

COUNTY OF STANLY
HUMAN RESOURCE OFFICE
1000 NORTH FIRST STREET, SUITE 10A
ALBEMARLE, NORTH CAROLINA
28001



JOB ANNOUNCEMENT

POSITION: Finance Technician

LOCATION: County of Stanly
Finance Department
1000 North First Street
Albemarle, NC 28001

SALARY: Entry Rate \$27, 941

HOURS: 37.50 hours per week

JOB SPECIFICATIONS: Will perform a variety of paraprofessional fiscal and accounting tasks involving journal entries and budgetary accounting, accounts payables, bank reconciliations, assisting with various accounts receivables, and performing related fiscal duties. Work includes generating a variety of records and reports and other accounting clerical duties. All applicants tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use prior to appointment.

MINIMUM QUALIFICATIONS: Any combination of education and experience equivalent to an associate's degree in accounting, business, or a related field and considerable experience in bookkeeping or accounting sufficient to meet the necessary knowledge, skills, and abilities.

RECRUITMENT PERIOD: August 13th, 2015 thru August 27th, 2015

APPLICATION PROCESS: Stanly County employees who are interested in applying for this position may submit an updated resume and application to the Human Resources Office. All other applicants must apply at the Stanly County Workforce Center, 2215 US Hwy 52 North, Albemarle, NC 28001. (704) 982-2183 All applicants tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use prior to appointment

Stanly County is an Equal Opportunity Employer