

STANLY COUNTY, NC
REQUEST FOR QUALIFICATIONS
Architectural/Engineering Services
NC Tarheel Challenge Academy Project

Stanly County government (hereinafter referred to as the "County") is hereby seeking proposals for architectural and engineering services for renovations and new building construction associated with a new NC Tarheel Challenge Academy facility in New London, North Carolina.

Description of Project & Background:

The Tarheel Challenge Academy is a residence based, quasi-military program for at-risk high school dropouts and those expelled from school. The program is sponsored by the North Carolina National Guard. The Academy's goal is to redirect young adults who have had trouble succeeding in a traditional high school setting and provide them with an alternative opportunity to develop skills and the attitude required to become productive members of their respective communities.

The Academy's program is 17 months in length. Those accepted into the program will spend the initial 5 months in residence at the New London site. Each graduate is then required to participate in a 12 month, post-residential phase of programming.

The facility in New London will initially house 150 young adults, but the facility will have the residential capacity to serve 300 young adults.

Also, please note the County has the ability to partner with the Air National Guard and provide opportunities to leverage necessary military engineer skills training to accomplish some of the required work and renovations.

Proposal Guidelines:

The County is seeking proposals for Architectural/Engineering services for classroom, office, cafeteria, and gymnasium renovations and the construction of two (2) new residential facilities.

Responses must be received by the County, on or before 5:00 pm on Friday, December 20, 2013. Responses must be submitted in a sealed envelope/package and marked "Proposal for Architectural and Engineering Services for New London Tarheel Challenge Project."

A total of five (5) hard copies must be submitted to the following:

Stanly County Manager's Office
Attn: Andy Lucas
1000 N. First Street, Suite 10 A
Albemarle, NC 28001

Oral or telegraphic (including FAX and e-mail) responses are not acceptable. Any responses received after the aforementioned deadline will not be accepted or considered.

A non-mandatory pre-bid conference will be held on Wednesday, December 4 at 10:00 AM at the Tarheel Challenge site in New London. The pre-bid conference will initially meet at the New London Community Bldg. for a project briefing before visiting the actual site. The Community Bldg. is located at 114 West Gold Street (NC Hwy 8), New London, NC 28217.

Applicants should have experience in educational, institutional and residential design and be familiar with all pertinent codes and regulations.

Please direct all administrative and technical questions regarding this RFQ to Andy Lucas via email at alucas@stanlycountync.gov or by telephone at (704) 986-3600.

Each response will be evaluated based on the following criteria:

- A. Past performance;
- B. Qualifications of professional personnel proposed for the project;
- C. Experience with military construction and/or troop labor integration into project requirements;
- C. Demonstrated ability to meet time and budget requirements;
- D. Location and size of firm, now and 5 years ago;
- E. Recent, current and projected workload of the firm;
- F. Creativity and insight related to educational and institutional residential projects;
- G. Related experience on projects of similar size and scope;
- H. Hourly rates of professional personnel proposed for the project.

Attached please find an Architect/Engineer Questionnaire which must accompany each proposal.

Project Timeline:

Public Advertisement/RFQ Available:	November 15 , 2013
Non-Mandatory Pre-Bid Conference:	December 4, 2013
Deadline for Questions:	December 11, 2013

Proposals Due:	December 20, 2013
Shortlist Selection Announcement:	January 6, 2014
Interviews (if necessary):	TBD
Anticipated Award Date:	January 15, 2014

Additional Information:

The County reserves the right to select or reject any and all responses as a result of this Request for Qualifications. The County is not liable for any costs incurred by any person or firm responding to this Request for Qualifications.

Purpose: The RFQ provides interested architectural firms with information to enable them to prepare and submit proposals for consideration by the County for providing design services for the Tarheel Challenge Academy facility.

Issuing Office: This RFQ is issued by Stanly County. As stated previously, please direct all administrative and technical questions regarding this RFQ to Andy Lucas via email at alucas@stanlycountync.gov or by phone at (704) 986-3600.

