



*Water. Air. Land. Success.*

## **JOB ANNOUNCEMENT**

**POSITION:** Detention Officer

**LOCATION:** County of Stanly  
Sheriff's Office  
223 S 2<sup>nd</sup> Street  
Albemarle, NC 28001

**SALARY:** \$32,260 or DOQ

**HOURS:** 40 hours a week

**JOB SPECIFICATIONS:** An employee in this class performs inmate detention, intake, release, housing, care, and security work in accordance with established policies and procedures. Work includes the observation and accompaniment of inmates inside the detention center housing units, operation of the control room, overseeing the kitchen and medical activities, and record keeping requirements. Employees must exercise independent initiative and judgment in making decisions regarding inmates and their custody, with suicidal, violent, or mentally unstable tendencies, and in dealing with attorneys, families, and other visitors. Duties also include processing incoming inmates, reviewing and completing necessary intake paperwork, confirming identity, inmate searches, obtaining and securing inmate's personal property, assigns and escorts inmates to proper holding facilities, advises inmates of detention center rules and regulations and transports inmates to specialized areas for processing. Provides security and safety to staff and inmates in housing units; supervises the provision of meals; takes appropriate disciplinary action; insures safety of medical staff; collects and distributes personal laundry; performs cell searches; issues hygiene items; ensures proper identification of inmates prior to movement; investigates and provides conflict resolution; insures proper functioning of all equipment including locks, lights, doors, etc. Work involves exercising tact, firmness, and decisiveness in handling routine and emergency situations.

**MINIMUM QUALIFICATIONS:** Any combination of education and experience equivalent to vocational training in law enforcement sufficient to meet the necessary knowledge, skills, and abilities.

**SPECIAL REQUIREMENTS:** Possession of a valid North Carolina's driver's license. Certification by the North Carolina Sheriff's Education and Training Standards Commission.

**RECRUITMENT PERIOD:** **Open Until Filled**

**WHERE TO APPLY:** Stanly County Sheriff's Office  
223 S 2<sup>nd</sup> Street  
Albemarle, NC 28001

Stanly County is an Equal Opportunity Employer

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[www.stanlycountync.gov](http://www.stanlycountync.gov)

Human Resources

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