

**STANLY COUNTY
BOARD OF COMMISSIONERS**

1000 NORTH FIRST STREET, SUITE 10
ALBEMARLE, NORTH CAROLINA
28001



Janet K. Lowder, Chairman
Tony M. Dennis, Vice Chairman
Peter Ascianto
Joseph Burleson
T. Scott Efird
Willie D. Lawhon, Jr.
F. Eugene McIntyre

SPECIAL MEETING NOTICE

NOTICE IS HEREBY GIVEN that a Special Meeting of the Stanly County Board of Commissioners will be held on Tuesday, February 10, 2015 at 7:00 p.m. in the Stanly County School's Staff Development Room of the Administrative Office, Stanly Commons at 1000 N. First Street, Suite 4, Albemarle, NC 28001.

The purpose of the meeting will be:

- For consideration and approval of a budget amendment for the Stanly Community College Facility Project
- To conduct a joint meeting with the Stanly County School Board for a review of the school system's strategic plan, current and prior year performance data and proposed operational efficiency plans

Anyone needing special accommodations is asked to contact the Clerk to the Board in the County Manager's Office located at 1000 North First Street, Suite 10, Albemarle, NC, by phone at 704-986-3600 or by email at tbrummitt@stanlycountync.gov.


Tyler Brummitt
Clerk to the Board

Posted this the 6th day of February 2015.



Stanly County Board of Commissioners

Meeting Date February 10, 2015

Presenter: Andy Lucas, County Manager

Consent Agenda	Regular Agenda
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ITEM TO BE CONSIDERED

SCC Cosmetology Facility Project - Budget Amendment

Subject

Attached please find a budget amendment associated with the proposed design and construction of a new cosmetology facility at Stanly Community College. The budget amendment will increase the current budget by \$5,250, and Stanly Community College has committed to fully reimbursing the County for these expenses. The scope of the additional work that precipitated the budget amendment is also attached.

Requested Action

Review and consider approving the attached budget amendment for the SCC capital project.

Signature: Andy Lucas

Dept Central Administration

Date: 2/4/2015

Attachments: yes no

Review Process

Certification of Action

	Approved		Initials
	Yes	No	
Finance Director	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Amendment Necessary	<input type="checkbox"/>	<input type="checkbox"/>	
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	
County Manager	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

Certified to be a true copy of the action taken by the Stanly County Board of Commissioners on

Tyler Brummitt, Clerk to the Board Date



141 College Drive, Albemarle, NC 28001

www.stanly.edu

Telephone (704) 982-0121
FAX (704) 982-0819

February 4, 2015

Andy Lucas
County Manager
Stanly County
1000 North First Street
Albemarle, NC 28001

RE: Design quotation for the Stanly Community College Cosmetology Project

Dear Mr. Lucas:

This letter confirms Stanly Community College's intent to provide a check payable to Brite Engineering Consultants, Inc. in an amount not to exceed \$19,500 for the civil engineering design work fee associated with the work to be performed by the firm in connection with the above-referenced project. Upon receipt of the final deliverable, please forward the invoice to Ms. Becky Wall at Stanly Community College and she will in turn process the payment.

Furthermore, at the time of the loan closing, it is understood that the College will be reimbursed in full from the loan proceeds for the amount of the design work fee.

Thank you for your assistance and collaboration on this project.

Sincerely,

Brenda S. Kays, Ed.D.
President- Stanly Community College

Copy: Nadine Bowers, Chair-SCC Board of Trustees
Jim Nance, Chair- SCC Finance/Facilities Committee



Proposal for Engineering and Surveying Services

Date: January 23, 2015

To: Tony Chilton, AIA
Brite Engineering Consultants, Inc.
2001 Old Westfield Road
Pilot Mountain, NC 27041

Re: **Stanly College – Cosmetology Building, north location**

Based upon the attached scope we can provide topographic surveying and civil engineering services for the lump sum fee of \$5,250.00. If you desire to engage our services, please sign and return this sheet and we will begin the work promptly.