Type of Contract: A contract will be negotiated with the most qualified firm at a rate of compensation fair and reasonable to all parties. The form of contract will be AIA document, as modified by the County. If a satisfactory contract cannot be negotiated with any of the ranked firms, this RFQ shall be considered terminated.

Proposals: The County reserves the right to select the firm which it deems to offer the best overall proposal taking into consideration factors including, but not limited to, (a) past performance; (b) qualifications of professional personnel assigned to the project; (c) location and size; (d) recent, current and projected workload of the firm; (e) experience with military construction; (f) hourly rates of those assigned to the project; and (g) related experience on projects of similar size and scope.

The Architect/Engineer Questionnaire must be completed and returned with the proposal submission. Based on an evaluation of this information the selection committee shall identify firms for consideration and possible interview, which in its judgment, are the most qualified. The County will be the judge as to whether a proposal has or has not met the requirements of this RFQ. The County reserves the right to waive technicalities and informalities.

Incurring Costs: The County is not liable for any cost incurred by firms responding to this proposal.

Response Date: As indicated on page one (1), to be considered, proposals must arrive at the address provided on or before 5:00 PM on Friday, December 20, 2013. Firms mailing proposals should allow normal mail delivery time to ensure timely receipt of their proposals. Firms should provide five (5) hard copies. Facsimile (fax) submissions will not be accepted or considered.

Acceptance of Proposal Content: If a contract ensues, the contents of the proposal of the successful bidder may become part of the contractual obligations. Failure of a successful bidder to accept these obligations may result in cancellation of the award.

Efficiency of Preparation: Proposals should be prepared simply, concisely and economically, providing a straight forward description of the firm's ability to meet the requirements of the RFQ. Emphasis should be placed on completeness and clarity of the proposals content.

Firm Responsibilities: The selected firm will be required to assume responsibility for all services offered in its proposal whether or not it produces them. Further, the County will consider the selected firm to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract. The selected firm shall be responsible to adhere to all federal, state and local laws, regulations and ordinances.

ARCHITECT/ENGINEER QUESTIONNAIRE

Please complete and return your firm's responses to the following questionnaire. Responses may be retyped to allow sufficient response space.

1. Firm:

2. Is this a joint venture? If yes, why?

3. Firm's legal name & address:

4. Contact person & email address:

5. Telephone & fax number:

6. Firm Principals:

7. Associates of Firm:

8. What has been your annual construction cost volume during the last 5 years?

<u>Year</u>	<u>Volume</u>
2008	
2009	
2010	
2011	
2012	
2013	

9. Current size of firm compared to five (5) years ago:

10. Are your engineering consultants in-house?

11. Outside associates/consultants proposed for this project:

Category of Work

Firm Name

Address & Telephone

12. List five (5) projects of similar size and/or scope your firm is working to complete or has completed in the past five (5) years: (Location, type of project, principal-in-charge, project budget, status of project, owner contact and telephone number.)

Project:

Budget:

Owner:

Location:

Contact:

Telephone:

Project:

Budget:
Owner:
Location:
Contact:
Telephone:

