**Human Resources Department**

**1000 North First Street, Suite 10A**

**Albemarle, NC 28001**

**(704) 986-3605**

**Job Announcement**

**POSITION:** Detention Officer

**LOCATION:** Stanly County Detention Center

223 S 2nd Street

Albemarle NC 28001

**STARTING SALARY:** $27,941 per year

**SPECIFICATION:**  Processes incoming inmates, reviews and completes necessary intake paperwork, searches inmates, obtains and secures inmates’ personal property, assigns and escorts inmates to proper holding facilities, advises inmates of detention center rules and regulations; controls and restrains disruptive intakes; transports inmates to specialized areas for processing; assesses suicidal tendencies, mental illness, physical ailments or other conditions requiring special attention.

Provides security and insures cleanliness and inventory control of kitchen equipment and staff.

Participates in final release including checking paperwork, insuring that release order is in proper order; looks for discrepancies.

Participates in insuring security and safety of inmates and medical staff within the medical unit; insures proper protective equipment is used.

**MINIMUM QUALIFICATIONS:**  Graduation from high school.

**SPECIAL REQUIREMENTS:** Compliance with minimum standards for training and certification as set by the state of North Carolina for detention center personnel.

**APPLICATION PROCESS:**. All applicants must apply at the Employment Security Commission, 2215 US Hwy 52 North, Albemarle, NC 28001. (704)982-2183

**OPEN UNTIL FILLED**

Stanly County is an Equal Opportunity Employer