approve a 75% property tax incentive grant for a period of five (5) years for the additional investment of \$1.3 million and the creation of 14 new jobs by Carolina Stalite.

Signature: _____ Date: <u>12/21/2017</u>	Dept <u>Economic Development</u> Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																												
Review Process	Certification of Action																												
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th colspan="2" style="text-align: center;">Approved</th> <th style="width: 10%;"></th> </tr> <tr> <th></th> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> <th style="text-align: center;">Initials</th> </tr> </thead> <tbody> <tr> <td>Finance Director</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Budget Amendment Necessary</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>County Attorney</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>County Manager</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Other:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> </tbody> </table>		Approved				Yes	No	Initials	Finance Director	<input type="checkbox"/>	<input type="checkbox"/>		Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>		County Attorney	<input type="checkbox"/>	<input type="checkbox"/>		County Manager	<input type="checkbox"/>	<input type="checkbox"/>		Other:	<input type="checkbox"/>	<input type="checkbox"/>		Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on _____ Tyler Brummitt, Clerk to the Board Date
	Approved																												
	Yes	No	Initials																										
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>																											
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>																											
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>																											
County Manager	<input type="checkbox"/>	<input type="checkbox"/>																											
Other:	<input type="checkbox"/>	<input type="checkbox"/>																											



Stanly County Board of Commissioners

Meeting Date: January 16, 2018
 Presenter: Michael Smith, EDC Director

_____ | **1 B**
 Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

STANLY COUNTY BUILDING RE-USE GRANT RESOLUTION

Subject

The EDC recommends the County support the efforts of an economic development project known as Project Tempered in seeking funds to renovate a vacant building. The County intends to request funding assistance from the NC Department of Commerce through its Building Re-use Program for the project. If received, the County will be required to provide a five percent (5%) local match of \$17,500.

Requested Action

Request the Board consider approving both the resolution as a show of support for the building re-use application and the County's required five percent (5%) match in the amount of \$17,500.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes _____ No x

Review Process

Certification of Action

Approved			Initials
Yes	No		
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	
Other:	___	___	

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

 Tyler Brummitt, Clerk to the Board Date

Project Tempered Overview

- \$3.3 million investment
- Committing to the creation of 50 new jobs
- Average wage for new jobs is \$33,000
- Seeking to acquire vacant 55,000 sq. foot facility
- Building reuse grant request of \$350,000
- County's match will be \$17,500 (5%)

AUTHORIZING RESOLUTION BY STANLY COUNTY

for the

North Carolina Department of Commerce

Building Reuse Program

“Project Tempered Building Reuse Project”

WHEREAS, The North Carolina General Assembly has authorized funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovating vacant buildings, and implementing research and demonstration projects, and

WHEREAS, the County has need for and intends to assist in the renovation of a vacant building in a project described as the "Project Tempered Building Reuse Project"; and

WHEREAS, the County intends to request funding assistance from the North Carolina Department of Commerce from its Building Reuse Program for the project;

NOW THEREFORE BE IT RESOLVED, BY THE STANLY COUNTY BOARD OF COMMISSIONERS:

That the County is in full support of the application and the project, if funding is received, and

That the County will arrange for a local cash match of \$17,500 to be used for the administration of the project, and

That the County has substantially complied or will substantially comply with all State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto, and that Andy Lucas, County Manager, is authorized to execute any additional documents pertaining to the grant application as requested by the North Carolina Department of Commerce.

Adopted this the 16th day of January 2018 in Albemarle, North Carolina.

Joseph L. Burlison, Chairman

ATTEST:

Tyler Brummitt, Clerk

(Seal)

The Rural Economic Development Division, as authorized under N.C.G.S. 143B-472.127, provides grants and loans to local government units to support economic development activity that will lead to the creation of new, full-time jobs. The program gives priority to projects located in the 80 most distressed counties in the state; and resident companies as defined in N.C.G.S. 143B-472 (a) 4. The enclosed application materials and program guidelines are for use when applying for the Rural Building Reuse and Infrastructure programs.

FUNDING CATEGORIES

Rural Building Reuse—Three categories of funding are available for 1) the renovation of vacant buildings, 2) the renovation or expansion of a building occupied by an existing North Carolina company wishing to expand in their current location and 3) the renovation, expansion or construction of health care facilities that will lead to the direct creation of new, full-time jobs.

Rural Infrastructure—Funding is available for publicly-owned infrastructure including water, sewer, electric, broadband, rail, and road improvements that will lead to the direct creation of new, full-time jobs.

FUNDING AVAILABILITY

The table below outlines the maximum funding amounts available per project. Actual award amounts will be determined based upon the quantity and quality of jobs committed, the overall economic impact of the project, and at the discretion of the Rural Infrastructure Authority. In the table below, a "" denotes the minimum requirements for funding consideration at each level.

		Maximum Funding Awards per Job			
		Up to \$12,500	Up to \$10,000	Up to \$5,000	Up to \$5,000
County Tier					
	Tier 1 (or)				
	Tier 2 (or)				
	Tier 3 (Rural Census Tract)				
County & Business Requirements					
	Priority Industry Table*				
	Avg. Salaries Meet County Wage Standard*				
	Employer-Paid Health Benefits	50% or greater	50% or greater		50% or greater
	Maximum Potential Award	Up to \$500,000	Up to \$500,000	Up to \$250,000	Up to \$250,000

*Please refer to page 6 for the Priority Industry Table and County Wage Standards.

**For Building Reuse, funding amount is no more than one half of total renovation cost.

APPLICATION REQUIREMENTS

Projects Involving Priority Industries: - The first step in developing projects that assist one of the State's priority industries (see table on page 6) begins with the Economic Development Partnership of North Carolina (EDPNC). EDPNC Representatives will guide the local government and business through the initial information gathering phase of the project and provide that information to Commerce. Once the information is reviewed by Commerce, the local government may continue with the application process described below. Applicants may find more information about the EDPNC at www.edpnc.com.

Conference Call - The application process for all funding categories, begins with a pre-application conference call. For projects assisting priority industries, the conference call will be conducted after the steps above are completed.

- To request a pre-application conference call, submit pages 7-10 of this application package along with at least two proposed dates/times for the call to the appropriate program manager.
- The local government, business owner, and property owner (Building Reuse) are required to be on the call. Other project partners may also participate.
- The conference call should be completed prior to the conference call deadline below and prior to submission of the full application package.

Full Application Submission

Applicants should submit pages 7-10 of this application package including any revisions discussed in the pre-application conference call, along with the documents requested in Tabs 1-5 on pages 4-5 of this application package. Full applications should be received at Commerce by 5:00 p.m. on the selected full-application deadline. The full list of application deadlines can be found on the Commerce website at <http://www.nccommerce.com/rd/rural-grants-programs>.

