

COUNTY OF STANLY
HUMAN RESOURCE OFFICE
1000 NORTH FIRST STREET, SUITE 10A
ALBEMARLE, NORTH CAROLINA
28001



JOB ANNOUNCEMENT

POSITION: Utilities Project Compliance Coordinator

LOCATION OF POSITION: County of Stanly - Utilities Department
Administration

SALARY: \$30,571

HOURS: 37.50 hours per

SPECIFICATION: Performs duties related to documenting and maintaining standards of NC DENR for water and wastewater administrative and construction projects. Responsible for coordinating public information and education programs, including updates to Utilities websites. Monitors and documents construction projects progress, coordinates special projects and works with developers and other agencies to ensure compliance with Stanly County Utilities standards. Provides direct customer service to public. Works with operations staff and engineers to effectively integrate new and repair projects into the existing system. All applicants tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use prior to appointment.

MINIMUM QUALIFICATIONS: Graduation from a four year college or university and two years of related experience with public water and/or sewer systems or any equivalent combination of education and experience. Ability to read construction plans and maps and familiarity with NC DENR regulations as relates to water distribution and wastewater collections systems are a plus.

Must have NC driver's license and personal vehicle available for occasional travel. Must have be able to use Microsoft Office computer software. All applicants tentatively selected for this position will be required to submit to background check and urinalysis to screen for illegal drug use prior to appointment.

RECRUITMENT PERIOD: **March 20, 2015 thru April 3, 2015**

APPLICATION PROCESS: : Stanly County employees who are interested in applying for this position may submit an updated resume and application to the Human Resources Office. All other applicants must apply at the Employment Security Commission, 2215 US Hwy 52 North, Albemarle, NC 28001. (704) 982-2183

Stanly County is an Equal Opportunity Employer