13. Does your firm carry professional liability insurance? If yes, state limits & exclusions:

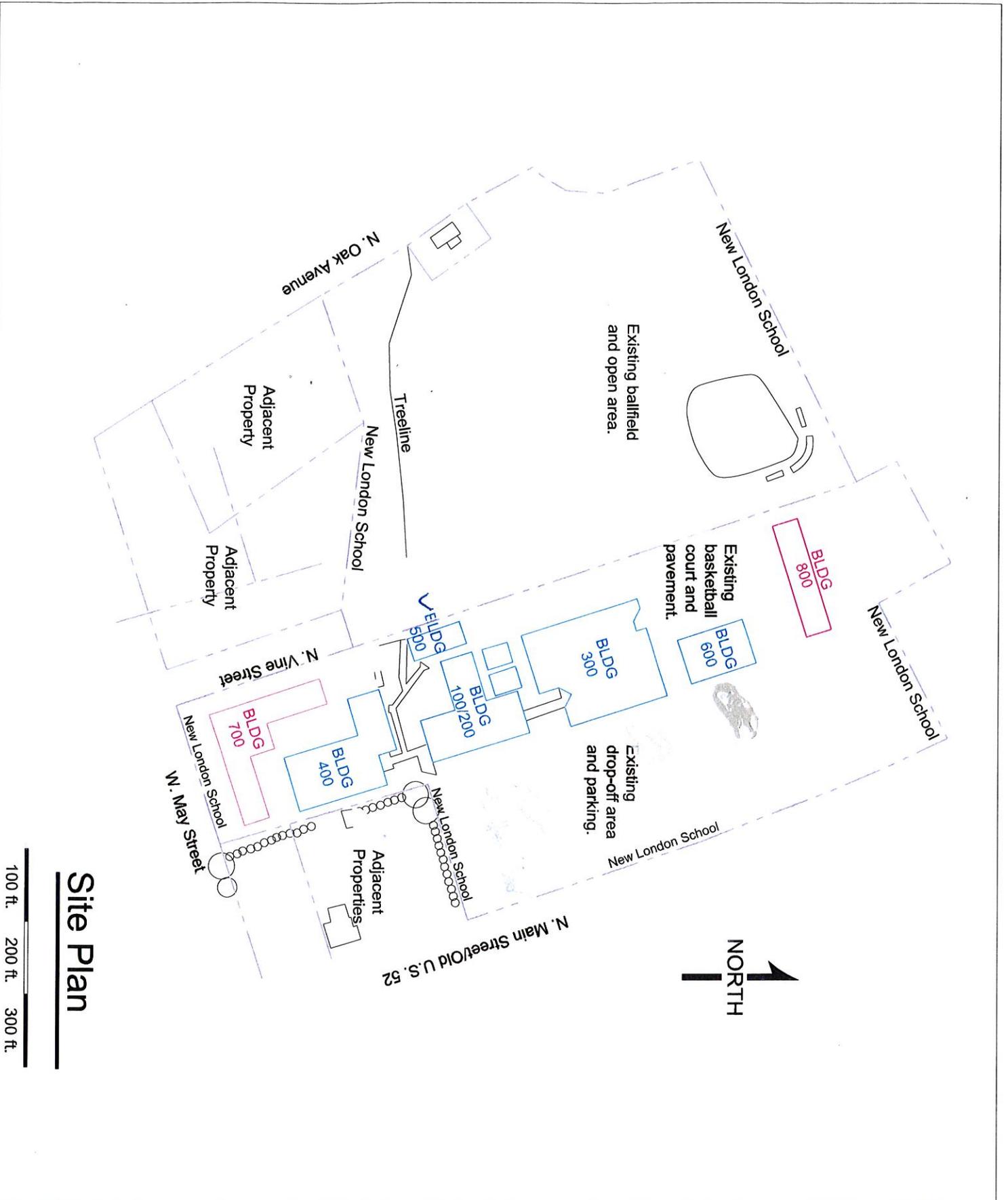
Yes

No

14. Please discuss any litigation or arbitration in which your firm or an Owner has been involved in the past five (5) years in connection with your professional services. Include names of other parties, complaints and outcome.

15. Indicate how your firm would propose a fee for services and what elements it would use to arrive at a fee and reimbursed expenses (specific fees are NOT requested at this time).

Other comments or considerations you would like to mention that would differentiate your firm from others possible competitors in this process.



Site Plan

100 ft. 200 ft. 300 ft.

245th Civil Engineer Flight - Charlotte, NC
 Project: Tarheel Challenge Academy Phase II
 Location: 215 N. Main St., New London NC

