



JOB ANNOUNCEMENT

POSITION: Agri-Civic Center Director

LOCATION: Stanly County Agri-Civic Center
26032-B Newt Road
Albemarle, NC 28001

SALARY: \$34,987

HOURS: 37.5 hours per week

SPECIFICATION: Work in this classification manages a multiple purpose, entertainment and event facility. Work includes client services, supervision of staff, fiscal management, marketing and venue promotion, liaison to tenant agency offices located in the facility and working closely with a non-profit fundraising entity to plan and carryout capital outlay projects. Additionally, work includes ensuring the facility is maintained and equipment is functioning properly and coordinating maintenance needs with County Facilities Department. Further, the Director is responsible for ensuring the website and other social media sites remain relevant and current by keeping the venue information and calendar routinely updated.

DESIRABLE EDUCATION AND EXPERIENCE: Any combination of education and experience equivalent to a bachelor's degree or experience in event production management.

RECRUITMENT PERIOD: June 9, 2016 through 5:00 p.m. June 30 , 2016.

APPLICATION PROCESS: Stanly County employees who are interested in applying for this position may submit an updated resume and application to the Human Resources Office. All other applicants must apply at the Stanly County Workforce Center, 2215 US Hwy 52 North, Albemarle, NC 28001. (704) 982-2183 All applicants tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use prior to appointment

Stanly County is an Equal Opportunity Employer

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Human Resources

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