ELIGIBILITY

Eligible Applicants

- **Rural Building Reuse**—Eligible applicants are units of local government located in Tier 1 or Tier 2 counties*, and rural census tracts in Tier 3 counties. As authorized in N.C.G.S. 143B-472.127(a)(2), a rural census tract** is an area having a population density of less than 500 people per square mile in accordance with the most recent decennial federal census.
- **Rural Infrastructure**—Eligible applicants are units of local government with priority given to the Tier 1 and Tier 2 counties.

*Check Tier designations at: <http://www.nccommerce.com/research-publications/incentive-reports/county-tier-designations>.

**Check census tracts at: http://accessnc.commerce.state.nc.us/gis/web_development/rural_development.html.

Building Reuse - Eligible Projects and Expenses

Vacant Building Category

- renovation of buildings that have been vacant for at least three months prior to application deadline
- initial upfit of a shell building is eligible if the building is at least 5 years old and has never been occupied
- only renovations within the existing footprint are eligible

Existing Business Building Category

- buildings occupied for at least 12 months by one of the State's priority industry types (see table on page 6)
- renovation within the existing footprint and connected additions are eligible

Rural Health Category

- new construction, renovation, or expansion of health care facilities
- NC licensure required for participating health care companies

Eligible Expenses – Building Reuse, All Categories

- improvements to real property, including, but not limited to: materials and labor to install HVAC, electrical, plumbing, fire alarm/suppression system, roofing, flooring, carpentry, drywall, paint, etc.
- a company owned or operated by any project partner may not be used as a contractor for the renovation project unless the company holds a valid NC General Contractors license. A copy of the company's NC General Contractor's license must be included in Tab 3 of the application materials

Ineligible Expenses – Building Reuse, All Categories

- the following expenses are prohibited and may not be submitted for reimbursement or to meet the matching funds requirement: building purchase, design costs, engineering costs, permit fees, surveys, legal fees, machinery & equipment, telephone hardware and software, computer hardware and software, furnishings, paving, fencing, kitchen equipment, refrigeration equipment, etc.
- renovations for housing or government uses are not eligible

Infrastructure - Eligible Projects and Expenses

Infrastructure Category

- construct public infrastructure improvements
- upgrade or repair of public drinking water or wastewater treatment plants
- upgrade, extensions, or repair of public water or sewer lines
- publicly owned natural gas lines (requires an executed Pipeline Construction, Operating and Resale Agreement)
- installation or extension of public broadband infrastructure
- construction of publicly owned access roads not funded or owned by the Department of Transportation
- construction of public rail spur improvements

Eligible Expenses – Infrastructure

- eligible expenses include planning, materials, labor, and administration to complete public infrastructure improvements

Ineligible Expenses – Infrastructure

- privately owned infrastructure improvements
- projects that address building construction
- land acquisition costs or fees with the exception those associated with public easements for the project

JOB CREATION REQUIREMENTS

Job Creation – All Categories

- Applicants must show that the improvements will result in the creation of new, full-time jobs in the private sector within 18 months of the grant award. Part-time, Full-Time Equivalents (FTE) positions, or contract and consulting jobs are ineligible.
- Each position must be filled with one full-time employee. Full-time employment is defined as one person working at least 35 hours per week, whose wages are subject to withholding, and who is employed in a permanent position.
- Priority will be given to projects that offer higher salaries/wages and provide at least 50% employer-paid health benefits to employees.
- The company must pay North Carolina Unemployment Insurance on each employee for whom a job is committed.
- The company will be expected to maintain all existing full-time jobs in North Carolina reported at the time of application (baseline) plus create the new, full-time jobs committed.
- The baseline will be established using the most recently filed NCUI 101 Form filed with the NC Department of Commerce Division of Employment Security at the time of application submittal.
- To meet the terms of the grant the company must maintain the baseline number plus the new, full-time jobs concurrently for at least six consecutive months.
- All participating companies must agree to provide the local government and the Department of Commerce access to company employment records necessary to verify the creation of new jobs.

LOCAL GOVERNMENT REQUIREMENTS & LIABILITIES

Local Government Requirements

- The local government will coordinate and oversee all aspects of the project, including the application process, contracting process, reporting requirements, payments, job verification, and loan repayment if required.
- The local government is required to analyze the participating company's financial and organizational strength in regard to its ability to successfully meet the terms of the job creation and maintenance requirements, and the ability to meet the potential for repayment of loan funds.
- In the event the company defaults on the job commitment, the local government is required to repay the loan to Commerce irrespective of whether the funds are collected from the property/business owner.
- For Building Reuse projects, the local government will be required to secure the funds with a Deed of Trust on the property. Commerce will not issue payments from the grant until a fully-executed copy of the Deed of Trust is received and approved.
- When the improvements are owned by the local government, state regulations regarding procurement, including N.C.G.S.14-234 are required.
- Local governments will be subject to state audit and reporting requirements.

Match Requirements

Local Government Match Requirement—All Categories

- A cash match equivalent to at least 5% of the grant amount is required.
- The cash match shall come from local resources and may not be derived from other State or federal grant funds.
- Costs that are ineligible for grant funding may not be considered for the match. The only exception is paid grant administration when paid to an organization separate from the applicant organization.
- In-kind match is not allowable.

Additional Match Requirement—All Building Reuse Categories

- The building reuse program requires a dollar for dollar match up to the total grant amount. At least 5% should come from local government as described above.

Repayment Liability – All Categories

- If job creation goals are not met, a pro-rata share of funds for each job not created must be repaid to the Department of Commerce by the local government.
- For Building Reuse projects, the local government will secure the funds through a Legally Binding Commitment, Promissory Note and Deed of Trust executed between the local government and the property owner.
- For Infrastructure projects, the local government will secure the funds through a Legally Binding Commitment executed between the local government and the company owner.
- Repayment forgiveness is offered upon the successful verification of the required job creation by the Department of Commerce.

APPLICATION SUBMISSION

Submit a complete application package **including the application form and the documents listed within the checklist below.**
Provide one tabbed and bound copy along with two tabbed, non-bound copies of the materials.

Tab 1

- Application Form.** signed by **local government chief elected official.**
- Local Government Resolution.** Submit a signed resolution adopted by the governing board in support of application submission to the Department of Commerce. The resolution must state the purpose of the project, indicate the local government's support for the project, and commitment to provide a cash match of at least 5% of the grant request amount toward the project.

