STANLY COUNTY
NORTH CAROLINA
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JOB ANNOUNCEMENT

POSITION: Museum/Library Associate

LOCATION: Stanly County Library
133 East Main St.
Albemarle, NC 28001

SALARY: $33,796

HOURS: 37.50 hours per week

JOB SPECIFICATIONS: Works under the direction of the Library Director to operate the Stanly County Museum three days a week; to educate the public on the history of the County including creating museum exhibits, public speaking, providing tours, program publicity and promotion, working with volunteers, and liasing with the Stanly County Historical Society. Two days a week will be spent at the reference desk at the library, assiting patrons with computers, answering reference questions, and assisting the Heritage Room manager. Some Saturday and evening hours are required.

MINIMUM QUALIFICATIONS: Any combination of education and experience to a bachelor's degree in museum curation, history, and/or library science, or related fields.

SPECIAL REQUIREMENTS: The selected candidate will be enthusiastic, outgoing, and flexible; have good communication skills, knowledge history, museum operations and library reference. Public speaking skills are required along with budgeting and long range planning.

RECRUITMENT PERIOD: **November 25th, 2015 thru December 11th, 2015**

APPLICATION PROCESS: Stanly County employees who are interested in applying for this position may submit an updated resume and application to the Human Resources Office. All other applicants must apply at the Stanly County Workforce Center, 2215 US Hwy 52 North, Albemarle, NC 28001. (704) 982-2183 All applicants tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use prior to appointment

Stanly County is an Equal Opportunity Employer

P| 704.986.3605
F| 704.986.3841

www.stanlycountync.gov
Human Resources
1000 N. First Street, Suite 10A, Albemarle, NC 28001