Best Regards,

Vincent C. Townsend, PE, PLS

Authorized by: _____

Signature

Date

Print/type name signed above



Scope of Services:

Owner/Client provided information:

The owner must provide a CAD file of the existing site and all maps and site plans available to him/her.

Surveying Services:

We propose to provide a topographic survey of the areas in and around the proposed area of work, approximately 1.5 acres. These areas are delineated on the attached image labelled *Exhibit A*. All visible above ground utilities, parking, walks, trees, fire hydrants, water structures, etc. will be located.

Engineering Services:

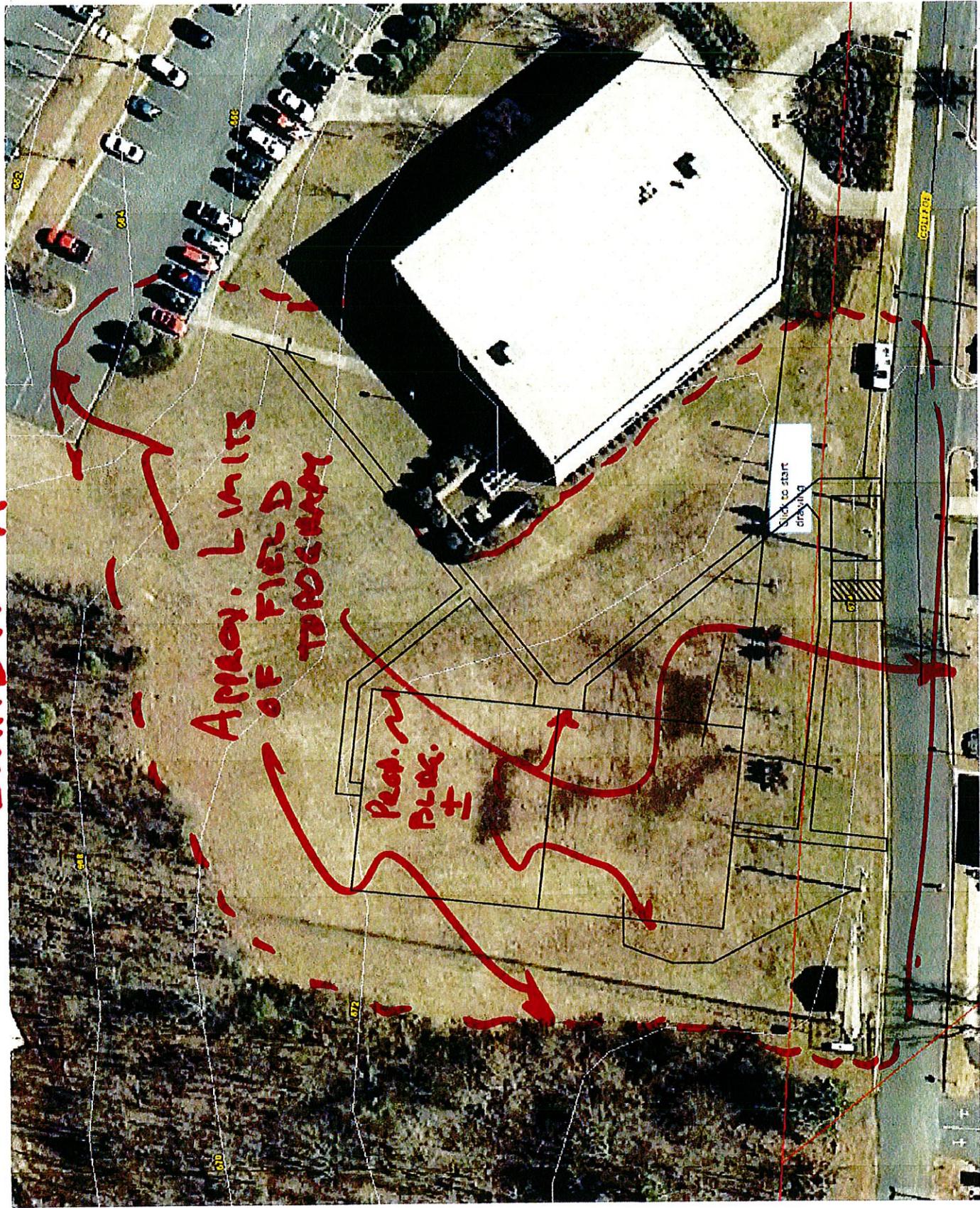
Green Mountain Engineering, PLLC will provide site plans for the proposed cosmetology building shown approximately on the attached Exhibit A. We will provide a detailed grading plan, storm drainage plan, site utility and layout plans and a minimum required landscape plan to satisfy local ordinances. Plans will be processed through the local review authorities for approval.