Tab 2

- Job Commitment Letters.** Submit a signed letter of job commitment from each company that will participate in the project. The letter should include **(1)** the number of existing full-time and part-time employees (listed separately) at all company locations in North Carolina, and **(2)** the number of new, full-time jobs to be created by the company and maintained concurrently for six-consecutive months within two years of the grant award date. The letter must be printed on the company's letterhead and signed by the company's Chief Executive Officer, Chief Financial Officer or President.
- Employer's Quarterly Tax and Wage Report—NCUI 101 Form(s).** Submit a copy of the of the *Employer's Quarterly Tax and Wage Report* (NCUI 101 form) for each company that will commit jobs to the project. The form must have been filed with the North Carolina Department of Commerce Division of Employment Security for the quarter ending closest to the application deadline. The entire Social Security Number for each person should be redacted (blacked out). The name and wages must remain readable. Any discrepancy in the number of employees listed on the NCUI 101 form(s) for the last month of the quarter and the number reported in the Job Commitment letter must be thoroughly explained in the narrative section of this application.
NOTE: If any company has more than one location in North Carolina, a NCUI-101 multi-site report or forms for each company location must be provided.
- Business Financial Documents.** Submit a copy of the most recent three years of certified or CPA prepared financial statements that include Balance Sheet, Income Statement and Statement of Cash Flows for each non-start-up company participating in the project.

Tab 3 – Building Reuse Projects Only

- Line Item Budget.** Submit a line item budget that lists the proposed renovation/construction expenses and the cost for each expense (example expenses include, but are not limited to: HVAC, electrical, plumbing, roofing, flooring, painting, etc.).
- Cost Estimates.** Submit cost estimates for each expense identified in the line item budget. The estimates must be prepared by a contractor, sub-contractor or architect and provided on that company's letterhead. A company owned or operated by any project partner may not provide estimates or be used as a contractor for the renovation project unless the company holds a valid NC General Contractors license. A copy of the company's valid NC General Contractor's license must be included in this section of the application materials.
- Proof of Funding Availability.** Submit a signed letter of funding availability from each source of funds committed for the project. The total of all funding commitment letters must meet or exceed the total project cost. If personal or company capital is pledged, the applicant must provide a letter from the institution where the funds are held on deposit attesting to an available balance that meets or exceeds the amount committed from the source. If loan funds are pledged, a loan commitment letter from each loan source that meets or exceeds the amount committed must be included. If other grants or incentives are pledged to the project, copies of any preliminary or final commitment letters from those sources must be provided.
- Site Control Documents.** Submit a copy of the property deed. Also, if the job creating company does not own the building, submit a copy of an executed lease agreement. If the property ownership will change, provide a detailed explanation of the real estate transaction that will occur with the legal names of the seller and buyer and date that the sale will close. Once the transaction is complete, a copy of the new deed must be submitted. The project will not be placed under contract until all correct, complete site control documents are received.

Tab 3 – Infrastructure Projects Only

- Preliminary Engineering Report (PER).** The PER should detail the proposed improvements and the current infrastructure that supports the proposed improvements. The PER should be sealed and dated and include an opinion of cost that is not more than six months old at the time of the application. The PER should include a map that shows the location of the business(es) as well as the location of the current infrastructure serving the project area and the proposed infrastructure improvements that will be supported through the project assistance.
- Line Item Budget.** Submit a line item budget that lists the expenses associated with the proposed infrastructure improvements and the cost for each expense.
- Proof of Funding Availability.** Submit a signed letter of funding availability from each source of funds committed for the project. The total of all funding commitment letters must meet or exceed the total project cost. If loan or other grant funds are pledged, a loan/grant commitment letter from each source of funds must be included.

Tab 4

- Photographs.** Submit photographs representative of the proposed project. Include digital copies on a flash drive along with printed copies.

Tab 5 – Start-Up Businesses Only

- Articles of Incorporation.** For each start-up company submit a copy of the company's "Articles of Incorporation" filed with the NC Department of the Secretary of State, a detailed, current Business Plan, and a 3-year Performa.
- Business Plan.** Including three years of financial projections and a Source and Use of Funds statement, with detailed assumptions upon which they were built. The Business Plan must also include a marketing plan that details what the company plans to sell and how they will market the product or service. The Business Plan should also provide a thorough description of the management team and the members' background that support the success of the venture. A description of the company's competitors should be provided, with an explanation of how the company will garner its expected share of the market.
- Capital Plan.** Provide details and evidence regarding the capital that has been or will be raised. This must include where the capital is currently on deposit and the total amount that is required to launch the business and sustain it in the early years. A letter from the depository holding the funds in escrow can serve as proof of the available capital.
 - Evidence of initial capitalization (loans, private investor commitments), as well as the ability to meet working capital needs must be provided).
 - A commitment letter from a bank for an operating line of credit needed to fund the "cash cycle" of the business and provide for unforeseen needs. In addition, the source of the funding for any machinery and equipment required for the project.
- An understanding with the principal owners that they may be required to sign a personal guarantee of the performance of the grant and provide complete personal financial statements for each guarantor.**
- Contracts with potential customers or letters of intent to buy from the company when it begins operations.**
- Copies of any certifications by regulatory bodies necessary to operate the business.**
- Copies of the bylaws, shareholder agreement or operating agreement of the business.**

Full Application Submission

Applicants should submit pages 7-10 of this application package including any revisions discussed in the pre-application conference call, along with the documents requested in Tabs 1-5 on pages 4-5 of this application package. Full applications should be received at Commerce by 5:00 p.m. on the selected full-application deadline. The full list of application deadlines can be found on the Commerce website at <http://www.nccommerce.com/rd/rural-grants-programs>.

Mail Application Materials:

Building Reuse Projects-Hazel Edmond or Infrastructure Projects-Melody Adams
North Carolina Department of Commerce
Rural Economic Development Division
4346 Mail Service Center (US Mail)
301 North Wilmington Street (FedEx, UPS)
Raleigh, NC 27699-4346

Priority Industry Table

Business Classification	NAICS Code
Manufacturing – Processing	31-33
Warehousing	493
Wholesale Trade (Distribution)	42
Courier Services	492110
Central Administrative Office	551114
Electronic Mail Order	454110
Computer Systems Design & Related	54151
Software Publishers	511210
Software Reproducing	334611
Data Processing Services	514210

2017 Annual Wage Standards (90% of Average)

Tier 1 Counties	Wage Standard	Tier 2 Counties	Wage Standard	Tier 3 Counties	Wage Standard
Alleghany	\$24,880	Alamance	\$34,324	Brunswick	\$32,271
Anson	\$28,740	Alexander	\$27,568	Buncombe	\$35,273
Ashe	\$28,534	Avery	\$25,838	Cabarrus	\$34,027
Beaufort	\$31,927	Burke	\$31,180	Carteret	\$26,115
Bertie	\$25,724	Catawba	\$35,797	Chatham	\$30,491
Bladen	\$29,756	Cleveland	\$32,918	Durham	\$59,550
Caldwell	\$31,270	Craven	\$32,574	Forsyth	\$44,441
Camden	\$34,624	Cumberland	\$31,061	Haywood	\$30,407
Caswell	\$27,866	Currituck	\$29,139	Henderson	\$32,332
Cherokee	\$26,891	Dare	\$26,092	Iredell*	\$42,935
Chowan	\$28,724	Davidson	\$33,152	Johnston	\$32,869
Clay	\$25,151	Davie	\$29,665	Lincoln	\$32,391
Columbus	\$29,618	Duplin	\$28,230	Mecklenburg	\$56,467
Edgecombe	\$29,378	Franklin	\$36,357	Moore	\$33,417
Gates	\$28,614	Gaston	\$34,595	New Hanover	\$36,377
Graham	\$29,912	Granville	\$34,971	Orange	\$39,056
Greene	\$24,887	Guilford	\$41,042	Pender	\$27,498
Halifax	\$27,675	Harnett	\$28,033	Union	\$36,931
Hertford	\$31,485	Hoke	\$27,674	Wake	\$48,405
Hyde	\$25,571	Lee	\$34,425	Watauga	\$27,648
Jackson	\$27,586	Lenoir	\$30,513		
Jones	\$28,474	Madison	\$28,404		
Macon	\$28,267	Nash	\$34,295		
Martin	\$25,458	Onslow	\$25,145		
McDowell	\$29,751	Pamlico	\$23,510		
Mitchell	\$29,897	Perquimans	\$28,457		
Montgomery	\$30,049	Pitt	\$33,287		
Northampton	\$31,354	Polk	\$26,244		
Pasquotank	\$30,493	Randolph	\$30,576		
Person	\$33,721	Rockingham	\$30,967		
Richmond	\$29,362	Rowan	\$35,767		
Robeson	\$27,252	Rutherford	\$29,038		
Scotland	\$30,634	Sampson	\$30,980		
Swain	\$24,934	Stanly	\$28,425		
Tyrrell	\$25,251	Stokes	\$25,867		
Vance	\$29,491	Surry	\$29,433		

Data provided by Commerce, Labor and Economic Analysis Division

Warren	\$24,475
Washington	\$36,822
Yadkin	\$28,434
Yancey	\$25,920

Transylvania	\$28,627
Wayne	\$30,797
Wilkes	\$30,292
Wilson	\$36,441



Stanly County Board of Commissioners

Meeting Date: January 16, 2018
 Presenter: Debbie Bennett

_____ | **2**
 Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

2018 Community Health Assessment survey information

Subject

Requested Action

They complete a survey online at their convenience.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes _____ No x

Review Process

	Approved		Initials
	Yes	No	
Finance Director	___	___	
Budget Amendment Necessary	___	___	
County Attorney	___	___	
County Manager	___	___	
Other:	___	___	

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date _____



Stanly County Board of Commissioners

Meeting Date January 16, 2018

Presenter: Andy Lucas, County Manager

Consent Agenda	3 Regular Agenda
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ITEM TO BE CONSIDERED

Farm Services Agency Nominee Recommendation(s)

Subject

The Stanly County Farm Service Agency is seeking a recommendation for a nominee(s) to their County Advisory Committee. Nominees should be active in farming or interested and knowledgeable about farming. Further, the Farm Service Agency is specifically interested in ensuring representation on the Committee is diverse and representative.

Nomination recommendations are due no later than January 19, 2018. If appointed by the statewide Farm Services Agency Committee, the new advisors for Stanly County will begin serving in March 2018.

For more information please see the attached letter from the local Farm Service Agency.

Requested Action

Consider and recommend a nominee(s) for the County Committee Advisors.

Signature: 

Dept Central Administration

Date: 12/28/2017

Attachments: Yes No

Review Process

	Approved		Initials
	Yes	No	
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	
County Manager	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date



United States
Department of
Agriculture

Farm Production
and Conservation

Farm
Service
Agency

December 18, 2017

To Whom It May Concern:

The Stanly County Farm Service Agency makes every effort to ensure that farmers understand and participate in our farm programs to the fullest extent possible.

Stanly FSA
26032-A Newt Rd
Albemarle NC
28001-7461

It is our policy to contact groups and individuals on an annual basis that are underrepresented or under-served (including women, African Americans, American Indians, Hispanics, Asian and Pacific Islanders and Alaskan Natives) on our elected County Committee. This is an effort to receive comments and recommendations for County Committee Advisors.

Phone:
(704) 982-5114,
Extension 2

Advisors play an important role on the local farmer elected committee. Beyond bringing knowledge and expertise from underrepresented and under-served communities, Advisors can ensure that producers and the general public understand FSA programs. Working with various communities in the County, Advisors can promote a good working relationship between the various USDA agencies in the County. In addition, advisors participate in hearings and voice their opinions regarding FSA policy to ensure those FSA programs are delivered in a fair and equitable manner.

Fax (toll free):
(844) 325-6908

Email
jennifer.almond@
nc.usda.gov

www.fsa.usda.gov

We are requesting that you consider submitting a recommendation for consideration. Nominees should be active in farming or interested and knowledgeable about farming in this area. Please submit your recommendation by January 19, 2018. The Stanly County FSA Committee will compile nominations and forward them to the North Carolina Farm Service Agency Committee for review. Upon selection, Advisors will begin service in March 2018.

Also, we ask your assistance in encouraging all farmers and ranchers to register with their local Farm Service Agency so that whenever a program becomes available they can be provided timely program information which may result in benefits for them or their farms. Up to date information can be received by subscribing to GovDelivery at www.fsa.usda.gov/subscribe. Anyone needing additional information can visit our office in the Stanly County Agri-Civic Center, call 704-982-5114, extension 2, email jennifer.almond@nc.usda.gov, or visit the website at www.fsa.usda.gov.

Your consideration of our request and assistance in making farmers aware of the FSA is greatly appreciated.

Sincerely,

Jennifer L. Almond, County Executive Director
On behalf of the Stanly County Farm Service Agency County Committee



Stanly County Board of Commissioners

Meeting Date: January 16, 2018
 Presenter: Andy Lucas

_____ | **4**
 Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

TOWN OF NORWOOD ABC BOARD APPOINTMENT

Subject

Due to Mr. Chalmers Glenn's request not to be reappointed, the Town of Norwood has requested the Board name a replacement to serve as the county representative for a three (3) year term expiring January 16, 2021.