It is our understanding that less than one acre will be disturbed and therefore no grading permit will be necessary. It is also understood that water and sewer are readily available and no water or sewer extension permits will be required.

Exclusions

- Fees charged by any agency for review and/or approval
- Additional services and permitting not outlined above

EXHIBIT "A"



Approx. Limits
OF FIELD
OF TOPOGRAPHY

Peak. in
PLUG. ±

Click to start
drawing

- Map Theme
- Planning Map
- All Groups
- Expand | Collapse
- All

- Base Data
 - Annotation
 - Rail Roads
 - Major Roads
 - Roads
 - Lot Lines
 - Parcels
 - Subdivisions
 - City Limit Boundary
 - City Limits
 - Townships
 - State County
 - Surrounding Counties

- Zoning Data
 - Zoning Overlay
 - Zoning
 - Jurisdictions
 - Voluntary Ag District
 - Voluntary Ag District Bar
 - Watershed

- FloodZone Data
 - Floodzone Panels
 - Floodzones
 - Streams

- Soil Data
 - Soil

- Topo Data
 - 2 ft Contours
 - 10 ft Contours

- Utility Data
 - Sewer Lines
 - Water Lines

- Aerial Photography
 - 2010 Aerial Photography
 - 2005 Aerial Photography
 - 2000 Aerial Photography

Information
Legend

Display Labels - Display 50



AMENDMENT NO: 2015-32

STANLY COUNTY-BUDGET AMENDMENT

BE IT ORDAINED by the Stanly County Board of Commissioners that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015:

To amend the SCC Cosmetology Project Fund 214, the expenditures are to be changed as follows:

<u>FUND/DEPART NUMBER</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>CURRENT BUDGETED AMOUNT</u>	<u>INCREASE (DECREASE)</u>	<u>AS AMENDED</u>
214.5920	190.000	Professional Services	\$ 15,750	\$ 5,250	\$ 21,000
TOTALS			<u>\$ 15,750</u>	<u>\$ 5,250</u>	<u>\$ 21,000</u>

This budget amendment is justified as follows:

To amend the budget to cover cost of additional engineering services.

This will result in a net increase \$ 5,250 in expenditures and other financial use to the County's annual budget. To provide the additional revenue for the above, the following revenues will be increased. These revenues have already been received or are verified they will be received in this fiscal year.

<u>FUND/DEPART NUMBER</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>CURRENT BUDGETED AMOUNT</u>	<u>INCREASE (DECREASE)</u>	<u>AS AMENDED</u>
214.3590	330.48	From SCC	\$ 15,750	\$ 5,250	\$ 21,000
TOTALS			<u>\$ 15,750</u>	<u>\$ 5,250</u>	<u>\$ 21,000</u>

SECTION 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and to the Finance Director.

Adopted this _____ day of _____, 20____

Verified by the Clerk of the Board _____

Reviewed by Department Head	Date	Posted by
<i>John R. Vinson</i>	2-4-15	
Reviewed by Finance Director	Date	Journal No.
Reviewed by County Manager	Date	Date