Enclosed is one (1) volunteer application for your consideration.

Requested Action

Request the Board appoint a county representative to Norwood's ABC Board for a three (3) year term.

Signature: _____

Dept. _____

Date: _____

Attachments: Yes _____ No x

Review Process

Approved		Initials
Yes	No	
Finance Director	___	___
Budget Amendment Necessary	___	___
County Attorney	___	___
County Manager	___	___
Other:	___	___

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

 Tyler Brummitt, Clerk to the Board Date

ABC BOARD, TOWN OF NORWOOD

G. S. Local Act:	18B-16 Chapter 722, 1965 Session Laws, amended Chapter 1122; Enforcement Chapter 0120; 1975 Session Laws
Meeting Schedule:	Second Tuesday, Monthly
Date Established:	October 1968
Members:	3
Terms:	3 years
Special Provision:	Members shall be well known for their character, ability and business acumen (G. S. 18B-16—No person who is a stockholder (nor a blood relative to a degree of first cousin of an individual who is a stockholder) in any brewery or the owner of any interest therein in any manner whatsoever, or interested in any distillery or other enterprise that produces, mixes, bottles, sells alcoholic beverage). Commissioners appointment does not have to be a resident of the Town of Norwood, but must reside within Stanly County.
Method of Appointment:	Town of Norwood appoints Chairman and one member; Board of Commissioners appoints the third member (1965 – Chapter 722)

<u>MEMBERS</u>	<u>APPOINTED BY</u>	<u>TERM EXPIRES</u>
Mike Whitley	Town of Norwood	11/07/2019
Raymond Skidmore, Jr.	Town of Norwood	11/20/2018
Chalmers Glenn 49467 Quail Trail Road Norwood, NC 28128	County Commissioners (Requested not to be reapptd at the end of his term)	10/20/2017

Contact: Carmen Salmon, Asst. Town Clerk of Finance, Town of Norwood



Tyler Brummitt <tbrummitt@stanlycountync.gov>

Norwood ABC Board Resignation

Carmen Salmon <carmen.salmon@norwoodgov.com>
To: tbrummitt@stanlycountync.gov

Thu, Sep 7, 2017 at 2:00 PM

Tyler,

Mr. Chalmers Glenn brought the attached letter to the Norwood Town Hall stating his intent to resign once his appointment expires November 2017.

Please let me know if you need any additional information or if there is anything else we need to do.

Thank you.

Carmen

Carmen L. Salmon

Assistant Town Clerk & Finance Department

Town of Norwood

PO Box 697

116 South Main Street

Norwood, NC 28128

Phone: (704) 474-3416

Fax: (704) 474-3201

www.norwoodgov.com



Chalmers Glenn Resignation.pdf

8K

Norwood ABC Board

P.O. Box 547
Norwood, NC 28128
(704) 474-4120

September 5, 2017

Town of Norwood Commissioners,

I do not wish to be re-appointed as County Representative to the Norwood ABC Board when my appointment expires on November 2017.

I have enjoyed serving the board for the past few years.

Sincerely,



Chalmers Glenn

cc: Stanly County Commissioners



Stanly County Volunteer Application

Volunteer Application Stanly County Boards and Commissions

NAME: James Lewis McSwain
HOME ADDRESS: 17654 Randalls Ferry Rd
CITY, STATE, ZIP: Norwood, NC 28128
TELEPHONE: (W) _____ (H) cell # 704-640-0033
FAX: _____

DATE: 1/4/13

EMAIL: jim.mcswain@issimro.com

PLACE OF EMPLOYMENT: Industrial Supply Solutions, Inc. (4yrs.)

IN ORDER TO HELP US COMPLY WITH STATE REPORTING REQUIREMENTS, PLEASE COMPLETE THE FOLLOWING QUESTIONS:

SEX: MALE FEMALE RACE: white/caucasian

DATE OF BIRTH: (MM/DD/YYYY): 9 / 1 / 1965

PLEASE LIST IN ORDER OF PREFERENCE THE BOARDS/COMMISSIONS ON WHICH YOU WILL BE WILLING TO SERVE.

- Town of Norwood ABC Board
- _____
- _____

PLEASE LIST ANY VOLUNTEER, WORK, OR EDUCATION EXPERIENCE YOU WOULD LIKE US TO CONSIDER IN THE REVIEW OF YOUR APPLICATION. FEEL FREE TO ATTACH A RESUME.

WORK EXPERIENCE: 22 yrs w/ CCT Conveyor Pulleys, Albemarle, NC

VOLUNTEER EXPERIENCE: _____

EDUCATION: 2 yrs at Rowan Technical (trade school)

OTHER COMMENTS: _____

Return to Tyler Brummitt, Clerk to the Board, 1000 N. First Street, Suite 10,
Albemarle, NC 28001



Stanly County Board of Commissioners

Meeting Date January 16, 2018

Presenter: Andy Lucas

Consent Agenda	<div style="font-size: 2em; font-weight: bold;">5</div> Regular Agenda
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ITEM TO BE CONSIDERED


FY 2018-2019 Budget Calendar

The FY 2018-2019 budget process will begin this month as staff initiates the process of compiling and evaluating revenue and expenditure projections to share with the Board at its annual retreat in February. The attached budget calendar for FY 2018-2019 will formalize many of the target dates and provide guidance to staff.

Subject

Requested Action

Review, consider and approve the attached budget calendar for FY 2018-2019.

Signature: 
 Date: 1/2/2018

Dept: Central Administration
 Attachments: yes no

Review Process

	Approved		Initials
	Yes	No	
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	
County Manager	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

Certification of Action

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date _____



Stanly County
FY 2018-2019 Budget Manual
Budget Calendar

The County will utilize the following schedule in preparing the budget for fiscal year 2018-2019. Dates are subject to change:

Dates	Activity	Description
December 2017- January 2018	Budget Process Development	County Manager and Finance begin development and revision of forms and process for Fiscal Year 2018-2019
January 2018	Pre-Budget Assessment & Projections	Finance, HR and County Manager begin preparing the system for budget data entry
February 9, 2018	Board Strategic Planning Conference	Board develops goals and sets priorities for Fiscal Year 2018-2019
March 15, 2018	Budget Kick-Off (Departments)	Departments begin developing operating and capital improvement budget requests and key information into the budget system
March/April 2018 TBD	Joint Meetings w/School Board and Community College Board of Trustees	The School Board and Board of Trustees share prior year results, key operational priorities, planned initiatives as well as capital renovation and replacement needs.
April 13, 2018	Dept. Requests Due	Department operating and capital improvement budget requests are due to the County Manager's Office
May 14, 2018	Manager's Recommended Budget Presentation	Place and Time: Stanly Commons, Board Meeting Room at 7:00 PM
June 4, 2018	Public Hearing	Public hearing for Fiscal Year 2018-2019 operating budget
June 7, 2018* June 11, 2018 * June 18, 2018*	Budget Workshop(s) * dates subject to change if conflicts arise	Workshops to discuss Fiscal Year 2018-2019 budget
June 21, 2018	Budget Adoption	Board approves Fiscal Year 2018-2019 Budget Ordinance

Stanly County Board of Commissioners



Meeting Date January 16, 2018

Presenter: Joseph Burleson, Chairman

Consent Agenda	Regular Agenda
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ITEM TO BE CONSIDERED

Resolution Supporting H.R. 38 – Concealed Carry Reciprocity Act of 2017

Attached please find a resolution in support of Congressman Richard Hudson’s legislation seeking concealed carry reciprocity across the United States.

Subject

Requested Action

Consider and approve a resolution in support of H.R. 38.

Signature: _____ Date: <u>1/9/2018</u>	Dept <u>Governing Body</u> Attachments: <input checked="" type="checkbox"/> Yes No																												
Review Process	Certification of Action																												
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th colspan="2" style="text-align: center;">Approved</th> <th style="width: 20%;"></th> </tr> <tr> <th></th> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> <th style="text-align: center;">Initials</th> </tr> </thead> <tbody> <tr> <td>Finance Director</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Budget Amendment Necessary</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>County Attorney</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>County Manager</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Other:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> </tbody> </table>		Approved				Yes	No	Initials	Finance Director	<input type="checkbox"/>	<input type="checkbox"/>		Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>		County Attorney	<input type="checkbox"/>	<input type="checkbox"/>		County Manager	<input type="checkbox"/>	<input type="checkbox"/>		Other:	<input type="checkbox"/>	<input type="checkbox"/>		Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on _____ Tyler Brummitt, Clerk to the Board Date
	Approved																												
	Yes	No	Initials																										
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>																											
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>																											
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>																											
County Manager	<input type="checkbox"/>	<input type="checkbox"/>																											
Other:	<input type="checkbox"/>	<input type="checkbox"/>																											



Resolution of Support for H.R. 38, the Concealed Carry Reciprocity Act of 2017

WHEREAS, H.R. 38, the Concealed Carry Reciprocity Act was introduced in the United States House of Representatives on January 3, 2017 by Representative Richard Hudson; and

WHEREAS, the Concealed Carry Reciprocity Act was passed by the House of Representatives in bipartisan fashion on December 6, 2017; and

WHEREAS, H.R. 38 allows for law-abiding, permitted citizens to travel the country with a means of personal protection without the fear of violating state laws in accordance with the Second Amendment of the United States Constitution; and

WHEREAS, concealed carry permit holders are among the most law-abiding citizens in the country; and

WHEREAS, the Stanly County Board of Commissioners are responsible for promoting the safety and well-being of the citizens of Stanly County;

NOW THEREFORE BE IT RESOLVED, the Stanly County Board of Commissioners expresses its support of the Concealed Carry Reciprocity Act in hopes of the bill soon becoming law; and

BE IT FURTHER RESOLVED, the Stanly County Board of Commissioners directs staff to share copies of this resolution, upon adoption, with each member of the North Carolina federal legislative delegation.

Adopted this the 16th day of January 2018

Joseph Burleson, Chairman
Stanly County Board of Commissioners

Attest:

Tyler Brummitt, Clerk to the Board



Stanly County Board of Commissioners

Meeting Date: January 16, 2017
 Presenter: Chairman Burleson

7

Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

* PC is equipped with Windows XP and Microsoft Office XP (including Word, Excel, and PowerPoint), Internet connectivity and Network connectivity for County Employees.

** If you have need to use the Document Camera and zoom into a particular area, if possible please attach a copy of the document with the area indicated that you need to zoom into. A laser light is available to pinpoint your area of projection.

*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

CONSENT AGENDA

Subject

- A. Minutes – Regular meeting of January 2, 2018.
- B. Finance – Approval of the vehicle tax refunds for December 2017.
- C. Library – Approval of budget amendment #2018-21.
- D. EMS – Approval of budget amendment # 2018-23.
- E. Sheriff's Office – Approval of budget amendment # 2018-22.

Requested Action

Request approval of the above items as presented.

Signature: _____

Date: _____

Dept. _____

Attachments: Yes No x

Review Process

Certification of Action

	Approved		Initials
	Yes	No	
Finance Director	__	__	
Budget Amendment Necessary	__	__	
County Attorney	__	__	
County Manager	__	__	
Other:	__	__	

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date

**STANLY COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JANUARY 2, 2018**

COMMISSIONERS PRESENT: Joseph Burleson, Chairman
Gene McIntyre, Vice Chairman
Scott Efir
Bill Lawhon
Janet K. Lowder
Ashley Morgan
Matthew Swain

COMMISSIONERS ABSENT: None

STAFF PRESENT: Andy Lucas, County Manager
Jenny Furr, County Attorney
Tyler Brummitt, Clerk

CALL TO ORDER

The Stanly County Board of Commissioners (the "Board") met in regular session on Tuesday, January 2, 2018 at 7:00 p.m. in the Commissioners Meeting Room, Stanly Commons. Chairman Burleson called the meeting to order, gave the invocation and led the pledge of allegiance.

APPROVAL / ADJUSTMENTS TO THE AGENDA

Vice Chairman McIntyre noted the handout provided to the Board prior to the meeting that included additional revisions to the personnel resolution. He then moved to approve the agenda with the addition of these revisions and was seconded by Commissioner Swain. The motion passed by unanimous vote.

ITEM # 1 – PLANNING & ZONING – ZA 17-11 – REZONING REQUEST FOR CALEB MORRISON

Presenter: Michael Sandy, Planning Director

Mr. Morris requested that a 4.29 acre lot (Tax Records # 833 and # 832) and 50 foot easement on the south side of NC 24/27 located adjacent to and behind 28908 NC 24/27 Highway, Albemarle, NC be rezoned from RA (Residential Agricultural) to GB (General Business). Mr. Morrison plans to use the property for a vehicle repair shop with plans to construct a building on the property for this purpose. Because the surrounding properties are used for non-business purposes, the property and storage area must be screened to meet the requirements

of the zoning ordinance. The Planning Board unanimously recommended approval of the rezoning request during the December 11, 2017 meeting.

After a brief period of questions concerning the required buffer and easement, Chairman Burleson declared the public hearing open. During the hearing, Matthew Morrison, Caleb's father and co-owner of the business, spoke in favor of the request.

Discussion continued with the Board asking specific questions of Mr. Morrison regarding the easement, access to the subject property, size of the building to be constructed and both Matthew and Caleb's experience in vehicle repair.

With no further comments or discussion, Chairman Burleson declared the public hearing closed.

By motion, Commissioner Efirid moved to approve the rezoning request adding that the property is on a highway located within a projected growth area which promotes the economic growth of Stanly County. The motion was seconded by Commissioner Swain and carried by a 7 – 0 vote.

ITEM # 2 – BOARD'S ANNUAL PLANNING RETREAT

Presenter: Andy Lucas, County Manager

Based on the Board's availability, Vice Chairman McIntyre moved that Friday, February 9th (1st choice) and Friday, February 23rd (second choice) be selected as potential dates for the Board's annual planning retreat and for staff to contract with a facilitator to conduct the retreat. The motion was seconded by Commissioner Lowder and passed by unanimous vote.

ITEM # 3 – PERSONNEL RESOLUTION UPDATES

Presenter: Andy Lucas, County Manager

For Board consideration and approval, the County Manager presented three (3) updates to the County's Personnel Resolution. The updates included changes to the substance abuse policy, annual leave policy and sick leave policy.

The County Manager noted that the proposed changes to the substance abuse policy are necessary due to changes in the Federal guidelines thus requiring the County to comply in order to continue to receive federal funding for public transportation services.

Proposed changes to the annual leave and sick leave policies were recommended to ensure benefit accruals occur only when employees are in an active pay, paid leave or worker's comp status.

Lastly, staff sought Board authorization to make the necessary changes to the Personnel Resolution to remove the Social Services and Health department employee references to the State Personnel Act or State Human Resources Act.

The County Manager noted that once approved all recommended changes would become effective immediately.

With no questions, Vice Chairman McIntyre moved to approve all personnel resolution updates as requested. His motion was seconded by Commissioner Morgan and passed by unanimous vote.

On a separate motion, Vice Chairman McIntyre moved to authorize staff to make the necessary changes to the Personnel Resolution to remove the Social Services and Health department employee references to the State Personnel or State Human Resources Act. The motion was seconded by Commissioner Lawhon and carried by a 7 – 0 vote.

ITEM # 4 – CONSENT AGENDA

Presenter: Chairman Burleson

- A. Minutes – Reorganizational meeting on December 4, 2017.
- B. Finance – Request approval of the Monthly Financial Report for Five Months Ended November 30, 2017.
- C. Finance – Request approval of the attached vehicle tax refunds for November 2017.
- D. EMS – Approval of budget amendment # 2018-18.
- E. Health & Human Services – Request approval of budget amendment # 2018-19.
- F. Request approval of the NC Commerce – Industrial Development Fund Grant Resolution.
- G. Utilities – Request approval of budget amendment # 2018-20 and the associated project ordinance.

By motion, Commissioner Lawhon moved to approve the above items as presented and was seconded by Commissioner Swain. The motion passed by unanimous vote.

PUBLIC COMMENT – None.

BOARD COMMENTS, ANNOUNCEMENTS & COMMITTEE REPORTS

Commissioner Efirid thanked the Board for the opportunity to serve on the Cardinal Innovations Nominating Committee on behalf of the County noting that two (2) members of the new governing board are from Stanly County, one of which is Ms. Dawn Allen with GHA.

Vice Chairman McIntyre stated that he had attended the first meeting of the consolidated Health and Human Services Board on December 7, 2017, noting officers were elected, reports received from the health and social services departments and other information presented.

Commissioner Lawhon stated that he attended the Senior Center's New Year's Eve party where more than 200 people were in attendance and commended the center staff on their hard work in organizing the event.

Commissioner Morgan thanked Oakboro STEM School for their invitation to visit the school and tour the facility adding that the school is a great asset to the county.

CLOSED SESSION

Vice Chairman McIntyre moved to recess into closed session to discuss a personnel issue in accordance with G. S. 143-318.11(a)(6) and economic development in accordance with G. S. 143-318.11(a)(4). The motion was seconded by Commissioner Morgan and carried unanimously at 7:31 p.m.

ANNOUNCEMENT

Commissioner Lawhon moved to approve the maximum merit pay of \$2,000 for the County Manager. The motion was seconded by Commissioner Lowder and passed by a 7 – 0 vote.

ADJOURN

With no additional items presented for discussion, Commissioner Swain moved to adjourn the meeting and was seconded by Commissioner Morgan. Motion carried unanimously at 8:18 p.m.

Joseph L. Burleson, Chairman

Tyler Brummitt, Clerk



Stanly County Board of Commissioners

Meeting Date: January 16, 2018
 Presenter: Consent

7B

Consent Agenda | Regular Agenda

Presentation Equipment: Lectern PC* Lectern VCR Lectern DVD Document Camera** Laptop***

Please Provide a Brief Description of your Presentations format: _____

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*** You can bring in a laptop that will allow video out to be connected at the lectern – set display to 60Mhz.

ITEM TO BE CONSIDERED

Subject
 Please see the attached December 2017 refund report from the North Carolina Vehicle Tax System for taxpayers due vehicle refunds over \$100 which requires Board of Commissioners approval.

Requested Action
 Consider and approve the attached vehicle tax refunds.

Signature: Toby R. Hinson

Dept. Finance

Date: 1/9/18

Attachments: Yes No _____

Review Process

Certification of Action

Approved		Initials
Yes	No	
Finance Director	—	—
Budget Amendment Necessary	—	—
County Attorney	—	—
County Manager	—	—
Other:	—	—

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date
4/15/2016

Payee Name	Address 1	Address 3	Plate Number	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BEACHUM, HARVEY ANDREW	16517 INDIAN MOUND RD	NORWOOD, NC 28128	PDS7398	01	Tax	(\$89.85)	\$0.00	(\$89.85)
BRANCH, ELBERT SCOTT JR	425 S BELL AVE	ALBEMARLE, NC 28001	EFH6829	01	Tax	(\$66.27)	Refund	(\$66.27)
				50	Tax	(\$58.35)	\$0.00	(\$58.35)
				50	Vehicle Fee	\$0.00	\$0.00	\$0.00
HAGLER, MARTY LEWIS	11759 DORRIE DR	STANFIELD, NC 28163	BDK1522	01	Tax	(\$88.54)	Refund	(\$88.54)
				11	Tax	(\$13.21)	\$0.00	(\$13.21)
HELMS, SHERRY CLONINGER	118 EDGEWOOD DR	LOCUST, NC 28097	ELW4516	01	Tax	(\$78.17)	Refund	(\$78.17)
				55	Tax	(\$42.00)	\$0.00	(\$42.00)
				55	Vehicle Fee	\$0.00	\$0.00	\$0.00
				11	Tax	(\$11.67)	\$0.00	(\$11.67)
LOWDER, RONNIE LEE	PO BOX 104	NEW LONDON, NC 28127	M921DV	01	Tax	(\$112.72)	Refund	(\$112.72)
				59	Tax	(\$26.92)	\$0.00	(\$26.92)
				18	Tax	(\$12.62)	\$0.00	(\$12.62)
PALPANT, GARY CHARLES	28399 FLINT RIDGE RD	ALBEMARLE, NC 28001	FJ4104	01	Tax	(\$193.92)	Refund	(\$193.92)
				23	Tax	(\$28.94)	\$0.00	(\$28.94)
							Refund	\$222.86



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date	Address	City	State	Zip	Vehicle ID	Account	Amount	Description	Balance
10/20/10	1690 HWY 905	CONWAY, SC	SC	29526	2365LE	01	(\$97.29)	Tax	\$0.00 (\$97.29)
						16	(\$14.52)	Tax	\$0.00 (\$14.52)
									Refund \$111.81
	1690 HWY 905	CONWAY, SC	SC	29526	2366LE	01	(\$209.04)	Tax	\$0.00 (\$209.04)
						16	(\$31.20)	Tax	\$0.00 (\$31.20)
									Refund \$240.24
	16507 INDIAN MOUND RD	NORWOOD, NC	NC	28128	FAD3493	01	(\$106.48)	Tax	\$0.00 (\$106.48)
						12	(\$15.89)	Tax	\$0.00 (\$15.89)
									Refund \$122.37
	938 13TH AVE. APT. 7	HUNTINGTON, WV	WV	25701	BME1061	01	(\$135.37)	Tax	\$0.00 (\$135.37)
						14	(\$18.18)	Tax	\$0.00 (\$18.18)
									Refund \$153.55
	3777 KISLING LOOP	PANAMA CITY, FL	FL	32403	FAM1576	01	(\$164.55)	Tax	\$0.00 (\$164.55)
						13	(\$14.73)	Tax	\$0.00 (\$14.73)
									Refund \$179.28
	437 S BELL AVE	ALBEMARLE, NC	NC	28001	EDX1274	01	(\$72.97)	Tax	\$0.00 (\$72.97)
						50	(\$64.26)	Tax	\$0.00 (\$64.26)
						50	\$0.00	Vehicle Fee	\$0.00 \$0.00
									Refund \$137.23



7C

AMENDMENT NO: 2018-21

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

To amend the General Fund 110, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.6110	230.100	Library Books	\$ 84,360	\$ 250	\$ 84,610
110.6110	261.000	Departmental Supplies	18,610	200	18,810
110.6110	351.000	Rep & Maint-Bldg & Grounds	15,000	7,000	22,000
110.6110	491.000	Dues and Subscriptions	2,835	350	3,185
110.6110	550.000	Other Equipment	9,590	4,000	13,590
TOTALS			\$ 130,395	\$ 11,800	\$ 142,195

This budget amendment is justified as follows:

To increase the budget for the Library with an \$800 grant from the Albemarle Rotary Club and an \$11,000 grant from Stanly County Community Foundation that will be used to purchase new carpet for the Vann Memorial Library and install a work station for children's educational games.

This will result in a net increase \$ 11,800 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.3611	339.10	Stanly Co. Community Grant	\$ 5,000	\$ 11,000	\$ 16,000
110.3611	440.80	Other Grants	-	800	800
TOTALS			\$ 5,000	\$ 11,800	\$ 16,800

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this _____ day of _____, 20____

Verified by the Clerk of the Board _____

Melanie Hobbes
Reviewed by Department Head

1/8/18
Date

John R. Jones
Reviewed by Finance Director

1-9-18
Date

Reviewed by County Manager

Date

Posted by
Journal No.
Date



7D

AMENDMENT NO: 2018-23

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

To amend the General Fund 110, the expenditures are to be changed as follows:

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.4330.4370	252.000	Tires and Tubes	\$ 12,000	\$ 1,963	\$ 13,963
110.4330.4370	261.000	Departmental Supplies	10,000	1,449	11,449
TOTALS			\$ 22,000	\$ 3,412	\$ 25,412

This budget amendment is justified as follows:

To increase the budget for EMS to recognize grant funds from Carolinas Medical Center on behalf of the Metrolina Healthcare Preparedness Coalition to purchase 10 x 20 tents and tires for SMAT truck and trailer.

This will result in a net increase \$ 3,412 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

FUND/DEPART NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGETED AMOUNT	INCREASE (DECREASE)	AS AMENDED
110.3437	330.28	ASPR Grant	\$ -	\$ 3,412	\$ 3,412
TOTALS			\$ -	\$ 3,412	\$ 3,412

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this _____ day of _____, 20____

Verified by the Clerk of the Board _____

Reviewed by Department Head [Signature] Date 1/8/18

Reviewed by Finance Director [Signature] Date 1-9-18

Reviewed by County Manager _____ Date _____

Posted by
Journal No.
Date



7E

AMENDMENT NO: 2018-22

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

To amend the General Fund 110, the expenditures are to be changed as follows:

<u>FUND/DEPART NUMBER</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>CURRENT BUDGETED AMOUNT</u>	<u>INCREASE (DECREASE)</u>	<u>AS AMENDED</u>
110.4310.4320	351.000	Rep & Maint-Bldg & Grounds	\$ 30,000	\$ 5,272	\$ 35,272
TOTALS			<u>\$ 30,000</u>	<u>\$ 5,272</u>	<u>\$ 35,272</u>

This budget amendment is justified as follows:

To increase the Jail's budget with insurance settlement funds to repair wall at impound lot.

This will result in a net increase \$ 5,272 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

<u>FUND/DEPART NUMBER</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>CURRENT BUDGETED AMOUNT</u>	<u>INCREASE (DECREASE)</u>	<u>AS AMENDED</u>
110.3839	580.10	Insurance Settlements	\$ 22,225	\$ 5,272	\$ 27,497
TOTALS			<u>\$ 22,225</u>	<u>\$ 5,272</u>	<u>\$ 27,497</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this _____ day of _____, 20____

Verified by the Clerk of the Board _____

[Signature]
Reviewed by Department Head

1/9/18
Date

[Signature]
Reviewed by Finance Director

1-9-18
Date

Reviewed by County Manager

Date

Posted by
Journal No.
Date